

**This document contains:**

- The Event Covid-19 risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*



## **MITIGATION PLAN**

### **GENERAL**

- The number of people allowed to access the competition is restricted to the minimum necessary for the event to run properly.
- A safety distance of at least 1,5m must be maintained wherever possible.
- In cases where this is not viable you must wear a mask that covers both your nose and mouth (surgical masks will be on sale at the Show Office and near coffee machine).
- There will be regular disinfection of all communal areas during the day (bathrooms, stable areas, showers etc).
- Hydro-alcoholic gels will be available in different areas around all the showground and you will be expected to use these regularly to sanitize your hands when you access any area, such as the stables, the horse showering stations, the bathrooms and showers, restaurants, the Show Office, judges boxes and the warm up areas.
- In the case that you experience any symptoms related to Covid-19 you must cancel your entries and may not attend / must leave the showground.

## **ON ARRIVAL:**

- On your arrival the horses will be placed in their assigned stables
- Please make sure that you wear a mask on any visit to the Show Office.
- In the Show office there will be surgical grade masks on sale.
- There will be a limit of one person at a time in the Show Office. we strongly recommend that you do not come to the office in groups but send a delegated person.
- We ask that you only come to the Show Office when it is absolutely essential.
- When you arrive, you should take horse passport and all other documents to the show office. There it will provide you an accreditation wristband to access either the showground and/or stable areas.

## **SECRETARY:**

- We recommend using the link “[www.gira.io](http://www.gira.io)”, for all your orders and planning at the competition. You can check entries, results program or timetable changes and it will provide you with all the information you need about the Show.
- You can ask your account on the show office. Once payment is confirmed the Show Office will deliver you your documents.
- Following the BOE guidelines contactless payments should be made. You can contact the show / accounting office as follows:

Office: +351 916202216 | [eventos.belouracentrohipico@gmail.com](mailto:eventos.belouracentrohipico@gmail.com)

## **WARM UP ARENAS:**

- Competition will have 1 warm up arena and a 15 minutes warm up arena.
- Access to the arenas will be controlled at all times, warm up arena should only have Max. 8 horses, and 15 minutes warm up arena should have only Max. 4 horses.
- The circular arena is reserved for lunging only.
- Only the trainer and one person accompanying the rider as an auxiliary to the rider may be next to the warm-up arena. They must be located outside the arena and may only be placed in the numbered areas.
- Any action (removing bandages, giving water, putting on a jacket...) to be performed by the assistant must be done outside the warm-up area and respecting the distancing measures.

## **Showground:**

- The seating capacity in bleachers will be 75%, provided that the minimum distance of 1.5 meters between groups can be respected. Seats marked with an "X" may not be used.
- Riders and accompanying persons must wear masks and respect at all times the safety distance of at least 1.5 meters between groups.
- If riders are on horseback, they may ride without masks, but they must carry them with them if they are going to dismount to go up to the podium.

## **TOILETS AND CHANGING ROOMS:**

- They will be disinfected very frequently by our staff.
- Maximum capacity 1 person per toilet.
- It is mandatory to disinfect your hands before entering the toilets and changing rooms.

## **RESTORATION:**

- Personnel shall be properly equipped to comply with the required hygiene measures.
- The sanitary measures in force at the time shall be respected.

## **WHAT TO DO IN CASE OF COVID-RELATED SYMPTOMS?**

- The event coordinator should be notified to inform the health authorities and the medical team located at the facility.
- The subject should remain isolated, avoiding all contact with other people until instructions are received.
- An isolation room will be available for participants and attendees.
- The nearest hospital is Hospital Fernando Fonseca (IC19 276, 2720-276 Amadora)
- COVID- Saúde24: 808242424
- Those persons who have been in direct contact with the person with symptoms should remain outside the event until the result is known.

**We request everyone's cooperation in complying with this protocol.**



**I. DENOMINATION OF EVENT**

VENUE: Beloura  
DATE: 21 - 24/04/2022  
NF: PORTUGAL  
Indoor:  Outdoor: X

**EVENT CATEGORIES:**

CPEDI3\*

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 17 November 2021.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2022.
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2022.
- **FEI Rules for Para Dressage Events – 3rd edition, effective 1 January 2011, including updates effective 1 January 2022**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1 January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1 January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

\*\*\*\*\*

Approved by the FEI, Lausanne, on 29/03/2022, updated 04/04/2022, 06/04/2022

Signature:



Bettina de Rham  
FEI Director Dressage & Para-Equestrian Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Quinta da Beloura Horse Center  
Address: Rua Moinho Zangão nº9, 2710-702 Linhó - Sintra  
Telephone: +351916202216  
Fax: N/A  
Email: eventos.belouracentrohipico@gmail.com  
Website: www.horsecenter.pt

#### Contact Details Show Ground:

Address: Rua Moinho Zangão nº9, 2710-702 Linhó - Sintra  
Telephone: +351916202216  
GPS Coordinates: 38°45'39.6"N 9°22'54.7"W

Take A37 direction to Sintra then take the exit 14 in direction to A16 Cascais/Estoril and take the exit 6 direction to N9 Linhó. On the roundabout take the second exit and then after the fuel station, take the first exit to your right. On the roundabout take the first exit and in the end of the road take left. After 100 metres you will find the showground at your right.

### **2. ORGANISING COMMITTEE**

Honorary President: Dr. Basílio Horta  
President: Sérgio Manuel Fialho Lourinho  
Show Secretary: Pedro Matos  
Press Officer: Madalena Ferrão

### **3. EVENT DIRECTOR**

Name: Pedro Matos  
Address: Rua Moinho Zangão nº9, 2710-702 Linhó - Sintra  
Telephone: N/A  
Mobile: +351916202216  
Fax: N/A  
Email: co.belouracentrohipico@gmail.com

**V. OFFICIALS**

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email	
1	Ground Jury	Ground Jury President	10049288	LEYMAN, Freddy	BEL	5*	freddyleyman@skynet.be	
		Foreign Judge	10053044	LEITCH, Sarah	GBR	5*	sarahleitch@btinternet.com	
		Ground Jury Member	10097808	PEUTZ-VEGTER, Monique	NED	3*	fampeutz@gmail.com	
		Ground Jury Member						
		Ground Jury Member						
2	Technical Delegate	Foreign Technical Delegate (for Championships only)						
3	Classifiers	Chief Para-Classifier	10052653	LAWFORD, Lynn Christine	GBR	2	lynn.lawford@outlook.com	
		Assistant Para Classifier	10052902	ROSSER, Cecilia	HKG	2	ceciliakwokrosser@gmail.com	
4	Chief Steward	Chief Steward	10052898	WIDALSKA, Katarzyna	POL	2	k.widalska@o2.pl	
5	Assistant Stewards	Assistant Steward	10016387	BEIER, Joëlle Catherine	LUX	2	joelle.kinnen@t-online.de	
		Assistant Steward	10159460	MARTINS SANTOS, Andre	POR	NAT	martins228@hotmail.com	
		Assistant Steward						
		Assistant Steward						
6	FEI Veterinary Delegate	Veterinary Delegate	10051584	MARQUES, João Paulo	POR	2	jpaulomarques@hotmail.com	
7	FEI Veterinary Commission	Veterinary Commission President						
		Foreign Veterinary Delegate						
		Veterinary Commission Member						
8	VSM Veterinary Services Manager / Treating Veterinarian (VR Art 1103/1105) / 24h VSM	Veterinary Services Manager	10087287	PIRES, Rita	POR		+351 917 855 607	
		Treating Veterinarian (one for every 200 horses)	10087287	PIRES, Rita	POR		+351 917 855 607	
9	Doctor/Medical Service	Doctor/Medical Service		Bombeiros S. Pedro de Sintra			+351 21 924 96 00	
10	Farrier	Farrier		CORDEIRO, Goncalo	POR		+351 919 134 077	

## VI. INVITATIONS

### 1. GENERAL

Number of NFs invited:	ALL
State which NFs are invited:	ALL
Reserve NFs:	N/A
Number of home athletes:	15
Number of athletes per NF:	MAX. 15
Number of horses per athlete:	MAX. 2

Open to all National Federations with Para riders:      Yes       No   
Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

In order to anticipate organisational matters the organizer would like to receive nominated entries by end of March. Thank you in advance.

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

### 1. ENTRY DATES:

Nominated Entries:	(For Championships and Games only)
Definite Entries:	08/04/2022
Last date for substitutions:	15/04/2022
Entries have to be sent to:	co.belouracentrohipico@gmail.com

<b>Entry fee per horse:</b>	350€ (VAT excluded)
Stabling fee per horse (if any):	Included
Starting fee per horse (if any):	N/A
<b>VAT:</b>	23%
<b>Total fee per horse:</b>	430.50€

**IMPORTANT – Entries must include the following information on :**

- Horses:** • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)  
**Athletes:** • name of athlete • nationality of athlete • FEI rider registration number

**2. NO-SHOWS/LATE WITHDRAWALS:**

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 300€

**3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All further fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only approved by the FEI and listed in the approved schedule can be charged by the Organiser.

EADCMP Fee:            Included in entry fee             Not included in entry fee X

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request):    50 euros  
Manure disposal:                25 euros  
Hay:                                 12 euros per bale  
Straw:                               10 euros per bale  
Shavings:                         15 euros per bale  
Tack box\*:                        150 euros

Other (please specify):

Non competing horse:        250 euros

Health papers:                 40 euros

Please make the tack box reservation or any request to  
co.belouracentrohipico@gmail.com

**All above mentioned fees are subject to VAT**

VAT Number of the Organiser: 514656786

## VIII. TIMETABLE

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

	Day	Date	Time
• <u>Opening of stables:</u>	Thursday	21/04/2022	10:00
• <u>Horse Inspection:</u>			
ALL	Friday	22 /04/2022	13:30
• <u>Declaration of Starters</u>	Not later than two (2) hours before the draw.		
• <u>Draw:</u>			
ALL	Friday	22/04/2022	15:30

Competitions CPEDI :	Day	Date	Time	Prize Money
Team Tests Grade I, II, III, IV,V	Friday	22/04/2022	Start at 16:30	N/A
Individual Tests Grade I, II, III, IV,V	Saturday	23/04/2022	Start at 16:30	N/A
Freestyle Tests Grade I, II, III, IV,V	Sunday	24/04/2022	Start at 16:30	N/A
<b><u>Total Prize Money</u></b>				N/A
<b><u>Prizes in Kind</u></b>				Trophies/rosettes

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

**IX. COMPETITIONS DETAIL**

**FIRST DAY:** Friday

**DATE:** 22/04/2022

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**COMPETITION No 1**

FEI TEAM TEST COMPETITION GRADE I

Grade/Test: Grade I team test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 2**

FEI TEAM TEST COMPETITION GRADE II

Grade/Test: Grade II team test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 3**

FEI TEAM TEST COMPETITION GRADE III

Grade/Test: Grade III team test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 4**

FEI TEAM TEST COMPETITION GRADE IV

Grade/Test: Grade IV team test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 5**

FEI TEAM TEST COMPETITION GRADE V

Grade/Test: Grade V team test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*



**SECOND DAY: Saturday**

**DATE: 23/04/2022**

**COMPETITION No 6**

**FEI INDIVIDUAL COMPETITION GRADE I**

Grade/Test: Grade I Individual test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 7**

**FEI INDIVIDUAL COMPETITION GRADE II**

Grade/Test: Grade II Individual test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 8**

**FEI INDIVIDUAL COMPETITION GRADE III**

Grade/Test: Grade III Individual test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 9**

**FEI INDIVIDUAL COMPETITION GRADE IV**

Grade/Test: Grade IV Individual test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 10**

FEI INDIVIDUAL COMPETITION GRADE V

Grade/Test: Grade V Individual test, to be ridden from memory

Number of horses per athlete : 2

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**THIRD DAY: Sunday**

**DATE: 24/04/2022**

At CPEDI 3\* only the best one third of the Athlete/Horse combinations per Grade of the total number of Athletes are qualified to participate in the Freestyle (based on the total result of the Team and Individual tests). Where one third of the class is less than eight (8) Athletes, then eight (8) will be allowed to compete. However, all participants must have reached a minimum score of sixty percent (60%) as an average of the Team and Individual tests. Athletes may only compete with one (1) Horse in the Freestyle Competition and for those with more than one (1) Horse qualified; they may choose one of the qualified Horses on which to compete and must declare the Horse at the latest one hour after the end of the previous competition. Should a qualified combination withdraw or be disqualified etc. the next qualified combination may compete.

**COMPETITION No 11**

FEI FREESTYLE COMPETITION GRADE I

Grade/Test: Grade I Freestyle test (2017), to be ridden from memory

Number of horses per athlete : 1

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 12**

FEI FREESTYLE COMPETITION GRADE II

Grade/Test: Grade II Freestyle test (2017), to be ridden from memory

Number of horses per athlete : 1

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 13**

FEI FREESTYLE COMPETITION GRADE III

Grade/Test: Grade III Freestyle test (2017), to be ridden from memory

Number of horses per athlete : 1

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 14**

FEI FREESTYLE COMPETITION GRADE IV

Grade/Test: Grade IV Freestyle test (2017), to be ridden from memory

Number of horses per athlete : 1

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

**COMPETITION No 15**

FEI FREESTYLE COMPETITION GRADE V

Grade/Test: Grade V Freestyle test (2017), to be ridden from memory

Number of horses per athlete : 1

Starting order: Draw art 8425

Total prize money: N/A

Prize money / split-up :

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES (and Chefs d'Equipe)**

#### **Accommodation.**

Hotel: Pestana Sintra

Address: Quinta da Beloura, Rua Mato da Mina, n°19, 2710-692 Sintra

Telephone: +351 210424300

At the expense of: The Organiser  or Athletes X

Accommodated (bed and breakfast) from            to

#### **Meals.**

At the expense of: The Organiser  or Athletes X

Meals provided from            to            .

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser  Athletes X from            to

#### **Meals.**

At the expense of: The Organiser  or Athletes X

Meals provided from            to            .

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: At the show office

### **2. COMPETITION ARENA(S)**

#### **Outdoor Arena(s)**

Total dimensions: 100 x 60 (Competition arena 60 x 20 & 40 x 20)

Type of Footing: Ebb & Flow (Silica sand and geotextile)

### **3. PRACTICE ARENA(S)**

Number of practice arenas 1

Arena - Dimensions: 70 x 30

Type of Sand Footing: Ebb & Flow (Silica sand and geotextile)

Lunge facilities in place Yes X No

Restaurant on the grounds Yes X No

Toilets and showers Area Yes X No

Administration and Information Area Yes X No

FEI Classification Area Yes X No

Free parking Area Yes X No

Areas must be accessible for wheelchairs.

### **4. STABLES**

Size of boxes 3 m x 3 m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer a Paperless Judging at FEI Para Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.)

No X and as OC, we confirm that no Paperless Judging Software/Solution will be used.

### **6. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

No X

Contact person at Event

Name: Pedro Matos

FEI ID number: 10212424

Contact email: co.belouracentrohipico@gmail.com

#### 7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

Yes  No X

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

#### 8. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

#### 9. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised X not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

#### 10. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No X

Name of your ticketing provider:

Web address to buy ticket:

#### 11. BETTING

Betting will be authorised by the Organiser. Yes  No X

#### 12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser  at            per km.

The Athlete X

#### 13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

#### 14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport X to be paid by the Organiser  Athlete X

If paid by Athlete approximate cost per round trip: 5€

Taxi: X to be paid by the Organiser  AthleteX

If paid by Athlete approximate cost per round trip: 15€

Other:

## 15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

### NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

Extra accreditation: 50€ per accreditation/per person

## 16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: "<http://inside.fei.org/fei/your-role/organisers/handbook>

## XII. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Name: Nuno Braamcamp  
Address: Av. 25 Julho, 1200-868 Lisboa  
Telephone: + 351 213922040  
Email: nuno.braamcamp@despachante.cdo.pt  
Opening hours: 10h - 17h

Square for Organiser to include additional details if necessary

### 2. HEALTH REQUIREMENTS

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations: N/A

Quarantine period: N/A  
Specimen Import Licence applied: N/A

Square for Organiser to include additional details if necessary

### 3. NATIONAL REQUIREMENTS

Horses moved from other member States (or outside) must be accompanied by an identification Document. Directive 2009/156/EC Regulation (EC 5041 2008). Health papers are required for horses coming to Portugal. 1-Horses coming from the rest of Portugal: Transport and health certificate. 2-Horses from EU: International Transport certificate valid between EU members. 3-Horses coming from other countries: valid certificate which required any moment of import

### 4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### 5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### 6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

### 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

#### 7.1 PASSPORTS. FEI General Regulations, Art. 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport



approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

## 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

## 7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. **PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.**

## 7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any

Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

#### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

#### **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**

##### **8.1 SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

##### **8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

#### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

#### **XIV. ADDITIONAL INFORMATION**

##### **1. The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. INSURANCES AND NATIONAL REQUIREMENTS**

The FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **2.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from

an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **2.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **2.1.3 1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **2.2 ATHLETES AND OWNERS**

### **2.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **2.2.2 Additional Liability Information**

N/A
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### **2.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## **3. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <https://inside.fei.org/content/general-regs-statutes>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

#### 4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive

#### 5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

#### 6. ADDITIONAL INFORMATION FROM THE ORGANISER

DOGS: All dogs must be leashed and affixed to a human or stationary object on the showground and in the stable area. Violation of this rule will incur a fine of 100€ per offence and, in case of repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG) -

#### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

#### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed. If there are 4 or less athletes in the competition, the table below applies.

Nbr of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
5 <sup>th</sup>					
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/p-e-dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [para-dressageresults@fei.org](mailto:para-dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.