

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Risk assessment for COVID-19: Addendum for sporting events.

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
Total COVID-19 risk score		2

Mitigation Checklist.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the event organizers	Have the relevant OC and responsible staff been informed about the latest available guidance on the COVID-19 outbreak (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness	Has a contingency medical response plan for COVID-19 been developed for the Event?	1	3	3	

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and response plans	Does the contingency medical response plan include information about how attendees should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an Emergency COVID-19 Outbreak Response Coordinator/Team in the OC or other structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	1	2	2	
	Has the host country or OC requested support from WHO and/or local public health authorities ?	2	3	6	
	Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	
	If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:				
	Is there a procedure for athletes or spectators to clearly identify whom to contact and how to do so if they or other Event participants feel unwell?	2	3	6	

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Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	1	3	3	
Are first-aid services or other medical services in-place and equipped to support patients with respiratory symptoms?	2	2	4	
Are there isolation rooms or mobile isolation units available onsite?	2	2	4	
Are there any designated medical facilities that manage patients with COVID-19 infection in the host country?	2	2	4	
Are there transportation services with trained medical professionals available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
Has a cleaning schedule been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
Are there established screening measures , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	1	3	3	
Is the host country conducting COVID-19 laboratory diagnostic tests ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
Does the host country have a national public health emergency preparedness	2	2	4	

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	and response plan that can address severe respiratory diseases, including COVID-19?				
	Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the Event?	1	3	3	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
Stakeholder and partner coordination	Is there an established mechanism for collaboration and coordination between the health and security sectors, which is considered as crucial?	0	2	0	
	Are there agreed, clear and easily understood processes in place for reporting to external multi-sectoral stakeholders (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	0	2	0	
Command and control	Is there a decision-making authority/body and an agreed procedure to modify, restrict, postpone or cancel the Event related to the evolving COVID-19 outbreak?	2	3	6	

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	Are there arrangements to activate a strategic health operation centre if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
Risk communication	Is there a risk communication strategy for the Event in regard to COVID-19?	2	3	6	
	Is there a designated person(s) to lead media activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	
	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	

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Public health awareness of COVID-19 before and during the event	Has public health advice on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the at-risk populations been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	According to the Portuguese di-confinement plan
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring?	2	2	4	
Surge capacity	Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?)				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
Specific mitigation measures	Will there be daily health checks of athletes/competitors?	2	2	4	
	Will the athletes be separated from other groups , such as officials, support staff and spectators, to limit transmission?	2	2	4	

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Are there measures in place to limit the sharing of equipment, water bottles, towels, etc.?	2	3	6	
Will athletes be given closed containers to allow for the safe disposal or storing of all hygienic materials (e.g. tissues, towels, etc.)?	0	3	0	
Will the Event have designated seating for all spectators?	0	3	0	According to the Portuguese di-confinement plan
Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	0	2	0	
Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	176
Total mitigation score (%)	80

176

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The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the mass gathering. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
Total mitigation score (from "Mitigation Checklist" Tab)	80

Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .

I. DENOMINATION OF EVENT

VENUE: Alter do Chão

DATE: 15-17/10/2021.

NF: POR

Indoor: Outdoor:

CDI1* CDI2* CDI3* CDI4* CDI5* CDI-W
 CDIO2* CDIO3* CDIO4* CDIO5* -NC
 CDIJ CDIY CDIP CDIU25 CDIch
 CDIOJ CDIOY CDIOP CDIOU25 CDIOCh
 CDIAm CDIYH
 Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019.
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2021.
- FEI Veterinary Regulations, 14th edition, effective 1st January 2018, updates effective 1st January 2021.
- **FEI Dressage Rules (25th edition, effective 1st January 2014, including updates 1st January 2021) and if applicable the FEI Dressage World Cup™ Rules 2020/2021 and 2021/2022 and FEI Dressage Nations Cup™ Rules 2021.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice.
- Given the current Covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 17/09/2021. Updated 22/09/2021 Covid-19. Updated 01/10/2021. Updated 08/10/2021. Updated 11/10/2021.



Bettina De Rham
FEI Director Dressage & Para Dressage

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

IV. GENERAL INFORMATION

1. ORGANISER

Name: Companhia das Lezírias, Sa/Coudelaria de Alter
Address: Coudelaria de Alter - Tapada do Arneiro 7440-052 Alter do Chão
Telephone: +351 245 610 060
Email: geral@alterreal.pt
Website: www.alterreal.pt

Contact Details Show Ground:

Address: Coudelaria de Alter - Tapada do Arneiro 7440-052 Alter do Chão
Telephone: +351 245 610 060
GPS Coordinates: 39° 22' 22.95" N 7° 68' 70.64" W
Accessibility details (directions by road, nearest airport / train station):
Nearest Airport – Lisbon International airport
By car – from Lisbon
Take the A2 direction Spain and live in Estremoz exit direction to Portalegre then follow the direction to Alter do Chão

2. ORGANISING COMMITTEE

Honorary President: Presidente da Federação Equestre Portuguesa
President of the event: António Coelho de Sousa
Show Secretary: Coudelaria de Alter
Press Officer: Coudelaria de Alter

3. EVENT DIRECTOR

Name: Francisco Beja
Address: Coudelaria de Alter
Telephone: +351 245 610 060
Mobile: +351 961 733 111
Email: franciscobeja@alterreal.pt

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V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email
1	Ground Jury	Ground Jury President	10184209	Claudia Matos	POR	3*	cem@advlex.pt
		Ground Jury Member	10048915	Francisco Diaz Guerra	ESP	5*	franadiazpaco@hotmail.com
		Ground Jury Member	10050089	Jean Michel Roudier	FRA	5*	jmroudier2@orange.fr
		Ground Jury Member	10048827	Peter Holler	GER	5*	red_holler@t-online.de
		Ground Jury Member	10037645	Sandra Smith	ARG	4*	sandra@oliveiramartins.com.br
		Ground Jury Member	10053322	Maarten Van der Heijden	NED	4*	maartenvdh1@gmail.com
		Ground Jury Member	10024866	Jorge Pereira	POR	NAT	pereirajorgemtm@gmail.com
		Ground Jury Member	10202243	Joaquim Fernandes	POR	NAT	jmf Fernandes@gmail.com
		Ground Jury Member	10052052	Dinário Seromanho	POR	NAT	di.serusa@gmail.com
		Ground Jury Member	10052581	Michele Cristovão	POR	NAT	mpbeloura@gmail.com
		Foreign Judge	10050487	Francis Verbeek	NED	5*	verbeek.francis@gmail.com
2	Foreign Technical Delegate	Foreign Technical Delegate					
3	Chief Steward	Chief Steward	10050874	Luis Pedro Machado	POR	3	lpmachado@sapo.pt
		Chief Steward	10083369	Petra Choc	AUT	3	petra.choc@jergitech.at
4	Assistant Stewards	Assistant Steward	10063553	Armindo caixinha	POR	2	armindo-caixinha@hotmail.com
		Assistant Steward	10159463	Bruno Caseirão	POR	1	bruno.caseirao@gmail.com
		Assistant Steward	10159462	Luis Mariano Gomes	POR	1	luismarianogomes@gmail.com
		Assistant Steward					
5	FEI Veterinary Delegate	Veterinary Delegate	10053024	Bruno Miranda	POR	3	brunomiranda.vet@gmail.com
		Additional Veterinary Delegate					
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
6	Veterinary Services Manager / Treating Veterinarian	Veterinary Services Manager					
		Permitted Treating Veterinarian	10087303	Jose Veiga Miranda	POR		mirandaveigavet@gmail.com 918 961 772

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7	Doctor/Medical Service	Doctor/Medical Service		Bombeiros voluntarios de Alter do Chão			245 612 314
8	Farrier	Farrier		João Suzano	POR		964 156 504
9	NF Delegate	NF Delegate (if applicable)					

VI. INVITATIONS

Number of NFs invited:	All
State which NFs are invited:	All
Reserve NFs:	./.
Total Number of athletes:	40
Number of home athletes:	20
Number of athletes per NF:	max 8
Number of horses per athlete:	max 3

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

VII. ENTRIES

- You must use the FEI Entry System for all categories of this Event:
<https://entry.fei.org>
- You will find additional documentation on:
<https://inside.fei.org/fei/your-role/it-services/it-platforms/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries:	5 October 2021
Last date for substitutions:	10 October 2021

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

Entry fee per horse:	370€
Stabling fee per horse (if any):	included
Starting fee per horse (if any):	N/A
VAT:	23%
Total fee per horse:	455,10€

IGCP, EPE

IBAN: PT50 0781 0112 01120014305 05

SWIFT: IGCPPTPL

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 350€

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee:

Included in compulsory entry fee Not included in compulsory entry fee

Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIM)

Electricity (upon request): 25€
Manure disposal: 15€
Hay: 12€
Straw: 10€
Shavings: 25€
Tack box: 100€
Golden grass: 30€

All aforementioned amounts are including VAT

VAT Number of the Organiser: 500068054

4. DEGREE OF DIFFICULTY – FLOORPLAN GRAND PRIX FREESTYLE

DoD will be used. DoD will not be used. Not Applicable.

Athletes are required to login using their own credentials on to <http://dressagefreestyle.fei.org> to create or assign their Grand Prix Freestyle floorplan at the latest 2 hours prior to:

- the horse inspection.
- the draw of the Grand Prix.

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00 unless prior approval is granted by the FEI.

The current edition of Dressage Tests at the date of the show will be used and all tests must be ridden from memory.

<https://inside.fei.org/fei/your-role/organisers/dressage/tests>

	Day	Date	Time
• <u>Opening of stables</u>	Thursday	14/10/2021	09:00
• <u>Horse Inspection</u>	Thursday	14/10/2021	15:00
<u>Familiarization</u>	Thursday	14/10/2021	17:00 as 19:00
• <u>Declaration of Starters</u>	Not later than one (1) hour after the horse inspection.		
• <u>Draw:</u>			
(Competitions No)	Thursday	14/10/2021	16:00

Competitions CDIP:	Day	Date	Time	Prize Money
Competition 4 Pony Team	Friday	15/10/2021	Not before 08:00	N/A
Competition 15 Pony Individual	Saturday	16/10/2021	Not before 08:00	N/A
Competition 23 Pony Freestyle	Sunday	17/10/2021	Not before 08:00	N/A
<u>Total Prize Money</u>				N/A
<u>Prizes in Kind</u>				Trophies / Rosettes

Competitions CDICh:	Day	Date	Time	Prize Money
Competition 5 Children Preliminary B	Friday	15/10/2021	Not before 08:00	N/A
Competition 16 Children Team	Saturday	16/10/2021	Not before 08:00	N/A
Competition 24 Children Individual	Sunday	17/10/2021	Not before 08:00	N/A
<u>Total Prize Money</u>				N/A
<u>Prizes in Kind</u>				Trophies / Rosettes

Competitions CDIJ:	Day	Date	Time	Prize Money
Competition 6 Juniors team	Friday	15/10/2021	Not before 08:00	N/A
Competition 17 Juniors Individual	Saturday	16/10/2021	Not before 08:00	N/A
Competition 25 Juniors Freestyle	Sunday	17/10/2021	Not before 08:00	N/A
<u>Total Prize Money</u>				N/A
<u>Prizes in Kind</u>				Trophies / Rosettes

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Competitions CDIY:	Day	Date	Time	Prize Money
Competition 7 Young Riders Team	Friday	15/10/2021	Not before 08:00	N/A
Competition 18 Young Riders Individual	Saturday	16/10/2021	Not before 08:00	N/A
Competition 26 Young Riders Freestyle	Sunday	17/10/2021	Not before 08:00	N/A
Total Prize Money				N/A
Prizes in Kind				Trophies / Rosettes

Competitions CDIU25:	Day	Date	Time	Prize Money
Competition 8 Intermediate II	Friday	15/10/2021	Not before 08:00	N/A
Competition 19 Grand Prix 16-25	Saturday	16/10/2021	Not before 08:00	N/A
Competition 27 Grand Prix Freestyle	Sunday	17/10/2021	Not before 08:00	N/A
Total Prize Money				N/A
Prizes in Kind				Trophies / Rosettes

Competitions GDIYH:	Day	Date	Time	Prize Money
Competition 1 5YO Preliminary	Friday	15/10/2021	Not before 08:00	N/A
Competition 12 5YO Final	Saturday	16/10/2021	Not before 08:00	N/A
Competition 2 6YO Preliminary	Friday	15/10/2021	Not before 08:00	N/A
Competition 13 6YO Final	Saturday	16/10/2021	Not before 08:00	N/A
Competition 3 7YO Preliminary	Friday	15/10/2021	Not before 08:00	N/A
Competition 14 7YO Final	Saturday	16/10/2021	Not before 08:00	N/A
Total Prize Money				N/A
Prizes in Kind				Trophies/rosettes

Competitions CDI3*:	Day	Date	Time	Prize Money
Competition 9 Prix St Georges	Friday	15/10/2021	Not before 08:00	N/A
Competition 20 Intermediate I	Saturday	16/10/2021	Not before 08:00	N/A
Competition 10 Intermediate A	Friday	15/10/2021	Not before 08:00	N/A
Competition 21 Intermediate B	Saturday	16/10/2021	Not before 08:00	N/A
Competition 11 Grand Prix	Friday	15/10/2021	Not before 08:00	1000 €
Competition 22 Grand Prix Special	Saturday	16/10/2021	Not before 08:00	1200 €
Total Prize Money				2200 €
Prizes in Kind				Trophies/rosettes

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	N/A
Best foreign athlete -	N/A
Best home athlete –	N/A
Team awards –	N/A

IX. COMPETITIONS DETAIL

FIRST DAY: FRIDAY

DATE: 15/10/2021

COMPETITION No 1

GDIYH

Test: FEI PRELIMINARY TEST for 5-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 2

GDIYH

Test: FEI PRELIMINARY TEST for 6-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 3

GDIYH

Test: FEI PRELIMINARY TEST for 7-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 4

CDIP

Test: FEI Pony Team
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 5

CDICH

Test: FEI Children Preliminary B
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 6

CDIJ

Test: FEI Junior Team
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 7

CDIY

Test: FEI Young Rider Team
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 8

CDIU25

Test: FEI Intermediate II
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 9

CDI3*

Test: FEI Prix St-Georges
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 10

CDI3*

Test: FEI Intermediate A
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 11

CDI3*

Test: FEI Grand Prix
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2.1.a
Prize money: 1000 €
Breakdown: 330/260/200/120/90

SECOND DAY: Saturday

DATE: 16/10/2021

COMPETITION No 12

GDIYH

Test: FEI FINAL TEST for 5-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 13

GDIYH

Test: FEI FINAL TEST for 6-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 14

GDIYH

Test: FEI FINAL TEST for 7-year-old horses
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 15

CDIP

Test: FEI Pony Individual
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 16

CDICH

Test: FEI Children Team
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 17

CDIJ

Test: FEI Junior Individual
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 18

CDIY

Test: FEI Young Rider Individual
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 19

CDIU25

Test: FEI Grand Prix 16-25
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2.1.a
Prize money: None

* * * * *

COMPETITION No 20

CDI 3*

Test: FEI Intermediate I
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 21

CDI 3*

Test: FEI Intermediate B
Number of horses per athlete: 2
Open to: All entries of this test
Draw/Art: Ordinary draw Art. 425.2
Prize money: None

* * * * *

COMPETITION No 22

CDI 3*

Test: FEI Grand Prix Special
Number of horses per athlete: 1
Open to: and compulsory for the 15 best combinations in Grand Prix (Competition n° 11)
Draw/Art: Art. 425.4
Prize money: 1200 €
Breakdown: 330/260/200/120/90

* * * * *

THIRD DAY: SUNDAY

DATE: 17/10/2021

COMPETITION No 23

CDIP

Test: FEI Pony Freestyle
Number of horses per athlete: 1
Open to: the best 15 combinations from the Pony Individual competition.
Draw/Art: Art. 452.5
Prize money: None

* * * * *

COMPETITION No 24

CDICh

Test: FEI Children Individual
Number of horses per athlete: 1
Open to: All entries of this test
Open to: the best 15 combinations from the Children Team competition.
Draw/Art: Art. 452.8
Prize money: None

* * * * *

COMPETITION No 25

CDIJ

Test: FEI Junior Freestyle
Number of horses per athlete: 1
Open to: the best 15 combinations from the Juniors Individual competition.
Draw/Art: Art. 452.5
Prize money: None

* * * * *

COMPETITION No 26

CDIY

Test: FEI Young Rider Freestyle
Number of horses per athlete: 1
Open to: the best 15 combinations from the Young Riders Individual competition.
Draw/Art: Art. 452.5
Prize money: None

* * * * *

COMPETITION No 27

CDIU25

Test: FEI Grand Prix Freestyle
Number of horses per athlete: 1
Open to: the best 15 combinations from the Grand Prix 16-25 competition.
Draw/Art: Art. 452.5
Prize money: None

X. FACILITIES OFFERED

1. ATHLETES

Accommodation.

Hotel: Hotel Vila Gale Collection Alter Real

Address: Coudelaria de Alter - Tapada do Arneiro 7440-152 Alter do Chão

Telephone: +351 245 240 130

At the expense of: The Organiser or the Athlete

Meals.

At the expense of: The Organiser or the Athlete

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or the Athlete

Meals.

At the expense of: The Organiser or the Athlete

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL

INFORMATION

1.DRAW

Location of the draw: at the show office

2.COMPETITION ARENA(S)

Total dimensions: 100x60m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: All weather ebb and flow

3.PRACTICE ARENA(S)

Total dimensions: 2x20x60m (Competition arena - dimensions: 20 x 60 m)

Type of Footing: All weather ebb and flow

4.STABLES

Size of boxes: 3 m x 3 m (minimum 3m x 3m + 20 % 3m x 4m)

5.PAPERLESS JUDGING

It is compulsory to have a certified software/solution in order to offer Paperless Judging at FEI Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

6.SCORING PROVIDER / TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No

Name of Company: Rita Moura

Contact person at Event:

Name: Rita Cabral Mourta

FEI ID number: 10154843

Contact email: Ritacabralmoura@sapo.pt

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

7.AVERAGE SCORE / OPEN SCORING

Average Score and Open Scoring: Yes No

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

No

9. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize giving ceremony of each competition is 3

All prize giving ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

10. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

11. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

12. BETTING

Betting will be authorised by the Organiser. Yes No

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser at _____ per km or the Athlete

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser or the Athlete

If paid by Athlete approximate cost per round trip: 10€

Taxi: to be paid by the Organiser or the Athlete .

If paid by Athlete approximate cost per round trip: 15€

Other:

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1008-1009.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner: 0

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI Passport

Other: 0

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Name: Nuno Braamcamp
Address: Av 25 de Julho, 1200-868 Lisboa
Telephone: +351 213922040
Email: nuno.braamcamp@despachante.cdo.pt

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: N/A
Quarantine period: N/A
Specimen Import Licence applied: N/A

3. NATIONAL REQUIREMENTS

N/A

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005

concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII

8.1 SAMPLING. FEI Veterinary Regulations Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI Veterinary Regulations Article 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to

provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the

Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,

4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2 ATHLETES AND OWNERS

2.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2 Additional Liability Information

N/A

2.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 th year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 th year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 th year to end 18 th year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 th year to end 16 th year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 th year to end 14 th year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 th year to end 25 th year	Min. 8 y.o.
CDIAm	As of 26 th year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 th year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 th year	5 y.o. / 6 y.o. / 7 y.o.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

XV. ANNEXES

1.FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10052580
Name*: Lopes
First Name*: Carlos
E-Mail*: carlos@carloslucaslopes.com
Access Rights*: Admin² Consult³

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³

- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- *) Mandatory Fields

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:
<http://inside.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be

accepted by e-mail to dressageresults@fei.org, in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.