

# FEI APPROVED DRESSAGE SCHEDULE DORTMUND (GER) 03-06 March 2016

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## I. DENOMINATION OF EVENT

VENUE: Dortmund  
 DATE: 03/03/2016 - 06/03/2016  
 NF: Germany  
 Indoor:  Outdoor:   
 CDI1\*    CDI2\*    CDI3\*    CDI4\*    CDI5\*  
 CDI-W  
 CDIO2\*    CDIO3\*    CDIO4\*    CDIO5\*  
 CDIJ    CDIY    CDIP    CDIU25    CDICH  
 CDIOJ    CDIOY    CDIOP    CDIOU25    CDIOCh  
 CDIAm  
 Young Horses  
 Championship    Games

## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29<sup>th</sup> April 2014.
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2016
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1<sup>st</sup> January 2016
- **FEI Dressage Rules (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2014, updates 1<sup>st</sup> January 2016), and if applicable the the FEI World Cup™ Dressage Rules and FEI Nations Cup™ Dressage Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI

Lausanne, on 15.01.2016

Signature :



Carina Mayer  
 Senior Manager  
 Head of Dressage & Para-Equestrian Dressage ad interim

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name Turniergemeinschaft Dortmunder Reitverein e.V.  
and  
Name ESCON - Marketing GmbH  
Address Europa-Allee 12  
D-49685 Emstek  
Telephone: +49 (0) 4473 – 94 11-250  
Fax: +49 (0) 4473 – 94 11 119  
Email: [astruckmeier@escon-marketing.de](mailto:astruckmeier@escon-marketing.de)  
Website: [www.escon-marketing.de](http://www.escon-marketing.de)

#### Contact Details Show Ground:

Address: Rheinlanddamm 200 (Westfalenhallen Dortmund)  
44139 Dortmund  
(for navigation system please enter "Strobelallee 45",  
44139 Dortmund)  
Telephone: will be given with the definite time-table  
GPS Coordinates: Latitude: 51.49685 N, Longitude: 7.45690°E

#### Accessibility Details:

Arrival by road: Arrival by car Direct connection via the B1 (A40) to the  
motorways A1 (Hansalinie), A45 (Sauerlandlinie), A2 (Berlin -  
Hanover - Dortmund - Oberhausen), A42 (Duisburg -  
Dortmund), B1 (A44) (Dortmund - Kassel).  
Arrival by train By ICE, Intercity, Eurocity from almost all cities to the  
Dortmund mainline station.  
Arrival by plane airport Dortmund: approx. 12 km  
airport Düsseldorf: approx. 63 km  
airport Köln/Bonn: approx. 96 km

### **2. ORGANISING COMMITTEE**

Honorary President: ./.  
President of the event: Dr. Kaspar Funke  
Show Secretary: ESCON-Marketing GmbH  
Press Officer: ESCON-Marketing GmbH

### **3. EVENT DIRECTOR**

Name: Dr. Kaspar Funke  
Address Europa-Allee 12 in 49685 Emstek  
Telephone: +49.4473 94 11 250  
Fax: +49.4473 94 11 119  
Email: [astruckmeier@escon-marketing.de](mailto:astruckmeier@escon-marketing.de)

## V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email Contact Phone
1	Ground Jury	Ground Jury President	10050583	Katrina Wüst	GER	5*	<a href="mailto:katrina.wuest@t-online.de">katrina.wuest@t-online.de</a> 0049 171-3727326
		Ground Jury Member	10048998	Christoph Hess	GER	4*	
		Ground Jury Member	10050641	Susanne Baarup	DEN	5*	
		Ground Jury Member	10053827	Ghislain Fouarge	NED	5*	
2	Foreign Judge	Foreign Judge	10050286	Gustaf Svalling	SWE	5*	<a href="mailto:eg.svalling@tele2.se">eg.svalling@tele2.se</a> 0046 70 366 77 84
3	Foreign Technical Delegate	Foreign Technical Delegate		./.			
4	Appeal Committee	Appeal Committee		./.			
5	Chief Steward	Chief Steward	10048883	Klaus Gosch	GER	2	<a href="mailto:klaus.gosch@ewetel.net">klaus.gosch@ewetel.net</a> 0049 171/725 36 02
6	Assistant Stewards	Assistant Steward	10051282	Franz Peter Bockholt	GER	2	
		Assistant Steward	10051925	Dieter Rippe	GER	2	
		Assistant Steward	10093343	Susanne Lange	GER	2	
		Assistant Steward	10103205	Sandra Ernst	GER	1	
7	FEI Veterinary Delegate	Veterinary Delegate	10050710	Dr. Friedrich Appelbaum	GER		<a href="mailto:friedrich.appelbaum@t-online.de">friedrich.appelbaum@t-online.de</a> 0049 171 27 46 930
8	VSM Veterinary Services Manager / Treating Veterinarian / 24h VSM	Veterinary Services Manager Treating Veterinarian	10093504	Dr. Benedikt Schüttert	GER		<a href="mailto:schuettert@pferdepraxis-am-waldhuegel.de">schuettert@pferdepraxis-am-waldhuegel.de</a> 0049. 171 49 88 288
9	Doctor/Medical Service	Doctor/Medical Service		Dr. med. Thorsten Lang	GER		<a href="mailto:dr-lang@web.de">dr-lang@web.de</a> 0049 151 122 880 88
10	Farrier	Farrier		Ralf Uebel	GER		<a href="mailto:ralf.uebel@web.de">ralf.uebel@web.de</a> 0049 172 288 68 86
11	NF Delegate	NF Delegate		Katrina Wüst	GER		

## VI. TECHNICAL CONDITIONS

### 1. TIMETABLE

*(to be provided per category/level if multiple events)*

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Thursday	03/03/2016	09.00 a. m.
• <u>Horse Inspection:</u>	Thursday	03/03/2016	07.30 to 08.15 p. m.
• <u>Declarations:</u>			
Competition 21	Thursday	03/03/2016	09.15 p. m.
Competition 22	Friday	04/03/2016	07.00 p. m.
Competition 23	Friday	04/03/2016	07.00 p. m.
• <u>Chef's d'Equipe Meeting:</u>	./.	./.	./.
• <u>Draw:</u>			
Competition 21	Thursday	03/03/2016	09.30 p. m.
Competition 22	Friday	04/03/2016	07.15 p. m.
Competition 23	Friday	04/03/2016	07.15 p. m.
• <u>Competitions:</u>			
Competition 21	Friday	04/03/2016	03.00 p. m.
Competition 22	Saturday	05/03/2016	06.30 p. m.
Competition 23	Sunday	06/03/2016	11.15 a. m.

### 2. COMPETITION ARENA(S)

Total dimensions : 35 m x 68 m

Type of Footing: sand

(Competition arena - dimensions: 20 x 60 m)

### 3. PRACTICE ARENA(S)

Dimensions : 20 m x 50 m

Dimensions : 20 m x 40 m

Type of Footing: both sand

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### 4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m + 20% 3m x 4m)

Horses will be stabled on the grounds or in stable tents of the "Westfalahallen" Dortmund from 03/03/2016 – 06/03/2016. The exact number of boxes have to be indicated with the entries - the order is binding.

Unless boxes have been reserved by closing date of definite entries, per horse entered one box will be reserved by the OC. Athletes are asked to use only the assigned stables.

Straw, hay and shavings can be bought on site with the stable manager.

Forage and mangers have to be brought along.

Electricity has to be ordered and paid for with the entries.

>> It is strictly prohibited to smoke in the stable area! <<

### 5. DRAW

Location of the draw: The draw will take place in the show office.

### 6. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is at least 6.

### 7. SCORING/TIMING PROVIDER - AVERAGE SCORE and OPEN SCORING

Name of the company: hippo data GmbH

Name contact person: Jens Feth

Contact email: feth@hippodata.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

Average Score and Open Scoring: Yes  No

### 8. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised  not authorised  to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

### 9. TICKETING

Are you selling ticket for spectator to attend your event: Yes  No

Name of your ticketing provider: Westfalahallen Dortmund

Web address to buy ticket:

<http://ticket.westfalahallen.de/eventim.webshop/webticket/eventlist;jsessionid=279DF05F28AFBA310770B82D71443492?tokenName=CSRFTOKEN&languages=de&languages=en&production=948>

### 10. BETTING

Betting will be authorised by the Organiser. Yes  No



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**VII. INVITATIONS**

**1. GENERAL**

Number of NFs invited :	6
State which NFs are invited:	BEL, DEN, GBR, NED, USA
Reserve NFs:	AUT/ESP/JPN/NOR/SUI/ SWE/UKR
Total Number of athletes:	
Number of home athletes:	
Number of athletes per NF:	2
Number of horses per athlete:	1
Number of FEI Wildcards:	1
Number of OC Wildcards:	2

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

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**2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1023 VI.

NUMBER ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	1
Horse Owner:	two (2) accreditations per horse acc. to FEI Passport

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## **VIII. ENTRIES**

### **IMPORTANT**

- You must use the FEI Entry System for all categories of this Event:  
<https://entry.fei.org>
- You will find additional documentation on:  
<http://www.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

German Athletes have to enter through the German Entry System NeOn!  
Entries of German Athletes will then be uploaded into the FEI Online Entry System!

### **1. ENTRY DATES AND FEES:**

#### **Deadlines for entries**

Entries in Principle: ./.  
Nominated Entries: ./.  
Definite Entries: 09/02/2016  
Last date for substitutions: 03/03/2016 – 05:00 p. m.

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

**IMPORTANT:** Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per horse: € 340 (VAT excluded)  
Stabling fee per horse (if any): € 160 (VAT excluded)  
Starting fee per horse (if any): ./.  
VAT:  
Entry fee: € 23,80 (7 % VAT)  
Stabling fee: € 30,40 (19 % VAT)  
**Total fee per horse: € 554,20**

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Entry fee and fee for power supply  
 - of German Athletes will be subject to direct credit through the German online system NeOn.  
 - of Foreign Athletes will be due on site at the latest.

EADCMP fee, manure disposal, costs for forage etc. (see "ADDITIONAL FEES/CHARGES BY OC") will be invoiced in addition on site.

Contact details:

Name: ESCON-Marketing GmbH  
 Andrea Struckmeier  
 Telephone: +49 (0) 4473-94 11 250  
 Fax: +49 (0) 4473-94 11 119  
 Email: astruckmeier@escon-marketing.de

### 2. NO-SHOWS/LATE WITHDRAWALS:

**NB :** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: to the height of the respective entry fee per horse (incl. box) plus expenses for booked hotel rooms etc.

### 3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee (Please refer to section XI. 8.1 of the schedule):

Included in entry fee  Not included in entry fee

Electricity (upon request):	€ 70,00 per charge
Manure disposal:	€ 40,00 per box
Hay:	€ 9,00 per bale
Straw:	€ 8,00 € per bale (first bedding as well as 2 further bales per day (04/03 - 06/03/2016) free of charge)
Shavings:	€ 10,00 per bale
Other (please specify):	
Additional box:	€ 160,00 per box
Tack box:	€ 160,00 per box
Infringement of smoking ban:	€ 50,00
Health papers:	€ 40,00 per document issued

For EADCMP fee no VAT will be levied or stated.

### All aforementioned amounts are including VAT

VAT Number of the Organiser: DE117 76 96 11  
 Tax-number of the OC: 56/270/54200

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Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 <sup>th</sup> year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 <sup>th</sup> year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
CDIAm	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 <sup>th</sup> year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o. / 7 y.o.

## IX. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation.

Hotel: : PULLMANN Dortmund (4 Star Hotel)

Telefon: +49 231 911 30.

Address: Lindemannstr. 88, 44137 Dortmund

Telephone: +49 231 911 30

Hotel reservation has to be done in writing by email or fax by closing date of definite entries (09/02/2016). The organiser cannot ensure hotel bookings that are not made as described above, i. e. reaching them by phone or after closing date of definite entries. The OC will take over accommodation costs (incl. breakfast) from 03/03/2016 – 06/03/2016. All extra costs, such as minibar, telephone etc. will be at the athlete's own expense and have to be settled directly with the hotel on departure.

#### Meals.

Meals breakfast (plus one further meal) from 04/03/2016 – 06/03/2016 will be at the OC's expense.

### 2. GROOMS

#### Accommodation.

Athletes have to arrange accommodation for their grooms themselves.

Accommodation will be at the athletes' expense.

#### Meals.

Meals from 03/03/2016 – 06/03/2016 will be at the OC's expense.

Organiser provides proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### 3. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athletes.

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## 4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

## 5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Shuttle service will be made available. Further information will be given in the show office.

## X. COMPETITIONS

**International competitions should not start before 8:00  
and should not finish after 23:00 unless approved by the FEI.**

**TOTAL PRIZE MONEY: € 105.000,00**

EVENT CATEGORY: CDI5\* PRIZE MONEY: € 105.000,00

	<u>Name of Competition</u>	<u>Amount</u>
Competition No 21	Grand Prix	€ 10.000,00
Competition No 22	Grand Prix Special	€ 75.000,00
Competition No 23	Grand Prix Freestyle	€ 20.000,00

### GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	./.
Best foreign athlete -	./.
Best home athlete –	./.
Team awards –	./.

### PRIZE – CLASSIFICATION:

./.

### DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule.

This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

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### Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. Other or especially higher premiums or prize money amounts than mentioned above have to be notified by the OC explicitly in writing, otherwise the above mentioned amounts apply. If no other information is given and without prior notice prizes in kind (cars or similar) will be distributed instead, the athlete may reject the prize-money replacement. In that case only the prize-money published in the schedule would be distributed, the prize in kind would remain with the OC. The schedules prize-money are gross prices.

Settlement will be done with the athlete (disregarding any agreements between athlete and proprietor), thus the OC will be disburdened. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income tax amount.

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every competitor himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

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**FIRST DAY: FRIDAY**

**DATE: 04/03/2016**

**COMPETITION No 21**

**Grand Prix  
Qualifier for Competition 22 and 23**

Test: Grand Prix (Edition 2009, revision 2014) update 2016,  
to be ridden from memory  
Number of horses per athlete: 1  
Open to: all athletes  
Draw/Art: acc. to Art. 425.2.1 a  
Prize money: € 10.000,00  
Breakdown: 3.250/2.000/1.500/1.000/750/600/500/400  
If more Athletes are placed the next receive: € 90,00 each.

\* \* \* \* \*

**SECOND DAY: SATURDAY**

**DATE: 05/03/2016**

**COMPETITION No 22**

**Grand Prix Special**

Test: Grand Prix Special (Edition 2009, revision 2014)  
update 2016, to be ridden from memory  
Number of horses per athlete: 1  
Open to: and compulsory for the 8 best athlete/horse  
combinations from the FEI Grand Prix (competition  
21), who opted for the FEI Grand Prix Special at closing  
date of definite entries. If an Athlete/horse  
combination withdraws, the next best moves up. The  
OC reserves the right to increase the number to 10  
athlete/horse combinations.  
The decision will be made by Friday, 04/03/2016,  
09:00 p. m.  
Draw/Art: acc. to Art. 425.4 – by draw in groups of 5.  
Prize money: € 75.000,00  
Breakdown: 20.000/15.000/12.000/10.000/6.000/4.500/4.000/  
3.500  
If more Athletes are placed the next receive: € 210,00 each.

\* \* \* \* \*

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**THIRD DAY: SUNDAY**

**DATE: 06/03/2016**

**COMPETITION No 23**

Test: Freestyle to Music Grand Prix (Edition 1999, revision 2009)

Number of horses per athlete: 1

Open to: and compulsory for the 6 best athlete/horse combinations from the FEI Grand Prix (competition 21), who opted for the FEI Grand Prix Freestyle at closing date of definite entries. If an Athlete/horse combination withdraws, the next best moves up. The OC reserves the right to increase the number of athlete/horse combinations.  
The decision will be made by Friday, 04/03/2016, 09:00 p. m.

Draw/Art: acc. to Art. 425.5 – by draw in groups of 5.

Prize money: € 20.000,00

Breakdown: 6.600/4.400/3.400/2.400/1.800/1.400

If more Athletes are placed the next receive: € 130,00 each.

\* \* \* \* \*



## **XI. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH  
Address: Hagenort 6, 33803 Steinhagen  
Telephone: +49.52 04-890111  
Fax: +49.52 04 – 89 02 22  
Email: info@johannsmann-pferdetransporte.de  
Opening hours: 08.00 a. m. to 04.00 p. m.

Customs and veterinary fees will not be taken over.

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: ./.  
Quarantine period: ./.  
Specimen Import Licence applied: ./.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Reglements 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Square foIn addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):

[www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf)

- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):

[www.gesetze-im-internet.de/bundesrecht/amg\\_1976/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf)

- German Law Governing Epidemic Diseases (Tierseuchengesetz):

[www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf)

- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)

[www.gesetze-im-internet.de/bundesrecht/tierschtrv\\_2009/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf)

- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)

[www.gesetze-im-internet.de/bundesrecht/viehverkv\\_2007/gesamt.pdf](http://www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf)

- etc.r organiser to include details if necessary

### **4. PONIES**

2015 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

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## 7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 7.1 PASSPORTS. FEI General Regulations Article 137

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

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### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).FEI Veterinary Regulations, Chapter VI**

### **8.1 SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

#### **Fee for Worldwide Equine and Human Anti-Doping Program: (Applicable for all FEI Events Worldwide)**

##### Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event	CHF	18
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##### Higher Level Events

(All other events not defined as CIM)

Per horse per event	CHF	25
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OCs/NFs have the right to charge the athletes the above mentioned fee.

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### 8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

## XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

## XIII. ADDITIONAL INFORMATION

### 1. INSURANCES AND NATIONAL REQUIREMENTS

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

#### 1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

##### 1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### 1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

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### 1.2 ATHLETES AND OWNERS

#### 1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

#### 1.2.2 Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

#### 1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

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## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## **5.ADDITIONAL INFORMATION FROM THE ORGANISER**

### **5.1 German Show Rules (LPO)**

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

### **5.2 Time Table**

The given times in the time-schedule under VI.1 are subject to alterations

### **5.3 Dogs**

Dogs have to be kept on the lead without fail on the whole showgrounds.

### **5.4 Opting**

Athletes must state, at the latest at the date of definite entry for which competition they wish to qualify, competition No. 22 (Grand Prix Special) or competition No. 23 (Grand Prix Freestyle).

Athletes may give a 1<sup>st</sup> and 2<sup>nd</sup> choice (i.e. Athlete will opt for Grand Prix Freestyle as 1<sup>st</sup> choice and Grand Prix Special as 2<sup>nd</sup> choice. Following conclusion of Competition the Freestyle is oversubscribed and the Athlete may then start in the Grand Prix special instead).

Participation is, however, only possible in one of the Competitions and their original choice of Competition cannot be changed if there is space in that Competition.

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## XIV. ANNEXES

### 1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10093798  
**Name\*:** Struckmeier  
**First Name\*:** Andrea  
**E-Mail\*:** astruckmeier@escon-marketing.de  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CDI5\*

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- 1) If already have an FEI user account.
  - 2) Provide you the required access to manage entries and substitutions and download entries/lists.
  - 3) You are just able to consult and download the entries/lists.
  - 4) Leave the field blank if the user deals with the entries of all events in the show.
- \*) Mandatory Fields

### 2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://www.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the General Regulations Art 109.6: Organisers of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST**