



**World Equestrian Festival**  
**Aachen 2015**



May 30- May 31, 2015

**SCHEDULE**  
**CDI5\***



## **I. DENOMINATION OF THE EVENT**

**Venue:** Aachen  
**Date:** 30/05/2015 – 31/05/2015  
**NF:** Germany  
**Outdoor**  
**Category:** CDI5\*

## **II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, 29<sup>th</sup> April 2014.
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2015
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015
- The Rules for Dressage Events (25<sup>th</sup> edition, effective 1<sup>st</sup> January 2015), and if applicable the Rules for the World Cup Dressage Events
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 1<sup>st</sup> January 2015
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2015 revised WADA Code, effective 1<sup>st</sup> January 2015
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

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Approved by the FEI

Lausanne, on 19<sup>th</sup> January 2015.

Signature :



Trond Asmyr

FEI Director

Dressage & Para-Equestrian Dressage

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO  
OTHERS UPON REQUEST!**

**THE FEI CODE OF CONDUCT**

**FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name Aachen-Laurensberger Rennverein e.V.  
Address Albert-Servais Allee 50  
52070 Aachen  
Telephone +49 241 9171 109 / -164  
Fax +49 241 9171 198  
Email [showoffice@chioaachen.de](mailto:showoffice@chioaachen.de)  
Website [www.chioaachen.de](http://www.chioaachen.de)

#### CONTACT DETAILS SHOW GROUND

Address: Postbox 50 01 01  
Albert-Servais-Allee 50, D – 52085 Aachen  
Telephone: +49 241 9171 109 / -164  
GPS Coordinates: Latitude: 50.79536, Longitude: 6.09171

#### ACCESSIBILITY DETAILS: (Navigation: Hubert-Wienen-Straße)

##### **Car/Lorry:**

##### From direction Cologne

- A 4 (Köln - Aachen)
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Düsseldorf

- A 44 to Autobahnkreuz Aachen
- A 4 direction Aachen/Heerlen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Belgium

- follow the A 44 up to the Autobahnkreuz Aachen
- A 4 direction Antwerpen
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### From direction Netherlands

- follow the A 4
- Exit Würselen/Aachen Zentrum
- turn right into Krefelder Straße
- follow the signs

##### **Airports:**

Cologne/Bonn, Duesseldorf, Maastricht-Aachen Airport/NED, Brussels/BEL and Liège/BEL

##### **Railway Station:**

Hauptbahnhof (Central Station) Aachen, Lagerhausstraße

## **2. ORGANISING COMMITTEE**

### ALRV SUPERVISORY BOARD:

President: Carl Meulenbergh  
Vice-President: Baron Wolf von Buchholtz  
Member: Hans Kauhsen  
Member: Wolfgang Mainz  
Member: Stefanie Peters  
Member: Peter Weinberg  
Member: Dieter Junghans

Commissioner for: Baron Wolf von Buchholtz  
Ethics, Animal Welfare  
and Fairplay

### ALRV MANAGING BOARD:

Chairman: Frank Kemperman  
Member: Helen Rombach-Schwartz

Show Office: Birgit Rosenberg (Head)  
Peter Dohn  
Anke Esser  
Jana Kun

Press Officer: Niels Knippertz

## **3. EVENT DIRECTOR**

Name: Frank Kemperman  
Address: Albert-Servais Allee 50  
52070 Aachen  
Telephone: +49 241 9171 105  
Fax: +49 241 9171 199  
Email: [frank.kemperman@chiaoachen.de](mailto:frank.kemperman@chiaoachen.de)

## **4. 24 HOURS VETERINARY SERVICE MANAGER:**

Name: Dr. Andreas Kersten (GER)  
Mobile: +49 151 15908723  
Email: [hanbuecken.kersten@skynet.be](mailto:hanbuecken.kersten@skynet.be)

**IV. OFFICIALS**

**CDI5\* (2015\_CI\_0202\_D\_S\_01)**

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email/Mobile
1	Ground Jury	Ground Jury President	10053735	EISENHARDT Evi	GER	5*	evi.eisenhardt@online.de +49 170 4457779
		Ground Jury Member	10050089	ROUDIER Jean-Michel	FRA	5*	
		Ground Jury Member	10050641	BAARUP Susanne	DEN	5*	
		Ground Jury Member	10051721	FRANSEN-IACOBAEUS Annette	SWE	5*	
2	Foreign Judge	<b>Foreign Judge</b>	10049322	GARDNER Andrew	GBR	5*	a.r.gardner@virgin.net
3	Foreign Technical Delegate	<b>Foreign Technical Delegate</b>		./.			
4	Appeal Committee	Appeal Committee President		./.			
5	Chief Steward	<b>Chief Steward</b>	10053919	FUSS Rolf Peter	GER	3	rpf@psvr.de +49 177 2404237
6	Assistant Stewards	Assistant Steward	10052117	CLASEN Franz-Josef	GER	2	
		Assistant Steward	10103205	ERNST Sandra	GER	1	
		Assistant Steward	10052624	VAN DER VENNE Harry	NED	3	
		Assistant Steward	10093345	ZOBEL Ulrike	GER	2	
7	FEI Veterinary Delegate	<b>Veterinary Delegate</b>	10048947	HANBÜCKEN, Friedrich Wilhelm	GER		hanbuecken.kersten@skynet.be +49 170 9352251
8	VSM Veterinary Treating Official	<b>Veterinary Service Manager</b>	10089757	KERSTEN Andreas	GER		hanbuecken.kersten@skynet.be +49 177 3358032
		<b>FEI Permitted</b> Treating Veterinarian	10093502	FIEDLER Arne	GER		arne.fiedler@gmx.de +49 172 4158637
9	Medical Doctor	Medical <b>Doctor</b>		PAPE Hans-Christoph	GER		hpape@ukaachen.de +49 172-2351559
10	Farrier	Farrier		LAMBERTY Gerd	GER		gerdlamberty@outlook.de +491714251031
11	Delegate of NF GER	Delegate of NF GER		EISENHARDT Evi	GER		

## **V. SPECIFIC TECHNICAL CONDITIONS**

### **1. TIMETABLE (Subject to changes)**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u>	Friday	29/05/2015	08.00h
• <u>Horse Inspection</u>	Friday	29/05/2015	16.00h
• <u>Declarations</u>	Friday	29/05/2015	17.00h
• Draw for the order of starting Grand Prix	Friday	29/05/2015	17.30h
• Compt. D1 – FEI Grand Prix CDI	Saturday	30/05/2015	12.00h
• Compt. D2 – FEI Grand Prix Freestyle CDI "Grand Prix Dressage of Aachen"	Sunday	31/05/2015	10.00h

### **2. COMPETITION ARENA :**

Total dimensions : 50 x 80 m

Arena dimensions: 20 x 60 m

Type of Footing : sand

### **3. PRACTICE ARENA :**

Dimensions : 20 x 60 m (3 practice arenas)

Type of Footing : sand

Dimensions : 27 x 75 m (indoor arena / only in case of bad weather)

Type of Footing : sand

### **4. STABLES :**

Size of boxes 3 m x 3 m

### **5. DRAW FOR THE ORDER OF STARTING**

The draw will take place in the show office.

### **6. SCORING - AVERAGE SCORE and OPEN SCORING**

Will take place.

## **VI. VI. INVITATIONS**

### **CDI5\***

Total number of athletes:	20
Total number of NFs:	min. 6
NFs invited :	ESP,GBR, GER, NED, SWE, USA
Reserve NFs:	DEN, BEL, AUT
Number of home athletes:	6
Number of athletes per foreign NF:	max. 2
FEI Wildcard:	1
Number of horses per athlete:	1

In case of the invited NFs will not use their full quota, the starting place falls back to the OC. All invitations should go thru the NFs.

**To qualify to participate an athlete/horse combination must have achieved a minimum of 64% in a Grand Prix at two different CDI3\*/CDI4\* after 01 January 2014**

## **VII. ENTRIES**

**IMPORTANT – You must use the FEI Entry System for all events of this show (<https://entry.fei.org>)**

**You will find additional documentation on**

**<http://www.fei.org/fei/your-role/nfs/entry-system-dressage>**

**All Athletes & Horses participating in any International competition must be registered with the FEI. Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified, unless compelling circumstances warrant otherwise!**

**FEI Entry System and HippoBase: Entries made via the FEI Online Entry system do not have to be made in HippoBase again. When the OC accepts the entries in the FEI system they will transfer riders and horses to HippoBase. Once copied NFs are kindly requested to provide the additional information in the HippoBase System.**

NFs please note: A show might not be listed in HippoBase before the OC has transferred your entries. The synchronization procedure between the two systems is based on FEI-IDs of athletes and horses; entries existing in both system will be detected and will not create duplicates.

NFs who do not yet have a login for HippoBase or who need technical assistance may contact [support@hippobase.com](mailto:support@hippobase.com).

Additional information to be entered in HippoBase:

Rider companions like grooms or horse owners who wish to access the venue must be



## FEI APPROVED SCHEDULE CDI5\* Aachen 2015



entered under the respective rider and we kindly ask you to assign a picture to those people so accreditation passes can be prepared.

Requests for hotel reservations have to be specified with the room type (single/double) and the date of arrival and departure directly in HippoBase. If you do not need a room for someone please specify "none" as room type to clarify this.

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Nominated Entries : **29/04/2015**  
Definite Entries : **20/05/2015**  
Last date for substitutions: **29/05/2015** until 15.00h (1 hour before start of Horse Inspection)

**Presenting the entries, all teams and individual athletes are obliged to take part at the Closing Ceremony (Farewell of Nations) on Sunday, May 31<sup>st</sup>, 2015.**

**Please note that all accepted entries will be publicly available on the FEI website 5 days before the beginning of the Show.**

Entry fee  
Per horse CDI5\*: 150,-€ (incl. VAT)

Contact details:

Name: Birgit Rosenberg  
Telephone: +49 (0) 241 9171 - 109  
Fax: +49 (0) 241 9171 - 198  
Email: [Birgit.Rosenberg@chiaoachen.de](mailto:Birgit.Rosenberg@chiaoachen.de)

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 <sup>th</sup> year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 <sup>th</sup> year	Min. 7 y.o.
CH-Y/CDI-Y/CDIO-Y	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
CH-J/CDI-J/CDIO-J	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
CDIU-25	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 8 y.o.
CDIAm	As of 26 <sup>th</sup> year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 <sup>th</sup> year	Min. 5 y.o. - Max. 6 y.o.
CH-M-YH-D	As of 16 <sup>th</sup> year	5 y.o. / 6 y.o.

### NO-SHOWS/LATE WITHDRAWALS:

In case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. hotel, accommodation, stabling, entry fee) as a result of the late withdrawal or no-show. This also refers to a later arrival in the hotel than the date booked by the NF.

### ADDITIONAL FEES/CHARGES BY THE ORGANISING COMMITTEE:

EADCMP Fee: CHF 12.50 per horse  
There will be no further additional fees.

**All aforementioned amounts are including VAT.**

VAT number of the OC: DE 123603839

## **VIII. FACILITIES OFFERED**

### **1. ATHLETES**

**Accommodation:**

**Hotel:**

Novotel Aachen City  
Peterstraße 66  
52062 Aachen, Germany  
Phone: (49) 241 51 59 0  
Fax: (49) 241 51 59 599  
www.novotel.com

Accommodation (bed and breakfast) from 29/05/2015 to 31/05/2015 at OC expense

**All additional costs are at own expense. Please note that you have to give your credit card details for that reason when checking-in.**

Athletes who do not need hotel accommodation may be granted a lump sum of € 100,- if stated with the definite entry (20/05/2015).

**Meals:**

Meals will be offered at the expense of OC from 29/05/2015 to 31/05/2015.

### **2. GROOMS**

**Accommodation:**

Accommodation for grooms will be at own expense.

**Meals:**

Meals will be offered at OC expense from 29/05/2015 to 31/05/2015.

OC provides proper sanitary conditions, which includes sufficient showering facilities for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### **3. HORSES**

Transport expenses to be paid by the athletes.

Horses will be stabled on the show grounds from 29/05/2015 to 31/05/2015; stabling will be free of charge.

Additional horses not officially participating at the CDI5\*Aachen cannot be brought along.

### **4. WELCOME (ARRIVAL HORSES)**

Friday, May 29<sup>th</sup>, 2015: from 08.00 hours onwards

The time and date of arrival of athletes, horses and their means of transport must be given to the OC in order to facilitate their arrival.

### **5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS / AIRPORT SHUTTLE SERVICE / PARKING**

**A Shuttle-Service for chefs d'equipe and athletes from the airport (Cologne/Bonn, Duesseldorf (but not Düsseldorf-Weeze), Brussels or Maastricht-Aachen Airport/NL) and from the hotel to the show grounds and back** is provided from Thursday, May 28<sup>th</sup> until Sunday, May 31<sup>st</sup> 2015, daily between 06.30-00.30 hours. On Monday, June 1<sup>st</sup>, 2015 the shuttle service will only be available until 12.00 noon. **Please order the shuttle at least 24 hours in advance at showoffice@chioaachen.de.**

Athletes will receive a parking pass on request and according to availability.

## **IX. ADDITIONAL INFORMATION**

### **1. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135.

The Chief Steward will check that the advertising on athletes and horses complies with Article 135 of the General Regulations.

### **2. CLASSIFICATION SYSTEM FOR SPECIAL PRIZE(S)**

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### **3. PRIZE-GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony is 8.

The participation in the prize-giving ceremony and the lap of honour is obligatory for all placed competitors. The owner of the winning horse of the Grand Prix Freestyle, "The Grand Prix of Aachen" (D2) is invited to the prize giving ceremony.

The **prize-giving ceremonies** for the dressage competitions (1<sup>st</sup> - 8<sup>th</sup> place) D1/D2 will take place both in the jumping-stadium and in the Deutsche Bank Stadium.

For the prize giving ceremonies in the jumping stadium, the Athletes may, in special circumstances only, take a borrowed horse following approval of President of Ground Jury/FJ. However, horses must be appropriate dressage horses and must be ridden on double bridle. Upon request of the Organising Committee the Athletes have to demonstrate some movements of the respective competition.

### **4. INSURANCES**

All athletes, owners, trainers, veterinarians and their accompaniments are personally responsible for damages to third persons caused by themselves, their employees/grooms, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date. The OC will **NOT** be responsible for any damage caused by athletes, their horses, owners, NF officials, their employees/grooms or their representatives.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI EADCMP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

FEI Permitted Treating Veterinarians (PTVs) (Art VRs 1005) are to have adequate professional indemnity insurance.

## **LIABILITY**

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

By making the definite entries each athlete declares that he/she has taken notice of the schedule and the exclusion of the liability as set out in the schedule and that the athlete explicitly agrees therewith.

## **5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

### **Accreditation / Show Passes Dressage**

Opening times of the accreditation office :

Thursday, May 28<sup>th</sup> , from 12.00h onwards, until Sunday, May 31<sup>st</sup> 2015, daily from 8 a.m. until 8 p.m.

These times are subject to change and depend on the final time schedule. Please check the final opening times at the venue.

Free show passes will only be granted if the required information has been entered into HippoBase by the respective NF at the latest by the closing date of the definite entries.

<b>Individuals</b>			
<b>Function</b>	<b>Companion (max. 1)</b>	<b>Maximum number of show passes</b>	<b>Fee*</b>
Competitor CDI	yes	According to invitations	no
Groom	no	1 per competitor	no
Horse Owner	no	2 per horse	no
Competitor Additional Pass e.g. Trainer, Farrier, Physio, etc.	no	1 per competitor CDI	yes*

**\*Fees** - Additional show passes at the expense of the NF will only be granted if the required information has also been entered into the online entry system by the respective NF at the latest by the closing date of the definite entries. The fee for these show passes must be paid by credit card or in cash at the accreditation office when picking up the pass.

<b>*Fees for Additional Show Passes Dressage</b>		
<b>Type of Pass</b>	<b>Access Areas</b>	<b>Price per Pass</b>
Additional Show Pass	Discipline relevant areas, incl. warm-up and stables, incl. Competitors' Stand	100 €

<b>Access Areas for Show Passes Dressage</b>				
<b>Function</b>	<b>Stable Area</b>	<b>Warm-Up</b>	<b>Competitors' Stand</b>	<b>Catering Areas</b>
Competitor	A	A	all disciplines	V
Competitor Companion	A	A	all disciplines	A
Groom	A	A	only dressage	V
Horse Owner	A	A	only dressage	-
Additional Show Pass	F	F	F / only dressage	-

A = access  
V = access incl. meal voucher  
F = access only against payment of fee (see above)  
Please note that additional meal vouchers can be bought in the catering areas.

Show passes can only be picked up personally after presentation of a valid ID-card. The passes must be worn at all times on the show grounds. The passes will be withdrawn if they are passed on.

Entrance passes to the stable area are according to VR Art. 1023.VI.

At least one of the names of the horse owners to be accredited must correspond with the horse owners registered in the FEI passport of the horse (GR Art. 132.1).

The owner of the show pass accepts the show ground regulations as well as the accreditation rules of the Aachen-Laurensberger Rennverein. In case of loss, a new show pass will be issued for a fee of € 100.

## **6. PROTESTS/APPEALS**

All protests and appeals to be valid must be made in writing and accompanied by a deposit of CHF 150.- or equivalent. Each protest must be made and signed by the persons responsible and be forwarded within the time prescribed.

## **7. MODIFICATION OF SCHEDULE**

In exceptional circumstances, together with the approval of the Delegate of the NFG and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **8. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **9. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [dressageresults@fei.org](mailto:dressageresults@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://www.fei.org/fei/your-role/organisers/xml-format>

**All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## **10. BETTING**

Betting will not be authorised by the OC.

### **11. HORSE LORRIES**

Horse lorries of the athletes (max. one caravan or trailer per athlete) can be parked near the show grounds, but not inside the stable area, for the duration of the respective discipline. Only the assigned place may be used without fail. Electricity is supplied through installations at the assigned place. Cable is to be supplied by the owner of the lorry.

Athletes, whose horses leave the show grounds without special permission of the OC during the CDI5\* - after the first horse inspection until one half hour after the announcement of the results of the last competition - will be disqualified.

### **12. ILLUSTRATIONS**

The OC reserves the right to make use of illustrations (photographs, images, videos, etc.) made on behalf of the OC during the event or on the show grounds for their own commercial purposes, without explicit consent of the person/athlete illustrated.

### **13. MUSIC RIGHTS**

The music rights for the freestyle competitions are the sole responsibility of the riders. The OC declines any responsibility.

### **14. MOTORISED VEHICLES OR MOTORBIKES**

Motorised vehicles or motorbikes are strictly prohibited on the entire show grounds incl. the stables

### **15. DOGS**

Dogs are strictly prohibited on the entire show grounds, the stables and the cross-country course.

### **16. ACKNOWLEDGEMENT OF SHOW GROUND REGULATIONS**

As soon as NFs have presented their entries, all athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the ALRV show ground regulations and rules of the official show schedule, to acknowledge and keep within the German Animal and Welfare Laws and Guidelines, and to behave according to the ethical principles in common practice.

Violations will be dealt with by the respective Ground Jury or Appeal Committee.

The acknowledgement of the above is to be confirmed in writing upon receipt of the show pass. As soon as NFs have presented their entries, all athletes, also on behalf of the horse owners, as well as their employees/grooms, representatives and accompaniments, are obliged, from the moment of arrival on the show grounds, to acknowledge and keep within the "Code of Conduct".

Violation of this code will be dealt with by the respective Ground Jury or Appeal Committee, in accordance with the Rules and Regulations of the FEI.

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2015**

#### **1. CUSTOMS FORMALITIES**

All inquiries for importation must be addressed to the official forwarding agency of this event as soon as possible:

Full address: DHL Global Forwarding GmbH  
Claus Koerner  
Manager Special Requests  
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The forwarding agency will inform about all necessary conditions of importation.

**All customs documents** (T-1 documents) are to be submitted at the latest by the first day of competition to the entry office.

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 (see annex Vet. I) of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see Annex Vet. II) of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

#### **3. NATIONAL REQUIREMENTS**

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:



- German Animal Welfare Act (Tierschutzgesetz):  
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):  
www.gesetze-im-internet.de/bundesrecht/amg\_1976/gesamt.pdf
- German Law Governing Epidemic Diseases (Tierseuchengesetz):  
www.gesetze-im-internet.de/bundesrecht/viehseuchg/gesamt.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)  
www.gesetze-im-internet.de/bundesrecht/tierschtrv\_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)  
www.gesetze-im-internet.de/bundesrecht/viehverkv\_2007/gesamt.pdf
- etc.

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the Horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to be in compliance with national legislation in both their country of origin, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport/Recognition Card</b>
National Events (CNs)	Not compulsory
CDI1*-2*/CDIY/J/U25/P/Ch/Am	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CDI3*-5*-CDIW	Compulsory
CDIO*3-5*/CDIO-U25/Y/J/P/Ch	Compulsory
All Championships/Games	Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or failing to meet other passport requirements including micro-chipping, vaccination, Equine Anti-Doping and Controlled Medication control

(Veterinary Regulations Article 1030), will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this. Failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**VACCINATIONS - EQUINE INFLUENZA  
2015 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated within the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

**EXAMINATION ON ARRIVAL  
2015 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, and micro-chip (where present), their vaccination status and general health. To protect all horses attending

events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS**

#### **2015 Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection.

Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **LIMB SENSITIVITY EXAMINATION**

#### **2015 Veterinary Regulations Article 1034**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

### **2015 Veterinary Regulations, Chapter VI**

Within FEI Groups I & II, the Organising Committee should charge athletes the equivalent of CHF 12.50 towards the cost of the EADCMP, which is overseen by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2015 Veterinary Regulations Article 1057 and 1058).

### **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing (Art.1056) may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to

www.FEI.org/veterinary for information and details.

**FEI LABORATORY FOR SAMPLE ANALYSIS  
GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the:

Localisation	Contact	Choice
Europe	LGC Limited Dr. Clive Pearce Quotient Bio Analytical Sciences and HFL Sport Science Newmarket Road Fordham Cambridgeshire CB7 5 WW Tel: +44 (0) 1638 720 500 Fax: +44 (0) 1638 724 200 email: Clive.Pearce@LGCGroup.com	X

**FURTHER QUERIES ON THIS INFORMATION**

If you have any further questions please refer to: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [veterinary@fei.org](mailto:veterinary@fei.org) for further information.

Telephone: +41 21 310 47 47

**7. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2015 Veterinary Regulations, Chapter IV.

**8. INJURY SURVEILLANCE (Art. VRs 1035)**

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events. Official Veterinarians are required to report on each injured horse at an event.

## **XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to Article 22.3 of the ADRHAs, Organisers must provide the following at Events where the FEI informs the Organiser at least two (2) months before the Event that human anti-doping testing is scheduled to take place at the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the FEI at least two (2) weeks prior to the starting date of the Event.
  
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
  
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the OC must be communicated to the FEI as early as possible following receipt by the OC of the Testing plan for the Event. Please see the qualifications for *Chaperones* in the ADRHAs.

Additional information on Human Anti-Doping can be found under:

<http://www.fei.org/fei/cleansport/ad-athletes>

## **XII. COMPETITIONS**

**EVENT CATEGORY: CDI5\* PRIZE MONEY: € 154.000**

<u>Name of Competition</u>	<u>Amount (Currency)</u>
Competition No 1 – Grand Prix – CDI5*	24.000,-€
Competition No 2 – Grand Prix Freestyle – CDI5*	130.000,-€

### **Settlement of accounts per athlete**

**Reimbursement of prize-money** will be paid out **by bank transfer** per athlete (not per horse resp. per horse owner) within 14 days after the competition. For this purpose the NF's are requested to state the bank information (**name of recipient, bank name, bank code, account number, IBAN and BIC codes**) of their athletes together with the online entries in HippoBase. In case the money transaction does not go through due to incorrect or incomplete bank information, the OC reserves the right to charge a lump sum of 80,-€ for any handling fees charged by the bank.

The Organising Committee is authorised to deduct any possible outstanding duties from the payment. Each athlete is obliged to forward the prize-money as well as any reimbursement to the respective horse owner.

Each athlete is obliged to check and sign the final account at the accounting office before departure. The horse passports will only be handed out after the accounts have been settled.

### **Taxation of Foreign Horse Owners, Athletes and Grooms:**

According to § 50a - Abs. 4 EStG of the German Tax Rights the OC must detain tax (withholding tax on income earned) from all accounts paid out to foreign horse owners, athletes and grooms.

The horse owners and athletes can apply for exemption of these taxes at the Central Federal Office for Finances, if the lawful requirements are met: Bundeszentralamt für Steuern, An der Kuppe 1, 53225 Bonn, Germany, phone: (49) 228-4060, fax: (49) 228-4062661. An exemption of these taxes is only possible if the appropriate certificate is submitted. The documents for the exemption of tax can be downloaded from the website [www.bzst.bund.de](http://www.bzst.bund.de). Subject to change.

### **IMPORTANT**

The total amount of prize money shown for each **competition** in the schedule must be distributed. If fewer **competitors** take part in a **competition** than the number of prizes indicated in the schedule, the President of the Ground Jury is responsible for recalculating the prize money to be distributed. The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. Distribution of prize money - min. 5 if less than 20 **competitors** in the competition, distributed to 25 % of participants. (**GR Art 127, 128**)

**The retail value of all prizes in kind must be mentioned as well as detail of model, type and special features for cars.**

**DRAWS:**

**• GRAND PRIX (competition D1)**

In reverse order of the World Ranking List (in groups of five)

**• GRAND PRIX LEVEL FREESTYLE TEST (competition D2)**

draw within groups of five in reverse order of the result of the Grand Prix (group of riders placed 11-15<sup>th</sup> to start first)

**Competitions D 1 / D 2**

The Athlete may enter the "Ten Minutes Arena" 10 minutes before the start. There may never be more than one Athlete in the "Ten Minutes Arena". It is not obligatory for an Athlete to use the "Ten Minutes Arena".

Adjusting of saddlery and normal caring for the horse is allowed in the "Ten Minutes Arena".

**General entry deadline is 15.00 hours the day before the respective competition.**

**FIRST DAY : SATURDAY**

**DATE : 30/05/2015**

**COMPETITION No D1 – CDI5\***

**will start at: 12:00 h**

**Grand Prix**

Test to be ridden and edition: FEI Test "Grand Prix" (Edition 2009, revision 2014), update 2015 must be carried out from memory

Number of horses per athlete: 1

Starting order: according to Art. 425.2.1.b. Order of starting according to draw. The athletes will be drawn in the reverse order of the World Dressage Ranking list in groups of five. The highest placed athletes will be drawn in the group starting last.

Total prize-money: 24.000€

Breakdown of prize-money: €7.800,--,5.500,--,3.600,--,2.200,--,1.400,--,7 x 500,-

**SECOND DAY : SUNDAY**

**DATE: 31/05/2015**

**COMPETITION No D2 – CDI5\***

**will start at: 10:00 h**

**Deutsche Bank Prize  
"Grand Prix Dressage of Aachen"**

**FEI Grand Prix Freestyle to Music CDI  
Final Individual Competition**

Test to be ridden and edition: according to the valid judges' sheet of the FEI Grand Prix Level "Freestyle Test" (Revision 2009) – Art. 422.2.7

Number of horses per athlete: 1, limited to and compulsory for the 15 best Athletes/horses from Compt. D1 (Grand Prix). A maximum of three athletes (the best three athletes) per nation may participate.

Starting order: acc. to Art. 425.5: acc. to draw within three groups of 5 acc. to the reverse order of results from compt. D 1 (Grand Prix CDI).

Total prize-money: 130.000€

Breakdown of prize-money: € 43.000,--, 26.000,--, 20.000,--, 13.000,--, 7.000.-  
5.000,--, 3.500,--, 2.000,--, 7 x 1.500,--



## Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

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FEI ID<sup>1</sup>: 10003250  
Name\*: Kun  
First Name\*: Jana  
E-Mail\*: jumpingentries@chiaoachen.de  
Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup>: CDI5\*

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FEI ID<sup>1</sup>: 10105436  
Name\*: Rosenberg  
First Name\*: Birgit  
E-Mail\*: jumpingentries@chiaoachen.de  
Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup>: CDI5\*

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FEI ID<sup>1</sup>: 10051247  
Name\*: Kemperman  
First Name\*: Frank  
E-Mail\*: frank.kemperman@chiaoachen.de  
Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup>: CDI5\*

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FEI ID<sup>1</sup>: 10036430  
Name\*: Esser  
First Name\*: Anke  
E-Mail\*: anke.esser@chiaoachen.de  
Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>  
Event(s)<sup>4</sup>: CDI5\*

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1. If already have an FEI user account.
2. Provides you the required access to manage entries and substitutions and download entries/lists.
3. You are just able to consult and download the entries/lists.
4. Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields