

I. DENOMINATION OF THE EVENT:

Event: CIC 1* and CIC 2*
Place: Bad Harzburg
Date: 17.-19.08.2012
NF: GER

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- The Rules for Eventing Events, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their athletes are of the correct age, and that athletes and horses are registered with the FEI.
- The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

Approved by the German NF
Warendorf, on 8 May 2012

signed

Gabriele Wentrup
Sports Departments

List of Attachments to Check-List

- I. Entry Form & Qualification Form
- II. Results Requirements
- III. Stable Security/ Stewarding at international Events
- IV. MCP Forms
- V. IAEJ Guidelines for media operations at Equestrian Events
- VI. Athlete Coordinator at CCI/CIC – information – sent with approved draft schedule
- VII. TD's compensation form (if applicable) – sent with approved draft schedule
- VIII. Request for qualifications 4/3* level events (if applicable) – sent with approved draft schedule

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: Verein für Vielseitigkeitsreiten Bad Harzburg e.V.
Address: An der Pulvermühle 9 a, 38685 Langelshelm
Telephone: 00495326/3700 **or** 0049171/5301049
Fax: 00495326/3701
Email: christoph.breustedt@t-online.de
Website: www.vfv-badharzburg.de

CONTACT DETAILS SHOW GROUND

Street: Sportpark Rennbahn
Postal Code: 38667
City: Bad Harzburg
Tel. Show office: +49 (0) 5322/559966

BRIEF SUMMARY OF YOUR VENUE'S ACCESSIBILITY DETAILS:

Arrival by car: A395 or B6N, Exit Westerde, please follow roadsigns to
Rennbahn Bad Harzburg
Arrival by train: next Station Bad Harzburg
Arrival by plane: next Airport Hannover

2. ORGANISING COMMITTEE

President: Wolfgang Fieseler, An der Pulvermühle 9a,
38685 Langelshelm
Show Secretary: Markus Hohmann, Salzdahlumer Str. 118,
38302 Wolfenbüttel
Press Officer: Christoph Breustedt, Hindenburgring 27,
38667 Bad Harzburg

3. EVENT DIRECTOR

Name: Wolfgang Fieseler
Address: An der Pulvermühle 9a
38685 Langelshelm
Telephone: 0049-172/40300463
Fax: 004955842205
Email: christoph.breustedt@t-online.de

IV. OFFICIALS

1. GROUND JURY :

CIC1*

President: Jürgen Mönckemeyer / GER
Email: moenckemeyer@gmx.de
Member: Horst Karsten / GER

CIC2*

President: Roman Krzyzanowski / POL
Email: kjosk_jaroszowka@interia.pl
Member: Fritz von Blottnitz / GER

2. TECHNICAL DELEGATE :

Name: Wilfried Thiebes / GER
Email: fohlenhof-hausdorp@t-online.de

3. COURSE DESIGNER CROSS COUNTRY/JUMPING

Name: Wolfgang Fieseler / GER
Email: wfieseler@t-online.de

Assistent Cross Country/Jumping

Name: Uwe Meyer / GER

4. APPEAL COMMITTEE :

President: --

5. CHIEF STEWARD :

Name: Dr. Herbert Klengel / GER
Email: dr.klengel@t-online.de

6. ASSISTANT STEWARD:

Name: Hans-Friedrich Nagel / GER

7. FEI VETERINARY DELEGATE :

Name: Dr. Rüdiger Beier / GER
Email: rudi.beier@t-online.de

8. EVENT TREATING VETERINARIAN:

Name: Dr. Monika Venner / GER
Tierklinik Destedt

Address: Im Trift 4, 38162 Destedt

Telephone: 00495306/92910

9. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: Dr. Rasso Riffelmacher / GER
Address: Klubgartenstr.3, 38640 Goslar
Telephone: 00495321-339916

10. FARRIER:

Name: Christoph Heesemann / GER
Address: Bornumer Str. 19, 31167 Bockenem
Telephone: 0049171-3121061

11. DELEGATE/SAFETY DELEGATE OF NF GER

Name: Wilfried Thiebes / GER

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE

	Day	Date	Time
• Opening of stables:	Thursday	16.08.2012	afternoon
• Official Course Inspection	Thursday	16.08.2012	afternoon
• Declaration of Starters:	Thursday	16.08.2012	afternoon
• 1 st Start – Dressage:	Friday	17.08.2012	morning
• 1 st Start – Cross Country:	Saturday	18.08.2012	morning
• Horse Inspection:	Sunday	19.08.2012	morning
• 1 st Start – Jumping:	Sunday	19.08.2012	noon
• Prize-Giving Ceremony	Sunday	19.08.2012	afternoon

2. VENUE :

1. DRESSAGE TEST

- 1.1. Competition Arena: 20 x 60 m, grounds: sand
1.2. Practice Arena: 20 x 60 m, grounds: sand/grass

2. CROSS-COUNTRY

- 2.1. Type of ground: grass

3. JUMPING

- 3.1. Competition Arena 50 x 100 m, grounds: grass
3.2. Practice Arena 30 x 70 m, grounds: sand/grass

3. STABLES :

- Size of boxes 3 m x 3 m

VI. PARTICIPATION/INVITATIONS

Foreign Athletes:

Foreign Athletes must be qualified acc. to VII. "Minimum Eligibility Requirements of Athletes & Horses. Number of NFs invited: unlimited.

German Athletes:

Acc. to a special handicap agreed upon with NF GER.

Ballot procedure in case of excessive entries:

Number of Athletes per foreign NF 5
Number of horses per Athlete 2

All Athletes:

Number of horses per Athlete: 3 per competition (5 years or older)

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

Foreign Athletes will be entered through their home NF.

EVENTING MINIMUM ELIGIBILITY REQUIREMENTS OF ATHLETES & HORSES

Please include relevant part for level and category of event

Each NF must certify the minimum eligibility requirements of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level as laid out in Art. 506. Relevant level and criteria must be included in the schedule.

1.1. Principles

In order to compete at an international event, an athlete and horse must have obtained the minimum eligibility requirements at a number of events at a lower level. The requirements are laid out below. With the approval of the FEI and their own NF, OCs may impose additional qualifications for horses and/or athletes, which must be published in the schedule.

1.2. Minimum eligibility requirements (MER)

The minimum eligibility requirements are achieved by completing a competition within minimum parameters of all round performance. As follows:

- Dressage Test: not more than 75 penalty points;
- Cross Country Test CIC: 0 penalties at obstacles
- Cross Country Test CCI: not more than 20 penalties at obstacles

Not more than 90 seconds exceeding the optimum time in the Cross. At 4* events, the maximum time by which the optimum time may be exceeded is 120 seconds; and

- Jumping Test: not more than 16 penalties at obstacles.

1.3. Certification of Qualification for Events

1.3.1. All NFs, including the host nation, are responsible to certify that athletes and horses entered by them in international events are correctly qualified in accordance with all the requirements of the Rules.

1.3.2. All qualifying events must be identified, and any national events must be certified as of at least the equivalent standard of difficulty as the relevant international star level of competition.

1.3.3. The Technical Delegate or his nominee shall check that all horses and athletes starting at all International events are properly certified as qualified by their NF or duly exempted in accordance with this article.

1.4. Qualifying Period and Deadline

1.4.1 Minimum eligibility requirements for CIOs, CCIs and CICs must be obtained in the calendar year in question or the 2 preceding calendar years.

1.4.2 The Minimum Eligibility Requirement at a CCI must be obtained at least 24 days before the Cross Country test of the event for which it is needed; a Minimum Eligibility Requirement at a CIC must be obtained at least 10 days before the event for which it is needed.

1.4.3 Minimum eligibility requirements may be achieved as a combination or separately by athlete and horse.

1.4.4 Where a Minimum Eligibility Requirement at a CIC is specified, one Minimum Eligibility Requirement at a CCI of the same level is equally acceptable.

APPROVED SCHEDULE CIC1*/CIC2* BAD HARZBURG 2012



1.5. Required minimum Eligibility Requirements (MER) for CCIO/CCI/CIC/CICO

CIC1 *	Horses and Athletes must be certified as competent to take part by their NF
CIC2 *	Minimum 1 MER required: 1x CIC 1* or 1x CNC 2*

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Definite Entries: 17.07.2012

Last date for substitutions: 16.08.2012

The following fees have to be paid by means of a crossed cheque when handing in the entries:

Entry fee CIC1*: € 55,-

Entry fee CIC2*: € 65,-

MCP-fee: SFr. 12,50 per horse as a contribution towards the costs of the MCP programme.

Fees for stabling, caravans / trucks including electricity, electricity, and entry fee has to be handed in together with the entries via bank transfer on the following account:

Depositor: Verein für Vielseitigkeitsreiten Bad Harzburg e.V.

Bank: Bankhaus C.L. Seeliger

Account 122 - Bank code 27032500

IBAN:DE25270325000000000122

BIC: CLSDE21XXX

MCP fee will be payable at declaration of starters.

In case the German online system will be used, the amount will be charged by direct debit.

Entries will not be accepted unless the entry fee and possible further fees (such as stabling fee, fee for power supply etc.) will be paid with the entries.

For late entries (after 17/07/2012) the OC reserves the right to charge a fee acc. to the rules for late entries of NF GER – this rule applies to both German and foreign Athletes.

Entries have to be sent to:

Name: Markus Hohmann

Address: Salzdahlumer Str.118
38302 Wolfenbüttel

Telephone: 0049-172/4030046

Email: christoph.breustedt@t-online.de

Entries are not accepted unless they contain full details according to FEI requirements, especially including the records of results.

NO-SHOWS/LATE WITHDRAWALS:

In case of withdrawals or no-shows after the date of definite entries the athlete or the respective NF will be held liable to reimburse the OC as a result of the late withdrawal or no-show. The amount to be charged will be to the height of the respective entry fee plus possible stabling fee per horse.

CIC1*

Age of Athletes: 14 years and older

Age of horses: 5 years and older

CIC2*

Age of Athletes: 16 years and older

Age of horses: 5 years and older

ADDITIONAL FEES/CHARGES BY OC:

Stabling fee straw: € 120,- (incl. VAT) per box

Stabling fee shaving: € 135,- (incl. VAT) per box

Fee for caravans and vans with electricity: € 30,- (incl. VAT) per charge or site

VIII. FACILITIES OFFERED

1. ATHLETES

Hotel: see: www.vfv-badharzburg.de

Accommodation and meals will be at the competitor's own expense.

2. GROOMS

Accommodation and meals will be at the cost of the Athletes.

The OC provides sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.

3. HORSES / PONIES

Stabling will be at the Athletes' own expense. Horses will be stabled in permanent boxes on the competition site, € 120,- per straw box, € 135,- per shaving box, hay and straw included. Shavings have to be ordered extra. In case of non-usage stable fee cannot be reimbursed. Water buckets have to be brought along. Stables must be ordered and paid by closing date of entries. No own stable tents are allowed!

Electricity will be made available against a fee of € 30,- for the duration of the event.

Box reservation will only be possible by 10/08/2012.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Will not be available.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135.1 & 2 of the FEI General Regulations. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

X. ADDITIONAL INFORMATION

1. EVENTING MEDICAL CARD (Art. 519.3“Rules for Eventing”)

It is compulsory that athletes, during the Cross-Country Test, carry visibly on their person a medical card including any relevant medical history of serious illness, injury (particularly to the head), tetanus immunity status, drug allergies, current medication and blood group. Organising Committees need to collect all athletes' Medical cards upon their arrival at the event. These cards must then be checked by the Organising Committee's Medical Officer. It is recommended that a copy be kept during the event by the OC Secretariat. Each athlete should also provide the contact numbers of two persons close to kin at this time.

Athletes are responsible to record all injuries on the Medical card.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

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3. PRIZE GIVING CEREMONY

Placed Athletes are asked to attend the prize giving ceremony with their horses.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

LIABILITY

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements. Furthermore he also declines any liability for theft, or other incidents.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

ENTRY RIGHT TO SHOWGROUNDS

Entry right to the stable area acc. to VR Art. 1005.2.5. Stabling Security acc. to VR Art.1005.2 and Eventing Rules Annex 13.

6. PROTESTS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

7. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of the Delegate of the NF GER and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

9. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to annelise.moens@fei.org, in the proper Excel file immediately after the event. Please refer to compulsory format for CCIs and CICs ; the file can be downloaded using the following link: <http://www.fei.org/disciplines/officials-organisers/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders. All athletes who have not completed the event must appear on the results

X. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

For questions pertaining to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist.

For customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a certificate for registered horses acc. to sample of Annex B to Regulations 90/426 of the actual valid form will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II of the decision of the commission 92/260 of the actual valid form will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012 (see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

3.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CCI1*/CCI2* CIC1*/CIC2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CCI3*/CCI4*/CIC3* CCIO/CICO	Compulsory
All Championships/Games	Compulsory

3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

3.3 All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

3.4 NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF.

3.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC) No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

3.5 A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs).

3.6 OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.

3.7 All Horses taking part in FEI Events must be registered with the FEI.

4. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

4.1. All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).

- 4.2. If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).
- 4.3. No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4. All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6months + 21 days of the day of arrival at the FEI Event.

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge athletes the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

5. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited
Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom
Telephone: +44-1638 724 406
Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

6. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules.

See: www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions. This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

Medication Form 3 - Authorization for the use of Medication not on the list of Prohibited Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables

- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this Information Note

If you have any further questions please check:
<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

COMPETITIONS

TOTAL AMOUNT OF PRIZE MONEY :		3,000.00€
	Name of Class	Amount (Currency)
Competition No 1	CIC1*	1,000.00€
Competition No 2	CIC2*	2,000.00€

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest. The scheduled prizes are gross amounts.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. After having deducted the VAT from the prize money or prizes in kind rewarded instead of prize money, as a rule the following income tax will be due: no taxes up to 250 EUR, 15 % exceeding 250 EUR (in force as of 01.01.2009); plus solidarity fee (at present 5.5 %) of the income amount. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of the prizes in kind (e. g. a car) is divided accordingly.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. If fewer athletes take part in a Competition than the number of prizes indicated in the schedule, the President of the Ground Jury is responsible for recalculating the prize money to be distributed. The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. Distribution of prize money - min. 5 if less than 20 athletes in the competition, distributed to 25 % of participants. (GR Art 127)

Participation acc. to VI. und VII.

Dress and Saddlery acc. to 521 and 522

Classification acc. to 502.1

COMPETITION No 1

CIC1*

1. Dressage

Dressage Test: „FEI 2009 1* B“, to be ridden by memory

2. Cross Country

Length: 2,400 -3,200 m

Speed: 520 m/min

Number of efforts: max. 29

3. Jumping

Distance:	max. 600 m
Speed:	350 m/min
Number of obstacles:	10-11
Number of efforts:	13
Height of obstacles:	1,15 m
Maximum number of Athletes:	3
Starting order:	acc. to Art. 512 und 513 1 st test: Dressage: by draw 2 nd test: Cross Country: as Dressage 3 rd test: Jumping: in reverse order of merits after Dressage and Cross Country
Total prize money:	€ 1,000
Breakdown of prize-money:	190/160/135/125/110/100/90/90

* * * * *

COMPETITION No 2 - CIC2*

1. Dressage

Dressage Test: „FEI 2009 2* B“, to be ridden by memory

2. Cross Country

Length: 2,800 -3,600 m
Speed: 550 m/min
Number of efforts: max. 32

3. Jumping

Distance:	max. 600 m
Speed:	350 m/min
Number of obstacles:	10-11
Number of efforts:	14
Height of obstacles:	1,20 m
Maximum number of Athletes:	3
Starting order:	acc. to Art. 512 und 513 1 st test: Dressage: by draw 2 nd test: Cross Country: as Dressage 3 rd test: Jumping: in reverse order of merits after Dressage and Cross Country
Total prize money:	€ 2,000
Breakdown of prize-money:	440/320/230/210/180/160/130/110/110/110

ENTRY FORM

FEDERATION EQUESTRE INTERNATIONALE
2012 Standard Entry Form/Qualification form

Event Name: _____
Date: _____

Format: <input type="checkbox"/> CCI / <input type="checkbox"/> CIC	Level	<input type="checkbox"/> 1* (one star) <input type="checkbox"/> 2* (two star)
		<input type="checkbox"/> 3* (three star) <input type="checkbox"/> 4* (four star)

Status: Championship Games CCIO World Cup™

ATHLETE: *(See separate sheet for qualifications)*

Full Name: _____ Mr/Mrs/Miss
FEI Reg No: _____
Permanent Address: _____

Country: _____ Post/Zip Code: _____
Tel No: _____ Fax No: _____
Mobile No: _____ Email Address: _____
Nationality: _____ Date of Birth: _____
Country of Residence: _____ *(for tax purposes)*
Contact Address: _____
(if different from above)

Country: _____ Post/Zip Code: _____
Tel No: _____ Fax No: _____
Mobile No: _____ Email Address: _____

HORSE: *(See separate sheet for qualifications)*

Name: _____
FEI Reg _____ Year of Birth: _____

**APPROVED SCHEDULE
CIC1*/CIC2* BAD HARZBURG 2012**



No: _____

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: _____ Date: _____
(Athlete)

National Federation Approval:

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI*, CIC*, CCIO*) for the event as per all applicable rules.

Name of NF: _____
Signature of NF _____
Representative: _____
Stamp of the NF: _____

2012 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES

This form must be completed and returned with Entry Form for all competitions above 1 star level

HORSE Name..... **FEI Registration No**
 Minimum Eligibility Requirements as specified under Art 506.2

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

ATHLETE Name **FEI Registration No**
(need only be completed if different to Horse qualification above)
 Minimum Eligibility Requirements as specified under Art 506.2

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete _____ NF _____
 (Signed) ----- (Signed) -----

CHECKLIST FOR DRAFT SCHEDULE EVENTING 2012



Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

Recommended Entry Details

- Options:
- Method of Payment
 - Stabling requirements
 - Arrival and departure dates/times
 - Bedding
 - Forage
 - Horsebox electrical connection
 - Accommodation for athletes, grooms, owners
 - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

OWNER(S) *(As recorded in the FEI Passport)*

1. Full Name: _____ Mr/Mrs/Miss/*Company
Address: _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

*Company contact name: _____

2. Full Name: _____ Mr/Mrs/Miss/Company
Address: _____

Country: _____ Post/Zip Code: _____

Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____

*Company contact name: _____

HORSE:

Name: _____

FEI REG / FEI Pass.No: _____ Dam: _____

Year of Birth: _____ Breed: _____

Sex: _____ Height: _____

Colour: _____ Stud Book No: _____

Sire: _____ Country of Birth: _____ :

**CHECKLIST FOR DRAFT SCHEDULE
EVENTING 2012**



COMMENTARY NOTES

Horse: _____

Athlete: _____ XC Colours: _____

Marital Status: _____ Maiden Name: _____

Partner's Name: _____ Occupation: _____

Previous Competitor at Event: _____

Name of Trainer: _____

Owner's Details: _____

Athlete's Equestrian History, i.e. important past successes:
Horse's Previous Form, e.g Three Day Events (CCI), Championship, CICs etc: