

<b>Event</b> (category):	CIC3*/2*	(Place): Duns, Scotland	(NF): GBR
<b>Date:</b>	30-31 July 2011		

Updated November 2010

### GENERAL CONDITIONS

The event will be run in accordance with:

- FEI Statutes, 22<sup>nd</sup> Edition, effective 15 April 2007, updates effective 1<sup>st</sup> January 2011
- FEI General Regulations, 23<sup>rd</sup> Edition, 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2011
- FEI Veterinary Regulations, 12<sup>th</sup> edition effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2011
- FEI Rules for Eventing, 23<sup>rd</sup> Edition, 1<sup>st</sup> January 2009, updated 1<sup>st</sup> January 2011
- 2011 FEI World Cup™ Eventing Rules (if applicable)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5 April 2010, updates effective 1<sup>st</sup> January 2011
- FEI Anti-Doping Rules for Human Athletes (ADRHA), 2<sup>nd</sup> Edition, effective 1<sup>st</sup> January 2009
- All subsequent corrections and modifications as published by the FEI with its provisions taking precedence.

An arbitration procedure is provided for in the FEI "Statutes" and "General Regulations" referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.

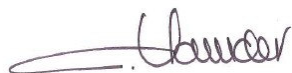
It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

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**Approved by the FEI**

**Lausanne, on 30.06.2011**

**Signature:**



**Catrin Norinder  
Director Eventing & Olympic Departments**

**I. GENERAL INFORMATION****1. TYPE OF EVENT (Art. 102, 103, 106 & 503)**

Status: CIC  
Category: Seniors  
Level: 2\* & 3\*  
Date: 30 / 31 July  
Place: Hopetoun House, South Queensferry, by Edinburgh, Duns,  
Scotland EH30 9SL  
Country: UK

**2. ORGANISER (Complete Address)**

Name: Stuart Buntine  
Address: Cottage 5, Shelford Manor, Shelford  
Nottingham  
Postal Code: NG12 1ES  
Phone: 01949 829061 Fax : 01949 829061  
Email: stuart.buntine@bedeltd.co.uk Website: www.bedeltd.co.uk

**3. ORGANISING COMMITTEE**

President of the Event:  
Event Director: Stuart Buntine  
Show Secretary: Sam Wade  
Press Officer: Libby Elles  
Email: info@bedeltd.co.uk

**4. CONTACT DETAILS ON SHOW GROUND**

Address: Hopetoun House Queensferry EH30 9SL  
Telephone: 07717 412167

**II. OFFICIALS (last name, first name and nationality)****1. GROUND JURY CIC2\* (Art. 550.1/.2 & Table under Section B attached)**

President: Sue Baxter GBR  
Member: Adrienne Taylor GBR

**2. GROUND JURY CIC3\* (Art. 550.1/.2 & Table under Section B attached)**

President: Vanda Robinson IRL  
Member: Les Smith GBR

Jumping Test Judge for 3&4 Stars: Jane Myles GB

**3. TECHNICAL DELEGATE (Art. 550.1/.2, 550.8 & Table under section B attached)**

**1. TECHNICAL DELEGATE (one TD per 2 categories of events)**

Name: Ronald Alexander GBR

Email:

**3. ASSISTANT TECHNICAL DELEGATE (Obligatory for Games, Championships, Cup Finals, CIOs&3 & 4 stars)**

Name: Fiona Muirhead GBR

Email:

**4. COURSE DESIGNER (Art. 550.1/.2 & Table under section B attached – must be present during the Cross Country)**

Name: Ian Stark GBR

Email:

**1. JUMPING COURSE DESIGNER (Art. 549.3.3)**

Name: Rendall, Kenny GBR

Email:

**5. CHIEF STEWARD (Art. 550.6)**

Name: Reid, David GBR

Email:

**6. VETERINARY DELEGATE & ASSOCIATE MEMBER (Art. 549.4 & 550.4. Associate Member compulsory for CCIs)**

Veterinary Delegate: Alisdair Ryder, GBR

**7. VETERINARY COMMISSION (Art. 158, 549.4 & 550.4)**

President:

Foreign Veterinary Delegate:

Associate Member:

**8. APPEAL COMMITTEE (Art. 150, 160, 549.5, 550.5 - Optional for CCIs/CICs. Refer to General Regulations for Championships)**

President:

Email:

Member:

Member:

**9. EVENT TREATING VETERINARIAN (must be different from the Official Veterinary Delegate)**

Name: Andrew McDiarmid  
 Address: Clyde Veterinary Group, New Lanark Market, Hyndford Rd, Lanark ML11

**10. DOCTOR**

Name: Jonathan Forty                      0191 264483

**11. FARRIER**

Name: Scott Rose

**III. TECHNICAL CONDITIONS****1. TENTATIVE TIMETABLE CIC2\* (Art. 509 & 518)**      Date                      Time

- Opening of stables:
- Official Course Inspection:
- 1<sup>st</sup> Horse Inspection:
- Declaration of Starters:
- 1st Start – Dressage:
- 1st Start - Cross-Country:
- 2<sup>nd</sup> Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

NA	
29/07/2011	12 noon
30/07/2011	6pm
NA	
30/07/2011	10am
31/07/2011	2pm
NA	
31/07/2011	12am
31/07/2011	4.30pm

**2. TENTATIVE TIMETABLE CIC3\* (Art. 509 & 518)**      Date                      Time

- Opening of stables:
- Official Course Inspection:
- 1<sup>st</sup> Horse Inspection:
- Declaration of Starters:
- 1st Start – Dressage:
- 1st Start - Cross-Country:
- 2<sup>nd</sup> Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

NA	
29/07/2011	12 noon
30/07/2011	7pm
NA	
30/07/2011	10am
31/07/2011	3.30pm
NA	
31/07/2011	1pm
31/07/2011	4.30pm

! Please refer to new Art. 518.2 regarding the Horses Inspections for CICs.

**3. DRESSAGE TEST** *(Rules for Eventing Art. 524, Annex 2)*

FEI 3\* B

FEI 2\* B

**4. CROSS-COUNTRY CIC3\*** *(See Rules for Eventing Annex 3a - Annex 3b. If event with Steeple-chase please add details for Phases A, B and C)*

Event	Phases	D
	Type of ground	Loam
	Length	3900
	Speed	570MPM
	Approx. number of efforts/obstacles	36

**1. CROSS-COUNTRY CIC2\*** *(See Rules for Eventing Annex 3a - Annex 3b. If event with Steeple-chase please add details for Phases A, B and C)*

Event	Phases	D
	Type of ground	Loam
	Length	3300
	Speed	550MPM
	Approx. number of efforts/obstacles	Approx 32

**2. JUMPING CIC3\*** *(See Rules for Eventing Annex 3a - Annex 3b)*

Event	Type of ground:	Grass
	Distance	525m
	Speed:	375m/min
	Number of efforts:	15
	Number of Obstacles:	11-12

**3. JUMPING CIC2\*** *(See Rules for Eventing Annex 3a - Annex 3b)*

Event	Type of ground:	Grass
	Distance	500
	Speed:	375m/min

	Number of efforts:	14
	Number of Obstacles:	10-11

**STABLES:**

Size of boxes 4m x 4m (**minimum 3m x 3m**)

**IV. PRIZE – CLASSIFICATION CIC3\* (Art. 126, 127 & 128)**

Total amount of prize money	£5000
Breakdown per category / placing (1 prize per 4 athletes)	1 <sup>st</sup> -£1200 2 <sup>nd</sup> -£800 3 <sup>rd</sup> -£600 4 <sup>th</sup> -500 5 <sup>th</sup> - 400 6 <sup>th</sup> -£300 7 <sup>th</sup> -£200 8 <sup>th</sup> onwards 1:4 £100
Other details on PM distribution	
Tax deduction	

**V. PRIZE – CLASSIFICATION CIC2\* (Art. 126, 127 & 128)**

Total amount of prize money	£3000
Breakdown per category / placing (1 prize per 4 athletes)	1st-£800 2nd-£600 3 <sup>rd</sup> -500 4 <sup>th</sup> -£400 5 <sup>th</sup> -£300 6 <sup>th</sup> -200 7 <sup>th</sup> -£100 8 <sup>th</sup> onwards 1:4 £75
Other details on PM distribution	
Tax deduction	

**VI. PARTICIPATION / INVITATIONS (Art. 115, 121, 507)**

**Competitors are invited by the Organizing Committee through their NF (Art. 115.1 will apply). Include details of ballot procedure if entries are excessive.**

One groom per athlete (**Art. 507.2**)

Number of NFs invited	19 AUS, DEN, FRA, GER, IRL, ITA, NED, NZL, SWE, ZAF, BEL, USA, BRA, JAM,
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	RSA,CAN,POR, China, ESP
Number of athletes from the host nation	40
Number of athletes per NF	2
Number of horses per athlete	2
Ballot procedure in case of excessive entries. Must be specified.	Entries in the CIC3* & CIC** will be limited to 70 horses – If the class is oversubscribed after the above restrictions have been imposed, riders will be restricted to one horse

## VII. REGISTRATION OF ATHLETES & HORSES

**All Athletes & horses participating in any International Eventing competition must be registered with the FEI. (Gen. Rules Art. 113, Art. 511.1 and 511.2)**

### 1. QUALIFICATIONS

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Part B attached and Rules for Eventing Art. 506).

### 2. ENTRIES *(Art. 116 & 510 & Annex 1 of this Check List for all information to be included on all starting lists and final results sheets).*

*Athletes are entered by the Organising Committee through their NF (Art. 115.1 will apply)*

**All athletes and horses participating in any International competition must be registered with the FEI. Any athlete and/or horse who is not registered with the FEI (at the start of the event) shall be automatically disqualified.**

#### a) CCI / CIC / CCIO – Closing Date for entries is established by the OC *(Art. 510.1)*

Entry Closing	20/07/2011
Entry fee per horse	£183.30 for 3* £154.00 for 2*
Details Entry procedure fee / payment	All entries to include correct payment Cheques made payable to Hopetoun Estate
Entries to be sent to:	Bede Ltd Cottage 5, Shelford Manor, Shelford, Notts, NG12 1ES
Refund Policy	Full refund for withdrawals before 09/07/2011. Between 09/07/2011and

	20/07/2011, partial refund possible dependant on entries, no refund after 20/07/2011
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**3. ADVERTISING & PUBLICITY ON ATHLETES & HORSES (Art. 135.1 & 2 & Art. 521.8 new provisions)**

The athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135.1 & .2 (compulsory for all events).

Yes

**4. FACILITIES OFFERED (Art. 131, 132 & 508) (refer to attached for standard entry form for details to be included).**

**1. ATHLETES**

Hotel: **Name, address, tel. no.**

Accommodated (bed and breakfast) from to at athlete expense

Meals: at the expense of athlete from to . (**where** ).

**2. GROOMS**

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of athlete from to .

Meals: at athlete expense from to (**where** ).

**OCs must provide sufficient sanitary and showering facilities, with hot and cold water for male and female grooms.**

**3. HORSES / PONIES**

Transport expenses to be paid by the athlete. If by the OC, at per km.

**4. WELCOME**

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

**5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

**Please provide details**

**VIII. VETERINARY ASPECTS (Art. 1004.2, 1005, 1011, 1012, 1021.1 & 518)**

Please refer to part B attached

**CUSTOM FORMALITIES & HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

**1. CUSTOM FORMALITIES**

Details of required customs documents, border crossing points, times of opening and customs agencies.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They



should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

Name of horse transport company representing the OC:

Full address/ Phone /Telefax/E-mail:

## **2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES**

Details on compulsory health tests and, where applicable, quarantine, etc.

Please annex specimen import licences (for Laboratory Health Tests), which will be applied to horses attending this event. In case of doubts or problems, please contact the FEI Veterinary Department as soon as possible.

## **3. APPROVED LABORATORY**

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event (***"Veterinary Regulations", Art. 1021 & Notice sent 19<sup>th</sup> August 2009 to NFs – new FEI Central Laboratory as of 1<sup>st</sup> September 2009***).

Name: Horseracing Forensic Laboratories (HFL) Sport Science  
Address: Quotient Bioresearch Ltd, Newmarket Road, Fordham, Cambs  
Postal Code: CB7 5WW  
Phone: +44(0) 1638 724 229 Fax: +44(0) 1638 724 221  
Email: SMaynard@hfl.co.uk

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

**5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin des Délices 9, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: <http://www.fei.org/about-us/standards>.

**1. EVENTING MINIMUM ELIGIBILITY REQUIREMENTS OF ATHLETES & HORSES (Art. 506) – Please include relevant part for level and category of event**

Each NF must certify the minimum eligibility requirements of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level as laid out in Art. 506. Relevant level and criteria must be included in the schedule.

**1.1. Principles**

In order to compete at an international event, an athlete and horse must have obtained the minimum eligibility requirements at a number of events at a lower level.

The requirements are laid out below. With the approval of the FEI and their own NF, OCs may impose additional qualifications for horses and/or athletes, which must be published in the schedule.

**1.2. Minimum eligibility requirements**

The minimum eligibility requirements are achieved by completing a competition within minimum parameters of all round performance. As follows:

- Dressage Test: not more than 75 penalty points;
- Cross-Country Test:
  - From 2009 onwards, the results at obstacles at International events need to include, where applicable, a clear round (0 penalties) at obstacles for CICs events and maximum 20 penalties at a CCI.
  - Not more than 90 seconds exceeding the optimum time in the Cross. At 4\* events, the maximum time by which the optimum time may be exceeded is 120 seconds; and
- Jumping Test: not more than 16 penalties at obstacles.

**1.3. Certification of Qualification for Events**

1.3.1. All NFs, including the host nation, are responsible to certify that athletes and horses entered by them in international events are correctly qualified in accordance with all the requirements of the Rules.

1.3.2. All qualifying events must be identified, and any national events must be certified as of at least the equivalent standard of difficulty as the relevant international star level of competition.

1.3.3. The Technical Delegate or his nominee shall check that all horses and athletes starting at all International events are properly certified as qualified by their NF or duly exempted in accordance with this article.

**1.4. Qualifying Period and Deadline**

1.4.1 Minimum eligibility requirements for CIOs, CCIs and CICs must be obtained in the calendar year in question or the 2 preceding calendar years.

1.4.2 The Minimum Eligibility Requirement at a CCI must be obtained at least 24 days before the Cross Country test of the event for which it is needed; a Minimum Eligibility Requirement at a CIC must be obtained at least 10 days before the event for which it is needed.

1.4.3 Minimum eligibility requirements may be achieved as a combination or separately by athlete and horse.

1.4.4 Where a Minimum Eligibility Requirement at a CIC is specified, one Minimum Eligibility Requirement at a CCI of the same level is equally acceptable.

**1.5. Required minimum Eligibility Requirements (MER) for CCIO/CCI/CIC/CICO**

	<b>CCI / CCIO</b>	<b>CIC / CICO</b>
<b>2 *</b>	Minimum 2 MER required: 1x CCI 1* or 1x CIC 2* <u>plus</u> 1x CIC 2* or 2x CNC 2*	Minimum 1 MER required: 1x CIC 1* or 1x CNC 2*
<b>3 *</b>	Minimum 3 MER required: 1x CCI 2* <u>plus</u> 1x CIC 3* <u>plus</u> 1x CIC 3* or CNC 3*	Minimum 2 MER required: 1x CIC 2* <u>plus</u> 2x CIC 2* or 1x CNC 3*

### **3. VETERINARY ASPECTS / ISSUES**

**3.1 VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS** These will be carried out in accordance with the "Veterinary Regulations", Art. 1010, 1011 & "Rules for Eventing" **Art. 518.1 for CCIs and 518.2 for CICs.**

#### **Art. 511.2.2**

Every horse entered for any competition at CCNs, CICs 2/1\* or CCIs 2/1\* in a foreign country (GRs Art. 141.2), and all horses entered for CICs 3\*, CCIs 4/3\*, CCIOs, Championships, Regional and Olympic Games, whether at home or in foreign countries, must have an official valid FEI Passport, or a National Passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership.

#### **Art. 511.2.3**

Horses taking part in CCNs, CICs 2/1\* or CCIs 2/1\* in the country in which they are resident are not required to have such a passport as is mentioned Paragraph 2.2. All such horses must be properly registered and identifiable and unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin, all horses must have a valid vaccination certificate.

**3.2 EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI** (except events taking place in NZL & AUS) **UPDATE 1<sup>st</sup> SEPTEMBER 2009**

Please see FEI Veterinary Regulations **Annex VI** at [www.fei.org](http://www.fei.org).

**3.3 SAMPLING PROCEDURE FOR PROHIBITED SUBSTANCES** (Vet. Regs, Ch. V & VI and Annex IV)

Regular sampling is carried out in CCIs 4/3\*, CCIOs, World Cup™ Qualifiers and Finals, Championships and Games, whereas at other CCIs/CICs sampling is recommended. When testing takes place, the number of horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate; however, a minimum of three is recommended (Vet. Regs. Art. 1016).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

**3.4 MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)**

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

**3.5 GROUPS I & II ONLY - MCP CENTRAL LABORATORY UPDATE 1<sup>st</sup> SEPTEMBER 2009**

Under the Medication Control Programme (MCP) in **Groups I and II**, all samples collected in accordance with Vet. Regs. Art. 1016 will be analysed by the **Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW**. For events other than those listed in Vet. Regs. Art. 1016 or for events other than in Groups I and II, samples may be analysed at an alternative FEI listed laboratory (Vet. Regs. Art. 1021).

#### **4. MISCELLANEOUS**

##### **4.1. OBJECTIONS/COMPLAINTS (Art. 163, 167)**

All complaints to be valid must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

##### **4.2. DEDUCTIONS FROM PRIZE MONEY**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

##### **4.3 EVENTING MEDICAL CARD (Annex 7 "Rules for Eventing")**

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information.

##### **4.4. INSURANCES**

"All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad and to keep the policy up to date".

##### **4.5 EVENT'S ORGANISATION (Art. 109 & 110)**

The OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. All modifications made to the schedule must have the approval of the FEI Secretary General.

##### **4.6 ENTRY RIGHT TO SHOWGROUNDS**

OC to include details concerning right of entry to show-grounds of owners, grooms, athletes, other persons.

##### **4.7 STABLE**

Security and stewarding at International events, see Annex II of this Check List.

##### **4.8 RESULTS**

In order to proceed with the results publication for qualification purposes, the FEI requires results to be sent in immediately after the conclusion of the event. Please refer to compulsory format for CCIs and CICs. Results to be sent by e-mail to [sandra.lecoultre@fei.org](mailto:sandra.lecoultre@fei.org), preferably on Excel file immediately after the event. All results must include FEI Passport Registration number of horses. **All athletes who have not completed the event must appear on the results sheets.** Exact distance of the Cross-country course must be included on result sheet.

**STABLE SECURITY/STEWARDING AT INTERNATIONAL EVENTS**  
**Minimum requirements to ensure implementation of Veterinary Regulations,**  
**Art.1005.2 – SEE ALSO ANNEX 13 EVENTING RULES**

**1. ACCESS TO STABLE AREA**

For an optimal stable security, the stables must be completely enclosed within a suitably restrictive perimeter (stable area) which will act both as a deterrent to the admission of unauthorised persons and to the exit of horses. The area must be sufficiently large to allow horses to be evacuated from the stables in an emergency but still remain within the confines of the perimeter. However, several disciplines allow in specific situations a lower level of stable security (see discipline rules).

Whenever possible the stable area must include only stables; lorries, caravans, etc., should not be permitted within the area unless specifically needed as accommodation for horses and/or grooms.

Access to stables must be limited to those persons indicated in VRs Art. 1005.2.5.3. It is essential that the official issuing authorised access be a responsible person of seniority within the OC.

**2. CONTROL OF ACCESS**

A control system must operate at all entrance gates so that there is an efficient and reliable method of identifying those who enter and leave the stable area at any time.

Extra vigilance must be used in establishing the identity of persons and reasons for entering the stables during the night.

**3. STEWARDING OF STABLE AREA**

At least one stable steward, directly responsible to the Chief Steward, must be present or readily available in the vicinity of the stable area 24 hours a day during the entire duration of the event. He may be assisted by deputies as required. The steward/deputies must regularly patrol the stable area, without establishing any predetermined pattern, to discourage any form of illegal practices or abuses to horses. Any misdemeanours must be reported immediately to the stable steward who must, in turn, report to the Chief Steward.

The duty of the stewards is therefore to safeguard the welfare of the horses and to prevent any form of illegal practices.

**4. GROOMS**

It is appreciated that grooms wish to remain with their horses during the night. Only grooms duly registered with the OC are permitted to do so.

The Person Responsible must ensure that his/her grooms, or any other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures operating at the event attended.

**5. MOVEMENT THROUGHOUT EVENT GROUNDS**

Movement of horses between the stables, practice, grazing and main arena must be strictly controlled. The optimum layout for Jumping and Dressage disciplines is attached. It is appreciated that flexibility will be required depending on the requirements of other disciplines.

**6. STEWARDING OF PRACTICE ARENA**

The Chief Steward must ensure that all practice arenas are adequately stewarded all the time that they are officially open. He must also ensure that these arenas are subject to random control when they are officially closed.

**7. GRAZING AREA**

It is recommended that a grazing area be provided at all outdoor events, and that this be subject to random control. If available, horses must only be grazed or walked in hand within this area.

The Foreign Judge/TD at events will be specifically asked to check that the relevant requirements are met as reasonably as can be expected, depending on the discipline, and to indicate clearly any shortfalls, following which consideration may be given to altering the category of the event in future.

**I. ENTRY FORM****FEDERATION EQUESTRE INTERNATIONALE****2011 Standard Entry Form/Qualification form *(to be included in all Entry forms)*****Event Name:** \_\_\_\_\_**Date:** \_\_\_\_\_

<b>Format:</b>	CCI / CIC	<b>Level</b>	<b>1*</b> (one star)	<b>2*</b> (two star)
			<b>3*</b> (three star)	<b>4*</b> (four star)
<b>Status:</b>	Championship	Games	CCIO	World Cup™

**ATHLETE:** *(See separate sheet for qualifications)***Full Name:** \_\_\_\_\_ Mr/Mrs/Miss**FEI Reg No:** \_\_\_\_\_Permanent  
Address: \_\_\_\_\_

Country: \_\_\_\_\_

Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Country of  
Residence: \_\_\_\_\_*(for tax purposes)* \_\_\_\_\_Contact  
Address: \_\_\_\_\_*(if different from above)* \_\_\_\_\_

Country: \_\_\_\_\_

Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_

Email Address: \_\_\_\_\_

**HORSE:** *(See separate sheet for qualifications)***Name:** \_\_\_\_\_**FEI Reg No:** \_\_\_\_\_**Year of Birth:** \_\_\_\_\_

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

*(Athlete)***National Federation Approval:**

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI\*, CIC\*, CCIO\*) for the event as per all applicable rules.

Name of NF: \_\_\_\_\_

Signature of NF

Representative: \_\_\_\_\_

Stamp of the NF: \_\_\_\_\_

**2011 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES**

***This form must be completed and returned with Entry Form for all competitions above 1 star level***

**HORSE Name..... FEI Registration No .....**

Minimum Eligibility Requirements as specified under Art 506.2

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**ATHLETE Name ..... FEI Registration No .....**

*(need only be completed if different to Horse qualification above)*

Minimum Eligibility Requirements as specified under Art 506.2

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete  
(Signed) -----

NF  
(Signed) -----

Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

**Recommended Entry Details**

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for athletes, grooms, owners
  - Eligibility for special prizes

- Contact Telephone Numbers:
- Next of kin
  - Groom / Athlete (night time)

**OWNER(S)** (As recorded in the FEI Passport)

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
 Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 \*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_  
 Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
 Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 \*Company contact name: \_\_\_\_\_

**HORSE:**

Name: \_\_\_\_\_  
 FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_  
 Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_  
 Sex: \_\_\_\_\_ Height: \_\_\_\_\_  
 Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_  
 Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :



**COMMENTARY NOTES**

Horse: \_\_\_\_\_

Athlete: \_\_\_\_\_ XC Colours: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Partner's Name \_\_\_\_\_ Occupation: \_\_\_\_\_

Previous Competitor at  
Event: \_\_\_\_\_

Name of Trainer: \_\_\_\_\_

Owner's Details: \_\_\_\_\_

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CCI), Championship, CICs etc:

