

**Event** (category): CCI\*/CIC\*\*/CIC\*\*\* (Place): ARVILLE

(NF): BEL

**Date:** 20>23/06/2013

Updated 29.11.2012

**I. DENOMINATION OF THE EVENT**

**Status:**  Short (CIC)  Long (CCI)

Championship  Games

**Category:**  Seniors  Young Rider  Junior  Pony  Young Horses

**Level:**  1\*  2\*  3\*  4\*

**Date:** 20>23/06/2013

**Place:** ARVILLE

**Country:** BELGIUM

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

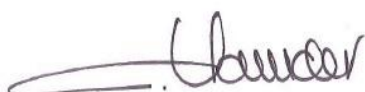
- FEI Statutes, 23<sup>rd</sup> edition, effective 8<sup>th</sup> November 2012
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2013
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2013
- FEI Eventing Rules, 24<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2013.
- FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012, updates effective 1<sup>st</sup> January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI "Statutes" and "General Regulations" referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI

\*\*\*\*\*

**Approved by the FEI**

**Lausanne, on the 24.04.2013**

**Signature:**



**Catrin Norinder  
Director Eventing & Olympic Departments**

Draft schedules and results for lower level events (1\*/2\*) are to be sent by e-mail to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org) and for higher level events (3\*/4\*+ CH) to [annelise.moens@fei.org](mailto:annelise.moens@fei.org)

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### III. GENERAL INFORMATION

#### 1. ORGANISER

Name: ASBL SOPROCOM

Address: RUE DU PONT DE LA LASNE, 5 ROSIERES

Postal Code: 1331

Phone: +32 81 74 64 14

Fax : +32 81 73 98 61

Email: arville@soprocom.be

Website: www.arville.be

#### Contact Details Show Ground:

Address: RUE D'ARVILLE 5330 SART BERNARD Telephone: +32 81 74 64 14

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station). MOTORWAY E411 BRUXELLES-LUXEMBOURG EXIT 16 WIERDE FOLLOW ROAD SIGNS ARVILLE

BRUSSELS SOUTH AIRPORT ABOUT 50 KM (40 MIN)

NAMUR TRAIN STATION ABOUT 15 KM (15 MIN)

#### 2. ORGANISING COMMITTEE AND SHOW GROUND DETAILS

**Press Officer:** BIRGIT SCHULPZAND

Email: [birgitstuij@hotmail.com](mailto:birgitstuij@hotmail.com) arville@soprocom.be

**Show Secretary:** MARTINE EGGERICKX

**Email:** martine.eggerickx@gmail.com

#### 3. EVENT DIRECTOR

**Name:** BARBARA DE LIEDEKERKE

**Email:** b.deliedekerke@soprocom.be

**Phone:** +32 475 28 20 05

*Please include FEI ID numbers below when possible.*

## **IV. OFFICIALS**

### **1. GROUND JURY**

#### **CIC\*\*\***

President: Sandy Phillips (UK) – CIC3\*

Member: Michel van Gerwen (BEL) – CIC3\*

#### **CIC\*\***

President: Nathalie Carrière (FRANCE)

Member: Monique De Pessemier (BEL)

#### **CCI\***

President : Catherine Agaesse (France)

Member: Laurence van Doorslaer (BEL)

### **2. TECHNICAL DELEGATE**

Name: Gaston Bileitzcuk (FRA) – CIC3\*/CIC2\* + Assistant TD CCI1\*

E-mail: [gaston.bileitzcuk@laposte.net](mailto:gaston.bileitzcuk@laposte.net)

Name : Gerd Houben (Belgique) – CCI\* + Assistant TD CIC2\*/CIC3\*

E-mail: [gerd.houben@telenet.be](mailto:gerd.houben@telenet.be)

### **3. COURSE DESIGNER**

#### **CROSS COUNTRY COURSE DESIGNER**

Name : Tom Rijckewaert (BEL)

E-mail: [tom.ryckewaert@bloso.be](mailto:tom.ryckewaert@bloso.be)

#### **JUMPING COURSE DESIGNER**

Pierrot Delcourt (Belgique)

### **4. APPEAL COMMITTEE**

N/A

### **5. CHIEF STEWARD**

Name: MICHEL MOMBERS (Belgique)

Email: [mmomers@skynet.be](mailto:mmomers@skynet.be)

### **6. ASSISTANT STEWARDS**

Name: PHILIPPE MAQUET (Belgique)

**7. VETERINARY COMMISSION****1. DELEGATE & ASSOCIATE VETERINARIAN**

Veterinary Delegate: MARC BUCHET (Belgique)

FEI ID:

**8. VETERINARIAN SERVICES MANAGER (VSM)**

Name: (NF)

Mobile:

Email:

FEI ID: (ID NUMBER COMPULSORY)

**Treating Veterinarian**

Name: ELINE REMACLE (BELGIUM)

Mobile: +32 496 47 42 17

Email: elineremacle@hotmail.com

FEI ID: (ID NUMBER COMPULSORY if different to VSM)

**Please indicate a 24 hours Veterinary services number:****9. DOCTOR/ MEDICAL SERVICE**

Name: MARC VANDERMAST

Phone Number: +31 6 204 121 45

**10. FARRIER**

Name: SVEN BLISTEIN

Phone Number: +32 475 981 742

**V. TECHNICAL CONDITIONS****1. OVERALL TIMETABLE CCI\***

- Opening of stables:
- Official Course Inspection:
- 1<sup>st</sup> Horse Inspection:
- Declaration of Starters:
- 1st Start – Dressage:
- 1st Start - Cross-Country:
- 2<sup>nd</sup> Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

Date	Time
19/06/2013	11 AM
19/06/2013	6 PM
20/06/2013	8.30 AM
20/06/2013	10.30 AM
20/06/2013	11 AM
22/06/2013	14 AM
23/06/2013	10.45 AM
23/06/2013	14.30 AM
23/06/2013	17 AM

**2. OVERALL TIMETABLE CIC\*\***

- Opening of stables:
- Official Course Inspection:
- Declaration of Starters:
- 1st Start – Dressage:
- 1st Start - Cross-Country:
- 2<sup>nd</sup> Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

Date	Time
19/06/2013	11 AM
19/06/2013	6 PM
20/06/2013	9 AM
20/06/2013	10 AM
22/06/2013	8.30 AM
23/06/2013	8 AM
23/06/2013	9.45 AM
23/06/2013	12 AM

**3. OVERALL TIMETABLE CIC\*\*\***

- Opening of stables:
- Official Course Inspection:
- Declaration of Starters:
- 1st Start – Dressage:
- 1st Start - Cross-Country:
- 2<sup>nd</sup> Horse Inspection:
- 1st Start – Jumping:
- Prize-giving:

Date	Time
19/06/2013	11 AM
19/06/2013	6 PM
20/06/2013	9 AM
20/06/2013	12 AM
22/06/2013	11 AM
23/06/2013	9.30 AM
23/06/2013	12 AM
23/06/2013	14.30 AM

**4. VENUE**

<b>DRESSAGE</b>	<b>Grass</b>
<b>CROSS COUNTRY</b>	<b>Type of ground: GRASS AND WOODS</b>
<b>JUMPING</b>	<b>Grass    Size of arena: 70X90</b>

**STABLES:**

Size of boxes      3 m x3 m (**minimum 3m x 3m**)

**VI. INVITATIONS**

One groom per athlete

Number of NFs invited	UNLIMITED
Number of athletes from the host nation	UNLIMITED
Number of athletes per NF	UNLIMITED
Number of horses per athlete	3 HORSES BY LEVEL
Ballot procedure in case of excessive entries. Must be specified	3 HORSES BY LEVEL

**VII. ENTRIES**

It is the responsibility of NFs to ensure their participants are of the correct age and that athletes and horses are registered with the FEI.

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

**1. QUALIFICATIONS**

Each NF must certify the qualification of each horse and athlete and list the competitions which enabled horse and athlete to qualify, according to the qualification procedure established for each star level. Please include the relevant procedure according to level of event in schedule (refer to Rules References attached and Rules for Eventing Art. 519, 520).

In addition the eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (national,D,C,B,A)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (art. 519, 520)

### Minimum Age Limitation:

	<b>RIDERS</b>	<b>HORSES</b>
<b>1*</b>	14	6
<b>2*</b>	16	6
<b>3*</b>	18	7
<b>4*</b>	18	8

## 2. DEADLINES

### a. CI-long / CI-short / CIO-short/long –Closing Date for entries is established by the OC (Art. 509.1)

Entry Closing	6/06/2013
Entry fee:	CIC3*: 350€ CIC2*:310€ CCI1*:280€
Details Entry procedure fee / payment	Finale date for payment of fees: 6/06/2013 at 12.00pm  Entries will not be accepted without this payment.
Entries to be sent to:	Entry fees have to be paid by bank transfer to the following account :  IBAN: BE61 0014 7506 1317 BIC:GEBABEBB
Refund procedure if rider/horse cannot compete : (presentation of certificate)	Withdrawals received <b>before close of entries (6th june 2013)</b> will receive <b>entire refund</b> of entry fees.  Withdrawals received after close of entries (6th june 2013) will receive <b>half refund</b> of entry fees if an original medical/veterinary certificate is received no later than <b>5pm Monday 17<sup>th</sup> june 2013.</b>



	Withdrawals received after 5pm Monday 17 <sup>th</sup> June 2013 will receive <b>NO refund</b> of entry fees.
--	---

### 3. ADDITIONAL FEES/CHARGES BY OC:

Electricity:	20 €
Manure disposal:	10 €
Hay:	12 €
Straw :	6 €
Shavings:	12 €
Tack room:	75 €

## VIII. FACILITIES OFFERED

### 1. ATHLETES

Hotel:

List of hotels on the website [www.arville.be](http://www.arville.be) at athlete expense

### 2. GROOMS

No availability of rooms on the show ground

### 3. HORSES / PONIES

Transport expenses to be paid by the athlete.

### 4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

### 5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival.

## IX. ADDITIONAL INFORMATION / INSURANCES/ MEDICAL CARD

### 1. EVENTING MEDICAL CARD

OCs must draw the attention of all competitors that they must carry readily accessible on themselves a medical card for the Cross-Country Test. Armbands must be checked by the OC upon arrival to the competition by the athletes and checked by the Official Doctor and the Technical Delegate for accurate information.

### 2. INSURANCES

Details pertaining to insurance of competitors, horses, etc

Responsibility of OC for damages, fire, theft, etc

"All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out a third-party insurance providing full coverage for participation in equestrian events at home and abroad and to keep the policy up to date".

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel, Members of the Appeal committee (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

### **3. PRIZE GIVING CEREMONY**

Number of athletes to present themselves for the prize-giving ceremony of each competition:

Other details:

### **4. ENTRY RIGHT TO SHOWGROUNDS (Art. 132)**

OC to include details concerning right of entry to show-grounds of owners, grooms, athletes, other persons.

### **5. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES**

The Athletes **are / are not** authorised to carry the logo of their personal sponsor in accordance with Art. 541 of the FEI Rules for Eventing. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

### **6. PROTESTS (Art. 163-168)**

All protests, to be valid, must be made in writing and accompanied by a deposit of CHF 150 or equivalent.

### **7. EVENT'S ORGANISATION (Art. 109-110)**

The OC reserves the right to modify the schedule in order to clarify any matters or matters arising from an omission or due to unforeseen circumstances. All modifications made to the schedule must have the approval of the FEI Secretary General.

OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as

communicated by the FEI. Any result must be provided to the FEI in a format specified by the FEI in the approved schedule. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1,000.- per violation.

## 8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 9. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [frederique.reffet@fei.org](mailto:frederique.reffet@fei.org) (lower level 1\*/2\*) [annelise.moens@fei.org](mailto:annelise.moens@fei.org) (higher level 3\*/4\* +CH), in the proper Excel file immediately after the event. Please refer to compulsory format for Eventing competitions; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

**All athletes who have not completed the event must appear on the results**

## X. VETERINARY MATTERS

### VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2013

## 1. CUSTOMS FORMALITIES

Address:

Telephone:

Fax:

Email:

## 2. HEALTH REQUIREMENTS

### GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

### ENTRY OF HORSES

## 3. NATIONAL REQUIREMENTS

## 4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country

where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## 5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### PASSPORTS

#### General Regulations Article 137

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and / or Recognition Card
National Events (CN)	Not compulsory
CI-short/long 1* / 2*	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CI-long 3* / 4* CI-short 3* CHs/ Games of all levels	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### VACCINATIONS - EQUINE INFLUENZA 2013 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER
-------------	----------	----------------------

		<b>VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January 2010) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

### **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details).

#### GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 within some geographical regions, as determined by the FEI Bureau, the Equine Anti-Doping Controlled Medication Programme (EADCMP) and procedure is administered by the FEI Veterinary Department. Therefore all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Bioresearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping\\_and\\_Controlled\\_Medication/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf)

#### FEI LABORATORY FOR SAMPLE ANALYSIS

Name: HFL SPORT SCIENCE  
 Address: NEWMARKET ROAD FORDHAM CB7 5WW CAMBRIDGHIRE  
 UNITED KINGDOM  
 Telephone: 0044/1638724220 Fax: 0044/1638724221  
 Email:

### 7. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- a) authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- b) conducted within the designated Treatment Boxes and
- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
<b>Veterinary Form 1</b>	Emergency treatment using a	Ground Jury after first

	prohibited substance	consultation with the Veterinary delegates
<b>Veterinary Form 2</b>	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
<b>Veterinary Form 3</b>	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
<b>Veterinary Form 4</b>	Self declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration
<b>FEI Elective Testing Form</b>	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

## 8. VETERINARIANS AT EVENTS

### VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

### FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

## 9. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

### FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [dominique.rochat@fei.org](mailto:dominique.rochat@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information. Tel 0041213104747

## **10. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

## **XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.



## C O M P E T I T I O N S

### Prize Money:

Category	Level	Amount	Currency
CCI	1*	6.000	€
CIC	2*	7.500	€
CIC	3*	7.250	€
TOTAL			20.750€

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. **18%**

**The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.**

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128, Eventing Rules Art 505.3)**

Category : **CCI**

Level :1\*

**This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2013,**

**1. Officials****GROUND JURY :**

President: President : Catherine Agaesse (France)

Member: Laurence van Doorslaer (BEL)

**TECHNICAL DELEGATE :**

Name : Gerd Houben (Belgique)

E-mail: [gerd.houben@telenet.be](mailto:gerd.houben@telenet.be)**ASSISTANT TECHNICAL DELEGATE:**

Name: Gaston Bileitzuck (FRA)

E-mail: [Gaston.bileitzuck@laposte.net](mailto:Gaston.bileitzuck@laposte.net)**COURSE DESIGNER:**

Name: Tom Rijckewaert (BEL)

FEI ID:

Email address: [tom.rijckewaert@bloso.be](mailto:tom.rijckewaert@bloso.be)**JUMPING COURSE DESIGNER**

Name: Pierre Delcourt (BELGIQUE)

FEI ID:

**2. Technical Conditions****DRESSAGE TEST**

FEI 2009 1* A
---------------

**CROSS-COUNTRY**

<b>Event</b>	Length	3700-4000
	Speed	520M/MIN
	Approx. number of efforts	30

**JUMPING**

<b>Event</b>	Distance	350m-400 m
	Speed:	350m/min

	Number of efforts:	10-13
	Number of Obstacles:	10-11

**PRIZE – CLASSIFICATION**

<b>Total amount of prize money (currency)</b>	<b>6000 €</b>
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	1 <sup>st</sup> 1300 2 <sup>nd</sup> 800 3 <sup>rd</sup> 600 4 <sup>th</sup> 500 5 <sup>th</sup> 400. 6 <sup>th</sup> 350 7 <sup>th</sup> 300 8 <sup>th</sup> 250 9 <sup>th</sup> 200 10 <sup>th</sup> 150 11 <sup>th</sup> 150 12 <sup>th</sup> 100 . All the following ranked riders will share the total amount with a maximum of 50€ per rider.
<b>Other details on PM distribution</b>	The 10 first ranked riders will be expected with their horse for the prize giving ceremony
<b>Tax deduction</b>	<b>18%</b>

**Category :** CIC**Level :2\***

**This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2013,**

**1. Officials****GROUND JURY :**

President: Nathalie Carrière (FRANCE)

Member: Monique De Pessemier (BEL)

**TECHNICAL DELEGATE :**

Name: Gaston Bileitzuck (FRA) – CIC3\*/CIC2\* + Assistant TD CCI1\*

E-mail: [gaston.bileitzuck@laposte.net](mailto:gaston.bileitzuck@laposte.net)**ASSISTANT TECHNICAL DELEGATE**

Name : Gerd Houben (Belgique) – CCI\* + Assistant TD CIC2\*/CIC3\*

E-mail: [gerd.houben@telenet.be](mailto:gerd.houben@telenet.be)**COURSE DESIGNER**

Name: Tom Rijckewaert (BEL)

FEI ID:

Email address: [tom.rijckewaert@bloso.be](mailto:tom.rijckewaert@bloso.be)**JUMPING COURSE DESIGNER**

Name: Pierre Delcourt (BEL)

FEI ID:

**2. Technical Conditions****DRESSAGE TEST**

FEI 2009 2\* A

**CROSS-COUNTRY**

<b>Event</b>	Length	3025-3575
	Speed	550M/MIN
	Approx. number of efforts	31

**JUMPING**

<b>Event</b>	Distance	400-500m
	Speed:	350m/min
	Number of efforts:	10-14
	Number of Obstacles:	10-11

**PRIZE – CLASSIFICATION**

<b>Total amount of prize money (currency)</b>	<b>7000€ + PRICES IN KIND</b>
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	1 <sup>st</sup> 1600 2 <sup>nd</sup> 1200 3 <sup>rd</sup> 800 4 <sup>th</sup> 600 5 <sup>th</sup> 500 6 <sup>th</sup> 400 7 <sup>th</sup> 350 8 <sup>th</sup> 300 9 <sup>th</sup> 250 10 <sup>th</sup> 200. All the following ranked riders will share the total amount of 950 € with a maximum of 75€ per rider.
<b>Other details on PM distribution</b>	The 10 first ranked riders will be expected with their horse for the prize giving ceremony
<b>Tax deduction</b>	<b>18%</b>

**Category : CIC****Level :3\***

**This competition will be in accordance with Rules for Eventing, 24th Edition,  
updated 1 January 2013,**

**1. Officials****GROUND JURY**

President: Sandy Phillips (UK) – CIC3\*

Member: Michel van Gerwen (BEL) – CIC3\*

**TECHNICAL DELEGATE :**

Name: Gaston Bileitzuck (FRA) – CIC3\*/CIC2\* + Assistant TD CCI1\*

E-mail: [gaston.bileitzuck@laposte.net](mailto:gaston.bileitzuck@laposte.net)**ASSISTANT TECHNICAL DELEGATE**

Name : Gerd Houben (Belgique) – CCI\* + Assistant TD CIC2\*/CIC3\*

E-mail: [gerd.houben@telenet.be](mailto:gerd.houben@telenet.be)**COURSE DESIGNER**

Name: Tom Rijckewaert (BEL)

FEI ID:

Email address: [tom.rijckewaert@bloso.be](mailto:tom.rijckewaert@bloso.be)**JUMPING COURSE DESIGNER**

Name: Pierre Delcourt (BEL)

FEI ID:

**2. Technical Conditions****DRESSAGE TEST**

FEI 2009 3\* B

**CROSS-COUNTRY**

<b>Event</b>	Length	3420-3800
	Speed	570M/MIN
	Approx. number of efforts	31

**JUMPING**

<b>Event</b>	Distance	450m-550m
	Speed:	375m/min
	Number of efforts:	11-15
	Number of Obstacles:	10-12

**PRIZE – CLASSIFICATION**

<b>Total amount of prize money (currency)</b>	<b>8000 euros + prices in kind</b>
<b>Breakdown per category / placing (1 prize per 4 athletes)</b>	1 <sup>st</sup> 2300 2 <sup>nd</sup> 1800 3 <sup>rd</sup> 1200 4 <sup>th</sup> 800 5 <sup>th</sup> 600 6 <sup>th</sup> 400 7 <sup>th</sup> 300 8 <sup>th</sup> 200  <b>All the following ranked riders will share the total amount with a maximum of 100€ per rider.</b>
<b>Other details on PM distribution</b>	The 10 first ranked riders will be expected with their horse for the prize giving ceremony
<b>Tax deduction</b>	<b>18%</b>

**ENTRY FORM**

**FEDERATION EQUESTRE INTERNATIONALE  
2013 Standard Entry Form/Qualification form**

**Event Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

<b>Format:</b> <input type="checkbox"/> CCI(long) / <input type="checkbox"/> CIC(short)	<b>Level</b>	<input type="checkbox"/> <b>1*</b> (one star) <input type="checkbox"/> <b>2*</b> (two star) <input type="checkbox"/> <b>3*</b> (three star) <input type="checkbox"/> <b>4*</b> (four star)
<b>Status:</b> <input type="checkbox"/> Championship <input type="checkbox"/> Games <input type="checkbox"/> CCI0(long)/CICO(short)		

**ATHLETE:** *(See separate sheet for qualifications)*

**Full Name:** \_\_\_\_\_ Mr/Mrs/Miss

**FEI Reg No:** \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
\_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

Nationality: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Country of Residence: \_\_\_\_\_ *(for tax purposes)*

Contact Address: \_\_\_\_\_  
*(if different from above)*

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

**HORSE:** *(See separate sheet for qualifications)*

**Name:** \_\_\_\_\_

**FEI Reg No:** \_\_\_\_\_ **Year of Birth:** \_\_\_\_\_

I certify that the above information is correct and that if the entry is accepted, I will abide by the FEI Rules and Regulations and by the conditions of the Schedule of the Competition.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*(Athlete)*

**National Federation Approval:**

By signing the below, the NF of the athlete mentioned on this entry form confirms that the athlete and the horse (s) are duly qualified as per attached qualification form or competent to compete (CCI\*, CIC\*, CCI0\*) for the event as per all applicable rules.

Name of NF: \_\_\_\_\_

Signature of NF: \_\_\_\_\_

Representative: \_\_\_\_\_

Stamp of the NF: \_\_\_\_\_



**2013 MINIMUM ELIGIBILITY REQUIREMENTS FOR ATHLETES AND HORSES**

*This form must be completed and returned with Entry Form for all competitions above 1 star level*

**HORSE Name**..... **FEI Registration No** .....

Minimum Eligibility Requirements as specified under Art 517

Type of Event	Level	Name of event	Date	Athlete	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

**ATHLETE Name** ..... **FEI Registration No** .....

*(need only be completed if different to Horse qualification above)*

Minimum Eligibility Requirements as specified under Art 517

Type Event	Level	Name of event	Date	Horse	Dressage %	XC Time Pen.	XC Jump Pen.	SJ Jumping Pen.	Final Placing

Signature: Athlete  
(Signed) -----

NF  
(Signed) -----

Annex: **Entry Details** (specific to each Event and individual Events may add their own items)

**Recommended Entry Details**

- Options:
- Method of Payment
  - Stabling requirements
  - Arrival and departure dates/times
  - Bedding
  - Forage
  - Horsebox electrical connection
  - Accommodation for athletes, grooms, owners
  - Eligibility for special prizes

Contact Telephone Numbers:

- Next of kin
- Groom / Athlete (night time)

**OWNER(S)** (As recorded in the FEI Passport)

1. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/\*Company  
 Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

2. Full Name: \_\_\_\_\_ Mr/Mrs/Miss/Company  
 Address: \_\_\_\_\_

Country: \_\_\_\_\_ Post/Zip Code: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Mobile No: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*Company contact name: \_\_\_\_\_

**HORSE:**

Name: \_\_\_\_\_

FEI REG / FEI Pass.No: \_\_\_\_\_ Dam: \_\_\_\_\_

Year of Birth: \_\_\_\_\_ Breed: \_\_\_\_\_

Sex: \_\_\_\_\_ Height: \_\_\_\_\_

Colour: \_\_\_\_\_ Stud Book No: \_\_\_\_\_

Sire: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ :

**COMMENTARY NOTES**

Horse: \_\_\_\_\_

Athlete: \_\_\_\_\_ XC Colours: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_

Partner's Name \_\_\_\_\_ Occupation: \_\_\_\_\_

Previous Competitor at  
Event: \_\_\_\_\_

Name of Trainer: \_\_\_\_\_

Owner's Details: \_\_\_\_\_

Athlete's Equestrian History, i.e. important past successes:

Horse's Previous Form, e.g Three Day Events (CI-long), Championship, CI-short format etc: