

**Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.**

## **I. DENOMINATION OF THE EVENT:**

**Event :** CSI3\* Royal Windsor Horse Show

**Place:** Windsor, GBR

**Outdoor**

**Date:** 14<sup>th</sup> – 18<sup>th</sup> May 2014 **NF:** GBR

### **HIGHER LEVEL EVENT CATEGORIES:**

CSIO5*	CSI5*-W	CSIYR-A	CSI5*
CSIO4*	CSI4*-W	CSIJ-A	CSI4*
CSIO3*	CSI3*-W	CSIP	<b>CSI3*</b>
CSIO2*	CSI2*-W	CSIch-A	
CSIO1*	CSI1*-W	CSIV-A	
CSIOYR		CSIAm-A	
CSIOJ		CSIU25-A	
CSIOP			
CSIOCh	Championship	Games	

## **II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 7<sup>th</sup> November 2013
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2014
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2014
- The Jumping Rules and its Annexes, 24<sup>th</sup> edition, effective 1<sup>st</sup> January 2014
- CSI/CSIO Prize Money requirements  
<http://www.fei.org/sites/default/files/Final%20CSI-CSIOs%20Template%20-%202014.pdf>
- Longines Rankings – Groups Categories  
[http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014\\_0.pdf](http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf)
- CSI 3\*, 4\* invitation system (Europe) and 5\* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012, updates effective 1<sup>st</sup> January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

\*\*\*\*\*

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**

Approved by the FEI, Lausanne, on 21<sup>st</sup> February 2014.



John P. Roche  
FEI Director Jumping

## **THE FEI CODE OF CONDUCT**

### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### **III. GENERAL INFORMATION**

#### **1. ORGANISER**

Name: Royal Windsor Horse Show  
Address: The Royal Mews, Windsor Castle, Berkshire SL4 1NG, UK  
Telephone: +44 1753 847900 Fax: +44 1753 847901  
Email: pennyh@hpower.co.uk Website: www.rwhs.co.uk

##### Contact Details Show Ground:

Address: Home Park Private, Windsor Castle, Windsor, Berkshire SL4 1QE, UK  
Telephone: +44 1753 847900

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

**Airport:** London Heathrow

**Train Station:** Windsor and Eton Central or Windsor and Eton Riverside

**Travelling from the South and West:** Please use the A303 /M3 (J3) as opposed to the M4 (J6) wherever possible, thus avoiding Windsor Town Centre.

**Travelling from the M4 Maidenhead (J7/8) and Slough (J6):** Follow the event signage

**Travelling from the M3 (J3):** Designated routes will direct you via Ascot, Windsor Great Park and Datchet

**Travelling from the North and East:** Please approach via the M25 (J 13) or M4 (J5) at Colnbrook. Designated routes will direct you via Datchet to showground.

#### **2. ORGANISING COMMITTEE**

Honorary President: HRH The Duke of Edinburgh KG, KT  
Show Secretary: Miss Penelope Henderson MVO  
Press Officer: Mrs Jo Peck

#### **3. EVENT DIRECTOR**

Name: Simon Brooks-Ward CVO OBE TD  
Telephone: +44 1753 847900  
Fax: +44 1753 847901  
Email: pennyh@hpower.co.uk

#### **4. Please indicate a 24 hours Veterinary Service Manager number:**

Jeremy Ridgway

Email: jr@jeremyridgway.co.uk mobile +44 (0)7774 605353

## IV. OFFICIALS

Ref.	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
<b>1</b>	Ground Jury <sup>1</sup>	2014_CI_0922	Ground Jury President	10050236	Jon Doney	GBR	4	jon@jddesign.fsnet.co.uk +44 7802 656010
		2014_CI_0922	Ground Jury Member	10049373	Alan Golledge	GBR	3	
		2014_CI_0922	Ground Jury Member	10049372	Joanna Gillespie	GBR	3	
<b>2</b>	Foreign Judge <sup>2</sup>	2014_CI_0922	Foreign Judge	10050199	Freddy Smeets	BEL	4	smeets.freddy@skynet.be +32 (475) 282976
<b>3</b>	Foreign Technical Delegate <sup>3</sup>		Foreign Technical Delegate					
<b>4</b>	Course Designer <sup>4</sup>	2014_CI_0922	Course Designer	10053742	Robert Ellis	GBR	4	bobellis@btopenworld.com +44 7768974688
			Assistant Course Designer					
			Assistant Course Designer					
<b>5</b>	Appeal Committee <sup>5</sup>		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					
<b>6</b>	Chief Steward <sup>6</sup>	2014_CI_0922	Chief Steward	10048908	Frank Grunnill	GBR	2	frankgrunnill1300@btinternet.com

**CSI3\* WINDSOR (GBR)**  
**14-18 May 2014**



								+44 7971 518001
<b>7</b>	Assistants Stewards <sup>7</sup>	2014_CI_0922	Assistant Steward	10049374	David Haigh	GBR	1	
		2014_CI_0922	Assistant Steward	10049525	Mike Henwood	GBR	2	
		2014_CI_0922	Assistant Steward	10072893	John Taylor	GBR	1	
		2014_CI_0922	Assistant Steward	10052761	Daniel Chapman	GBR	3	
<b>8</b>	FEI Veterinary Delegate <sup>8</sup>	2014_CI_0922	FEI Veterinary Delegate	10050701	Susan St Pierre	GBR		sue.vet@btinternet.com
								+44 7831 261612
	Veterinary Commission <sup>8</sup>		Veterinary Commission President					*
			Foreign Veterinary Delegate					*
<b>9</b>	VSM Veterinary Treating Official <sup>9</sup>		Assistant FEI Delegate	10053766	Paul Farrington	GBR		paulf@newburyweb.net
		2014_CI_0922	Veterinary Service Manager	10051945	Jeremy Ridgway	GBR		jr@jeremyridgway.co.uk
		2014_CI_0922	FEI Permitted Treating Veterinarian	10087186	Martin Watson	GBR		martin@foresthouselvets.com
<b>10</b>	Medical Doctor	2014_CI_0922	Medical Doctor		Jeremy Mawer	GBR		+44 7774 235409
								jthequack@btinternet.com
<b>11</b>	Farrier	2014_CI_0922	Farrier		Chris Carrel	GBR		+44 7777 665222
								cjcarrel@aol.com
								+44 7788 971942

\* **Compulsory**

\* **The Event code can be found in the FEI's Database under the Event details on the top right corner**

## **V. SPECIFIC TECHNICAL CONDITIONS**

### **1. TIMETABLE** (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	14/05/14	16.00 hrs
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	15/05/14	16.30 hrs
• Horse Re-Inspection:	16/05/14	07.00 hrs
• Chefs d'Equipe Meeting		
• Declaration of Starters:	15/05/14	20.00 hrs
• Competition No 61	16/05/14	12.00 hrs
• Competition No 63	16/05/14	14.55 hrs
• Competition No 64	16/05/14	08.00 hrs
• Competition No 106	17/05/14	11.40 hrs
• Competition No 107	17/05/14	12.50 hrs
• Competition No 130	17/05/14	18.30 hrs
• Competition No 134	18/05/14	11.30 hrs
• Competition No 135	18/05/14	14.50 hrs

Declarations for all competitions must be made by 20.00 hrs on the day immediately preceding the relevant competition.

### **2. VENUE :**

The event will take place: ☐ indoors ☒ outdoors

### **3. COMPETITION ARENA(S):**

Castle Arena

Dimensions: 120m x 60m

Type of Footing: Sand / rubber / wax mix

British Horse Society Arena

Dimensions: 80m x 68m

Type of Footing: Sand / rubber / wax mix

### **4. PRACTICE ARENA(S) :**

Dimensions: 50m x 25m

Type of Footing: Sand / rubber / wax mix

### **5. STABLES :**

Size of boxes 4 m x 3 m

(minimum 3m x 3m+10% 3m x 4m)

**6. DRAW:**

List of Draws:

Time, date and location:

## **VI. INVITATIONS**

NFs invited:	AZE, BRN, CHN, FRA, GER, GBR, IRL, KSA, NED, POR, SUI, SWE, USA
Reserve NFs:	none
Total number of athletes:	35
Number of home athletes:	15
Number of foreign athletes:	20
Number of horses per athlete:	3
FEI Wild Cards:	2

The Longines Rankings number 158, established two months prior to this event, will be used for the invitation of athletes.

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.



## **VII. ENTRIES**

**Please refer to Annex I at the last page of this schedule for information on the FEI Online Entry System**

**All Athletes & Horses participating in any International competition must be registered with the FEI, prior to participating. Failure to do so will result in automatic disqualification of the Athlete and/or Horse.**

Entries in Principle:	21 <sup>st</sup> March, 2014
Nominated Entries:	17 <sup>th</sup> April, 2014
Definite Entries:	25 <sup>th</sup> April, 2014
Last date for substitutions:	14 <sup>th</sup> May, 2014
Entry fee per horse:	£ 365
Stabling fee per horse:	NIL
<b>Total fee per horse:</b>	<b>£ 365</b>

**All Entries must be submitted by the NFs through the FEI's Online Entry System only!**

**Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified**

### **NO-SHOWS/LATE WITHDRAWALS:**

**"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be £365 per horse"**

# CSI3\* WINDSOR (GBR) 14-18 May 2014



Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games (all regions except Latin America)</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games in Latin America</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year       "       " As of 12 <sup>th</sup> year       "       "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year       "       " As of 12 <sup>th</sup> year       "       "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year       "       " As of 12 <sup>th</sup> year       "       "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year       "       "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-P/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
<b>CSIYH</b>	As of 16 <sup>th</sup> year	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

## ADDITIONAL FEES/CHARGES BY OC:

MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 <input checked="" type="checkbox"/>
Electricity:	£60 + VAT per connection
Hay	available to purchase please order with Definite Entries
Straw	NOT Available except in special circumstances and will be charged for.
Shavings	3 x bales free of charge per horse. Further bales will be charged to the competitor.
Peden Bloodstock:	Export licenses and paperwork for those requiring them will be charged at £65 per athlete.

MCP Fee £8.50 per horse.

Competitor Withdrawal: The full entry fee will be required from the National Federation, if a competitor withdraws from competition after Definite Entries close. Unless a veterinary certificate or doctors certificate is authorised.

**All aforementioned amounts are including VAT**

## **VIII. FACILITIES OFFERED**

### **1. ATHLETES**

Hotel:

Accommodated (bed and breakfast) at OC ☐ Athletes ☒ expense  
Athletes are responsible for booking their own accommodation. To book accommodation, please contact [windsor.accommodation@rbwm.gov.uk](mailto:windsor.accommodation@rbwm.gov.uk), [www.windsor.gov.uk/](http://www.windsor.gov.uk/), +44 (0)1753 743907

Meals: at the expense of OC ☐ Athletes ☒

An allowance of £400 towards accommodation and meals will be given to each Foreign Athlete

### **2. GROOMS**

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC ☐ Athletes ☒ from to .

Meals: Lunch at expense of OC ☒ Athletes expense from 15/05/14 to 18/05/04. (on Showground).

### **3. HORSES**

Transport expenses to be paid by:

The OC ☐ at per km.

The Athlete ☒

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by OC ☐ or Athlete ☐ at per stable.

### **4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

None

### **5. WELCOME**

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

## **IX. ADDITIONAL INFORMATION**

### **1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:**

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

### **2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS**

- |                            |                               |
|----------------------------|-------------------------------|
| A. Leading athlete award – | (Prize description and value) |
| Best foreign athlete –     | (Prize description and value) |
| Best home athlete –        | (Prize description and value) |
| Team awards –              | (Prize description and value) |

#### **B. PRIZE - CLASSIFICATION**

### **3. PRIZE GIVING CEREMONY**

The owner of the winning horse **is** invited to the prize giving ceremony for the Grand Prix. The number of athletes required to present themselves for the prize-giving ceremony of each competition is **8 (Eight)**.

### **4. INSURANCES**

**All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.**

**The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):**

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

**The FEI will NOT insure:**

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

**The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.**

**Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.**

## **5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Accreditation permitting entry to stable area according to FEI Veterinary Regulation Art. 1005.2.5. will be issued as follows:

Competitor	1
Partner of competitors	1
Groom	1
Owner	2 per horse (max.)

Applications for all accreditation listed above must be made by the relevant NF through the Hippobase Entry System.

All competitors, owners, grooms and other relevant persons must display their passes at all times, otherwise entry will be refused.

## **6. SAFETY CUPS**

Name of Manufacturer: Cardinali & Rothenberg GmbH

## **7. TIMING DEVICE**

Name of Manufacturer:

Swiss Timing 22040043A INDRA TRA060 – 3465.700

Swiss Timing 22040052B ARGES V200100 & V200101

Swiss Timing 22040044C INDRA TRA061 – 3465.710

## **8. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## **9. EVENT'S ORGANISATION**

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **10. SCHOOLING DURING COMPETITIONS**

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

### **11. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### **12. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results.jumping@fei.org](mailto:results.jumping@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

### **13. BETTING**

Betting will not take place at this event.

## **X. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2014**

#### **1. CUSTOMS FORMALITIES**

Address: Peden Bloodstock  
Borough Court, Hartley Wintney  
Hampshire RG27 8JA  
Telephone: +44 (0)1252 844042  
Email: shipping@peden.co.uk

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Health papers are required prior to arrival in the UK. Passports are compulsory

#### **3. NATIONAL REQUIREMENTS**

Passports are compulsory

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

## CSI3\* WINDSOR (GBR) 14-18 May 2014



FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination



Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL**

#### **2014 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS**

#### **2014 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

### **LIMB SENSITIVITY EXAMINATION**

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION**

### **2014 Veterinary Regulations, Chapter VI**

#### **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).

---

## **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details **Art. 1956**)

## **FEI LABORATORY FOR SAMPLE ANALYSIS**

### **GROUPS I & II ONLY – FEI CENTRAL LABORATORY**

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Biosearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at [http://www.fei.org/sites/default/files/file/VETERINARY/Doping and Controlled Medication/list%20of%20labs%20%2711.pdf](http://www.fei.org/sites/default/files/file/VETERINARY/Doping_and_Controlled_Medication/list%20of%20labs%20%2711.pdf)

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science  
Attn: Dr. Steve Maynard  
Quotient Biosearch Limited

Address: Newmarket Road, Fordham. Cambridgeshire, CB7 5WW,  
United Kingdom

Telephone: +44 1638 724 406 Fax: +44 1638 724 407  
Email: SMaynard@hfl.co.uk

## **FURTHER QUERIES ON THIS INFORMATION NOTE**

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [Inka.Sayed@fei.org](mailto:Inka.Sayed@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information.  
Tel +41 21 544 10 44 or +41 21 310 47 39

---

## **7. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2014 Veterinary Regulations, Chapter IV).

## **8. INJURY SURVEILLANCE**

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

## **XI. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

## **XII. COMPETITIONS**

**International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.**

**TOTAL AMOUNT OF PRIZE MONEY : £175,000**

+ list of prizes in kind (if applicable) with their value

	Name of Class	Amount (UK Sterling)	
Competition No 61	Table A, Art 238.2.1	£7,000	
Competition No 63	Table A, Art 238.2.2	£21,500	LR
Competition No 64	Table A, Art 274.5.3 (Two Phase)	£7,000	
Competition No 106	Table A, Art 262.1 & 3 (Six Bar)	£8,000	
Competition No 107	Art 269.5 (Accumulator)	£21,500	LR
Competition No 130	Table A, Art 238.2.2	£53,500	LR
Competition No 134	Table C, Art 239	£21,500	LR
Competition No 135	Table A, Art 238.2.2 (Grand Prix)	£35,000	LR

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. ????**

**The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.**

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12<sup>th</sup> place. The minimum amount for each of these additional prizes, for athletes placed from 13<sup>th</sup> to last place, must be clearly specified in the approved schedule.

**IMPORTANT**

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

**OR**

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

**FIRST DAY : Friday**

**DATE : 16/05/14**

**COMPETITION No 61** 1200 hrs

Table A, Article 238.2.1

Jump-off (if any)	N/A	
Speed/Fixed time	375 mpm	
Obstacles height:	max 1.45m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£7,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 63** 1455 hrs

Table A, Article 238.2.2

Jump-off (if any)	1	
Speed/Fixed time	375 metres per minute	
Obstacles height:	max 1.50m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£21,500	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 64** 0800 hrs

**TWO PHASE**

Table A, Article 274.5.3 (Two Phase)

Jump-off (if any)	N/A	
Speed/Fixed time	350 metres per minute	
Obstacles height:	max 1.40m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£7,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**SECOND DAY : SATURDAY**

**DATE : 17/05/14**

**COMPETITION No 106** 1140 hrs

**SIX BAR**

Table A, Article 262.1 & 3

Jump-off (if any)	4	
Speed/Fixed time	N/A	
Obstacles height:	max 1.70m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£8,000	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 107** 1250 hrs

ACCUMULATOR AGAINST THE CLOCK (WITH JOKER)

Article 269.5, directly against the clock

Jump-off (if any)	N/A	
Speed/Fixed time	375 metres per minute	
Obstacles height:	max 1.55m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£21,500	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 130** 1830 hrs

Table A, Article 238.2.2

Jump-off (if any)	1	
Speed/Fixed time	375 metres per minute	
Obstacles height:	max 1.60m	
Number of horses per athlete	1	
Maximum number of <b>Starters</b> :	35	
Total prize money:	£53,500	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

\* \* \* \* \*

**THIRD DAY : SUNDAY**

**DATE : 18/05/14**

**COMPETITION No 134** 1130 hrs

**SPEED STAKES**

Table C, Article 239 (2 seconds added per knock down)

Jump-off (if any)	N/A
Speed/Fixed time	As per article 239
Obstacles height:	max 1.40m
Number of horses per athlete	1
Maximum number of <b>Starters</b> :	35
Total prize money:	£21,500
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

\* \* \* \* \*

**COMPETITION No 135** 1450 hrs

**GRAND PRIX**

**2014 WEG QUALIFIER COMPETITION.**

Table A, Article 238.2.2

Jump-off (if any)	1
Speed/Fixed time	375 metres per minute
Obstacles height:	max 1.60m
Number of horses per athlete	1
Maximum number of <b>Starters</b> :	35
Total prize money:	£35,000
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 261.4.2.1 The winner of that Event's Grand Prix the previous year;
- 261.4.2.2 The current National Champion of the host country;
- 261.4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.



**CSI3\* WINDSOR (GBR)**  
**14-18 May 2014**



---

Pre-Qualified Riders List for GP Competitions can be downloaded from the following link:

<http://www.fei.org/fei/events/fei-nations-cup-series/furusiyya/current>

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one competition prior to the Grand Prix.

---

**IMPORTANT**

**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

*OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.*

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE  
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

**Standardised prize money distribution**

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-
2		20	8000.-
3		15	6000.-
4		10	4000.-
5		7	2800.-
6		5.5	2200.-
7		4	1600.-
8		3	1200.-
9		3	1200.-
10		2.5	1000.-
11		2.5	1000.-
12		2.5	1000.-
total	n/a	2.5	1000.-
	40'000	100	40'000
*Examples:			
<b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			
			OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200
2		20	8000
3		15	6000
4		10	4000
5		6	2400
6		4.5	1800
7		3	1200
8		2.5	1000
9		2	800
10		2	800
11		1	400
12		1	400
total	n/a	1	400
	40'000	100	40'000
*Examples:			
<b>5 athletes:</b> winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete.			
<b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.			
			OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.

updated 17 October 2011

---

## **Annex I FEI Entry System**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name\* : Henderson First Name\* : Penny  
FEI ID<sup>1</sup> : 10102259 . E-Mail\* : pennyh@hpower.co.uk  
Access Rights\* : ☒ Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
Event(s)<sup>4</sup> : CAI, CDI, CAI, CEI

---

Name\* : Renouard First Name\* : Stephen  
FEI ID<sup>1</sup> : 10104445 E-Mail\* : sg.renouard@arpr-marketing.com  
Access Rights\* : ☐ Admin<sup>2</sup> ☒ Consult<sup>3</sup>  
Event(s)<sup>4</sup> : Click here to enter text.

---

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* Mandatory Fields