

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event : CSI 2* Place: Lisboa
Indoor: ☐ Outdoor: ☒
Date: 20 – 23 Set 2012 NF: POR

LOWER LEVEL EVENT CATEGORIES:

CSI1*	CSIYH1*	CSIY-B	CSIV-B
CSI2*	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- The Rules for Jumping Events and its Annexes, 24th edition, effective 1st January 2012
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_2012.pdf
- CSI requirements for North America (Canada, Mexico and USA)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_N.Am_2012.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

THE APPENDIX (9 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST
Approved by the National Federation, on 21st August, 2012

Manuel Bandeira de Mello
Secretary General

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

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III. GENERAL INFORMATION

1. ORGANISER

Name: Sociedade Hípica Portuguesa
Address: Hipódromo do Campo Grande
1600 – 008 Lisboa
Portugal
GPS: 38° 45'24.92' 'N-9° 09' 37.49' 'W
Telephone: (351) 21 781 74 10 Fax: (351) 21 793 85 51
Email: n.costa@sociedadehipica.pt
Website: www.sociedadehipica.pt

Contact Details Show Ground:

Address: Same as Organiser Telephone: Same as Organiser

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: Dr. J.Filipe de Figueiredo (Graciosa)
Show Secretary: Mrs Felicidade Tarelho
Mrs Nélia Costa
Press Officer: Mrs Cristina Larangeiro
press@sociedadehipica.pt

3. EVENT DIRECTOR

Name: Luis Xavier de Brito
Address: Hipódromo do Campo Grande
1600 – 008 Lisboa
Portugal
Telephone: (351) 21 781 74 10 Fax: (351) 21 793 85 51
Email: n.costa@sociedaehipica.pt

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IV. OFFICIALS

1. GROUND JURY :

President: Graça Braamcamp Freire (POR - 3)
Member: Francisco Captivo (POR - 3)
Member: Manuel Carvalho Martins (POR - 2)
Member:

2. FOREIGN JUDGE :

Name : Maria Uriarte (ESP -3)
Email address:

3. FOREIGN TECHNICAL DELEGATE :

Name: (Name and nationality)
Email:

4. COURSE DESIGNER

Name: Cristina Laranjeiro (POR)
Email address: design@cristinalarangeiro.com

ASSISTANT COURSE DESIGNER

Name: João Francisco Costa (POR)

5. APPEAL COMMITTEE :

President: Ana Jordão (POR -3)
Email:
Members: Maj Simões Pereira (POR)
Dr.Nuno Lopes Correia (POR)

6. CHIEF STEWARD :

Name: António Lopes Mateus (POR)
Email:

7. ASSISTANT STEWARDS :

Name: Dinário Seromenho (POR)
Name: Luis Cunha (POR)

8. FEI VETERINARY DELEGATE :

Name: Dr. João Pedro da Costa Pereira (POR)
Email:

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



OR

VETERINARY COMMISSION :

President: (Name and nationality)

Foreign Veterinary Delegate: (Name and nationality)

Associate Member: (Name and nationality)

9. EVENT TREATING VETERINARIAN:

Name: Teresa Curto (POR)

Address:

Telephone:

10. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: Dr. Emilio Moreira (POR)

Solusaude

11. FARRIER:

Name: Alexandre Ferreira

Address: Hipódromo do Campo Grande

Telephone: (351) 917 55 15 19

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	18/09/2012	07,00H
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	19/09/2012	15,00H
• 2 nd Horse Re-Inspection:		
• Declaration of Starters:	19/09/2012	19,00H
• 1 st Competition No.1 – CSI 2* - 1,25m	20/09/2012	10,00H
• 2 nd Competition No.2 – CSI 2* - 1,30m	20/09/2012	13,30H
• 3 rd Competition No.3 – CSI 2* - 1,40m	20/09/2012	16,30H
• 4 th Competition No.4 - CSI 2* - 1,25m	21/09/2012	10,00H
• 5 th Competition No.5 – CSI 2* - 1,40m	21/09/2012	14,00H
• 6 th Competition No.6 - CSI 2* - 1,25m	22/09/2012	10,00H
• 7 th Competition No.7 – CSI 2* - 1,35m	22/09/2012	16,00H
• 8 th Competition No.8 – CSI 2* - 1,30m	23/09/2012	13,00H
• 9 th Competition No.9 Grand Prix – CSI 2* - 1,45m	23/09/2012	16,00H

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2. VENUE :

The event will take place: ☐ indoors ☒ outdoors

3. COMPETITION ARENA :

Dimensions: 120x75mts (9.000m²)

Type of Footing: Grass

4. PRACTICE ARENA :

Dimensions: 100x40mts

Type of Footing: Silica sand and geotextile

5. STABLES :

Size of boxes
200 - 3m x 3m
40 - 4m x 3,5m
(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

Initial Draw 19 September – 19,00 h
Local: Grand Jury Box
Draw for G.P. – 22nd Sept half an hour after the end of competition n^o7

VI. INVITATIONS

Number of NFs invited:	Unlimited
NFs invited:	All
Reserve NFs:	N/A
Total number of athletes:	± 115
Number of home athletes:	35%
Number of foreign athletes:	65%
Number of athletes per NF:	Unlimited
Number of horses per athlete:	4
Number of Teams:	
Number of athletes per team:	
Number of Individual athletes per NF, if applicable:	
OC Wild Cards:	20%
FEI Wild Cards:	2

The Organizing Committee reserves the right to give preference to the entries of the riders who register for the following CSIs:

14 – 17 September	CSI 1* Barcelos (POR)
21 – 23 September	CSI 2* Lisboa (POR)
27 – 30 September	CSI 2* Vimeiro (POR)

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Entries in Principle: 31/08/2012

Nominated Entries: 07/09/2012

Definite Entries: 14/09/2012

Last date for substitutions: 18/09/2012

Entry fee per horse (CSI2*): 350,00€

Stabling fee per horse: Included

First Bedding (Straw) per horse: Included

Total fee per horse (CSI2*): 350,00€

Taxes: VAT and Tax Stamp included

MCP Fee: Nil ☐ CHF 12.50 x

Entries have to be sent to: NF

IMPORTANT: Each Horse can only start once a day and three times in the show.

Extra Stable Fee Non Competing horses: 250,00€

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I

http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_2012.pdf

or

http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_N.Am_2012.pdf

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 350,00€ per horse"

All Riders who do not inform the Organizing Committee via fax (+351 261 984 621) or e-mail (n.costa@sociedaehipica.pt) of the cancellation of one or more horses included in the definite entry list until the 6th of July 2012, will have to pay a fine of 350,00 € per horse, through the Organizing Committee or respective National Federation.

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Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	Please refer to JRs, Annex IX, Art. 6.1	Please refer to JRs, Art. 254.1.1
W-Final	As of 18 th year	Min. 8 y.o.
CSI03*-5*	As of 18 th year	Min. 7 y.o.
CSI02*	As of 18 th year	Please refer to JRs, Art. 254.1.1
CSI01*	As of 18 th year	Min. 6 y.o.
CSI3*-CSI5*	As per JRs, Art. 255	Min. 7 y.o.
CSI2*	As per JRs, Art. 255	Min. 6 y.o.
CSI1*	As per JRs, Art. 255	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSI0-Y	As of 16 th year to end 21 st year	Min. 6 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSI0-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSI0-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSI0P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 14 th year to end 25 th year (JRs, Art. 255)	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As per Rules for Amateurs	As per Rules for Amateurs
CSIYH	As of 18 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

ADDITIONAL FEES/CHARGES BY OC:

Manure disposal	25€
Hay	7€
Straw	5€
Shavings	20€
Other (please specify)	

VIII. FACILITIES OFFERED

1. ATHLETES

Hotel: **SANA METROPOLITAN HOTEL (special offer to participants)**

Rua Soeiro Pereira Gomes, parcela 2

1600 – 198 Lisboa PORTUGAL

Telephone: +351 21 798 500

Fax: +351 21 795 08 64

www.metropolitan.sanahotels.com

Accommodated (bed and breakfast) at Athletes expense

Meals: at the expense of Athletes.

2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes.

Meals: at Athletes expense.

3. HORSES / PONIES

Transport expenses to be paid by:

The Athlete X.

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by OC ☐ or Athlete ☐ at _____ per stable.

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

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4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

At Athletes expenses

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival. The horses will be stabled in 3x3 mts. boxes and welcomed from 18 July between 07h00 until 23h00. The Stable Manager will direct the stabling of the horses and the lorry parking as from arrival.

IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

X. ADDITIONAL INFORMATION

1. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award -	N/A
Best foreign athlete -	N/A
Best home athlete -	N/A
Team awards -	N/A

PRIZE - CLASSIFICATION

2. PRIZE GIVING CEREMONY

The owner of the winning horse/pony **is** invited to the prize giving ceremony for the Grand Prix.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

3. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered a different policy):

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

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The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in claim, that FEI Official should notify the FEI immediately and provide all the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

4. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entrance bracelets will be distributed as follows:

- 1 bracelet for the Rider
- 1 bracelet for the Partner
- 1 bracelet for the Groom

1 bracelet for the Owner (who is not a rider) of each horse regardless of the number of horses he/she owns. (2 owners per horse)

Access to the stable area is carried out according to the FEI recommendations. Stable Security will be enforced and access to the stables will be restricted.

5. SAFETY CUPS

Name of Manufacturer: Caro – Cardinali & Rothenberger GMBH

6. TIMING DEVICE

Name of Manufacturer: ALGE Model: TdC8001 FEI Report number: 22020007A

7. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

8. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

9. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

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10. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

11. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

12. BETTING

Betting **will not** take place at this event.

13. SOCIAL CONDUCTS

The Organizing Committee extends the application of the FEI's Discipline Regulation to all the areas mentioned as S.H.P.

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Address: Custom's Broker
Nuno Braamcamp
Av. 24 de Julho, 52 – 2º Dto.
1200 Lisboa - Portugal
Telephone: (351) 213 920 240 Fax: (351) 213 907 758
Email:

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

3. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012 (see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

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3.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSIch-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

3.3 All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

3.4 NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

3.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

- 3.5** A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs). General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39
- 3.6** OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.
- 3.7** All Horses taking part in FEI Events must be registered with the FEI.

4. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

- 4.1.** All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).
- 4.2.** If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).
- 4.3.** No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4.** All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6 months + 21 days of the day of arrival at the FEI Event.

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended

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that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

5. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited
Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom
Telephone: +44-1638 724 406 Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

6. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules. See:

www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions. This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



Medication Form 3 - Authorization for the use of Medication not on the list of Prohibited Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables
- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfil such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this Information Note

If you have any further questions please check:

<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY : **43.000,00€**
+ value of prizes in kind (if applicable)

	Name of Class	Amount (Currency)
Competition No 1	Small	1.000,00€
Competition No 2	Medium	2.500,00€
Competition No 3	Big	4.000,00€
Competition No 4	Small	1.000,00€
Competition No 5	Big	4.000,00€
Competition No 6	Small	1.000,00€
Competition No 7	Medium (small GP)	4.000,00€
Competition No 8	Medium	2.500,00€
Competition No 9	Grand Prix	23.000,00€

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

In accordance with the Portuguese Income Tax Law, the Organizing Committee will retain a percentage, established by law, over the amount of the prizes.

In sequence to the clarification before the Fiscal Administration, in reference to the deduction in sport prizes of equestrian competitions the taxations are as follows:

Single Persons:	
Category B	21,5%
Category I	36,5%
Non Residents	26,5%

The payment of the Prize Money will be conditioned by the presentation of the following documents:

- Receipt or document accepted by the Fiscal Administration or Identification Card or Passport and the Fiscal Identification Number (VAT ID) of the respective country.
- If no valid document is presented the O.C will pay the prizes with the maximum deduction. The amount retained will be paid against the reception of a valid document within 15 days after the show. After this period the O.C is not obliged to pay the amount deducted.

The payment will only be made after the Organizing Committee has received these documents.

General Information:

Due to the existence of different taxations, the prize values presented will be the gross value, before taxation.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional competition.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012

FIRST DAY : Thursday

DATE : 20/09/12

COMPETITION No 1

10h00

Table A Against the clock Art: 238.2.2
 Jump-off (if any) Yes
 Speed/Fixed time 350m/min
 Obstacles height: max 1,25m
 Number of horses per athlete 2
 Maximum number of **Starters**: 100, if more, the competition must be divided.
 Total prize money: 1.000 €
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 10 €

* * * * *

COMPETITION No 2

13h30

Two Phases – Table A Art: 274.5.3
 Jump-off (if any) No
 Speed/Fixed time 350m/min
 Obstacles height: max 1,30m
 Number of horses per athlete 2
 Maximum number of **Starters**: 100, if more, the competition must be divided.
 Total prize money: 2.500 €
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 25 €

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COMPETITION No 3

16h30

Table A Against the clock Art: 238.2.1
 Jump-off (if any) No
 Speed/Fixed time 350m/min
 Obstacles height: max 1,40m
 Number of horses per athlete 2
 Maximum number of **Starters**: 100, if more, the competition must be divided.
 Total prize money: 4.000 €
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

Qualifying: For the Grand Prix the best 30 Athletes

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CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



SECOND DAY : Friday

DATE : 21/09/12

COMPETITION No 4

Table A Against the clock	10h00	Art: 238.2.1
Jump-off (if any)	No	
Speed/Fixed time	350m/min	
Obstacles height:	max 1,25m	
Number of horses per athlete	2	
Maximum number of Starters :	100, if more, the competition must be divided.	
Total prize money:	1.000 €	
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>	
	2 (33% to winner) <input type="checkbox"/>	

Please specify prize money amount for each athlete **placed 13th and beyond**: 10 €

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COMPETITION No 5

Two Phases – Table A	14h00	Art: 274.5.3
Jump-off (if any)	No	
Speed/Fixed time	350m/min	
Obstacles height:	max 1,40m	
Number of horses per athlete	2	
Maximum number of Starters :	100, if more, the competition must be divided.	
Total prize money:	4.000,00€	
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>	
	2 (33% to winner) <input type="checkbox"/>	

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

Qualifying: For the Grand Prix the best 30 athletes not qualified in Comp. No. 3, deducting the number of athletes that the FEI determines mandatory without qualification and that confirm their entries.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



THIRD DAY : Saturday

DATE : 22/09/12

COMPETITION No 6

10h00

Speed and Handiness Art: 239 and 263
Jump-off (if any) No
Speed/Fixed time 350m/min
Obstacles height: max 1,25m
Number of horses per athlete 2
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 1.000,00€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 10 €

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COMPETITION No 7 (small G.P.)

16h00

Table A Against the clock Art: 238.2.2
Jump-off (if any) Yes
Speed/Fixed time 375m/min
Obstacles height: max 1,40m
Number of horses per athlete 2
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 4.000 €
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



FOURTH DAY : Sunday

DATE : 23/09/12

COMPETITION No 8

13h00

Table A against the clock Art: 238.2.1
Jump-off (if any) No
Speed/Fixed time 350m/min
Obstacles height: max 1,30m
Number of horses per athlete 2
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 2.500,00€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 25 €

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COMPETITION No 9-Grand Prix

16h00

Two different rounds under Table A

Against the clock in both rounds Art. 273.3.3.1

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1 The winner of that Event's Grand Prix the previous year;
- 4.2.2 The current National Champion of the host country;
- 4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.

Second round for the 25% of Athletes on penalties and time from 1st round, in a minimum of 10 Athletes, in any case all clear rounds. In reverse order of penalties and time incurred in the first round.

Qualifying: 60 Athletes qualified in Comp. Nr.3 (30 athletes) plus a maximum of 30 Athletes according to the qualifying system defined in Comp. Nr. 5.

The competition Nr.5 will qualify 30 Athletes minus the number of Athletes automatic qualified according to the above rules.

Jump-off (if any) Yes
Speed/Fixed time 400m/min
Obstacles height: max 1,45m
Number of horses per athlete 1
Maximum number of **Starters**: 60
Total prize money: 23.000,00€
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete **placed 13th and beyond**: 100,00€

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	%	%
2		25	10'000.-
3		20	8000.-
4		15	6000.-
5		10	4000.-
6		7	2800.-
7		5.5	2200.-
8		4	1600.-
9		3	1200.-
10		3	1200.-
11		2.5	1000.-
12		2.5	1000.-
total	40'000	100 40'000.-	100 40'000
<p>*Examples:</p> <p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (2.5%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st placed athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>		<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	%	%
2		33	13'200
3		20	8000
4		15	6000
5		10	4000
6		6	2400
7		4.5	1800
8		3	1200
9		2.5	1000
10		2	800
11		2	800
12		1	400
total	40'000	100 40'000	100 40'000
<p>*Examples:</p> <p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>		<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

updated 17 October 2011

THE APPENDIX (9 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST