

I. DENOMINATION OF THE EVENT

Venue:

Cascais, Estoril

Date: 07 to 09/07/2016

NF: Portuguese

Indoor: ☐

Outdoor: ☒

EVENT CATEGORIES:

CSIO5*	☐	CSI5*-W	☐	CSI5*	☒	CSIU25-A	☐	CSIU25-B	☐
CSIO4*	☐	CSI4*-W	☐	CSI4*	☐	CSIY-A	☐	CSIY-B	☐
CSIO3*	☐	CSI3*-W	☐	CSI3*	☐	CSIJ-A	☐	CSIJ-B	☐
CSIO2*	☐	CSI2*-W	☐	CSI2*	☐	CSIch-A	☐	CSIch-B	☐
CSIO1*	☐	CSI1*-W	☐	CSI1*	☐	CSIV-A	☐	CSIV-B	☐
CSIOY	☐		CSIL1*	☐		CSIAm-A	☐	CSIAm-B	☐
CSIOJ	☐		CSIYH2*	☐		CSIP	☐		
CSIOPI	☐		CSIYH1*	☐					
CSIOCh	☐								

Championship ☐

Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **The Jumping Rules and its Annexes, 25th edition, updates effective 1st January 2016**
- **CSI Invitations System according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1st January 2016**
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1st January 2016**
- **CSI/CSIO Prize Money requirements**
<http://www.fei.org/system/files/2016%20PM%20Requirements.pdf>
- **Longines Rankings – Groups Categories**
<http://www.fei.org/system/files/2016%20Final%20Longines%20Ranking%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2015, updates effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE
DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 20.05.2016.



John P. Roche
FEI Director Jumping

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR	4
V.	OFFICIALS	5
VI.	TECHNICAL CONDITIONS	8
1.	TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)	8
2.	COMPETITION ARENA(S)	8
3.	PRACTICE ARENA(S)	8
4.	STABLES	8
5.	SAFETY CUPS	9
6.	TIMING DEVICE	9
7.	SCORING/TIMING PROVIDER	9
8.	DRAW	9
9.	PRIZE GIVING CEREMONY	9
10.	ADVERTISING ON ATHLETES AND HORSES	10
11.	TICKETING	10
12.	BETTING	10
VII.	INVITATIONS	11
1.	GENERAL	11
2.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	14
VIII.	ENTRIES	15
1.	ENTRY DATES	15
2.	NO-SHOWS/LATE WITHDRAWALS	16
3.	ADDITIONAL FEES/CHARGES BY THE ORGANISER	16
IX.	FACILITIES OFFERED	18
1.	ATHLETES	18
2.	GROOMS	18
3.	TRANSPORT REIMBURSEMENT HORSES	18
4.	WELCOME	18
X.	COMPETITIONS	19
XI.	VETERINARY MATTERS	26
1.	CUSTOMS FORMALITIES	26
2.	HEALTH REQUIREMENTS	27
3.	NATIONAL REQUIREMENTS	27
4.	PONIES	27
5.	INJURY SURVEILLANCE	27
6.	TRANSPORT OF HORSES	27
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	28
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI	29
XII.	HUMAN ANTI-DOPING	29

XIII.	ADDITIONAL INFORMATION	31
1.	INSURANCES AND NATIONAL REQUIREMENTS.....	31
2.	PROTESTS/APPEALS.....	32
3.	SCHOOLING DURING COMPETITIONS.....	32
4.	STEWARDSHIP.....	32
5.	DISPUTES	33
6.	MODIFICATION TO SCHEDULE	33
7.	ADDITIONAL INFORMATIONS FROM THE OC	33
8.	PRIZE MONEY DISTRIBUTION.....	34
XIV.	ANNEXES.....	35

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org

IV. GENERAL INFORMATION

1. ORGANISER

Name: Associação Turismo de Cascais

Address: Av.Clotilde,Ed. Centro de Congressos do Estoril,3ºA,2765-211 Estoril

Telephone: +351 214 643 872 Fax: +351214647576

Email: Website: www.csi-estoril.com

Contact Details Show Ground: + 351 214 830 848 / + 351 214 822 750

Address: Hipódromo Manuel Possolo, Cascais Telephone: +351214643872

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).Co-ordenates of GPS 38º 41` 32, 98` ` North and 9º25` 29, 99` ` West.
Motor way Lisbon-Cascais (A5)Last exit.

Lisbon Airport distance 25 Km

2. ORGANISING COMMITTEE

HonoraryPresident: Carlos Carreiras

President of the Event: Duarte NobreGuedes

President of Longines Global Champions Tour: Jan Tops

Show Secretary: Margarida Castro

Telephone: + 351 919006176 Email: showsecretary@csi-estoril.com

PressOfficer: SaloméSerra Email: deus@nextpower.pt

3. EVENT DIRECTOR

Name: António de Oliveira-Martins

Address: Av. Clotilde, Ed. Centro Congressos do Estoril, 3º A, 2765-211 Estoril

Telephone: + 351912590 224 Fax: +351214647576

Email:lgct@csi-estoril.com

V. OFFICIALS

* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10051338	João Bourbon	Por	3	Bourbon.joao@gmail.com*
		Ground Jury Member	10011044	Teresa Bourbon	Por	3	
		Ground Jury Member	10051502	Francisco Captivo	Por	3	
		Ground Jury Member					
2	Foreign Judge	Foreign Judge	10052375	Enrique Rey	ESP	3	enriquerey@gmail.com
							+34 609 833 533
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer	10050086	Frank Rothenberger	Ger	4	frank@caro-parcours.de*
		Assistant Course Designer	10041070	Luis Xavier de Brito	Por	3	Tel.:0049172518823
		Assistant Course Designer					
5	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					

FEI APPROVED SCHEDULE JUMPING 2016



		Appeal Committee Member					
6	Chief Steward	Chief Steward	10052748	Luis Cunha	Por	2	Telf: 00351917500144*
7	Assistants Stewards	Assistant Steward	10052052	Dinário Soromenho	Por	2	
		Assistant Steward	10051037	Antonio Lopes Mateus	Por	3	
		Assistant Steward	10106033	Pedro Paixão	Por	1	
		Assistant Steward	10102067	Sarah Roskilly	Por	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10053600	João Pedro da Costa Pereira			n.costa@sociedadehipica.pt
	Veterinary Commission President						*
	Foreign Veterinary Delegate						*
	Assistant FEI Delegate						
9	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10049973	José Prazeres	Por		Tel.: 00351917251190
		FEI Permitted Treating Veterinarian	10051437	Maria Antonia Nabais	Por		Tel.: 00351914149266* manabais@gmail.com
10	Medical Doctor	Medical Doctor		Solosaude	Por		Tel.: 00351917288671 *
11	Farrier	Farrier		Manuel Ferreira	Por		Tel.: 00351917551519

FEI APPROVED SCHEDULE JUMPING 2016



12	NF Delegate	NF Delegate (if applicable)					*

VI. TECHNICAL CONDITIONS

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

	Day	Date	Time
• Opening of stables	Tuesday	05.07.2016	08:00am
• Horse Inspection: <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	06.07.2016	03:00pm
• Horse Re-Inspection	Thursday	07.07.2016	09:00am
• Chefs d'Equipes Meeting at CSIO's (FEI Jumping Rules article253)			
• Declaration of Starters per Competition	Wednesday	06.07.2016	08:00pm
•			
• Competition Number 1	Thursday	07.07.2016	06:30pm
• Competition Number 2	Friday	08.07.2016	11:00am
• Competition Number 3	Friday	08.07.2016	07:30pm
• Competition Number 4	Saturday	09.07.2016	05:00pm
•			
•			
•			
•			
•			

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

2. COMPETITION ARENA(S)

Dimensions: 110mX70m
Type of Footing: Grass

3. PRACTICE ARENA(S)

Dimensions: 65mX35m
Type of Footing: Sand

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Square for organiser to include details if necessary

5. SAFETY CUPS

Name of Manufacturer: Caro, Cardinali& Rothenberg GmbH, Liebermannstr. 18; 32257 Bünde (Germany)

6. TIMING DEVICE

Name of Manufacturer: Model: FEI Report number:
Swiss Timing LTD Model: TL 5005 Timer FEI Report number: 22040021A
Swiss Timing LTD Model: OEC4 Transmitter - Receiver FEI Report number: 22040022B
Swiss Timing LTD Model: KIT 120 TRA037 / TRA036 FEI Report number: 22040024C
Model:
FEI Report number:

7. SCORING/TIMING PROVIDER

Name of the company: Longines Timing
Name contact person: Mario Cron
Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. DRAW

List of Draws:

Master list by draw

Competitions on rotation

Competition number 4 - LCGT Grand Prix CSI5* Grand Prix by special draw:
The starting order will be established to a draw. Participants are divided into two groups based on their position on the Jumping Rankings at the time of the event. The athletes in the group with the higher ranked participants start last.

Time, date and location:

All the draws will be made with software tools at the show office, the day before each competition.

Declaration of starters: Deadline 30 minutes after the last competition of each category .

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony for the Grand Prix: Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

The distribution of prizes, trophies, ribbons, etc. will take place at the end of every Competition.

The riders are obliged to follow the indications given by the Prize Ceremonies Officer or the

Event Director and offer their collaboration.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is : 5 for CSI5* (except for the LGCT Grand Prix of Cascais/Estoril)); the athletes of each class must take part in the prize giving ceremony on the horse they started in the corresponding competition (exceptions are only possible with the approval of the Ground Jury and the OC).

On order of the OC the athletes must immediately assemble for the prize giving ceremony. No prize money will be paid to any athlete who does not take part in the prize giving ceremony and/or press conferences without being excused by the Ground Jury and the OC. For the prize-giving ceremony of the LGCT Grand Prix of Cascais/Estoril and the Press Conference, the athletes are obliged to follow carefully the instructions of the OC. Only the 3 best athletes of this competition are invited for the prize giving ceremony. After the prizegiving ceremony the 3 best athletes of the LGCT Grand Prix of Cascais/Estoril have to go immediately to the Press Conference. .

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☐ No ☒

Name of your ticketing provider:

Web address to buy ticket:

12. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

VII. INVITATIONS

1. GENERAL

Number of NFs invited: According to LGCT Rules

NFs invited: According to LGCT Rules

Reserve NFs: According to LGCT Rules

Total number of athletes: max. 52

Number of home athletes: According to LGCT Rules

Number of foreign athletes: According to LGCT Rules

Number of athletes per NF: According to LGCT Rules

Number of horses per athlete: 2

OC Wild Cards: According to LGCT Rules

FEI Wild Cards: According to LGCT Rules CSI's:

In accordance to the current FEI rules on entries, the Organizing Committee doesn't allow the competitors of the CSI5* event to enter to another event on the same week end.

The Longines Rankings number 184, established two months prior to this event, will be used for the invitation of athletes. (Applicable for CSI3*/CSI4* events in Europe and CSI5* events worldwide.)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

RULES FOR THE 2016 LONGINES GLOBAL CHAMPIONS TOUR

Overall classification

Athletes may take part in all GCT events.

For purposes of determining the 2016 GCT overall rankings, the rankings will take into account each rider's points from no more than 50% (rounded up to the next whole number) of the total number of GCT competitions held during the season. In the event that a rider earns points at more than 50% of the total number of GCT Grand Prix during the season, the Grand Prix(s) at which the rider earned the fewest number of points will be disregarded for purposes of establishing the 2016 GCT rankings.

Events on borrowed horses may not count for points. In case of a tie on points for any position at the end of the season the Athlete with the greatest number of first place finishes will be classified before any other Athletes tied for the same number of points. If there is still a tie the Athlete with the greatest number of second place finishes will be classified before the other Athletes and so on until all Athletes with the same number of points have been separated.

A prize money for overall classification will be offered to the top eighteen competitors in the GCT overall classification (tour series) as follows:

1st place 31%
2nd place 20%
3rd place 13%
4th place 8%
5th place 5%
6th & 7th places 3,5% each
8th to 11th places 2% each
12th to 14th places 1,5% each
15th & 16th places 1% each
17th & 18th places 0,75% each

Prizes won by competitors who are tied are added and divided equally.

The amount of the prize money for the overall classification in 2016 is EUR 950'000.

The top three Athletes in the GCT overall classification after the last competition must be present at the last event of the GCT to receive their prize in person and must be available for the press conference following the last competition in the GCT for the season in question. Athletes must be dressed in competition attire.

No prize money will be given to an Athlete who does not present himself at the prize giving ceremony for any of the GCT competitions if required to do so. This does not apply for the overall classification except for the top three Athletes.

Invitation system for each event

Participation at any GCT event is limited to maximum 68 Athletes

Group 1 consists of 60% of the number of Athletes participating taken in descending order of the Longines Rankings two months prior to the event. In case of Athletes declining participation replacements will be selected from the Longines Rankings in descending order. Athletes in this group cannot be lower on the Longines Rankings than 150th place. Substitutions will be taken in descending order until 15 days prior to the start of the Event (this applies also to the FEI wild card); for the events organized outside European countries, due to the requirements for horse flights and health documents, the deadline will be 45 days before the event. After this date the place(s) will be allocated by the OC (Group 3).

Group 2 consists of 10% of the number of Athletes participating and is made up of 8 % home Athletes selected by the NF. Also included in this group is 2 % - FEI Wild Card(s). The 8 % home Athletes are selected by the home National Federation and the FEI Wild Card(s) by the FEI. Should the NF and/or FEI not be able to meet its quota of Athletes in this group, the quota will be filled by the OC increasing the number of Athletes in Group 3.

Group 3 consists of 30% of the number of Athletes participating and are selected by the OC. It is not obligatory that these participants be chosen from the Longines Rankings. The FEI will apply a certain amount of flexibility in relation to enforcing the rule obliging OCs to have at least 10 NFs represented.

The number of Athletes participating under Groups 1, 2 and 3 may not exceed 68 in total.

Entries

In accordance with the current FEI rules on entries, no competitor may enter more than one event on the same weekend without the agreement of both OCs. The penalty for contravening this rule is

disqualification from the event. This does not apply to Athletes on the definite entry list who have been selected to replace another Athlete at a CSIO on the same weekend (Jumping rules Art. 251.14). OCs of GCT events will permit Athletes who withdraw following the deadline date for the definite entries from a GCT event to participate at a CSI4* or lower event on the same dates but will not allow participation of such Athletes in another CSI 5* on the same dates.

Eligibility for each GCT Grand Prix

Participation in each GCT Grand Prix is open to maximum 50 (fifty) Athletes. Should the number of Athletes participating at any GCT event exceed 50, the following qualification system will be used to determine those that may take part in the GCT Grand Prix: □ The best 50 Athletes qualify through one or more competitions at the event prior to the day of the GCT Grand Prix. The competition(s) to count for qualification purposes will be specified in the schedule.

To be eligible to start in the GCT Grand Prix the competitor must complete at least one competition in the GCT Event with the horse he/she will ride in the GCT Grand Prix (in case of mixed competitions (one round and jump-off or two rounds) we consider the first round; in case of a 2 phase competition we consider the 1st phase; this applies also in case Art. 274.5.6 is used for two phase competitions).

If the GCT Grand Prix is held on the second day of the event and for whatever reason a competitor has not been able to complete a competition on the first day of the event with the horse to be ridden in the GCT Grand Prix, the competitor in question may take part with the horse to be ridden in the GCT Grand Prix in a competition on the same day as the GCT Grand Prix if he/she wishes to take part in the GCT Grand Prix. This exception is only applicable if the GCT Grand Prix is held on the second day of the event. This only applies if the number of Athletes taking part at the GCT event is 50 or less and a qualification system is not necessary to select the number of Athletes for the GCT Grand Prix if the number of Athletes permitted to take part in the GCT Grand Prix is less than 50.

Designated class for GCT ranking

The class that counts for points in the Longines GCT ranking is the Grand Prix, which takes place either on the Saturday or Sunday of the events.

The Grand Prix is a jumping competition over two different rounds against the clock with one jump off against the clock in case of a tie on penalties for the first place (Art. 273.3.4.1): - A maximum of 18 (eighteen) participants return for the second round based on penalties and time in the first round. In any case, all participants with zero penalties in the first round return for the second round. The participants that tie for the 18th place (penalties and time) are allowed to participate in the second round; - Participants are classified according to their penalties in both rounds and if necessary according to their penalties and time in the jump-off. - The participants of the second round not taking part in the jump-off are classified according to their penalties in both rounds and time in the second round; - The participants of the first round not taking part in the second round are classified according to their penalties and time in the first round.

Starting order

The starting order will be established according to a draw. Participants are divided into two groups based on their position on the Longines Rankings at the time of the first competition day of the event. The competitors in the group with the higher ranked participants start last in the first round.

The order of starting in the second round is according to the reverse order of penalties and time in the first round.

The order of starting in the jump-off is according to the same order as in the second round.

Point system

Only competitors participating in the second round will obtain points in each competition of the GCT. The following point-system will be used for each Longines GCT Grand Prix:

Place – points; place – points; place – points

1 - 40	11- 26	21 - 10
2 - 37	12- 25	22 - 9

3 - 35	13- 2423 - 8	
4 - 33	14- 23	24 - 7
5 - 32	15- 22	25 - 6
6- 31	16 - 21	
7- 30	17 - 20	
8- 29	18 -19	
9- 2819 - 12		
10- 27	20 -11	

Points won by competitors who are tied are added and divided equally.

Prize money for each GCT Grand Prix

The minimum prize money of the Grand Prix will be 285,000.00 euro. The amount for each Longines GCT Grand Prix and the tax deduction will be specified in the schedule of each event. The partition of the prize money is as follows in percentage:

*1st place 33%
2nd place 20%
3rd place 15%
4th place 10%
5th place 6%
6th place 3%
7th to 9th places 2%
10th place 1,5%
11th to 13th places 1%
14th to 18th places 0,5%*

The OC has the right to round off slightly the amounts, maintaining the proportions of the percentage. Prizes won by competitors who are tied are added and divided equally.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Individual athletes with one companion each and one groom per athlete. In addition, horse owners get passes according to the FEI-General Regulations. Only one owner with one companion per horse or two owners per horse will be recognised. The athlete will receive 2 passes for the owner per horse and he is responsible for taking care that the owner(s) get the pass.

Square for organiser to include details if necessary

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- You will find additional documentation on:
<http://www.fei.org/fei/your-role/nfs/entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Horses competing in the CSI5* may not compete in any Competition that is not part of the CSI5*

During the CSI5* horses competing in any other Event or Competition may neither compete in the CSI5*.

Athletes must declare prior to the horse inspection which horse(s) will be competing in the CSI5* Competition(s).

Square for organiser to include details if necessary

1. ENTRY DATES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25th edition, effective 1 January 2016.

Deadlines for Entries:

Entries in Principle: By reception of the invitation

Definite Entries: 23.06.2016

Last date for substitutions: 07.07.2016

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

In accordance to the current FEI rules on entries, the Organizing Committee doesn't allow the competitors of the CSI5* event to enter to another event on the same week end.

Entry fee per horse: none (VAT excluded)

Stabling fee per horse: (Not applicable for CSIs in Europe or for CSI5* and CSIOs worldwide)
Additional box for non competing horses/Tack box (subject to availability): 250,00 per box

The declarations for the first day competitions must be made in the show office 30 minutes after the end of the 1st horse inspection at the latest.

The declarations for the next days competitions must be made in the show office 60 minutes

after the end of the last competition each at the latest. Horses can participate at maximum 1 competition per day! The starting order for the competition will be as follows: First competition – special draw Second of following competitions – rotation Grand Prix: there will be a draw for the starting order. The Organising Committee has the right to make changes in the timetable providing the ground jury gives its approval.

2. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 1.200€ per rider. 800€ if the hotel is cancelled in time (7 days prior to arrival)

3. ADDITIONAL FEES/CHARGES BY THE ORGANISER

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:	Included in entry fee X	Not included in entry fee ☐
Lower Level Events (CIMS)	CHF 18	
Higher Level Events	CHF 25	

Electricity (upon request): none
Manure disposal: none
Hay: none
Straw: none
Shavings: none

Square for organiser to include details if necessary

FEI APPROVED SCHEDULE JUMPING 2016



Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.3	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

IX. FACILITIES OFFERED

1. ATHLETES

Accommodation

**Hotel Vila Itália
Rua Frei Nicolau de Oliveira, 100
2750 Cascais**

Accommodated (bed and breakfast) from 07/07 (date of the check in) to 10/07 (date of the checkout) at OC expenses

Meals: at the expense of OC from 07/07 to 09/07 (Breakfast on the Hotel)

Extra Nights will be at the charge of the athlete.

**All the extras will be paid directly by the rider at the check-out
Competitors will be asked for a credit card guarantee for hotel reservations made for them and on their behalf (also for their owners, sponsors, companions, etc.).
Cancellations have to be done 7 days before arrival; no shows or late cancellations will be charged to the Athletes (entire amount of the room).**

2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes.

Meals: At OC expense from 07/07 to 09/07 (One meal per day + breakfast at the showground).

The Person Responsible must ensure that his/her grooms, and/or other authorised persons with access to his/her horses, are familiar with the security and stewarding procedures.

N.B. If applicable, OC's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness

3. TRANSPORT REIMBURSEMENT HORSES

Transport expenses to be paid by the Athletes.

For events in Europe, stabling is free of charge.

4. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

Please provide date and time of arrival to the OC by: showsecretary@csi-estoril.com

Welcome for the horses is on 5th and 6th of July 2016 from 08:00 a.m. to 08:00 p.m.
Horses must be stabled in the boxes assigned to them on the show ground. Horses may

not be unloaded on their arrival without the authorization of the Stable Manager and Veterinary Delegate.

Stables must be mucked out daily and dirty bedding and rubbish placed in the special containers. At the stable area there are separated waste bins for glass, paper, plastic and dung. Please hand the rubbish in the indicated bins. It is absolutely forbidden to hand the rubbish in the shaving container. A penalty of € 250, 00, per transgression, will be charged when these rules are not followed.

There is no possibility to park caravans, trailers and lorries near the stables and competition area.

By reason of veterinary order and danger of epidemic, dogs are not allowed on the show grounds.

Stable security: The following security regulations of the fire department must be obeyed:

- Smoking is strictly prohibited in the entire stable area.
- Open fires (ex. camping stoves) are strictly prohibited.
- Only the actually needed amount of feed supplies may be stored in the stables.
- Open space and entry ways between the stables may not be obstructed by trucks or lorries.

Those who disregard the above security regulations will be reprimanded by the organising committee accordingly and eventually sanctioned by Chief Steward

Neither the OC accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event.

The Organizing Committee will provide a shuttle service from the airport (only Lisbon airport) to the hotel or the showground. Request for airport shuttle must be sent to Organizing Committee at least 24 hours in advance.

Hotel is walking distance

X. COMPETITIONS

International Competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.

EVENT CATEGORY: CSI 5*

PRIZE MONEY: 502.900€

List of prizes in Kind and their value:

	Name of Competition	Amount (Currency)
Competition No 1	1,45	24.600,00€
Competition No 2	1,45m	24.600,00€
Competition No 3	1,50/1.55m	153.700,00€
Competition No 4	1,60m	300.000.00€

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	none
Best foreign athlete -	none
Best home athlete –	none
Team awards –	none

PRIZE – CLASSIFICATION:

none

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

All payments will be wired into the account provided by the riders and made according to applicable local law and tax regulations. In order to collect the prize money athletes must provide the following information in order to guarantee a correct tax procedure:

Personal details:

- Riders Full name
- Date of Birth / Nationality
- Fiscal number (tax number)
- Passport / identity card number in case of countries which do not have fiscal number
- Riders Home address
- Company's name and address (if applicable)
- Email

Bank details:

- Bank name
- Account holder
- Riders name
- Account number
- Iban /Swift code

Athletes will be asked at the end of the event to sign a document with the description of the amount to be paid which is mandatory in order to receive the prize money. Athletes residing in Portugal must present a receipt in order to receive the prize Money.

The above information requested should be sent to showsecretary@csi-estoril.com by the 2nd of July or handed in to accreditation desk before the event.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelfth (12th) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th).

FIRST DAY :Thursday

DATE 07/07/2016

COMPETITION No:1 will start at 06:30pm

Competition counting for the FEI Longines Ranking – D

If more than 50 athletes participate at the CSI5*, this competition is qualifying for the LGCT Grand Prix, competition n. 4

CSI 5*International Competition 1,45m

2 phases Art.274.5.3 (Table A, both phases against the clock)

Jump-off (if any) No

Speed/Fixed time 350m/min

Obstacles height: max 1.45m

Number of horses per athlete 1

Maximum number of starters 52

Total prize money: 24.600 €

Chart to be used: 2 (33% to winner) X

Please specify prize money amount for athlete placed beyond 13th: 100€

SECOND DAY: FRIDAY

DATE 08/07/2016

COMPETITION No:2 will start at 11:00am

Competition counting for the Fei Longines Ranking-D

If more than 50 athletes participate at the CSI5*, this competition is qualifying for the LGCT Grand Prix, competition n. 4

Table A against the Clock Art. 238.2.1

Horses can participate in maximum 1 competition per day! (An exception is only possible on 2nd day for LGCT CSI5*)

Speed/Fixed time 350m/min

Obstacles height: max 1,45m

Number of horses per athlete 1

Maximum number of Starters: max 52

Total prize money: € 24.600

Chart to be used: 2 (33% to winner) X

Please specify prize money amount for each athlete placed beyond 13th: € 100

COMPETITION No 3 will start at 07:30pm

Competition counting for the FEI Longines Ranking – A

If more than 50 athletes participate at the CSI5*, this competition is qualifying for the LGCT Grand Prix, competition n. 4

Table A against the Clock with One Jump Off Art. 238.2.2

Horses can participate in maximum 1 competition per day (an exception is only possible on 2nd day for LGCT CSI5*)

Jump-off (if any) yes

Speed/Fixed time 375m/min

Obstacles height: max 1,50/1.55m

Number of horses per athlete 1

Maximum number of starters: max.52

Total prize money: 153.700 €

Chart to be used: 2 (33% to winner) X

Please specify prize money amount for athlete placed beyond 13th : 250€

THIRD DAY : SATURDAY

DATE 09/07/2016

COMPETITION No:4will start at 17:00 pm

LONGINES GLOBAL CHAMPIONS TOUR GRAND PRIX OF CASCAIS – ESTORIL

QUALIFIER for the EC GOTHENBURG 2017 (certificates of Capability)

Competition counting for the FEI Longines Ranking – AA

Horses can participate in maximum 1 competition per day!

Maximum 50 riders are allowed to start in this competition. If more than 50 athletes participate at the CSI5*, the Athletes qualify according to the following system:

Competition n.1: 1st place: 70 points; 2nd place: 68 points; 3rd place: 67 points; etc.

Competition n.2: 1st place: 80 points; 2nd place: 78 points; 3rd place: 77 points; etc.

Competition n.3: 1st place: 90 points; 2nd place: 88 points; 3rd place: 87 points; etc.

Horses eliminated or retired in one of the above competitions will receive 0 points.

In case there are Athletes ex aequo on the 50th place, the betterplacing of comp. 3 will count, then the betterplacing of comp. 2.

In case of negation of a qualified Athlete the next placed Athlete is allowed to participate.

The points obtained in both classes are added. The best athletes after addition of the points obtained in one or both competition qualify for the Grand Prix (in total maximum 50 athletes) with a horse of their choice (which finished one class during the show).

To be eligible to start in the LONGINES LGCT Grand Prix the competitor must complete in the event one competition with the horse he/she will ride in the LONGINES LGCT Grand Prix. In case of mixed competitions : one round and jump-off or two rounds we consider the first round ; in case of a 2 phase competition we consider the 1st phase ; this applies also in case Art. 274.5.6 is used for two phase competitions.

- A maximum of 18 (eighteen) participants return for the second round based on penalties and time in the first round. In any case, all participants with zero penalties in the first round return for the second round. The participants that tie for the 18th place (penalties and time) are allowed to participate in the second round ;
- Participants are classified according to their penalties in both rounds and if necessary according to their penalties and time in the jump-off.
- The participants of the second round not taking part in the jump-off are classified according to their penalties in both rounds and time in the second round ;
- The participants of the first round not taking part in the second round are classified according to their penalties and time in the first round.

Starting order :

The starting order will be established according to a draw. Participants are divided into two groups based on their position on the Longines Rankings at the time of the event (we consider the 1st competition day of the event). The competitors in the group with the higher ranked participants start last in the first round.

The order of starting in the second round is according to the reverse order of penalties and time in the first round.

The order of starting in the jump-off is according to the same order as in the second round.

Competition over two different rounds against the clock with one jump-off against the clock in case of a tie on penalties for the first place Table A. Art. 273.3.4.1/273.2.2/273.4.5+ **Annex VIII Art 6**

Jump-off (if any) yes

Speed/Fixed time 375m/min

Obstacles height: max 1.60m **(2 verticals of 1m60 compulsory)**

Water Jump 3.50m

Number of horses per athlete 1

Maximum number of starters 50

Total prize money: 300.000 €

Breakdown of prize money: according to GCT Rules: 1st 100.000 €, 2nd 60.000 €, 3rd 45.000 €, 4th 30.000 €, 5th 17.000 €, 6th 9.000 €, 7th - 9th 6.000 € each, 10th 4.500 €, 11th – 13th 3.000 € each, 14th– 18th 1.500 € each.

* * * * *

IMPORTANT

*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2, see additional information).

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:

Address:

Telephone: Address: Nuno Braamcamp, Despachante Oficial

Av. 24 de Julho 52 2º Dto 1200-868 Lisboa

Telephone: 00351213920240

Email: nuno.braamcamp@braamcamp-desp.pt

Fax:

Email:

Opening hours:

Square for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Square for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Square for organiser to include details if necessary

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport

legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a

questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI

8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:
(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event	CHF	18
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Higher Level Events

(All other events not defined as CIM)

Per horse per event	CHF	25
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OCs/NFs have the right to charge the athletes the above mentioned fee.

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.FEI.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

Square for organiser to include reference to National Laws when necessary

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Square for organiser to include reference to National Laws when necessary

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

7. ADDITIONAL INFORMATIONS FROM THE OC

Square for organiser to include any additional information

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8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner		25	25
2		20	20
3		15	15
4		10	10
5		7	7
6		5.5	5.5
7		4	4
8		3	3
9		3	3
10		2.5	2.5
11		2.5	2.5
12	n/a	2.5	2.5
total	40'000	100	100
*Examples: 5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete. 10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner		33	33
2		20	20
3		15	15
4		10	10
5		6	6
6		4.5	4.5
7		3	3
8		2.5	2.5
9		2	2
10		2	2
11		1	1
12	n/a	1	1
total	40'000	100	100
*Examples: 5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete. 10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

XIV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10097149
Name*: Guedes
First Name*: Duarte
E-Mail*: info@csi-estoril.com
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI5*

FEI ID¹: 10097150
Name*: Oliveiramartins
First Name*: Antonio
E-Mail*: lgct@csi-estoril.com
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI5*

FEI ID¹: 10119853
Name*: Castro
First Name*: Margarida
E-Mail*: showsecretary@csi-estoril.com
Access Rights*: ☐ Admin² ☒ Consult³
Events⁴: CSI5*

FEI ID¹: 10101745
Name*: ELLIS

First Name*: VAN HIMBERGEN
E-Mail*: entries@globalchampionstour.com
Access Rights*: AdminX Consult
Event(s)4: CSI5*

—
FEI ID1: 10101745
Name*: SUSANNE
First Name*: ASENDORF
E-Mail*: asendorf@sasportservice.de
Access Rights*: Admin X Consult
Event(s)4: CSI5*

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR):OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST