

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



Please note that schedules will **only** be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event : CSI2 WEN **Place:** Lier - Belgium
Indoor: x
Date: 30 January – 1 February 2014 **NF:** KBRSF/FRBSE

HIGHER LEVEL EVENT CATEGORIES: CSI2*

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 7th November 2013
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2014
- FEI Veterinary Regulations, 13th edition, effective 1st January 2014
- The Jumping Rules and its Annexes, 24th edition, effective 1st January 2014
- CSI/CSIO Prize Money requirements
<http://www.fei.org/sites/default/files/Final%20CSI-CSIOs%20Template%20-%202014.pdf>
- Longines Rankings – Groups Categories
http://www.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202014_0.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2014
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2014
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



Approved by the National Federation, on 16/12/2013

A handwritten signature in black ink, appearing to read 'Philippe De Meersman', written over a light grey background.

Signature of the Secretary General, Philippe De Meersman

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



III. GENERAL INFORMATION

1. ORGANISER

Name Equestrians United vzw
Blaasbalgstraat 33a
2800 Mechelen
BE0807.562.117

Telephone +32

Email

Website www.winterequestriannights.be

Contact Details Show Ground:

Address: Aarschotsesteenweg 201
2500 Koningshooikt

Website: www.winterequestriannights.be

Nearest airport: Antwerp and Zaventem (Brussels)

Nearest train station: Lier

Itinerary: www.azelhof-horse-events.be

2. ORGANISING COMMITTEE

President of the Event Pieter Goyvaerts

Beukenstraat 2
2580 Putte
+32 479 66 46 68

pieter@winterequestriannights.be

Show Secretary

EW Promotion

Caroline Wauters
Teintstraat 33 a
2870 Putte – Peulis (Belgium)
Mob. +32 (0)477 21 24 60
Fax +32 (0)15 75 25 40
E-mail : caroline.wauters@skynet.be

Press Officer:

/

3. EVENT DIRECTOR

Gert Verschoren
Groenhoek 15
2222 Itegem
+32 479 66 46 68

Email

pieter_goyvaerts@hotmail.com

4. Please indicate a 24 hours Veterinary Service Manager number:

Name: Jef de Wever or Wim Malisart

FEI ID: 10094029 10093731

Mobile: +32 477 50 57 06 +32 475 41 15 93

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IV. OFFICIALS

Ref.	Panel	Event ID*	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury ¹		Ground Jury President	10049990	Jean-Pierre Quisquater	BEL		*+32 475 24 00 05
			Ground Jury Member	10059053	Thierry Steemans	Bel		
			Ground Jury Member	Nat	Erna Van Rompaey			
			Ground Jury Member					
2	Foreign Judge ²		Foreign Judge	10050863	Willem Jan Luiten	NL		*+31 652 344 588
								+31 646 150 599
3	Foreign Technical Delegate ³		Foreign Technical Delegate					
4	Course Designer ⁴		Course Designer	10068321	Eddy Geysemans	BEL		*+32 47 72 94 69
			Assistant Course Designer	10050213	Lucien Somers	BEL		
			Assistant Course Designer					
5	Appeal Committee ⁵		Appeal Committee President					
			Appeal Committee Member					
			Appeal Committee Member					

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6	Chief Steward ⁶		Chief Steward	10049683	Eddy Gilis	BELG		*+32 477 21 00 92
7	Assistants Stewards ⁷		Assistant Steward	N	Johan Bourgion	BEL		
			Assistant Steward	N	Ann Hautekiet	BEL		
			Assistant Steward	N	Magda Jacobs	BEL		
			Assistant Steward	10093389	Chris Heylen	BEL		
8	FEI Veterinary Delegate ⁸		FEI Veterinary Delegate	10049866	Dr. Willem Otte	BEL		*+32 495 16 18 58
	Veterinary Commission ⁸		Veterinary Commission President					*
			Foreign Veterinary Delegate					*
			Assistant FEI Delegate					
9	VSM Veterinary Treating Official ⁹		Veterinary Service Manager					
			FEI Permitted Treating Veterinarian	10094029	Jef de Wever	BEL		*+32 477 50 57 06
10	Medical Doctor		Medical Doctor		EHBO Team en Ambulance dienst Vlaanderen vzw	BEL		*+32 3 336 34 24
								+32 492 77 23 46
11	Farrier		Farrier		Stijn Verstokt	BEL		*+32 472 36 21 71

* **Compulsory**

* **The Event code can be found in the FEI's Database under the Event details on the top right corner**

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	29-01-2014	16h00-22h00
• 1st Horse Inspection: All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"	30-01-2014	08h00-11h30
• 2nd Horse Re-Inspection: For horse jumping from Friday	-	-
• Declaration of Starters:	30-01-2014	11h00
• 1st 1. CSI2* 1m20 against the clock	30-01-2014	12h00
• 2nd 2. CSI2* 1m30 2 phases	30-01-2014	14h00
• 3rd 3. CSI2* 1m35 against the clock	30-01-2014	17h00
• 4th 4. CSI2* 1m40 2 phases	30-01-2014	20h30
• 5th 5. CSI2* 1m30 against the clock	31-01-2014	08h00
• 6th 6. CSI2* 1m35 2 phases	31-01-2014	11h00
• 7th 7. CSI2* 1m20 2 phases	31-01-2014	13h30
• 8th 8. CSI2* 1m40 2 phases	31-01-2014	15h00
• 9th 9. CSI2* 1m20 jump off	01-02-2014	09h00
• 10th 10. CSI2* 1m30 jump off	01-02-2014	12h00
• 11th 11. CSI2* 1m40 jump off	01-02-2014	16h00
• 12th 12. CSI2* 1m45 jump off	01-02-2014	20h00

2. VENUE :

The event will take place: ☒ indoors ☐ outdoors

3. COMPETITION ARENA :

Dimensions: 40 m X 85 m

Type of Footing: Sand (Geopad – Peter Van Santvoort)

4. PRACTICE ARENA :

Dimensions: 25 m x 50 m

Type of Footing: Sand (Geopad – Peter Van Santvoort)

5. STABLES :

Size of boxes 3 m x 3 m
(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

Explanation of the Draw with time, date and location:

- All classes will be on rotation draw
- The Grand Prix will be drawn random on the computer

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I. INVITATIONS

Number of NFs invited:	15
NFs invited:	AUT/BRA/DEN/ESP/FIN/FRA/GBR/ GER/IRL/ITA/LUX/NED/NOR/SUI/SWE/USA
Reserve NFs:	POR
Number of home athletes:	60 (40 selected by KBRSF)
Number of foreign athletes:	40 (10 invited by OC)
Number of athletes per NF:	Min. 2
Number of horses per athlete:	3

Athletes are invited by the Organising Committee through their NF.
One groom per athlete.

VI. ENTRIES

**Please refer to Annex I at the last page of this schedule for
information on the FEI Online Entry System**

**All Athletes & Horses participating in any International competition must
be registered with the FEI, prior to participating. Failure to do so will
result in automatic disqualification of the Athlete and/or Horse.**

Nominated Entries:	Monday 6 January 2014
Definite Entries:	Monday 13 January 2014
Last date for substitutions:	Monday 27 January 2014
Entry fee per horse:	350,-€

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I
http://www.fei.org/sites/default/files/CSI-O_Req_Europe_2013.pdf or
http://www.fei.org/sites/default/files/CSI-O_Req_N%20Am_2013.pdf

Stabling fee per horse:	Free
Total fee per horse:	350,-€

MCP Fee: Nil ☐ CHF 12.50 x (10,-€)

**All Entries must be submitted by the NFs through the FEI's Online Entry
System only!**

**Athletes and/or Horses present at the event without having been entered
through the FEI's Online Entry System will automatically be disqualified**

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 150,-€ per horse".

**NO SHOW WILL BE CHARGED 250,-€/HORSE
FROM FRIDAY 24 January 16h00**

**PAYMENT only with VISA and Master Card (with Chip) and Belgium
Bancontact! The Prize Money will be wired !**

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Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year As of 16 th year if height of obstacles max. 1.40m (JR's Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JR's Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.20m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As of 14 th year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
CSIYH	As of 16 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

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ADDITIONAL FEES/CHARGES BY OC:

MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 X
Electricity (upon request)	Free
Hay	NO HAY AVAILABLE
Health Papers	approx. 40,-€/paper
Manure disposal	40,-€/horse
No Show	250,-€/horse from FRIDAY 24 January 16h00
Shavings	7€
Straw	NO STRAW AVAILABLE
Tackbox	150,-€/stable (if available)

All aforementioned amounts are including VAT

VII. FACILITIES OFFERED

1. ATHLETES

All competitors are invited at their own expenses. Hotel and meals are at their own expenses.

Hotel in the area you can contact directly as the prizes are not yet known:

Best Western Zimmerhotel

Aarschotsesteenweg 4

Lier, 2500, BE

Phone: +32 3 4808085

Fax: +32 3 4892698

2. GROOMS

Requests for accommodation must be sent with the entries.

Accommodation & meals at the expenses of the Athletes.

3. HORSES / PONIES

Transport expenses to be paid by the competitor.

For events in Europe, stabling is free of charge.

First bedding = 2 shavings/stable.

All dump has to be dropped on the foreseen place. Infringement will be fined by the costs of removing.

It's forbidden to smoke in the stable area. Infringement can be sanctioned by the Ground Jury by definite banning out of the stable area and/or a fine of 1000 CH.

All horses/ponies can compete once a day.

The OC will charge a **manure disposal fee** of **EUR 40,-/horse/pony will be charged at the end of the competition**

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

No Shuttle Service

5. WELCOME

Horses are welcome from Wednesday 16h00-22h00 Thursday from 06h00 until Sunday morning 2 February 10h00 2014. First bedding, only straw, will be offered to all participants.

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VIII. ADDITIONAL INFORMATION

1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

A. Stephex Cup: The Leading rider after all classes will receive a Stepdex tackbox (value 2.500,-€ excluding VAT).

B. **PRIZE - CLASSIFICATION (Art. 126, 127, 128)**

In all competitions points will be distributed to the 20 first!

1st. 21, 2nd. 19, 3rd. 18, 4th. 17, ...

Competitions	1m20	Coefficient 1
Competitions	1m30-1m40	Coefficients 1, 5
Competition	1m45 GP	Coefficient 2

3. PRIZE GIVING CEREMONY

The owner of the winning horse/pony **is** invited to the prize giving ceremony for the Grand Prix. The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8.

4. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

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Entrance bracelets will be distributed as follows:
1 bracelet to the rider & 1 bracelet guest for each rider
1 bracelet to the groom
1 bracelet to the owner of each horse (2 owners per horse max.)
as described in the FEI passport.
1 bracelet to one coach per athlete + FEI Officials

6. SAFETY CUPS

Name of Manufacturer:
TOP JUMPS - Vekestraat 44 - 1910 - Kampenhout (Belgium)

7. TIMING DEVICE

http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/List_approved_timing_16.08.12_0.pdf

Timer: Tag Heuer CP 540- Code 22010028A
Photocells: Tag Heuer HL2-35 Code 22010004B
Wireless transmitters: Tag Heuer HL-610 Code 22010006C

8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

12. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/xml-format-for-automated-results-processing>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

13. BETTING

Betting **will** take place at this event.

IX. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2014

1. CUSTOMS FORMALITIES

Full address : EUROPEAN HORSE SERVICES
Oostendse Steenweg 11
8377 Meetkerke
Belgium
Telephone : +32.50.62.62.47
Telefax : +32.50.62.62.46
E-mail : info@ehs.be
www.ehs.be

2. HEALTH REQUIREMENTS

Request for health papers in the Sport Office at your arrival, the latest after the veterinary inspection (11h30). Cost per document will be charged and added to the riders account.
The exact cost prize per document will hang out at the sport office.

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Horses may not arrive earlier than Wednesday 29 January at 16h00 and must depart no later than Sunday morning 2 February at 10h00, unless otherwise agreed upon in advance with the Organizing Committee.

3. NATIONAL REQUIREMENTS

For each horse coming into Belgium from abroad the following documents must be provided:

1. An international FEI-passport or a national passport, approved by the FEI.
2. A valid health certificate.
3. Non EU competitors are strongly advised to use an ATA carnet, issued and approved by the local Chamber of Commerce. The carnet has to be opened by the customs in your country.

4. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

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5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other passport requirements including for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations** and may not be allowed to compete.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2014 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January) 2 nd Vaccination: day 21-92 (e.g. 1 February)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a

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		vaccination (e.g. may enter venue after 7 August)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days of the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL **2014 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS **2014 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive (both of which shall constitute "abnormal limb sensitivity"). Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

All Horses are subject to Examination under the Protocol for abnormal limb sensitivity throughout the Period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for Examination under the Protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses at an Event.

6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION **2014 Veterinary Regulations, Chapter VI** **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1057 and 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications (the EPSL) is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details **Art. 1956**)

FEI LABORATORY FOR SAMPLE ANALYSIS

GROUPS I & II ONLY – FEI CENTRAL LABORATORY

Under Veterinary Regulations Chapter VI, Article 1057 all samples collected in Groups I and II, must be analysed by the FEI Central Laboratory, currently Horseracing Forensic Laboratories (H.F.L) Sport Science, Quotient Biosearch Limited Newmarket Road Fordham, Cambridgeshire CB7 5WW.

Samples collected outside of FEI Groups 1 and 2 may be analysed at an alternative FEI Approved Laboratory. Addresses and contact details can be found at <http://www.fei.org/sites/default/files/file/VETERINARY/Doping and Controlled Medication/list%20of%20labs%20%2711.pdf>

Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1064). The list of approved Laboratories and further information is available on the FEI website.

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited
Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom
Telephone: +44-1638 724 406 Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Inka.Sayed@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

7. PONIES

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection and throughout the event be subject to the requirements of the 2014 Veterinary Regulations, Chapter IV).

8. INJURY SURVEILLANCE

Horses participating in FEI Events are subject to injury surveillance protocols; such information is essential to ensure that (i) the Horse's welfare remains paramount at all times and (ii) sound scientific reasoning is applied to the safety of all Horses and Athletes participating at Events.

X. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



XI. COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless otherwise approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY : **59.900,-€**

+ list of prizes in kind (if applicable) with their value

	Name of Class	Amount (Currency)
1	CSI2* 1m20 against the clock	1200
2	CSI2* 1m30 2 phases	2000
3	CSI2* 1m35 against the clock	3000
4	CSI2* 1m40 2 phases	4000
5	CSI2* 1m30 against the clock	2000
6	CSI2* 1m35 2 phases	3000
7	CSI2* 1m20 2 phases	1200
8	CSI2* 1m40 against the clock	4000
9	CSI2* 1m20 jump off	2000
10	CSI2* 1m30 jump off	4000
11	CSI2* 1m40 jump off	10000
12	CSI2* 1m45 jump off	23500

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

All riders need to settle their accounts after their last class in the sport office. Prize money will be paid by check or will be wired. **18 % tax deduction** will be taken of the Prize-money of the Foreign Riders by the Belgian Government.

PAYMENT only with VISA and Master Card (with Chip) and Belgium Bank contact! The Prize Money will be wired !

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



All horses can jump max. once a day

FIRST DAY : Thursday 30 January

DATE : 30/01/2014

COMPETITION No 1 (will start at 12h00)

Table A against the clock, no jump off - FEI 238.2.1

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m20
Number of horses per athlete	2
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	1.200,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 20,-€

* * * * *

COMPETITION No 2 (will start at 14h00)

Table A 2 phases (first and second phase table A against the clock) - FEI 274.5.3

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m30
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	2.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 30,-€

* * * * *

COMPETITION No 3 (will start at 17h00)

Table A against the clock, no jump off - FEI 238.2.1

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m35
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	3.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 35,-€

* * * * *

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

COMPETITION No 4 (will start at 20h30)

Table A 2 phases (first and second phase table A against the clock) - FEI 274.5.3

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m40
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	4.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/> X
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 40,-€

* * * * *

SECOND DAY : Friday 31 January

DATE : 31/01/2014

COMPETITION No 5 (will start at 08h00)

Table A against the clock, no jump off - FEI 238.2.1

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m30
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	2.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/> X
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 30,-€

* * * * *

COMPETITION No 6 (will start at 11h00)

Table A 2 phases (first and second phase table A against the clock) - FEI 274.5.3

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m35
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	3.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/> X
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 35,-€

* * * * *

COMPETITION No 7 (will start at 13h30)

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

Table A 2 phases (first and second phase table A against the clock) - FEI 274.5.3

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m20
Number of horses per athlete	2
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	1.200,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 20,-€

* * * * *

COMPETITION No 8 (will start at 15h00)

Table A 2 phases (first and second phase table A against the clock) - FEI 274.5.3

Jump-off (if any)	No
Speed/Fixed time	350/min
Obstacles height:	max 1m40
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	4.000,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/>
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 50,-€

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CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

THIRD DAY : Saturday 1 February

DATE : 01/02/2014

COMPETITION No 9 (will start at 09h00)

Table A against the clock, with one jump off - FEI 238.2.2

Jump-off (if any)	Yes	
Speed/Fixed time	350/min	
Obstacles height:	max 1m20	
Number of horses per athlete	2	
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.	
Total prize money:	2.000,-€	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 40,-€

* * * * *

COMPETITION No 10 (will start at 12h00)

Table A against the clock, with one jump off - FEI 238.2.2

Jump-off (if any)	Yes	
Speed/Fixed time	350/min	
Obstacles height:	max 1m30	
Number of horses per athlete	1	
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.	
Total prize money:	4.000,-€	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 60,-€

* * * * *

COMPETITION No 11 (will start at 16h00)

Table A against the clock, with one jump off - FEI 238.2.2

Jump-off (if any)	Yes	
Speed/Fixed time	350/min	
Obstacles height:	max 1m40	
Number of horses per athlete	1	
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.	
Total prize money:	10.000,-€	
Chart to be used:	1 (25% to winner)	<input checked="" type="checkbox"/>
	2 (33% to winner)	<input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 100,-€

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CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

COMPETITION No 12 (will start at 20h00)

This competition counts for the Longines Ranking

Table A against the clock, with one jump off - FEI 238.2.2

Jump-off (if any)	Yes
Speed/Fixed time	350/min
Obstacles height:	max 1m45
Number of horses per athlete	1
Maximum number of Starters :	100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money:	23.500,-€
Chart to be used:	1 (25% to winner) <input checked="" type="checkbox"/> X
	2 (33% to winner) <input type="checkbox"/>

Please specify prize money amount for each athlete placed beyond 13th : 200,-€

* * * * *

GRAND-PRIX

Will be qualified the 30 best riders of class 4 and the 30 best riders of class 8. In case a rider qualified already in class 4, the 31st placed rider of class 8 will be qualified, etc.

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

4.2.1 The winner of that Event's Grand Prix the previous year;

4.2.2 The current National Champion of the host country;

4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.

Pre-Qualified Riders List for GP Competitions can be download following the link

<http://www.fei.org/fei/events/fei-nations-cup-series/furusiyya/current>

IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition		12		more than 12
Prize money	40'000.-		40'000.-		40'000.-
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.					
10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.					

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition		12		more than 12
Prize money	40'000		40'000.-		40'000.-
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete.					
10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.					

updated 17 October 2011

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2014



Annex I FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Wauters First Name* : Caroline
FEI ID¹ : 10095501 E-Mail* : caroline.wauters@skynet.be
Access Rights* : X Admin² ☐ Consult³
Event(s)⁴ : Click here to enter text.

Name* : Proot First Name* : Emilie
FEI ID¹ : 10095502 E-Mail* : emilie@proot.net
Access Rights* : X Admin² ☐ Consult³
Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.
FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : ☐ Admin² ☐ Consult³
Event(s)⁴ : Click here to enter text.

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields