I. DENOMINATION OF THE EVENT

Venue: **Santa Eulalia - Elvas**
Date: **26-01-2019**
NF: **POR**

Status : **CEI1*** **80 km**

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2019
- FEI Veterinary Regulations, 14th edition, updates effective 1 January 2019
- **The FEI Rules for Endurance , 9th edition, updated effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1 January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 07.12.2018, updated on 16.01.2019

Signature :
Manuel Bandeira de Mello
FEI Director Endurance

III. CONTENTS

I. DENOMINATION OF THE EVENT 1

II. GENERAL CONDITIONS 1

III. CONTENTS 2

IV. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE 4

V. GENERAL INFORMATION 5
1. ORGANISER 5
2. ORGANISING COMMITTEE 5
3. EVENT DIRECTOR 5
4. 24 hours VETERINARY SERVICE MANAGER: 5

VI. OFFICIALS 6

VII. INVITATIONS 8
1. General 8
2. Eligibility of Athletes/Horse age in FEI Endurance Events: 8

VIII. ENTRIES 9
1. ENTRY DATES and ENTRY FEE: 9
2. SUBSTITUTIONS OF HORSES and/or ATHLETES: 9
3. NO-SHOWS/LATE WITHDRAWALS: 9
4. ADDITIONAL FEES/CHARGES BY THE ORGANISER: 9

VIII. TIMETABLE 10

IX. COMPETITION DETAIL 10
1. COMPETITION 10
2. MINIMUM DISTANCE PER DAY 10
3. HEART RATES 10
4. MINIMUM WEIGHT 11
5. PLACE AND TIME OF START 11

X. FACILITIES OFFERED 11
1. ATHLETES 11
2. GROOMS 11

XI. LOGISTICAL / ADIMINSTRATIVE / TECHNICAL INFORMATION 12
1. STABLES 12
2. TIMING DEVICE 12
3. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES (art. GR 135) 12
4. PRIZE GIVING CEREMONY 12

5. HORSES / PONIES 12
6. WELCOME 12
7. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS 12
8. SUSTAINABILITY 13

XII. VETERINARY MATTERS 13
1. CUSTOMS FORMALITIES 13
2. HEALTH REQUIREMENTS 13
3. NATIONAL REQUIREMENTS 13
4. INJURY SURVEILLANCE 13
5. TRANSPORT OF HORSES 13
6. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE 14
6.1 PASSPORTS. FEI General Regulations 14
6.2 VACCINATIONS - EQUINE INFLUENZA 14
6.3 EXAMINATION ON ARRIVAL 15
6.4 HORSE INSPECTIONS 15
6.5 LIMB SENSITIVITY EXAMINATION 15
7 EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII 15
7.1 SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII 15
7.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058 15

XIII. HUMAN ANTI-DOPING 16

XIV. ADDITIONAL INFORMATION 16
1. INSURANCES AND NATIONAL REQUIREMENTS 16
2. PROTESTS / APPEALS 17
3. DISPUTES 17
4. MODIFICATION OF SCHEDULE 17
5. ADDITIONAL INFORMATION FROM THE OC 18
6. PRIZE MONEY DISTRIBUTION: 18
6.1 Total Prize Money 18
6.2 Breakdown of prize money: 18
6.3 AWARDS 18

XV. ANNEXES 19
1. FEI ENTRY SYSTEM 19
2. RESULTS 20
3. FEI Endurance Organisers' Protocol 21

IV. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.

2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.

3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.

4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.

5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale
HM King Hussein I Building
Chemin de la Joliette 8
1006 Lausanne, Switzerland.
Telephone: +41 21 310 47 47.

The Code is available in English & French.
The Code is also available on the FEI's website: inside.fei.org.

V. GENERAL INFORMATION

1. ORGANISER

Name:	Associação Humanitária de Santa Eulalia
Address:	Rua da Porta de Baixo, 7350-451 Santa Eulália
Telephone:	+351969 059 960
Fax:	
Email:	jfsantaeulalia@sapo.pt
Website:	

Contact Details Show Ground:

Address:	CERSUL
	Junto á Estação da CP de Santa Eulália 7350-451 Santa Eulália
Telephone:	+351969 059 960
GPS Coordinates	39º 00' 50,84" N / 7º 15' 25,77" W

Accessibility details (directions by road, nearest airport / train station):

2. ORGANISING COMMITTEE

President of the Event:	Claudino Carapuça
Show Secretary:	Rui Paulino
Press Officer:	Rui Paulino

3. EVENT DIRECTOR

Name:	João Caras Altas
Address:	Rua da Porta de Baixo, 7350-451 Santa Eulália
Telephone:	+351 268 671 250
Mobile Phone:	+351969 059 960
Email:	jfsantaeulalia@sapo.pt

4. 24 hours VETERINARY SERVICE MANAGER:

Name:	Miguel Martinez Pereda
Telephone:	+34 627 944 90
Email:	

VI. OFFICIALS

Please note that maximum number of entries is set depending on number of FEI officials appointed (art.825.4.1/825.4.3/825.4.7/825.4.9/825.3.1/825.3.2)

	Number of Entries		
	CEI1	CEI2	CEI3
1 PGJ	30	20	30
per additional member *	40	20	30
per Treating vet	50	50	30

** with a maximum of 3 additional members for CEI1* and CEI3*, no limitation on CEI2**

The NF confirms that all officials listed below are in compliance with the CODEX for FEI Endurance Officials.

CEI1*							
Ref.	**Panel**	**Function**	**FEI ID**	**Name**	**NF**	**Level**	**Contact Email** **compulsory*
1	Ground Jury	**Ground Jury President ***	10042467	Miguel Pinheiro	POR	3*✓	gouveiapinheiro@gmail.com
		Ground Jury Member	10051947	Rui Amante	POR	4*✓	
		Ground Jury Member	10082041	Carla Pereira	POR	3*✓	
		Ground Jury Member		João Ratinho	POR	Nat	
		Ground Jury Member		Tomé Correia	POR	Nat	
		Ground Jury Member		Ana Sofia Correia	POR	Nat	
		Ground Jury Member		José Rodrigues	ESP	Nat	
2	Foreign Judge	**Foreign Judge**		n/a			
3	Technical Delegate	**Technical Delegate ***	10051947	Rui Amante	POR	4*✓	ruipedroamante@gmai.com
4	Appeal Committee	Appeal Committee President		n/a			
		Appeal Committee Member		n/a			
		Appeal Committee Member		n/a			
5	Chief Steward	**Chief Steward ***	10050953	Joaquim Marçal	POR	3*✓	jmarcal@certis.pt
6	Assistant Stewards	Assistant Steward					
		Assistant Steward					
7	FEI Foreign Veterinary (VR Art 1013)	**Foreign Veterinary Delegate**	~~10085379~~	~~Lucia Navas~~	~~ESP~~	~~3*✓~~	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	**Veterinary Commission President***	10051435	António Coimbra	POR	4*✓	antoniocoimbra@netcabo.pt
		Veterinary Commission Member	10050374	António Farrim	POR	4*✓	
		Veterinary Commission Member	10064865	Tomé Fino	POR	4*✓	
		Veterinary Commission Member	10063867	Miguel Minas	POR	4*✓	
		Veterinary Commission Member	10051112	Francisco camacho	POR	2*✓	
8	Veterinary Service Manager (VSM) **(VR Art 1103)** Treating Veterinarian **(VR Art 1105)**	**Treating Veterinarian President ***	10093084	Miguel Martinez Pereda	ESP	3*✓	mikympsvet@gmail.com
		Endurance Veterinary Treatment Member	10095015	Maria Cuervo	ESP	2*✓	
		Endurance Veterinary Treatment Member	10134659	Joana Moreira	POR	PTV✓	
		Endurance Veterinary Treatment Member					
9	Medical Doctor / Medical Services	**Medical Doctor ***		Bombeiros Voluntarios de Elvas	POR		
10	Farrier	**Farrier ***		João Trabuco	POR		+351 964 350 789
11	IGA's	**Independent Governance Advisor**					

VII. INVITATIONS

1. General

a) Championships & CEIOs

Please refer to Art. 817

b) CEIs

Country invited	all
Number of competitors per country	all
Number of horses per competitor (max 2.)	1

2. Eligibility of Athletes/Horse age in FEI Endurance Events:

Event's Category	Age of Athletes (Art.815 Endurance Rules)	Age of Horses (Art 815.2 Endurance Rules)
Olympic Games/WEG	As of 14th year with permission of their NF	Min 8 y.o.
Continental Championships Senior	As of 14th year with permission of their NF	Min 8 y.o.
Continental Championships Junior/Young Riders	As of 14th year with permission of their NF up to 22th year	Min 8 y.o.
Young Horses Championships	As of 14th year with permission of their NF	Min.7 y.o
Regional Championships/Games	As of 14th year with permission of their NF	Min 8 y.o.
CEIO 1* / 2* / 3* - CEIYJO 1* / 2* / 3*	As of 14th year with permission of their NF	Min 8 y.o.
CEI 3* - CEIYJ 3*	As of 14th year with permission of their NF	Min 7 y.o.
CEI1*/2* - CEIYJ 1*/2*	As of 14th year with permission of their NF	Min 6 y.o.

Article 124 (GRs) - Young Riders, Juniors, Pony Riders, Children and Veterans

1.Athletes of the appropriate age may take part in FEI Competitions and FEI Championships of more than one (1) Category for Young Riders, Juniors and Pony Riders, but in each Discipline only in one (1) of these FEI Championships in any one (1) calendar year.

2.Athletes may take part in FEI Senior Competitions and Championships from the beginning of the year they reach the age of 18 (eighteen) but they may only take part either in a Junior or a Young Rider or a FEI Championship for Seniors in the same Discipline in any calendar year. Further exceptions regarding age limits are set forth in the Sport Rules of the relevant Disciplines.

VIII. ENTRIES

IMPORTANT

- **Entries must be made by NFs through the FEI Entry System for all categories of this Event (https://entry.fei.org);**
- **Additional documentation can be found at: http://inside.fei.org/fei/your-role/nfs/entry-system**
- **All Athletes and Horses participating in any International Competition must be registered with the FEI;**
- **Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.**

1. ENTRY DATES and ENTRY FEE:

Definite entries	**22-01-2019**
Last substitution date and time (1h prior to the first vet inspection)	**26-01-2019 at 6:15 am**

(Entries have to be in accordance with art. 818 of Endurance Rules and art. 116 of the General Regulations)

Entry Fee	**90,00 Euros**

2. SUBSTITUTIONS OF HORSES and/or ATHLETES:

819.3.1 of Endurance Rules: after the Definite Entries have been sent in, substitution of horses and/or Athletes from their country's own list of Nominated Entries (if any) may only be made with the written permission of the NF and the organizer.

3. NO-SHOWS/LATE WITHDRAWALS:

"NB: In the case of withdrawals after the date of definite entries or no-shows the athletes of the respective NF will be held liable to reimburse the organiser for the actual financial loss incurred by the organizer (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.
Amount charged: 50,00 Euros

4. ADDITIONAL FEES/CHARGES BY THE ORGANISER:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the organiser.

EADCMP Fee: 12,00 Euros not included in entry fee
Lower Level Events (CIMs) CHF 18 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event
(All other events not defined as CIMs)

Electricity:	free
Manure disposal	not avaible
Forage	not avaible
Straw	not avaible
Shavings	not avaible

All aforementioned amounts are including VAT
VAT Number of the OC

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Month	Time
• Opening of stables:	26	01	7:00 am
• Veterinary Examination:	Upon arrival		
• First Veterinary Inspection:	26	01	From 7:15 am to 8:30 am
• Final Veterinary Inspection:	26	01	Within 30mn after arrival
• Best Condition Award:	---	---	---

IX. COMPETITION DETAIL

1. COMPETITION

Individual	X
Time limit	06 H 40 min.
Starting method	Mass Start
Type of ground	Sandy
Altitude differentials	60 mt.

2. MINIMUM DISTANCE PER DAY

Event:	1*	
Number of phases (3 to 6)	km	Into a hold (minutes) of
1	40	40
2	20	40
3	20	*into finish*
total KM	80	

Note:
- For CEI 1* and 2* at least one timed hold not shorter than 40 minutes / for CEI 3* at least one hold not shorter than 50 minutes
- No phase may exceed 40 km and be less than 16km
- Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)
- Team competition may be used only if the Event is a CEIO

For all 160Km rides must have min. 6 phases, if less please refer to art. 800.2.3.

3. HEART RATES

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

4. **MINIMUM WEIGHT**

(no minimum weight for Juniors and Young Riders competitions)

CEI1* *no minimum weight*

Weighing method

5. **PLACE AND TIME OF START**

Event	Day of competition (Day/Month)	Time of Start	Place of competition
CEI 1*	26-01-2019	9:00 am	CERSUL

X. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the Organiser and any compensation scheduled for the following:

1. **ATHLETES**

Accommodation.

Hotel:

Address:

Telephone:

At the expense of: The Organiser ☐ or Athletes X

Accommodated (bed and breakfast) from to

Meals.

At the expense of: The Organiser ☐ or Athletes X

Meals provided from to . Where

2. **GROOMS**

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes X from to .

Meals.

At the expense of: The Organiser ☐ or Athletes X

Meals provided from to . Where

N.B: If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL / ADIMINSTRATIVE / TECHNICAL INFORMATION

1. STABLES

Size of boxes m x m
(minimum 3m x 3m + 20% 3m x 4m)

2. TIMING DEVICE

Name of Manufacturer: JAQUIMA

Contact : +3461413233 / jduarte@fiecco.com

3. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES (art. GR 135)

X allowed not allowed

The chief steward will check that the advertising on athletes and horses complies with these Articles.

4. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is all finishers.

5. HORSES / PONIES

Transport expenses to be paid by:

The Organiser ☐ at per km.

The Athlete X

6. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

7. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom (max 5 per horse):	5
Trainer:	0
Horse Owner:	2 (2 accreditations per horse acc. to FEI-Passport)

8. SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:
http://inside.fei.org/fei/your-role/organisers/handbook

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Name:
Address:

Telephone:
Fax:
Email:
Opening hours:

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:
Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

5. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles f. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

6. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

6.1 PASSPORTS. FEI General Regulations Article 137

For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses in CIMs, in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs. 137.2).

Event's Category	FEI Passport / FEI Recognition Card Required
National Events	No FEI Passport/FEI Recognition Card required
CEI1* - CEI 2*	1) FEI Passports/FEI Recognition Cards are not compulsory for horses competing in their country of residence 2) FEI Passports/FEI Recognition Cards are compulsory for horses competing in a country other than the country of the horse' residency
CEI 3*	FEI Passports/FEI Recognition Cards are compulsory for all Horses
All Championships/Games	FEI Passports/FEI Recognition Cards are compulsory for all Horses

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB: for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

6.2 VACCINATIONS - EQUINE INFLUENZA
FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First Booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	**MINIMUM:** within one year of previous booster vaccination **IF COMPETING:** must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

6.3 EXAMINATION ON ARRIVAL
FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

6.4 HORSE INSPECTIONS
FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

6.5 LIMB SENSITIVITY EXAMINATION
FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

7 EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

7.1 SAMPLING. FEI VETERINARY REGULATIONS, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

7.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to http://inside.fei.org/fei/your-role/veterinarians for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at http://inside.fei.org/content/anti-doping-rules.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

In exeptionnal circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2 ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

2. PROTESTS / APPEALS

To be valid, all Prostests and Appeals must be made in writing and accompagnied by a deposit of CHF150. – or equivalent.
Protest and appeal forms are available on FEI website.
Protests: http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf
Appeals: http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION OF SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances.
Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

6. PRIZE MONEY DISTRIBUTION:

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for organisers to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the organiser prior to departing.

6.1 Total Prize Money 0,00 Euros

6.2 Breakdown of prize money:

1st Trophy	**3rd Trophy**	**5th Trophy**
2nd Trophy	**4th Trophy**	**6th Trophy**

(to add more if applicable)

GENERAL CLASSIFICATION

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

IMPORTANT
The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (Art 127, 128)

6.3 AWARDS

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Trophies

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID[1]:	10103192	
Name*:	Carapuça	
First Name*:	Claudio	
E-Mail*:	jfsantaeulalia@sapo.pt	
Access Rights*:	X Admin[2]	☐ Consult[3]
Events[4]:	CEI 1*	

FEI ID[1]:	10103194	
Name*:	Paulino	
First Name*:	Rui	
E-Mail*:	jfsantaeulalia@sapo.pt	
Access Rights*:	X Admin[2]	☐ Consult[3]
Events[4]:	CEI 1*	

[1] If already have an FEI user account.
[2] Provides you the required access to manage entries and substitutions and download entries/lists.
[3] You are just able to consult and download the entries/lists.
[4] Leave the field blank if the user deals with the entries of all events in the show.
*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.
All relevant information, file format and tutorial can be found on this page:
http://inside.fei.org/fei/your-role/organisers/xml-format

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CEIs/CEIOs/Championships and Games; the file can be downloaded using the following link:
http://inside.fei.org/fei/your-role/organisers/endurance/results-forms

All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.

Please note that as per Art. 109.6 (GR): ORGANISERs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from ORGANISERs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. FEI Endurance Organisers' Protocol

With an aim to further ensure the welfare of equine and human athletes at International Endurance Events, the safety of all participants and the implementation and respect of common principles of behaviour, fairness, and sportsmanship, the FEI has created this FEI Endurance Organiser's Protocol (hereinafter the "Endurance Protocol") to guarantee the correct and full application of the applicable FEI Rules and Regulations in your Events, in particular but not limited to, the FEI General Regulations, the FEI Endurance Rules, the FEI Veterinary Regulations, the FEI Anti-Doping Rules for Human Athletes and the FEI Equine Anti-Doping and Controlled Medication Regulations.

In order for the FEI to approve the competition schedules the Endurance Protocol **must** be signed once a year by the Organiser and the National Federation, listing the Event(s). By signing the Endurance Protocol (which will be incorporated into the competition schedule of your Event(s)) both aforementioned parties agree to comply with all applicable FEI Rules and Regulations, and in particular (but not limited to), with the following requirements:

1. Full cooperation must be given to the FEI Officials to ensure that they can perform their tasks according to the FEI Endurance Rules, in particular:

   - Ground Jury Art. – Art. 824.1
   - Technical Delegate – Art. 824.2
   - Veterinary Commission – Art. 824.3
   - Chief Steward Art. – Art. 824.4
   - Appeal Committee – Art. 824.5

2. Full cooperation must be given to the FEI Independent Governance Advisors (IGAs) to ensure that they can perform their tasks according to the FEI Endurance Rules Art. 824.6

3. The welfare of the horse must be a first priority and you must allow the FEI Officials to take all necessary measures to safeguard it, as per the FEI Endurance Rules, including but not limited to:

   - Loops of the course must not be specially designed and/or constructed to encourage high speeds - Art. 801.4.1
   - Allowing for the reduction of the pulse criteria - Art. 814.1.7. The pulse criteria may be reduced during the ride if, in the opinion of the President of the Veterinary Commission in consultation with the Foreign Veterinary Delegate, the President of the Ground Jury and the Technical Delegate they believe there is a danger to the safety of the Horses.
   - The Veterinary Commission has absolute control on all matters concerning horse welfare - Art. 820.1
   - The Technical Delegate or the Ground Jury together with the Veterinary Commission can decide to modify the length of timed holds according to extreme weather conditions or other exceptional circumstances…. - Art. 820.14

4. The safety of the athletes, FEI Officials and public must be safeguarded at all times and FEI Officials must be allowed to take all necessary measures to ensure safety, as per the FEI Endurance Rules/FEI GRs:

   - The field of play - Art. 801.8.1
   - Number of grooms allowed - Art. 801.8.2
   - Horses must remain capable of being clearly observed at all times - Art. 801.8.3
   - Permitted Assistance during Event or on Course - Art. 807.6
   - Forbidden Assistance - Art. 807.7
   - Postponement and/or cancellation of an Event - FEI GRs 109.12

5. The "CODEX for FEI Endurance Officials" must be adhered to including the obligations and restrictions pertaining to the "Endurance Official's Per Diems".

Any breach of the FEI Rules and Regulations will be prosecuted according to the FEI Legal System (Chapter VIII of the FEI General Regulations).

List of Events organised by the Organiser in 2019:

EVENT	DATE
CEI* SANTA EULÁLIA	26/01/2019

Signed on behalf of the **Organising**

Name: RUI PAULINO
Function: S E C R E T A R Y
Signature: R Paulino
Date: 3/12/2018

Signed on behalf of the **NF**

Name:
Function:

Signature:
Date: