

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event : CSI3* **Place:** Madrid - Feria de Madrid
Indoor: ☒ **Outdoor:** ☐
Date: 21st - 23rd Dec - 2012 **NF:** ESP

HIGHER LEVEL EVENT CATEGORIES:

CSIO5*	CSI5*-W	CSIYR-A	CSI5*
CSIO4*	CSI4*-W	CSIJ-A	CSI4*
CSIO3*	CSI3*-W	CSIP	CSI3*
CSIO2*	CSI2*-W	CSIch-A	
CSIO1*	CSI1*-W	CSIV-A	
CSIOYR		CSIAm-A	
CSIOJ		CSIU25-A	
CSIOCh	Championship	Games	

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- The Rules for Jumping Events and its Annexes, 24th edition, effective 1st January 2012
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPI NG/Technical%20Info/CSI-O_Reg_2012.pdf
- CSI requirements for North America (Canada, Mexico and USA)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPI NG/Technical%20Info/CSI-O_Reg_N.Am_2012.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (10 PAGES) IS PART OF THIS APPROVED AND SIGNED
SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS
AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 05th November 2012. Updated 06th November 2012.

A handwritten signature in purple ink, which appears to read 'J.P. Roche', is positioned above the printed name.

John P. Roche
FEI Director Jumping

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: Madrid Horse Week S.L.
Address: Pº de la Habana, 169
28036 Madrid
Telephone: +34 943 636 049 Fax: +34 943 633 447
Email: info@madridhorseweek.com
Website: www.madridhorseweek.com

Contact Details Show Ground:

Address: Feria de Madrid
28042 Madrid
Spain

By Plane:

Madrid Barajas airport is located only 10 minutes from the exhibition complex, and just 15 kilometers from the city centre, with which it is connected by Metro (Airport station T-1, T-2 and T-3). Now a top international airport, boasting a new fourth terminal airport station T-4, it guarantees daily connections from Feria de Madrid to all Spain's cities and to those throughout the world.

By Metro:

Access to Feria de Madrid is possible from anywhere in the city by means of Campo de las Naciones station on Line 8, whose exit is at the South Entrance of the complex. Line 8 also connects the exhibition complexes with the different terminals of Barajas International Airport.

By Bus:

A wide bus network provides access to Feria de Madrid from different points in the city:

Route 112-Mar de Cristal-Feria de Madrid-Bº Aeropuerto.

Route 122-Avda. de América-Campo de las Naciones-Feria de Madrid.

Route 828-Universidad Autónoma-Alcobendas-Canillejas-Feria de Madrid.

By Taxi:

With ranks at each entrance to the exhibition complex, more than 15,000 taxis are available to visitors to Feria de Madrid.

By car:

Feria de Madrid is linked by road to Madrid's major access routes and ring roads: the M11 (Exits 5 and 7), the M40 (Exits 5, 6 and 7) and the A2 (Exit 7). The South, North and East Entrances to the exhibition complex provide direct access to the various parking areas.



- I** INFOIFEMA
- BC** BUSINESS CENTRE
- CC** Conventions y Congresos
- M** Punto de encuentro Meeting point
- A** Atención al expositor Exhibitor assistance
- R** Acreditación de visitantes profesionales Trade visitor registration
- P** Acreditaciones de prensa Press accreditations
- E** Acceso a los pabellones para expositores Exhibitor access to exhibition halls
- T** Taquillas para el público Tickets for general public
- P** Pague aquí su ticket de aparcamiento Pay here for your parking
- B** Parada del BusFeria BusFeria stop
- M** Servicio médico Medical centre
- P** Policía Nacional Police
- T** Transporte público Public transport

APARCAMIENTOS CAR PARKS

- P P** NARANJA, VERDE, MARRÓN Y ROJO ORANGE, GREEN, BROWN AND RED Visitantes y expositores abonados Visitors and passholding exhibitors
- P AC** AZUL BLUE Expositores abonados Passholding exhibitors
- P A** AMARILLO YELLOW Visitantes y visitas a las oficinas Visitors and office visitors
- P E** VIOLETA PURPLE Abonados permanentes Permanent pass holders Visitantes y expositores abonados Visitors and passholding exhibitors
- P D** VERDE GREEN Discapitados físicos Disabled

OTROS APARCAMIENTOS OTHER CAR PARKS

- P A** Club Feria Oro
- P C** Autocares Coaches
- P D** Camiones Lorries
- P E** Club Feria Plata y Club Feria Prensa Club Feria Press
- P O** Visitas a las oficinas Office visitors

2. ORGANISING COMMITTEE

Honorary President:	H.R.H. The Infanta Doña Elena.
Honorary Members:	Mr. Jaime Ignacio González - <i>PRESIDENT OF THE PROVINCE OF MADRID</i> Mrs. Ana Botella - <i>MAYOR OF MADRID</i> Mrs. Esperanza Aguirre - <i>COUNTESS OF MURILLO</i> Mr. Juan Antonio Samaranch - <i>PRESIDENT OF SPECIAL OLYMPICS SPAIN</i> Mr. Cayetano Martínez de Irujo - <i>PRESIDENT OF THE IJRC</i> Mr. Arturo Fernández - <i>PRESIDENT OF CEIM</i> Mr. Javier Revuelta - <i>PRESIDENT OF THE RFHE</i> Mr. Anton Herreros - <i>PRESIDENT OF THE MADRID EQUESTRIAN FEDERATION</i> Mr. Alejandro Blanco - <i>PRESIDENT OF THE SPANISH OLIMPYC COMITEE</i>
President:	Mr. Daniel Entrecanales Domeq
Vice President:	Mr. Carles Vilarrubí i Carrió Mr. Luis Cabanas Godino Mr. José Marsá Lafarge
Member:	Mr. Alvaro Arrieta Konyay Mr. Pablo García Piqueres
Show Secretary:	Mrs. Iosune Quiroga Cia i.quiroga@madridhorseweek.com
Press Officer:	Mrs. Jásminka Romanos Carreras j.romanos@madridhorseweek.com
Venue Manager:	Mr. Ismael Liaño Martínez i.liano@madridhorseweek.com
Speaker:	Mr. Carlos Miguel

3. EVENT DIRECTOR

Name:	Mr. Pablo García Piqueres
Address:	Pº de la Habana, 169 28036 Madrid
Telephone:	+34 943 636 049 Fax: +34 943 633 447
E-mail:	p.garcia@madridhorseweek.com

IV. OFFICIALS

1. GROUND JURY :

President:	Mr. Enrique REY SEIJO	Level 3	ESP
Member:	Mr. Juan Carlos CABELLO NAVARRO	Level 3	ESP
Member:	Mr. Adrián CONTRERAS REGUEIRIO	National	ESP
Member:	Mr. Joao BOURBON	Level 3	POR

2. FOREIGN JUDGE :

Name :	Mr. Károly Fugli	Level 4	HUN
Email address:	karolyfugli@t-email.hu		

3. FOREIGN TECHNICAL DELEGATE :

N/A

4. COURSE DESIGNER

Name:	Mr. Javier TRENOR PAZ	Level 3	ESP
Email address:	chatrenor@hotmail.com		

ASSISTANT COURSE DESIGNER

Name:	Mr. Alejandro ANCIN BERDEGUE	Level 3	ESP
Name:	Mrs. Isabel FERNANDEZ DE CAÑETE	Level 3	ESP

5. APPEAL COMMITTEE :

N/A

6. CHIEF STEWARD :

Name:	Mr. Joaquín MORTERA DE GARAY	Level 2	ESP
Email:	jjoaquinmortera@wanadoo.es		

7. ASSISTANT STEWARDS :

Name:	Mr. Eduardo ORTEGA POLO	Level 2	ESP
Name:	Mr. Galo GIJÓN FEBREL	National	ESP
Name:	Mr. Fernando ARIAS SOMALO	National	ESP
Name:	Mr. Gonzalo RAMIRO VISSER	National	ESP

8. FEI VETERINARY DELEGATE :

Name:	Dr. Diego USON OLASO	ESP
Email:	equinesportsdr@gmail.com	

OR

VETERINARY COMMISSION :

N/A

9. EVENT TREATING VETERINARIAN:

Name: Dr. Juan TURRERO
Address: C/ General Moscardo, 27
28.020 Madrid
Phone: +34 670 800 100

10. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: Ifema Medical Services
Address: Feria de Madrid
28042 Madrid
Spain
Telephone: +34 91 722 50 00
Ext. 4013

11. FARRIER:

Name: TBC
Telephone: +34 943 636 049

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

		Date	Time
• Opening of stables:		19/12	09:30
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>		20/12	16:00
• Horse Re-Inspection:		21/12	09:00
• Declaration of Starters:		20/12	18:00
Competition No 1	135 - 2 Phases - 274.5.3	21/12	12:00
Competition No 2	140 - Fault & Time - 238.2.1	21/12	18:00
Competition No 3	150 - W. Round - 276.2	21/12	21:30
Competition No 4	135 - Accumulator - 269	22/12	12:00
Competition No 5	145 - Jump Off - 238.2.2	22/12	18:00
Competition No 6	Six Bar - 262.3	22/12	21:30
Competition No 7	135 - Fault & Time - 238.2.1	23/12	10:00
Competition No 8	140 - S & H - 239 & 263	23/12	14:00
Competition No 9	155 - GP 2 Rounds 273.3.3.1	23/12	18:00

2. VENUE :

The event will take place: ☒ indoors ☐ outdoors

3. COMPETITION ARENA :

Dimensions: 70 x 30 mts - 2.100 m².

Type of Footing: Silica sand with geotextile.

4. PRACTICE ARENA :

Dimensions: 55 x 24 - 1.320 m².

Type of Footing: Silica sand with geotextile.

5. STABLES :

Size of boxes 3 m x 3 m

(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

Explanation of the Draw with time, date and location:

According to FEI Art. 252 at the Show Office the 20th December between 17:00 & 19:00 pm.

The draw for the GP at the Show Office the 22nd December 45 minutes after the end of the last competition.

VI. INVITATIONS

Number of NFs invited:	Unlimited
NFs invited:	All FEI Registered
Total number of athletes:	60
Number of home athletes:	30
Number of foreign athletes:	30
Number of athletes per NF:	Unlimited
Number of horses per athlete:	3
OC Wild Cards:	10
FEI Wild Cards:	2

The Rolex Rankings number **140 - August**, established three months prior to this event, will be used for the invitation of athletes.

Summary of Invitation system for	CSI 4*	CSI 3*
1) Invite athletes at top of the Rolex Rankings up to n°25 <i>(must be invited in descending order from the first position of the RR, max. 5 athletes per foreign NF)</i>		n°15
2) Remaining Home Athletes <i>(total number of home athletes (sect. 1 + 2) must represent between 35% and 50% of the total number of invited athletes)</i>	open to ranked or unranked athletes	
3) Remaining Foreign Athletes <i>(exact number in this sect. depends on foreign athletes in sect. 1) (min. 7 foreign NFs in Sect. 1 & 3)</i>	50% within top 300; 50% open (ranked or unranked athletes)	50% within top 600; 50% open (ranked or unranked athletes)
4) O.C. Invitations (within top 600)	15% max	20% max
5) FEI Invitations	2	2
For more details, please consult Appendix to this Schedule (p.5)		RR = Rolex Rankings

Athletes are invited by the Organising Committee through their NF.
 One groom per athlete.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Entries in Principle:	26/10/2012
Nominated Entries:	23/11/2012
Definite Entries:	13/12/2012
Last date for substitutions:	20/12/2012 14:00 p.m.
Entry fee per horse:	410,00 € (21% VAT Included)

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I

http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_2012.pdf

or

http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_N.Am_2012.pdf

Stabling fee per horse:	--
Total fee per horse:	410,00 € (21% VAT Included)
MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 <input checked="" type="checkbox"/>
Entries have to be sent to:	entries@madridhorseweek.com

NO-SHOWS/LATE WITHDRAWALS:

"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 550 € per horse"

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	Please refer to JRs, Annex IX, Art. 6.1	Please refer to JRs, Art. 254.1.1
W-Final	As of 18 th year	Min. 8 y.o.
CSI03*-S*	As of 18 th year	Min. 7 y.o.
CSI02*	As of 18 th year	Please refer to JRs, Art. 254.1.1
CSI01*	As of 18 th year	Min. 6 y.o.
CSI3*-CSI5*	As per JRs, Art. 255	Min. 7 y.o.
CSI2*	As per JRs, Art. 255	Min. 6 y.o.
CSI1*	As per JRs, Art. 255	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSI0-Y	As of 16 th year to end 21 st year	Min. 6 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSI0-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSI0-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSI0P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 14 th year to end 25 th year (JRs, Art. 255)	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As per Rules for Amateurs	As per Rules for Amateurs
CSIYH	As of 18 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

ADDITIONAL FEES/CHARGES BY OC:

Electricity (upon request)	20 €
Parking	20 €
Manure disposal	40 €
Health Papers	15 € per horse
Hay	Prizes at Show Office
Straw	Prizes at Show Office
Shavings	Prizes at Show Office
Extra Stable:	250,00€

VIII. FACILITIES OFFERED

1. ATHLETES

Hotel: The O.C. has obtained special fares in the following Official Hotels:

Nh Parque Avenidas

Biarritz, 2. 28028 Madrid (Spain)

Single or Double Room breakfast included: 100 € + VAT

Nh Eurobuilding

Padre Damián, 23. 28036 Madrid (Spain)

Single or Double Room breakfast included: 140 € + VAT

Nh Barajas

Catamarán, 1. 28042 Barajas. Madrid (Spain)

Single or Double Room breakfast included: 80 € + VAT

Interested guests must confirm their reserves before 14/12/12 with the O.C. email:
i.quiroga@madridhorseweek.com

Accommodated (bed and breakfast) from _____ to _____ at OC ☐ Athletes ☒ expense

Meals: at the expense of OC ☐ Athletes ☒ from _____ to _____ . (_____) .

2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of OC ☐ Athletes ☒ from _____ to _____ .

Meals: at OC ☐ Athletes ☒ expense from _____ to _____ (_____) .

3. HORSES ~~/~~ PONIES

Transport expenses to be paid by:

The OC ☐ at _____ per km.

The Athlete ☒.

For events in Europe, stabling is free of charge.

Outside Europe, stabling to be paid by OC ☐ or Athlete ☐ at _____ per stable.

Arrival time: from 09:00 to 21:00

- Horses may not be unloaded without the authorisation of the Stable Manager. For any problem contact the Stable Manager at the number: 00 34 699 455 828
- Stables will be allocated on arrival but PLEASE MAKE SPECIAL REQUESTS (e.g. stallions, corner box) with definite entries.
- Stables must be mucked out daily and dirty bedding and rubbish placed in the special containers.
- All horses will be bedded on shavings unless specifically requested otherwise with entries.
- Further supplies will be provided daily according to instructions & prices available on arrival.
- Horses must be stabled within the FEI stable area for the duration of the event.
- The stables will be closed between 01.00 am and 06.30 am. No horse may leave the stable area between 01.00 am & 06.30 am without the specific authorization of the Chief Steward unless there is an emergency
- Horses may not leave their boxes without the official show starting number

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Cars provided by JEEP will be organized to shuttle officials, riders, and journalists between the hotel, the arena and the airport.

Please make your reserves in advance: entries@madridhorseweek.com

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival. entries@madridhorseweek.com

IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

X. ADDITIONAL INFORMATION

1. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

N/A

A. PRIZE - CLASSIFICATION

N/A

2. PRIZE GIVING CEREMONY

The owner of the winning horse **is** invited to the prize giving ceremony for the Grand Prix.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

3. INSURANCES

All participants must make sure that their personal insurance for third party responsibilities, accidents, illness, etc. are valid.

- For the activity performed.
- For the country in which the activity is performed.

In the case of a competitor's insurance not being valid, he will not be covered by the third party responsibility of the Organiser.

On the other hand, the horses, the material or the tack of the riders, remain totally under their responsibility and custody during all the show.

All the repatriation costs caused by an accident will remain under the responsibility of the participant.

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or
- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

4. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Bracelets will be issued in the Accreditation Office as follows:

One for the rider, one for the rider's partner, two for each horse's owners (for owners appearing on horse's passport) and one for the groom.

Additional accreditation can be purchased upon approval by the OC for **150 €**. This charge will also apply to accreditation lost or stolen that is replaced.

All participants must check in at the Show Office upon arrival

5. SAFETY CUPS

Name of Manufacturer: BECK & HEUN GMBH
Steinstrasse 4
D - 35794 Mengerskirchen

6. TIMING DEVICE

Name of Manufacturer:	ALGE	Model: TdC 8001	Nº22020007A
Name of Manufacturer:	ALGE	Model: RLS 1nd	Nº22020011B
Name of Manufacturer:	ALGE	Model: TED-TX10 / RX 10	Nº22020013C

7. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

8. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or

matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

9. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

10. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

11. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

12. BETTING

Betting **will not** take place at this event.

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Valid International Certificate for animal transportation as referred to in chapter I of the Annex to Directive 77/489/EEC

NF's holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regs. Art. 1004.2)

Name of horse transport company representing the OC :

TRANSHIPICA INTERNACIONAL JESUS ESTEVEZ
Asunción, 15 - Brunete (Madrid) - ESPAÑA
Tel.:(+34) 918 158 276 – 918 158 135
Fax:(+34) 918 158 270

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

1 - Horses coming from Madrid: Transport and health certificate or valid visa from the Comunidad de Madrid.

- 2.- Horses coming from the rest of Spain: Transport and health certificate.
- 3.- Horses coming from EU: International Transport Certificate valid between EU members.
- 4.- Horses coming from other countries: Valid Certificate which is required at moment of import.

Código de Explotación: XX XXX XXXXXXXX

3. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012 (see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

3.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSIch-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

3.3 All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and

the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

- 3.4** NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

3.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

- 3.5** A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs). General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39

- 3.6** OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.

- 3.7** All Horses taking part in FEI Events must be registered with the FEI.

4. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

- 4.1.** All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).
- 4.2.** If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).

- 4.3.** No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4.** All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6months + 21 days of the day of arrival at the FEI Event.

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

5. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited

Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom

Telephone: +44-1638 724 406 Fax: +44-1638 724 407

Email: SMaynard@hfl.co.uk

6. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect

the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules. See: www.feicleansport.org.

www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions. This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

Medication Form 3 - Authorization for the use of Medication not on the list of Prohibited Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables
- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in

order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this Information Note

If you have any further questions please check:

<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY : 115.000 €
TOTAL FEI ROLEX RANKING POINTS OFFERED: 860 Points

	Name of Class	Amount (Currency)	
Competition No 1	135 - 2 Phases - 274.5.3	2.000 €	
Competition No 2	140 - Fault & Time - 238.2.1	4.000 €	
Competition No 3	150 - Winning Round - 276.2	23.000 €	RR
Competition No 4	135 - Accumulator with Jocker - 269	2.000 €	
Competition No 5	145 - Jump Off - 238.2.2	4.000 €	
Competition No 6	Six Bar - 262.3	14.000 €	
Competition No 7	135 - Fault & Time - 238.2.1	2.000 €	
Competition No 8	140 - Speed & Handiness - 239 & 263	4.000 €	
Competition No 9	155 - GP - Two Rounds - 273.3.3.1	60.000 €	RR

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

In accordance with the Spanish Income Tax Law, the Organising Committee will retain the percentage, established by the law, over the amount of their prizes. The percentage changes depending on the riders nationality, according to the international agreements between Spain and the different countries.

The VAT (21%) is included in all the quantities that figure in this program as prizes.

For further information the rider may contact:
 MINISTERIO DE ECONOMIA Y HACIENDA
 Delegación de Hacienda de Madrid
 C/ Guzmán el Bueno, 73 - 28015 MADRID (España)

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes.

The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional competition.

**CSI3* MADRID (ESP)
21-23 December 2012**



FIRST DAY : Friday

DATE (dd/mm/yy) : 21/12/12

COMPETITION No 1

135 - 2 Phases - 274.5.3

Jump-off (if any) ---
Speed/Fixed time 350 m/min
Obstacles height: max 135
Number of horses per athlete 2
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 2.000 €
Chart to be used: 1 (25% to winner) ☐
2 (33% to winner) ☒

Please specify prize money amount for each athlete **placed 13th and beyond**: 20 €

* * * * *

COMPETITION No 2

140 - Fault & Time - 238.2.1

Jump-off (if any) ---
Speed/Fixed time 350 m/min
Obstacles height: max 140
Number of horses per athlete 1
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 4.000 €
Chart to be used: 1 (25% to winner) ☐
2 (33% to winner) ☒

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

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COMPETITION No 3

150 - Winning Round - 276.2

This competition counts for the FEI Rolex Ranking Scaling of Points Group D

Jump-off (if any) ---
Speed/Fixed time 350 m/min
Obstacles height: max 150
Number of horses per athlete 1
Maximum number of **Starters**: 100, if more, the competition must be divided.
Total prize money: 23.000 €
Chart to be used: 1 (25% to winner) ☐
2 (33% to winner) ☒

Please specify prize money amount for each athlete **placed 13th and beyond**: 230 €

* * * * *

SECOND DAY : Saturday

DATE (dd/mm/yy) : 22/12/12

COMPETITION No 4

135 - Accumulator with Jocker – 269 – Against the clock.

Jump-off (if any)	---
Speed/Fixed time	350 m/min
Obstacles height:	max 135
Number of horses per athlete	2
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	2.000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 20 €

* * * * *

COMPETITION No 5

145 - Jump Off - 238.2.2

Jump-off (if any)	One against the clock
Speed/Fixed time	350 m/min
Obstacles height:	max 145
Number of horses per athlete	1
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	4.000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

* * * * *

COMPETITION No 6

Six Bar - 262.3

Jump-off (if any)	Max 4.
Speed/Fixed time	---
Obstacles height:	max ---
Number of horses per athlete	1
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	14.000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 140 €

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COMPETITION No 7

135 - Fault & Time - 238.2.1

Jump-off (if any)	---
Speed/Fixed time	350 m/min
Obstacles height:	max 135
Number of horses per athlete	2
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	2.000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 20 €

* * * * *

COMPETITION No 8

140 - Speed & Handiness - 239 & 263

Jump-off (if any)	---
Speed/Fixed time	---
Obstacles height:	max 140
Number of horses per athlete	1
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	4.000 €
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 40 €

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COMPETITION No 9 (will start at ...)

155 - Grand Prix - Two Rounds - 273.3.3.1

This competition counts for the FEI Rolex Ranking Scaling of Points Group C

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1 The winner of that Event's Grand Prix the previous year;
- 4.2.2 The current National Champion of the host country;
- 4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.

Pre-Qualified Riders List for GP Competitions can be download following the link

[http://www.fei.org/sites/default/files/file/EVENTS/SERIES%20%26%20FINALS/FEI Nations Cup Series/CSIO%20qualification%202012_4.pdf](http://www.fei.org/sites/default/files/file/EVENTS/SERIES%20%26%20FINALS/FEI_Nations_Cup_Series/CSIO%20qualification%202012_4.pdf)

**CSI3* MADRID (ESP)
21-23 December 2012**



Jump-off (if any)	---	
Speed/Fixed time	350 m/min	
Obstacles height:	max 155	
Number of horses per athlete	1	
Maximum number of Starters :	60	
Total prize money:	60.000 €	
Chart to be used:	1 (25% to winner)	<input type="checkbox"/>
	2 (33% to winner)	<input checked="" type="checkbox"/>

Please specify prize money amount for each athlete **placed 13th and beyond**: 600 €

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IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**THE APPENDIX (10 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		1	400	1	400
total	40'000	100	40'000	100	40'000
<p>*Examples:</p> <p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>				<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

updated 17 October 2011