

## I. DENOMINATION OF THE EVENT ✓

**Venue:** Alter do chão - Monforte Portugal

**Date:** 13,14 MAY - **2016**

**NF:** port

**Status :**

CEI2\* 120 km

CEI1\* 80 km

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 29 April 2014
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition, effective 1st January 2016
- **The FEI Rules for Endurance , 9<sup>th</sup> edition, effective 1<sup>st</sup> January 2016**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 08.04.2016



Signature : \_\_\_\_\_  
Manuel Bandeira de Mello  
FEI Director Endurance

### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale  
HM King Hussein I Building  
Chemin de la Joliette 8  
1006 Lausanne, Switzerland.  
Telephone: +41 21 310 47 47.

The Code is available in English & French.

The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## CONTENTS

I.	DENOMINATION OF THE EVENT.....	1
II.	GENERAL CONDITIONS .....	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE .....	2
IV.	GENERAL INFORMATION .....	5
1.	ORGANISER.....	5
2.	ORGANISING COMMITTEE .....	<b>Error! Bookmark not defined.</b>
3.	EVENT DIRECTOR .....	<b>Error! Bookmark not defined.</b>
4.	24 hours VETERINARY SERVICE MANAGER: ..	<b>Error! Bookmark not defined.</b>
V.	OFFICIALS .....	6
VI.	TECHNICAL CONDITIONS .....	7
1.	COMPETITION .....	7
2.	MINIMUM DISTANCE PER DAY.....	7
3.	TIMETABLE (to be provided per category/level if multiple events).....	7
4.	HEART RATES .....	8
5.	MINIMUM WEIGHT .....	8
6.	PLACE AND TIME OF START .....	9
7.	STABLES .....	9
8.	TIMING DEVICE.....	9
9.	ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES (art. GR 135) .....	9
10.	PRIZE GIVING CEREMONY .....	9
VII.	INVITATIONS.....	10
1.	General .....	10
2.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS .....	10
VIII.	ENTRIES .....	11
1.	ENTRY DATES: .....	11
2.	SUBSTITUTIONS OF HORSES and/or ATHLETES: .....	11
3.	NO-SHOWS/LATE WITHDRAWALS: .....	11
4.	ADDITIONAL FEES/CHARGES BY THE ORGANISER:.....	11
IX.	FACILITIES OFFERED .....	13
1.	ATHLETES .....	13
2.	GROOMS .....	13
3.	HORSES / PONIES .....	13
4.	WELCOME.....	13
X.	COMPETITIONS .....	14
1.	Total Prize Money .....	14
2.	Breakdown of prize money: .....	14
3.	AWARDS .....	14

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XI.	ADDITIONAL COMMENTS FROM THE ORGANISER .....	15
XII.	VETERINARY MATTERS .....	16
	1. CUSTOMS FORMALITIES.....	16
	2. HEALTH REQUIREMENTS .....	16
	3. NATIONAL REQUIREMENTS.....	16
	4. INJURY SURVEILLANCE .....	16
	5. TRANSPORT OF HORSES .....	16
	6. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE .....	17
	6.1 PASSPORTS .....	17
	6.2 VACCINATIONS - EQUINE INFLUENZA.....	17
	6.3 EXAMINATION ON ARRIVAL .....	18
	6.4 HORSE INSPECTIONS .....	18
	6.5 LIMB SENSITIVITY EXAMINATION.....	18
	7 EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI.....	19
	7.1 SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058.....	19
	7.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056.....	19
XIII.	HUMAN ANTI-DOPING .....	20
XIV.	ADDITIONAL INFORMATION.....	20
	1. INSURANCES AND NATIONAL REQUIREMENTS.....	20
	2. PROTESTS / APPEALS .....	21
	3. DISPUTES .....	21
	4. MODIFICATION OF SCHEDULE .....	21
XV.	ANNEXES .....	22
	1. RESULTS .....	22
	2. FEI ENTRY SYSTEM .....	23

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Associação cultural Têrtulia troféu  
Address: Rua de Santarem, nº75 7440-058 Alter do chão  
  
Tel 245612505  
Fax: +351 245612826  
Email: tertuliatrofeu@gmail.com  
Website: www.epdrac.pt

Contact Details und:  
Address: EPDRAC , Hotel torre de Palma

Telephone: 00351245612505  
GPS Coordinates  
Accessibility details (directions by road, nearest airport / train station):

### **2. ORGANISING COMMITTEE**

Honorary President: Dr. Maria da Conceição Matos  
President of the Event: Dr. Paulo Barradas  
Show Secretary: Susana Pelucio  
Press Officer: Margarida Barradas

### **3. EVENT DIRECTOR**

Name: Luis Miguel Tita Cabaço  
Address: Rua Cimeira de Salónica, 16 7440-010 Alter do Chão  
Telephone: 00351963431909  
Email: miguelstitta@hotmail.com

### **4. 24 hours VETERINARY SERVICE MANAGER:**

Name: Madalena roquette  
Telephone: 00351917975692

# FEI SCHEDULE - ENDURANCE 2016



## V. OFFICIALS

CEI1*☒ CEI2*☒							
Ref	Panel	Function	FEI ID	Name	NF	Level	Contact Email
							<i>*compulsory</i>
1	Ground Jury	<b>Ground Jury President *</b>	10049734	José Miguel Mexia	Por	3*✓	
		Ground Jury Member	10018080	Manuel Mira	Por	2*✓	mmira@gmail.com
		Ground Jury Member	10050953	Joaquim Marçal	Por	4*✓	
2	Foreign Judge	Foreign Judge					
3	Technical Delegate	<b>Technical Delegate *</b>	10050953	Joaquim Marçal	Por	4*✓	jmarça@certis.pt
4	Appeal Committee	Appeal Committee President					
5	Chief Steward	<b>Chief Steward *</b>	10042467	Miguel Pinheiro	Por	2*✓	gouveiapinheiro@gmail.com
6	Assistant Stewards	Assistant Steward	10055384	RODRIGUEZ CARRERA Miguel	spain	1*✓	
		Assistant Steward	10108251	ESCUDEIRO Sira	spain	1*✓	
7	FEI Foreign Veterinary (VR Art 1013)	<b>Foreign Veterinary Delegate</b>	10085379	NAVAS CARRILLO Lucia	spain	3*✓	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	<b>Veterinary Commission President</b>	10050374	Farrim, António	Por	4*✓	
		Assistant FEI Delegate	10084073	João Pedro Candeias	Por	2*✓	Vetsel.vetse@gmail.com
		Assistant FEI Delegate	10120626	GARCIA RUIZ Yolanda		2*✓	
8	Veterinary Service Manager (VSM)	<b>Treating Veterinarian President</b>	10093084	MARTINEZ PEREDA Miguel	spain	3*✓	mikympsvet@gmail.com
	Treating Veterinarian (VR Art 1010)	FEI Permitted Treating Veterinarian	10095015	MARTIN CUERVO Maria	Spain	2*✓	
9	Medical Services	Medical Doctor		Mafalda Barradas			00351963324413
10	Farrier	Farrier		Bruno Fragoso/Pedro Rodrigues			00351924010219
11	IGA's	Independent Governance Advisor					

**The NF confirms that all officials listed above are in compliance with the CODEX for FEI Endurance Officials.**

**Please note that with 2 treatment vets, the maximum horse entries cannot exceed 100, FOR ALL COMPETITIONS, according to article 825.4.3/9**

# FEI SCHEDULE - ENDURANCE 2016



## VI. TECHNICAL CONDITIONS

### 1. COMPETITION ✓

CEI2\*120Km  
COMPETITION

Individual

Time limit

(min. speed: 12Km/h)

Starting method

Mass Start

Type of ground

Sand with less than 10% of asphalt

Altitude differentials

No significant altitude differentials

### 2. MINIMUM DISTANCE PER DAY ✓

Event:	CEI2*	
Number of phases (3 to 6)	km	Into a hold (minutes) of
1	40	40
2	30	40
3	30	50
4	20	
total KM	120	

#### Note:

- For CEI 1\* and 2\* at least one timed hold not shorter than 40 minutes / for CEI 3\* at least one hold not shorter than 50 minutes
- No phase may exceed 40 km and be less than 16km
- Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)

**For all 160Km rides must have min. 5 Vet gates.**

### 3. TIMETABLE (to be provided per category/level if multiple events) ✓

	Day	Date	Time
Opening of stables:	Wednesday	11/05	17h
Veterinary Examination:	Friday	13/05	15h30-18h00
First Veterinary Inspection:	Friday	10	16H00
Final Veterinary Inspection:	Saturday	30 minutes after the arrival	
Best Condition Award:	No		

**4. HEART RATES ✓**

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

**5. MINIMUM WEIGHT ✓**

*(no minimum weight for Juniors and Young Riders competitions)*

Kg 00

Weighing method

B) Competition

**CEI\*80 ✓**  
**Km**

COMPETITION

Individual

X

Time limit

8h05min (min. speed: 12Km/h)

Starting method

Mass Start

Type of ground

Sand with less than 10% of asphalt

Altitude differentials

No significant altitude

differentials

MINIMUM DISTANCE PER DAY ✓

Please copy the chart here below and complete it for each single event, if required.

Event:	CEI1*80	
Number of phases (2 to 6)	km	Into a hold (minutes) of
1	30	40
2	30	40
3	20	
total KM	80 km	

Note:

For CEI 1\* and 2\* at least one timed hold not shorter than 40 minutes /

for CEI 3\* at least one hold not shorter than 50 minutes

No phase may exceed 40 km and be less than 16km

Hold times must meet a minimum ration of 1 min per 1 km completed (each phase)

For all 160Km rides must have min. 5 Vet gates.



TIMETABLE (to be provided per category/level if multiple events) ✓

	Day	Date	Time
Opening of stables:		Wednesday	11/05
Veterinary Examination:		Saturday	14/05
First Veterinary Inspection:		Saturday	14/05
Final Veterinary Inspection:		Saturday	30 minutes after the arrival
Best Condition Award:		No	

HEART RATES ✓

Maximum Pulse at Vet Gates: 64 bpm within 20 minutes. At Final Exams, the Maximum Pulse shall be 64 within 30 minutes

MINIMUM WEIGHT ✓

(no minimum weight for Juniors and Young Riders competitions)

Kg 00

Weighing method electronic

**6. PLACE AND TIME OF START ✓**

Event	Day of competition (Day/Month)	Time of Start	Place of competition
Cei 2**	14/05	8h 00 m	Alter do chão
Cei 1*	14/05	8h 30 m	Alter do Chão

**7. STABLES ✓**

Size of boxes 3 m x 3 m

**(minimum 3m x 3m)****8. TIMING DEVICE ✓**

Name of Manufacturer: EPDRAC

Contact : 965775203

**9. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES (art. GR 135)**

+ allowed

not allowed

The chief steward will check that the advertising on athletes and horses complies with these Articles.

**10. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3.

## VII. INVITATIONS

### 1. General

#### a) Championships & CEIOs

Please refer to Art. 817

#### b) CEIs

Country invited	all
Number of competitors per country	no limit
Number of horses per competitor (max 2.)	2

### 2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1023.VI.

#### NUMBER OF ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom (max 5 per horse):	5
Trainer:	1
Horse Owner:	2 (2 accreditations per horse acc. to FEI-Passport)

## VIII. ENTRIES ✓

**IMPORTANT – You must use the FEI Entry System for all categories of this Events**

(<https://entry.fei.org>)

**You will find additional documentation on**

**<http://www.fei.org/fei/your-role/nfs/entry-system-endurance>**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**Athletes and/or Horses present at the event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise**

### 1. ENTRY DATES:

**Definite entries**

10/5

**Last substitution date and time** (1h prior to the first vet inspection) 13/5 **14h30**

*(Entries have to be in accordance with art. 818 of Endurance Rules and art. 116 of the General Regulations)*

**Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Show**

Entry fee

CEI\*\* 120 +box 70

CEI 1\* 100 + box 70

### 2. SUBSTITUTIONS OF HORSES and/or ATHLETES:

819.3.1 of Endurance Rules: after the Definite Entries have been sent in, substitution of horses and/or Athletes from their country's own list of Nominated Entries (if any) may only be made with the written permission of the NF and the organiser.

### 3. NO-SHOWS/LATE WITHDRAWALS:

"NB: In the case of withdrawals after the date of definite entries or no-shows the athletes of the respective NF will be held liable to reimburse the organiser for the actual financial loss incurred by the organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

### 4. ADDITIONAL FEES/CHARGES BY THE ORGANISER:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the organiser.

EADCMP Fee (please refer to section 7.1 of the Chapter XII of the schedule)

☐ Included in the entry fee

☒ Not included in the entry fee

Electricity:

Manure disposal

Forage

Straw

Shavings

**All aforementioned amounts are including VAT**

VAT Number of the OC

**Eligibility of Athletes/Horse age in FEI Endurance Events:**

<b>Event's Category</b>	<b>Age of Athletes (Art.815 Endurance Rules)</b>	<b>Age of Horses (Art 815.2 Endurance Rules)</b>
<b>Olympic Games/WEG</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 y.o.
<b>Continental Championships Senior</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 y.o.
<b>Continental Championships Junior/Young Riders</b>	As of 14 <sup>th</sup> year with permission of their NF up to 22 <sup>th</sup> year	Min 8 y.o.
<b>Young Horses Championships</b>	As of 14 <sup>th</sup> year with permission of their NF	Min.7 y.o.
<b>Regional Championships/Games</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 y.o.
<b>CEIO 1* / 2* / 3* - CEIYJO 1* / 2* / 3*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 y.o.
<b>CEI 3* - CEIJ 3*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 7 y.o.
<b>CEI1*/2* - CEIJ 1*/2*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 6 y.o.

**Article 124 (GRs) - Young Riders, Juniors, Pony Riders, Children and Veterans**

1. Athletes of the appropriate age may take part in FEI Competitions and FEI Championships of more than one (1) Category for Young Riders, Juniors and Pony Riders, but in each Discipline only in one (1) of these FEI Championships in any one (1) calendar year.

2. Athletes may take part in FEI Senior Competitions and Championships from the beginning of the year they reach the age of 18 (eighteen) but they may only take part either in a Junior or a Young Rider or a FEI Championship for Seniors in the same Discipline in any calendar year. Further exceptions regarding age limits are set forth in the Sport Rules of the relevant Disciplines.

## IX. FACILITIES OFFERED

Please specify travel, style of accommodation, length of time they are at the expense of the Organiser and any compensation scheduled for the following:

### 1. ATHLETES

#### **Accommodation.**

Hotel: Hotel torre de palma

Address:

Telephone:

At the expense of: The Organiser ☐ or Athletes x

Accommodated (bed and breakfast) from to

#### **Meals.**

At the expense of: The Organiser ☐ or Athletes x

Meals provided from to . Where

### 2. GROOMS

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes x from to

#### **Meals.**

At the expense of: The Organiser ☐ or Athletes x

Meals provided from to . Where

**N.B:** If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

### 3. HORSES / PONIES

Transport expenses to be paid by:

The Organiser ☐ at per km.

The Athlete ☐

### 4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

Please provide date and time of arrival to the Organiser by:

## X. COMPETITIONS

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for organisers to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the organiser prior to departing.

1. **Total Prize Money** **NIL**

2. **Breakdown of prize money:**

<b>1<sup>st</sup></b>	<b>3<sup>rd</sup></b>	<b>5<sup>th</sup></b>
<b>2<sup>nd</sup></b>	<b>4<sup>th</sup></b>	<b>6<sup>th</sup></b>

*(to add more if applicable)*

### **GENERAL CLASSIFICATION**

Leading athlete award –	(Prize description and value)
Best foreign athlete –	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

### **IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed.**  
(Art 127, 128)

3. **AWARDS**

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

Certificates

## **XI. ADDITIONAL COMMENTS FROM THE ORGANISER**

## **XII. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 14<sup>th</sup> edition, effective 1 January 2015**

#### **1. CUSTOMS FORMALITIES**

Address:

Telephone:

Fax:

Email:

#### **2. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

#### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

#### **4. INJURY SURVEILLANCE**

2015 FEI Veterinary Regulations, Article 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination

#### **5. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles f. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.



## 6. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

### 6.1 PASSPORTS. FEI General Regulations Article 137

**For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	Document Required
National Events	Not compulsory
CEI1* - CEI 2*	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CEI 3*	FEI Passport Compulsory
All Championships/Games	FEI Passport Compulsory

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### 6.2 VACCINATIONS - EQUINE INFLUENZA FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

### **6.3 EXAMINATION ON ARRIVAL**

#### **FEI Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **6.4 HORSE INSPECTIONS**

#### **FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

### **6.5 LIMB SENSITIVITY EXAMINATION**

#### **FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**7 EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI****7.1 SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

**Fee for Worldwide Equine and Human Anti-Doping Program:**

(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event	CHF	18
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Higher Level Events

(All other events not defined as CIM)

Per horse per event	CHF	25
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OCs/NFs have the right to charge the competitors the above mentioned fee.

**7.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**[FEI Permitted Treating Veterinarians \(PTVs\) \(Art 1005\) are to have adequate professional indemnity insurance.](#)**

## **2. PROTESTS / APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF150. – or equivalent.

Protest and appeal forms are available on FEI website.

## **3. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **4. MODIFICATION OF SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## **XV. ANNEXES**

### **1. RESULTS**

An online results interface is available to manage Endurance results.

Every result entered will need to have a corresponding accepted entry in the FEI Entry system in order to be valid.

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All results must be submitted to the FEI via the online interface (forms.fei.org) or uploaded on FEI Database via XML as from the 1<sup>st</sup> of January 2015.

For additional information please browse to:

<http://www.fei.org/fei/your-role/Organisers/endurance/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): ORGANISERs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from ORGANISERs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

### 2. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name\* : Cacheirinha  
First Name\* : Filipe  
E-Mail\* : fgcacheirinha@hotmail.com  
FEI ID\* : 10014057  
Access Rights\* : x☐ Admin1 ☐ Consult2

Name\* : Barbas  
First Name\* : Ana  
E-Mail\* : fuica\_2@hotmail.com  
FEI ID\* : 10013970  
Access Rights\* : x☐ Admin3 ☐ Consult4

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**

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<sup>1</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>2</sup> You are just able to consult and download the entries/lists.

<sup>3</sup> Provide you the required access to manage entries and substitutions and download entries/lists.

<sup>4</sup> You are just able to consult and download the entries/lists.