

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

## I. DENOMINATION OF THE EVENT:

Event :                    **CSI2\* - CSIYH1\***                    Place:                    **De Warre Neeroeteren**  
Indoor:                    ☐                    Outdoor: **x**  
Date:                      **20-23/09/2012**                    NF:                      **BEL**

## LOWER LEVEL EVENT CATEGORIES:

CSI1*	CSIYH1*X	CSIY-B	CSIV-B
CSI2*X	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22<sup>nd</sup> edition, effective 15<sup>th</sup> April 2007, updates effective 1<sup>st</sup> January 2012
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2012
- FEI Veterinary Regulations, 12<sup>th</sup> edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2012
- The Rules for Jumping Events and its Annexes, 24<sup>th</sup> edition, effective 1<sup>st</sup> January 2012
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)  
[http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O\\_Req\\_2012.pdf](http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_2012.pdf)
- CSI requirements for North America (Canada, Mexico and USA)  
[http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O\\_Req\\_N.Am\\_2012.pdf](http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_N.Am_2012.pdf)
- CSI 3\*, 4\* invitation system (Europe) and 5\* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

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**THE APPENDIX (25 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the National Federation, on 15/05/2012



Signature of the Secretary General, Philippe De Meersman

### **THE FEI CODE OF CONDUCT**

#### **FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## 1. ORGANISER

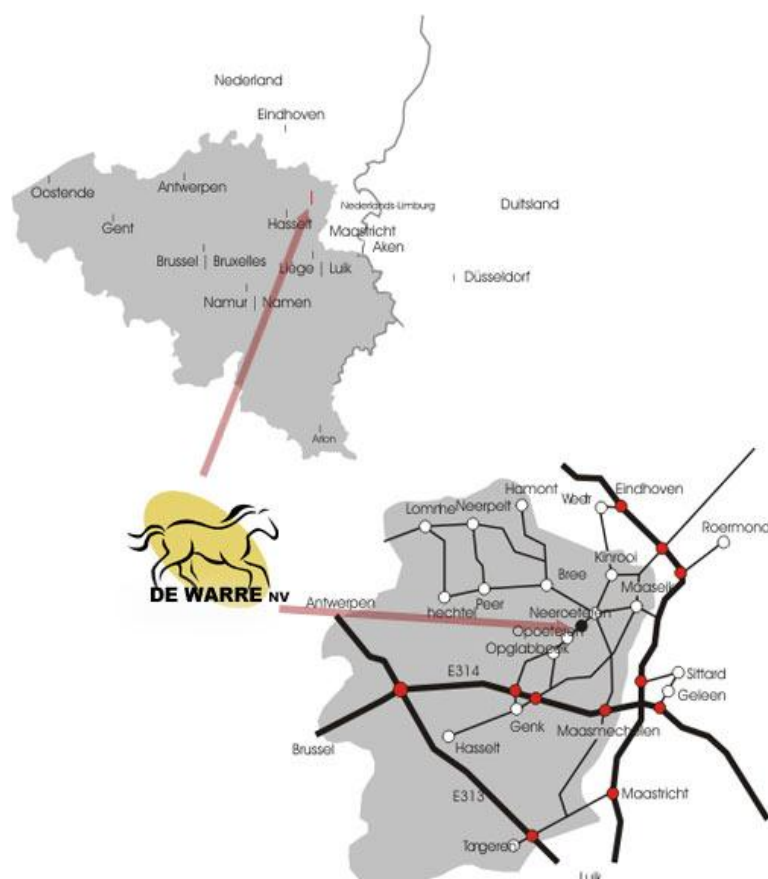
Name: De Warre VZW  
Address: Ketelstraat 77  
Telephone: +32 89 85 23 16 Fax: +32 89 85 43 63  
Email: info@dewarre.be Website: www.dewarre.be

Address: Ketelstraat 77 Telephone: + 32 89 85 23 16

Please add a brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

nearest airport Brussels/Charleroi,Eindhoven,Liège /

Trainstation: GENK



# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012

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## 2. ORGANISING COMMITTEE

Honorary President:	Mr. Chris Schelfhout
President of the Event:	Mr. Chris Schelfhout
Show Secretary:	Mrs. Marianne Habets
Assistant:	Mrs. Nadine Allonsius
Press Officer:	Mrs. Karolien Schelfhout

## 3. EVENT DIRECTOR

Name:	Craeghs Madeleine		
Address:	Ketelstraat 77		
Telephone:	+32 89 85 23 16	Fax:	+ 32 89 85 43 63
Email:	info@dewarre.be		

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## IV. OFFICIALS

### 1. GROUND JURY :

President: Joosten Leo BEL  
Member: Joop Van Dijk NED  
Member: Jempi Quiquater

### 2. FOREIGN JUDGE :

Name : Carsten Sorlie NOR

### 3. COURSE DESIGNER :

Name: Jean-Jacques Mathijs  
Email address: [info@jjmathijs.be](mailto:info@jjmathijs.be)

### 4. APPEAL COMMITTEE :

NONE

### 5. CHIEF STEWARD :

Name: Eddy Gilis  
Email: [eddygilis@telenet.be](mailto:eddygilis@telenet.be)

### 6. ASSISTANT STEWARDS :

Name: Chris Heylen BEL  
Name: Wim Knops NED  
Name: Har van de Venne NED  
Name: Tom van de Venne NED

### 7. FEI VETERINARY DELEGATE :

Name: Mr. Willy Otte  
Email: [w.otte@telenet.be](mailto:w.otte@telenet.be)

### 8. EVENT TREATING VETERINARIAN :

Name:	Housen Wim	Aumann Andre
Address:	Boshovenstraat	Herebaan Oost 99
Telephone:	Gruitrode	3530 Houthalen
	GSM: + 32 475 66 58 46	GSM: + 32 478 54 24

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012

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### **9. MEDICAL DOCTOR/MEDICAL SERVICES :**

Name:	Rode Kruis
Address:	Oude Stramproyenweg 5 3640 Molenbeersel
Telephone:	+32 89 70 11 22

### **10. FARRIER :**

Name:	Verboven Jan
Telephone:	+32 475 71 20 42

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## V. SPECIFIC TECHNICAL CONDITIONS

### 1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	19/09/2012	12PM
• Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	20/09/2012	8AM till 12PM
•		
• Declaration of Starters:	<b>20/09/2012</b>	<b>12PM</b>
• 1 <sup>st</sup> Competition CSI** 1.30M	20/09/2012	1 PM
• 2 <sup>nd</sup> Competition CSI YH 1* 6 years	20/09/2012	3 PM
• 3 <sup>rd</sup> Competition CSI YH 1* 7 years	20/09/2012	5 PM
• 4 <sup>th</sup> Competition CSI** 1.30M	21/09/2012	8 AM
• 5 <sup>th</sup> Competition CSI** 1.20M	21/09/2012	11AM
• 6 <sup>th</sup> Competition CSI YH 1* 6 years	21/09/2012	12.30 PM
• 7 <sup>th</sup> Competition CSIYH 1* 7 years	21/09/2012	2.30 PM
• 8 <sup>th</sup> Competition CSI** 1.40M	21/09/2012	5 PM
• 9 <sup>th</sup> Competition CSI** 1.20M	22/09/2012	09 AM
• 10 <sup>th</sup> Competition CSI** 1.30M	22/09/2012	10.15 AM
• 11 <sup>th</sup> Competition CSIYH 1* 7 years	22/09/2012	2 PM
• 12 <sup>th</sup> Competition CSI** 1.40M	22/09/2012	5 PM
• 13 <sup>th</sup> Competition CSI** 1.35M	23/09/2012	9 AM
• 14 <sup>th</sup> Competition CSI** 1.20M	23/09/2012	11.30 AM
• 15 <sup>th</sup> Competition CSIYH 1* 6 years	23/09/2012	1 PM
• 16 <sup>th</sup> Competition CSI** 1.45M Grand Prix	23/09/2012	4 PM

### 2. VENUE :

The event will take place: ☐ indoors ☒ outdoors

### 3. COMPETITION ARENA :

Dimensions: 100 x 80

Type of Footing: Geopad

### 4. PRACTICE ARENA :

Dimensions: 60 x 25

Type of Footing: Geopad

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## 5. STABLES :

Size of boxes 3 m x 3 m  
(minimum 3m x 3m+10% 3m x 4m)

## VI. INVITATIONS

Number of NFs invited:	22
NFs invited:	LUX-NED-GER-FRA-GBR-ITA-ESP- POR-AUT-SUI-DEN-NOR-SWE-FIN-KRO-GRE-IRL-POL-CZE-BRA-CAN-HON-USA
Reserve NFs:	MON-EGY-JOR-RSA
Total number of athletes:	MAX. 400
Number of home athletes:	APPROX. 20
Number of foreign athletes:	APPROX. 60
Number of athletes per NF:	MAX. 6
Number of horses per athlete:	MAX 3 + 2 young horses 1 x 6YEARS AND 1 x 7YEARS

Athletes are invited by the Organising Committee through their NF.  
One groom per athlete.

**EACH HORSE CAN COMPETE IN MAXIMUM ONE CLASS PER DAY AND CAN RIDE MAXIMUM 3 DAYS DURING THE WHOLE SHOW.**

**IN CASE MORE THEN 100 HORSES ARE ENTERED FOR A CLASS THE CLASS WILL BE SPLIT IN 2 SEPARATE RANKINGS WITH THE INTITAL PRIZE MONEY IN EACH CLASS.**

## VII. ENTRIES

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials  
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number

Entries in Principle:	23/08/2012
Definite Entries:	30/08/2012
Last date for substitutions:	20/09/2012
Entry fee per horse:	225€
Entry fee young horse:	125€

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I

[http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O\\_Reg\\_2012.pdf](http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_2012.pdf) or

[http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O\\_Reg\\_N.Am\\_2012.pdf](http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Reg_N.Am_2012.pdf)



## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



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Stabling fee per horse:	125€
<b>Total fee per horse:</b>	350€
<b>Total fee per young horse:</b>	<b>250€</b>
MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 x

The riders can start 2 young horses: 1x6y AND 1x7y. The young horses participating in the CSI\* (young horses classes) 6 and 7 years old may start in the other classes.

However, once they have started in a class other than the one for young horses, they cannot start in the young horses classes anymore and when they have started in the young horses classes they cannot start in a other class anymore.

**They can't switch, once started in CSI\* YH or in CSI\*\* they must stay there.**

Entries have to be sent to:

BEL FN – KBRSF  
Houba de Strooperlaan 156  
B- 1020 Brussel

Tel: +32 2 478 50 56  
Fax: +32 2 478 11 26  
E-mail: [brigitte.caut@equibel.be](mailto:brigitte.caut@equibel.be)

### And copy to

Craeghs Madeleine  
Ketelstraat 77  
B- 3680 Neeroeteren-Maaseik

Tel: +32 89 85 23 16  
Fax: + 32 89 85 43 63  
E-mail: [info@dewarre.be](mailto:info@dewarre.be)

### NO-SHOWS/LATE WITHDRAWALS:

**For every entry not cancelled 5 days before the day of the vet-check (20/09/2012), the stables 125€ per horse/pony have to be paid by the NF or the rider.**

**Payments for entries, stables, MCP or other costs are to be done at the show secretary on Sunday 23/09/2012 after the last class the competitor has participated in.**

**You'll receive two invoices; one from Vzw De Warre, one from NV De Warre. Will be accepted as valid methods of payment: cash, Visa, Master Card. No foreign cheques will be accepted.**

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## ADDITIONAL FEES/CHARGES BY OC:

Electricity (upon request	25€/lorry/mobile-home
Manure disposal	30€/horse
Hay	5€/hay
Straw	none, it is allowed with straw from the rider.
Shavings	8€/bale

## VIII. FACILITIES OFFERED

### 1. ATHLETES

Hotel: List of all the hotels you can find at [www.dewarre.be](http://www.dewarre.be)

Meals: at the expense of Athletes from 20/09/2012 to 23/09/2012.

### 2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes from 20/09/2012 to 23/09/2012.

Meals: at Athletes expense from 20/09/2012 to 23/09/2012

### 3. HORSES / PONIES

Transport expenses to be paid by:

The Athlete

For events in Europe, stabling is free of charge.

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

**STABLES ARE AVAILABLE FROM 19/09/2012 12 PM TILL 24/09/2012 12PM**

### IMPORTANT

**For every entry not cancelled 5 days before the day of the vet-check (20/09/2012), the stables 125€ per horse/pony have to be paid by the NF or the rider**

There is a first bedding of shavings in the stables(2 shavings). Additional shavings and hay can be bought within the stable area at current prices and during certain hours. Those hours will be announced. **As stabling is limited, boxes for extra, not competitive horses or a tack-box can only be provided if asked before to the OC, at the price of 125 € for every extra stable.**

**Electricity will be provided at the normal cost of 25€**

**NO SMOKING IN THE STABLES**

All dung must be dropped in special containers at the stables. If violation stated by the stable manager, or by smoking in the stables, the ground jury can demand up to **1.000 CHF.**

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



### 4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

At the showground you will find a list of taxis and hotels. Also on the website [www.dewarre.be](http://www.dewarre.be) you will find a list of hotels by "international"

### 5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival

**NO ARRIVAL BEFORE 19/09/2012**

### 6. SOCIAL

**SATURDAYEVENING**, after the last class of the day there will be a great party for everyone at the main bar!

### 7. VIP-TABLE

**INTERESTED IN TAKING A VIP-TABLE ON SUNDAY DURING THE GRAND PRIX? PLEASE CONTACT KAROLIEN ON HER MOBILE NUMBER FOR MORE INFO: +32 496484390**

## IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **ARE** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

## X. ADDITIONAL INFORMATION

### 1. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

No special classification

#### A. PRIZE - CLASSIFICATION

In all classes: Trophy and blanket to the winner and ribbons till the 8 first placed riders.

### 2. PRIZE GIVING CEREMONY

The owner of the winning horse/pony **is** invited to the prize giving ceremony for the Grand Prix.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8 .

### 3. INSURANCES

**All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.**

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

## 4. ENTRY RIGHT TO SHOWGROUNDS / ACCREDITED PERSONS

Rider(one bracelet)

Groom(one bracelet)

Owner of the horse (one bracelet) max 2 owners

## 5. SAFETY CUPS

Name of Manufacturer: Cardinal & Rothenberger

## 6. TIMING DEVICE

Name of Manufacturer: Tag Heuer Model: CP540 FEI Report number: 22010028A

Photocells HL2-31 FEI Report n°22010003b

Wireless Transmitters: HL 610 FEI report n°22010006C

## PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## 7. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 8. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

## 9. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 10. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [marysa.zourel@fei.org](mailto:marysa.zourel@fei.org) or [philippe.maynier@fei.org](mailto:philippe.maynier@fei.org) , in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.**

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## 11. BETTING

Betting **WILL NOT** take place at this event.

## XI. VETERINARY MATTERS

### 1. CUSTOMS FORMALITIES

Any horse entering on the Belgium Territory, whatever its country of origin outside EECF, must have a temporary Import authorization. For horses coming from abroad a health certificate proved that they are free from contagious disorders must be presented.

Non EC competitors are strongly advised to travel by ATA carnet

There is not travel agency in charge

The custom clearance should be made at the border. Custom formalities are at the competitors expenses..

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regl Art. 1004.2)

### 2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

**3. Details on compulsory health tests and, where applicable, quarantine periods and protocol, etc. PLEASE APPEND SPECIMEN IMPORT LICENCES WHICH WILL BE APPLIED TO HORSES ATTENDING THIS EVENT. In case of doubt or problems, please contact the FEI Veterinary Department as soon as possible.**

**Riders who need health papers for the horses/\*ponies to cross the border, will have to pay the costs charged by the Ministry (37,5€ per health paper) The request documents has to be made at the secretary's office at arrival, anyway before Friday 21/09/12 before 11 a.m.**

### 4. PASSPORTS

VETERINARY REGULATIONS, 12<sup>th</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2011 (see website [www.fei.org](http://www.fei.org))

#### VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

**"General Regulations", 23<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2012 will apply:**

#### **3.1 Art. 137.1**

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

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Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

### 3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSIch-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

**3.3** All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

**3.4** NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

**3.4.1** As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

**3.5** A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs).General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39

**3.6** OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal

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Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.

**3.7** All Horses taking part in FEI Events must be registered with the FEI.

### **5. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI** (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

- 4.1.** All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).
- 4.2.** If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).
- 4.3.** No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4.** All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6 months + 21 days of the day of arrival at the FEI Event.

### **MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)**

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

### **SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)**

Regular sampling is carried out in CCI3\* and CCI4\*, CSIs (3\*, 4\*, 5\*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3\* and CCI4\*, CSIs (3\*, 4\*, 5\*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



### 6. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science  
Att.: Dr Steve Maynard  
Quotient Biosearch Limited  
Address: Newmarket Road  
Fordham  
Cambridgeshire CB7 5WW  
United Kingdom  
Telephone: +44-1638 724 406 Fax: +44-1638 724 407  
Email: SMaynard@hfl.co.uk

### 7. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5<sup>th</sup> April 2010 which now contains an exact list of substances that are prohibited under FEI rules. See: [www.feicleansport.org](http://www.feicleansport.org).

[www.feicleansport.org](http://www.feicleansport.org).

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

**Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances).** This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

**Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions.** This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

**Medication Form 3** - Authorization for the use of Medication not on the list of Prohibited Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration



## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables
- Agreed treatment areas are required for the supervised activities of Physical Therapists, but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

### Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

### Further Queries on this Information Note

If you have any further questions please check:

<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact [dominique.rochat@fei.org](mailto:dominique.rochat@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information. Tel 0041213104747

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## COMPETITIONS

**International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.**

<b>TOTAL AMOUNT OF PRIZE MONEY :</b>	<b>49.200€</b>
Csi**	43.600€
Young horses	5.600€

	Name of Class	Amount (Currency)
Competition No 1	CSI** 1.30M	1700€
Competition No 2	CSIYH 1* 6 years	800€
Competition No 3	CSIYH 1* 7 years	800€
Competition No 4	CSI** 1.30M	1700€
Competition No 5	CSI** 1.20M	1100€
Competition No 6	CSIYH 1* 6 years	800€
Competition No 7	CSIYH 1* 7 years	800€
Competition No 8	CSI** 1.40M	2500€
Competition No 9	CSI** 1.20M	1100€
Competition No 10	CSI** 1.30M	3000€
Competition No 11	CSIYH 1* 7 years	1200€
Competition No 12	CSI** 1.40M	2500€
Competition No 13	CSI** 1.35M	3700€
Competition No 14	CSI** 1.20M	1700€
Competition No 15	CSIYH 1* 6 years	1200€
Competition No 16	CSI** 1.45M Grand Prix	24.600€

**Competition No 16 is a competition counting for the rolex ranking!!!**

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. DEDUCTIONS FROM PRIZE MONEY**

**18% tax deduction will be taken of the prize money of the foreign riders by the Belgian Government.**

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012

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### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12<sup>th</sup> place. The minimum amount for each of these additional prizes, for athletes placed from 13<sup>th</sup> to last place, must be clearly specified in the approved schedule.

### **IMPORTANT**

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional competition.

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



**FIRST DAY : Thursday** **DATE (dd/mm/yy) : 20/09/2012**

## **COMPETITION No 1** will start at 1 PM

Table A in two phases against the clock art. 274.5.3

Jump-off (if any)	no jump-off
Speed/fixed time	350
Obstacles height:	130m
Number of horses per athlete	2 horses not starting in competitions No 1 & 2
Total prize money:	1700€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 25€

\* \* \* \* \*

## **COMPETITION No 2**

**Open for 6-years old horses**

**Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 125m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 15 €

\* \* \* \* \*

## **COMPETITION No 3**

**Open for 7-years old horses**

**Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 130m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 15€

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



**SECOND DAY : Friday**

**DATE 21/09/2012**

**COMPETITION No 4** will start at 08.00AM

## **Table A against the clock Art. 238.2.1**

Jump-off (if any)	No Jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	2 horses, not starting in competitions No 5,6,7 & 8
Total prize money:	1700€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 25€

\* \* \* \* \*

## **COMPETITION No 5**

### **Table A in two phases against the clock Art. 274.5.3**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	120m
Number of horses per athlete	2 horses, not starting in competitions 4,6,7 & 8
Total prize money:	1100€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 16 €

\* \* \* \* \*

## **COMPETITION No 6**

### **Open for 6-years old horses**

### **Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 15 €

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## COMPETITION No 7

**Open for 7-years old horses**  
**Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 130m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 15 €

## COMPETITION No 8

**Table A against the clock Art. 238.2.1**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 140m
Number of horses per athlete	2 horses, not starting in competitions No 4,5,6 & 7
Total prize money:	2500€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 30 €

## **QUALIFICATION FOR GRAND PRIX**

**THIRD DAY : Saturday**

**DATE 22/09/2012**

## **COMPETITION No 9 START AT 09.00AM**

**Table A against the clock Art. 238.2.1**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 120m
Number of horses per athlete	2 horses, not starting in competitions 10,11 & 12
Total prize money:	1100€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 16 €

\* \* \* \* \*

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



## COMPETITION No 10

### **Table A against the clock with one jump off against the clock Art. 238.2.2**

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height:	max 130m
Number of horses per athlete	2 horses, not starting in competitions 9,11 & 12
Total prize money:	3000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 30 €

## COMPETITION No 11

### **Final 7-years old horses**

### **Table A against the clock with one jump off against the clock Art. 238.2.2**

Jump-off (if any)	one jump-off
Speed/Fixed time	350
Obstacles height:	max 135m
Number of horses per athlete	1
Total prize money:	1200€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 16 €

\* \* \* \* \*

## COMPETITION No 12

### **Table A in two phases against the clock Art. 274.5.3**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 140m
Number of horses per athlete	2 horses, not starting in competitions No 9,10 & 11
Total prize money:	2500€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 30€

## **QUALIFICATION FOR GRAND PRIX**

\* \* \* \* \*

**LAST DAY : Sunday**

**DATE 23/09/2012**

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



### **COMPETITION No 13 will start at 09.00 H**

#### **Table A against the clock Art. 238.2.1**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 135m
Number of horses per athlete	2 horses, not starting in competitions 14,15 & 16
Total prize money:	3700€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 35 €

### **COMPETITION No 14**

#### **Table A against the clock with one jump off against the clock Art. 238.2.2**

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height:	max 120m
Number of horses per athlete	2 horses, not starting in competitions 13,15 & 16
Total prize money:	1700€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 25€

\* \* \* \* \*

### **COMPETITION No 15**

#### **Final 6-years old horses**

#### **Table A against the clock with one jump off against the clock Art. 238.2.2**

Jump-off (if any)	one jump-off
Speed/Fixed time	350
Obstacles height:	max 130m
Number of horses per athlete	1
Total prize money:	1200€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 22€

\* \* \* \* \*

### **COMPETITION No 16**



## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2012



### GRAND PRIX

#### Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height:	max 145m
Number of horses per athlete	1
Total prize money:	23.000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 <sup>th</sup> : 200 €

OPEN FOR THE BEST 40 ATHLETES OVER COMPETITION 8° AND THE BEST 25 ATHLETES OVER COMPETITION 11°.

IF AN ATHELETE IS QUALIFIED AND DECIDE NOT TO START THAN THE NEXT QUALIFIED AHTLETE CAN START.

You can withdraw at least 30 min after the 2<sup>nd</sup> qualification on Saturday 22/09.

\* \* \* \* \*

**THE APPENDIX (25 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE  
AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NF AND IS AVAILABLE TO  
OTHERS UPON REQUEST**