

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

# Guidance for the use of the WHO Risk Assessment tools in the context of COVID-19 - FEI version

Guidance for FEI Event organisers ("OCs") during the current outbreak of COVID-19

In view of the current outbreak of COVID-19, this disease-specific and event-specific risk assessment and mitigation checklist has been developed by WHO for use by host countries and event organizers, to assess the specific risk of COVID-19.

The FEI has slightly adapted the wording in the document, mainly by replacing the initial term "mass gathering sporting event" by "FEI Event". Under the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, which applies to all FEI Events taking place after 1 July 2020, all OCs of FEI Events must carry out a risk assessment of their Event in terms of Covid-19 transmission, using the present document.

The following risk assessment and mitigation checklist should be used in conjunction with the "WHO Mass Gathering Sports Addendum Guidelines" - OCs should consider the term "mass gathering" in it as synonym of "FEI Event" in this context.

In order to accurately provide answers the following risk assessment and mitigation checklist, OCs must be knowledgeable on the current COVID-19 outbreak. OCs should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. Once the tool is completed, the scores received in the Excel spreadsheet for both sections will appear in the decision matrix found on the final tab ("Overall risk scores") for the Event's overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the final determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible and any discipline-specific guidance issued by the FEI.

*It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing sport events that bring people together and have the potential to amplify disease, and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular this risk assessment tool.*

*If movement restrictions and further national measures have been established in the country, the risk assessment does not apply.*

*However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	2	3	6	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an <b>Emergency COVID-19 Outbreak Response Coordinator/Team</b> in the OC or other structure structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	2	3	6	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	

	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>			
	Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	2	3	6
	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6
	Are <b>first-aid services or other medical services</b> in-place and equipped to support patients with respiratory symptoms?	2	2	4
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	2	2	4
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	2	2	4
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	2	3	6
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	2	2	4
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	2	3	6
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	2	2	4
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4

Command and control	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	2	3	6	
Risk communication	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	2	3	6	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	2	2	4	
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	2	2	4	
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>				
	Do these surge arrangements include funding for mitigation measures?	2	3	6	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	2	2	4	
	Do these surge arrangements include volunteers?	2	2	4	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	0	2	0	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	2	2	4	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	2	3	6	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	2	3	6	
	Will the Event have <b>designated seating</b> for all spectators?	2	3	6	

Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	2	2	4	
Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	0	2	0	

Sum of mitigation measures	210
<b>Total mitigation score (%)</b>	<b>95</b>

210

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	95
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .



# COVID-19 PLAN

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This document is the prevention plan to avoid suffering an infestation of COVID-19.

## GENERAL RULES

Barroca Winter tour will be celebrated without public, only riders, grooms and accredited people will be allowed to be in the competition and related areas.

There will be clear and simple rules to be obeyed:

- The safety distance of 1,5 meters between people has to be respected all the time
- The use of protection mask is mandatory in all areas
- The common areas such as bathrooms, showers, office etc. will be disinfected four times every day
- There will be hydro alcoholic gel disposals in different areas to be used by people
- Any rider with symptoms will annulated his entry and leave the competition
- Any member of the jury or the organizing committee is enabled to eliminate and drive out any participant that doesn't follow the rules

## 1 ACCESS TO ARENA

- Its mandatory to access through the "competition entrance"
- At the access control there will be a temperature measurement, if the temperature is above 37,5 degrees the entrance will be forbidden.
- The parkin area will be organized so lorries, vans and cars will keep the minimum distance of 1,5 m
- Transporters will be responsible of disinfection of their vehicles in a cleaning and disinfection centre

## 2 COMPETITION OFFICE

- All matters related to entries, boxes, schedules, results, etc. will be held on telephone or email, paper format will be avoided
- Office entrance will be permitted for only one person at time
- Its mandatory to access with face mask and disinfect hands with the hydro alcoholic gel that will be found at the entrance
- It's recommended to go to the office only for important matters (accreditations, documentation, payments, etc.)
- For other matters call: +351 919702405 or email [chbarroca@gmail.com](mailto:chbarroca@gmail.com)

## 3 BOXES AREA

- Access will be permitted only to authorized person. Accreditations must be obtained at the competition office

- Boxes distribution will be designed to maintain distance between groups in order to avoid concentration
- Riders will be responsible for the disinfection of their drawers, equipment, vans, etc.
- We recommend them to help disinfecting their assigned area in stables
- There will be hydro alcoholic gel available in the horses shower area for cleaning hands before using the hose. This area will be disinfected frequently by the organization

#### 4 ARENAS

- In the warming up arena there will be a maximum of 7 riders at the same time
- Close to the arena there will be allowed only two people by rider, trainer and groom. They must be out of the arena in the designed area
- Any action of these two people, helping rider to change clothes, providing a drink, etc. must be done out of the warming up arena and maintaining the safety distance

##### 4.1 DRESSAGE

- The proportion will be 200 square metres per rider warming up
- Only two people per rider is allowed, trainer and groom, they must stay out of the arena, in the designed area

##### 4.2 SHOWJUMPING

- In the warming up area every rider will be assisted by only one person, whose name should be communicated to the chief Steward or the organization
- The sanitary rules will be the general ones of the event
- The riders will be divided in groups in order to organize access to competition and warming up arena
- The groups will have a maximum of 20 horses

##### 4.3 CROSS

- The rider should be accompanied by only one person to the starting area
- In the finish and recuperation the rider can be assisted by two persons to attend the horse, both of them have to wear facemask
- Once authorized by the vet they can leave the area

#### 5 PRICE CEREMONIES

- The price giving will be divided in a few ceremonies during the day, in order to avoid people concentrations.

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- Riders and related people always have to maintain the safety distance of 1,5 metres
- If the organization considers cancelling the ceremony they are allowed to do so, in that case the prices are to be picked up at the office

#### 6 RESTROOMS AND SHOWERS

- Will be disinfected and cleaned 4 times every day
- Mandatory to disinfect hands before entering

#### 7 MEDICAL SERVICES

- There will be a medical service available during all the event with ambulances and doctor
- - The medical personnel will be available all the time

## I. DENOMINATION OF THE EVENT

**VENUE:** Barroca d'Alva

**DATE:** 26 - 28 November 2020

**NF:** POR

### EVENT CATEGORIES:

Long	Short	Long	Short
CCI5*-L <input type="checkbox"/>	CCI(O)4*-S <input type="checkbox"/>	CCIYR3*-L <input type="checkbox"/>	CCIYR3*-S <input type="checkbox"/>
CCI(O)4*-L <input type="checkbox"/>	CCI(O)3*-S <input checked="" type="checkbox"/>	CCIJ2*-L <input type="checkbox"/>	CCIJ2*-S <input type="checkbox"/>
CCI(O)3*-L <input type="checkbox"/>	CCI(O)2*-S <input checked="" type="checkbox"/>	CCIIH3*-L <input type="checkbox"/>	CCIIH3*-S <input type="checkbox"/>
CCI(O)2*-L <input type="checkbox"/>		CCIIH2*-L <input type="checkbox"/>	CCIIH2*-S <input type="checkbox"/>

CCI1\*-Intro

CCI(O)P1-L  CCI(O)P1-S

CCI(O)P2-L  CCI(O)P2-S

CCI2\*-L reserved for ponies  CCI2\*-S reserved for ponies

### CHAMPIONSHIP CATEGORIES:

Championship 4\*  Championship 3\*  Championship 2\*

Senior  Young Rider  Junior  Pony

Young Horses

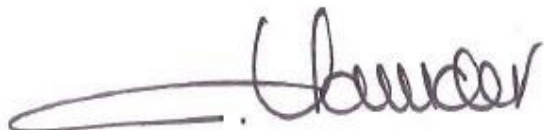
Championship official title: (as per contract)

## II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19 November 2019
- FEI General Regulations, 24th edition, effective 1st January 2020
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2020
- FEI Eventing Rules and its Annexes, 25th Edition, effective 1st January 2020
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1st January 2015
- **The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice**
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

Approved by the FEI, Lausanne, on 23 October 2020, **modified on 27 October 2020**



Catrin Norinder  
FEI Director Eventing and Olympic

Draft schedules are to be sent by e-mail to [eventingschedules@fei.org](mailto:eventingschedules@fei.org)

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <https://inside.fei.org/fei/regulations/general-rules>.

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Country Poney, Assoc. Equestre de Alcochete  
Address: Barroca d'Alva, 2890-152 Alcochete, Portugal  
Telephone: 00 351 919702405  
Fax:  
Email: chbarroca@gmail.com  
Website: www.barrocahorsetrials.com

#### Contact Details Show Ground:

Address: same as above  
Telephone: same as above  
GPS Coordinates: 38o44 ` 03.02"N 8o53 ` 44"O  
Accessibility details (directions by road, nearest airport / train station): EN 118, Km 7 From Lisbon: A12 (Vasco da Gama bridge), 1<sup>st</sup> exit towards Alcochete, then exit Alcochete/Pégôes, at the roundabout first exit Pégôes / Barroca d'Alva, next roundabout 3<sup>rd</sup> exit Barroca; Lisbon airport (20 minutes driving)

### **2. ORGANISING COMMITTEE**

Honorary President:  
President of the Event: José Samuel Pererira Lup  
Show Secretary: Maria Heramb / Kicki Linell  
Press Officer: To be confirmed

### **3. EVENT DIRECTOR**

Name: Nicholas Melbourne Hart  
Address: Barroca d'Alva  
Telephone: +351 917 224 879  
Mobile: +351 917 224 879  
Fax:  
Email: nicholasgamhart@gmail.com

### **4. STABLE MANAGER**

Name: Pierre Heramb  
Telephone: +46 7022 36000  
Email: pierre@kiroan.se



## V. OFFICIALS

**Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the online FEI Competency Evaluation Test.**

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1, 2, 3)	Contact details
1	Ground Jury 1 <sup>st</sup> Competition	CCI1*	Ground Jury President	10049345	Tim Downes	GBR	3	adbennie@hotmail.com
			Ground Jury Member	10093777	Agostino Guerisoli	ITA	2	aguerisoli@tiscali.it
	Ground Jury 2 <sup>nd</sup> Competition	CCI2*-S	Ground Jury President	10050164	Annabel Scrimgeour	GBR	3	ascrim60@gmail.com
			Ground Jury Member	10003589	Andrew Bennie	NZL	3	adbennie@hotmail.com
	Ground Jury 3 <sup>rd</sup> Competition	CCI3*-S	Ground Jury President	10003589	Andrew Bennie	NZL	3	adbennie@hotmail.com
			Ground Jury Member	10050164	Annabel Scrimgeour	GBR	3	ascrim60@gmail.com
Jumping test Judge		Jumping test Judge		Ground Jury				
2	Technical Delegate	CCI2*-S CCI3*-S	Technical Delegate	10049177	Gillian Kyle	IRL	3	+35386581038
		CCI1*	2nd Technical Delegate	10181187	Tito Caldeira	POR	N	titobc@gmail.com
		CCI2*-S CCI3*-S	Assistant Technical Delegate	10181187	Tito Caldeira	POR	N	titobc@gmail.com
3	Course Designer	CCI3*S	Course Designer	10004096	Eric Winter	GBR	3	svec@clara.co.uk
		CCI1* CCI2*S	Course Designer	10052059	Nicholas Melbourne Hart	POR	N	nicholasgamhart@gmail.com
		CCI3*S	Assistant Course Designer	10052059	Nicholas Melbourne Hart	POR	N	nicholasgamhart@gmail.com
		CCI1* CCI2*	Assistant Course Designer	10052783	Javier Jeri Leah	PER	N	chipielena@gmail.com
		CCI1* CCI2*S CCI3*S	Jumping Course Designer	10041070	Luis Xavier de Brito	POR	3	lvxbrito@gmail.com
4	Chief Steward	CCI1*	Chief Steward	10114476	Rodrigo Franco	POR	1	rodrigo.franco@vodafone.net

**FEI APPROVED SCHEDULE**  
**Barroca d'Alva (POR) 26-28 November 2020**

		CCI2*S CCI3*S	Chief Steward	10052297	Thierry Castelle	FRA	3	<a href="mailto:thierrycastelle@orange.fr">thierrycastelle@orange.fr</a>
5	Assistant Stewards	CCI1*	Assistant Steward	10068937	Elena Ceballos	VEN	1	<a href="mailto:chipielena@gmail.com">chipielena@gmail.com</a>
		CCI2*S	Assistant Steward	10114476	Rodrigo Franco	POR	1	<a href="mailto:Rodrigo.franco@vodafone.net">Rodrigo.franco@vodafone.net</a>
		CCI3*S	Assistant Steward	10052937	Michael Stilwell	POR	N	<a href="mailto:michaelstilwell1953@gmail.com">michaelstilwell1953@gmail.com</a>
6	FEI Veterinary Delegate	CCI1* CCI2*S CCI3*S	FEI Veterinary Delegate	10049973	Dr. José Prazeres	POR		<a href="mailto:vestoestevao@gmail.com">vestoestevao@gmail.com</a>
			Assistant FEI Delegate					
	FEI Veterinary Commission (for Championships only)		President					
			Foreign Veterinary Delegate					
7	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)	CCI1* CCI2*S CCI3*S	Veterinary Service Manager	10051437	Dr. Maria Antonia Nabais	POR		<a href="mailto:manabais@gmail.com">manabais@gmail.com</a>
		CCI1* CCI2*S CCI3*S	FEI Permitted Treating Vet	10051437	Dr. Maria Antonia Nabais	POR		<a href="mailto:manabais@gmail.com">manabais@gmail.com</a>
8	Chief Medical Officer	CCI1* CCI2*S CCI3*S	Chief Medical Officer		Dr. Pedro Barradas	POR		<a href="mailto:drbarradas@gmail.com">drbarradas@gmail.com</a>
	Medical services	CCI1* CCI2*S CCI3*S	Medical Services		Pedro Barradas Otopedia, lda.	POR		<a href="mailto:drbarradas@gmail.com">drbarradas@gmail.com</a>
9	Farrier	CCI1* CCI2*S CCI3*S	Farrier		Manuel Almeida	POR		+351 965816907
10	NF Delegate		NF Delegate (if applicable)					

## **VI. INVITATIONS**

### **1. GENERAL**

Number of NFs invited	unlimited
Number of Athletes from the host nation	unlimited
Number of Athletes per NF	unlimited
Number of Horses per Athlete	5
Ballot procedure in case of excessive entries. <i>Must be specified</i>	Date of FEI Entry System Closing Date for Definite Entries

Number of Horses per Athlete in the competition is 5, maximum 3 per level

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

### **2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

Entry right to the stables area will only be permitted with identification given at the show office

## VII. ENTRIES

### IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:  
<https://inside.fei.org/fei/your-role/it-services/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

Entries will only be accepted after payment of the stabling fee has been received. Please send a copy of the payment to [chbarroca@gmail.com](mailto:chbarroca@gmail.com) with the name of horse and rider.

Non competing horses will only be accepted with information by email to the show secretary within 2 weeks prior to the competition, with full information about the horse and person responsible with all the FEI VET regulation. All special requests must be confirmed by the OC. Please email the show secretary to confirm if the special requests are possible.

### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25<sup>th</sup> edition, updates effective 1 January 2020.

#### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Closing date for Definite Entries:

**06 November 2020**

Last date for substitutions:

17 November 2020

### FEES FOR HORSES

Entry fee per horse:	CCI1* - 200€(*) CCI2*short - 230€(*) CCI3*short - 250€(*)
Stabling fee per horse:	125€ (**)
TOTAL per Horse	CCI1* - 325€(*) CCI2*short - 355€(*) CCI3*short - 375€(*)
EADCMP fee Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs)	1*, 2*, 3* - CHF 18

Included in entry fee <input type="checkbox"/> Not included in entry fee <input checked="" type="checkbox"/>	
Details entry procedure fee / Payment:	At arrival in cash or by bank transfer until the 17 <sup>th</sup> November
<p>(*) From 2nd horse competing with the same rider per week 10% discount on entry fee</p> <p>(**) 25% Discount per box for 3 weeks rent</p> <p>Bank details for payment of fees:  Name: Country Poney - Associacao Equestre de Alcochete  IBAN: PT50 0007 0000 0039 1903 0872 3  BIC: BESCPTPL</p> <p>Please send a copy of the payment with horsename and rider to  chbarroca@gmail.com</p> <p>Please also send details for invoice (name, address, VAT number)</p>	

## 2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request): 12€ / day  
Manure disposal: free of charge  
Hay: 8,50€ / bale Horsehage: 12€ / bale  
Straw: 6,50€ / bale  
Shavings: 11€ / bale  
Sanitary facilities: free of charge

Lorry/ Caravan area

Parking: price:

Power supply: provided by the OC  Not provided by the OC  Price: 15€ / day  
Water supply: provided by the OC  Not provided by the OC  Price: free of

Other (please specify): Requests for Lorry / Caravan and Parking area must be sent by email to chbarroca@gmail.com

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: 513858261

## 3. NO-SHOWS/LATE WITHDRAWALS

**NB:** In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred

by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged and refund procedure: full refund until 30<sup>th</sup> October**

WITHDRAWALS: After the 7<sup>th</sup> November, no stable fee will be refund and entry fees will be refund with 50%. If the withdrawals are caused by illness (rider or horse) fees will be refund by 100% with declaration from doctor or veterinarian  
NO-SHOWS: all fees must be paid to the OC 100%

#### **4. QUALIFICATION**

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2020.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

## VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

### 1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>Short Format competition</u>	Competition	Day	Date	Time
<ul style="list-style-type: none"> <li>Opening of stables (If applicable):</li> <li>/ Vet examination on arrival:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Sunday	22 November	10.00
	CCI1*-Intro CCI2*-S CCI3*-S			On arrival
<ul style="list-style-type: none"> <li>Official Course Inspection:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Wednesday	25 November	09.00
<ul style="list-style-type: none"> <li>1<sup>st</sup> Horse Inspection (If applicable):</li> </ul>	NA			
<ul style="list-style-type: none"> <li>Declaration of Starters:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Wednesday	25 November	12.00
<ul style="list-style-type: none"> <li>1st Start – Dressage:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Thursday	26 November	8.30  30 min between classes
<ul style="list-style-type: none"> <li>1st Start - Jumping:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Friday	27 November	10.30  30 min between classes
<ul style="list-style-type: none"> <li>1st Start – Cross-Country:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Saturday	28 November	8.00
<ul style="list-style-type: none"> <li>Prize-giving:</li> </ul>	CCI1*-Intro CCI2*-S CCI3*-S	Saturday	28 November	Immedi ately after each competi tion

## IX. COMPETITION DETAIL

**Format:** Short

**Level:** 1\*

**This competition will be in accordance with Rules for Eventing, 25th Edition,**  
*updated 1 January 2020*

### Technical Conditions

#### DRESSAGE TEST

<b>FEI Eventing CCI1*-Intro</b>
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#### CROSS-COUNTRY

<b>Event</b>	Length	2500
	Speed	500 m/min
	Approx. number of efforts	22

#### JUMPING

<b>Event</b>	Distance	600m
	Speed:	350 m/min
	Number of efforts:	11
	Number of Obstacles:	10

#### PRIZE – CLASSIFICATION

<b>Total amount of prize money (currency)</b>	600 EUR
<b>Breakdown per category / placing</b> (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	1 <sup>st</sup> place 200€ 2 <sup>nd</sup> place 150€ 3 <sup>rd</sup> place 100€ 4 <sup>th</sup> place 75€ 5 <sup>th</sup> place 50€ 6 <sup>th</sup> to 25% starters 25€
<b>Other details on PM distribution</b>	Taxes deducted as per national regulations



**Format :** short

**Level :** 2\*

**This competition will be in accordance with Rules for Eventing, 25th Edition,**  
*updated 1 January 2020*

## **Technical Conditions**

### **DRESSAGE TEST**

<b>FEI Eventing 2* B</b>
--------------------------

### **CROSS-COUNTRY**

<b>Event</b>	Length	2800 m
	Speed	500 m/min
	Approx. number of efforts	27

### **JUMPING**

<b>Event</b>	Distance	600m
	Speed:	350 m/min
	Number of efforts:	12
	Number of Obstacles:	10

### **PRIZE – CLASSIFICATION**

<b>Total amount of prize money (currency)</b>	1500 EUR
<b>Breakdown per category / placing</b> (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	1 <sup>st</sup> place 450€ 2 <sup>nd</sup> place 350€ 3 <sup>rd</sup> place 300€ 4 <sup>th</sup> place 200€ 5 <sup>th</sup> place 100€ 6 <sup>th</sup> to 25% starters 100€
<b>Other details on PM distribution</b>	Taxes deducted as per national regulations

**Format :** short

**Level :** 3\*

**This competition will be in accordance with Rules for Eventing, 25th Edition,**  
*updated 1 January 2020*

## Technical Conditions

### DRESSAGE TEST

<b>FEI Eventing 3* B</b>
--------------------------

### CROSS-COUNTRY

<b>Event</b>	Length	3200 m
	Speed	550 m/min
	Approx. number of efforts	30

### JUMPING

<b>Event</b>	Distance	600m
	Speed:	350 m/min
	Number of efforts:	12
	Number of Obstacles:	10

### PRIZE – CLASSIFICATION

<b>Total amount of prize money (currency)</b>	1650 EUR
<b>Breakdown per category / placing</b> (1 prize per 4 athletes, minimum 5 prizes and 1 <sup>st</sup> prize not more than 1/3 of total prizemoney)	1 <sup>st</sup> place 500€ 2 <sup>nd</sup> place 400€ 3 <sup>rd</sup> place 300€ 4 <sup>th</sup> place 200€ 5 <sup>th</sup> place 150€ 6 <sup>th</sup> to 25% starters 100€
<b>Other details on PM distribution</b>	Taxes deducted as per national regulations

**PRIZEMONEY SUMMARY**

Category	Level	Currency	Amount
CCI-S	1*	EUR	600
CCI-S	2*	EUR	1500
CCI-S	3*	EUR	1650
TOTAL			3750 EUR

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**X. FACILITIES OFFERED**

**1. ATHLETES**

**Accommodation**

Hotel:

Address:

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

**Meals**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

**2. GROOMS**

**Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the expense of: Organiser  Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

**Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_

The OC does not provide accomodation for groom

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws, time, date and location:

### **2. COMPETITION ARENA(S)**

Dressage:

- Dimensions: 20m x 60m
- Type of Footing: Sand

Cross Country:

- Type of Ground: Natural

Jumping:

- Dimensions: 90m x 90m
- Type of Footing: Grass

### **3. PRACTICE ARENA(S)**

Dimensions: 40m x 75m / 20m x 60m / 200m x 200m  
Type of Footing: sand / natural / natural  
Additional practice areas: roads and tracks - sand

### **4. STABLES**

Size of boxes 3 m x 3 m (80% minimum 3m x 3m + 20% 3m x 4m)

3m x 4m stables only by request

### **5. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company:

FEI Certified Service Provider ID number:

Contact person at Event

Name:

FEI ID number:

Contact email:

No

Name of the company:

Contact person at Event

Name:

FEI ID number:

Contact email:

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event?

Yes

Name of Company:

Contact person

Name:

FEI ID number (if applicable):

Contact email:

Activity/Function:

(i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

No

**7. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes  No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is .

Athletes riding their horses: Yes  No

**8. ADVERTISING ON ATHLETES AND HORSES**

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

**For Championship or CIO Nations Cup Competitions, please specify below.**

Championship: personal sponsor logo Authorised  Not authorised   
Nations Cup Competitions: personal sponsor logo Authorised  Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**9. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No

Name of your ticketing provider:

Web address to buy tickets:

**10. BETTING**

Betting will be authorised by the Organiser: Yes  No

**11. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Organiser  at per km.

The Athlete

**12. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

Square for OC to include additional details if necessary

**14. LORRY / CARAVAN FACILITIES**

Lorry or caravan can be parked close to the stables Yes  No

Requests for Lorry / Caravan and Parking area must be sent by email to  
chbarroca@gmail.com

**15. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Maria Antonia Nabais  
Address:  
  
Telephone: +351 964 065 446  
Fax:  
Email: manabais@gmail.com  
Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations: As per FEI regulations  
Quarantine period:  
Specimen Import Licence applied:

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IX and Annex X: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

### **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.



**6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII**

### **8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

### **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

### **XIV. ADDITIONAL INFORMATION**

#### **1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of

premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## **2. MEDICAL INFORMATION FORM FOR ARMBANDS**

### Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier\* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

*\* Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

## **3. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

### **3.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

#### **3.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### **3.1.2. Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

### **3.1.3. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

## **3.2. ATHLETES AND OWNERS**

### **3.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **3.2.2. Additional Liability Information**

Space for OC's to include reference to National Laws when necessary

### **3.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for OC's to include reference to National Laws when necessary

## **4. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <https://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <https://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any

matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

**7. ADDITIONAL INFORMATION FROM THE ORGANISER**

Square for organiser to include details if necessary, such as: National Rules, Dogs or Vehicles.

**8. MINIMUM AGE LIMITATION**

<b>LEVEL</b>	<b>ATHLETES</b>	<b>HORSES</b>
<b>1*</b>	12	5
<b>2*</b>	14	6
<b>3*</b>	16	6
<b>4*</b>	18	7
<b>5* + CH4*</b>	18	8

**9. PRIZEMONEY DISTRIBUTION**

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10135367  
**Name\*:** Lupi  
**First Name\*:** Maria  
**E-Mail\*:** chbarroca@gmail.com  
**Access Rights\*:** Admin<sup>2</sup>  Consult<sup>3</sup>   
**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** Admin<sup>2</sup>  Consult<sup>3</sup>   
**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:** Admin<sup>2</sup>  Consult<sup>3</sup>   
**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/eventing-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to **eventingresults@fei.org**, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

## **3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)