

I. DENOMINATION OF THE EVENT:

Event : CSI2* Cavaliada Lublin 2013
Place: Lublin
Indoor: ☒ **Outdoor:** ☐
Date: 28 02 - 3 03 2013
NF: Poland - POL

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 8th November 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2013
- FEI Veterinary Regulations, 13th edition, effective 1st January 2013
- The Jumping Rules and its Annexes, 24th edition, effective 1st January 2013
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)
http://www.fei.org/sites/default/files/CSI-O_Reg_Europe_2013.pdf
- CSI requirements for North America (Canada, Mexico and USA)
http://www.fei.org/sites/default/files/CSI-O_Reg_N%20Am_2013.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

Approved by the National Federation, on 2013-01-02

Lukasz Abgarowicz
President of the PEF

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: Międzynarodowe Targi Poznańskie Sp. z o.o.
Address: ul. Głogowska 14, 60-724 Poznań
Telephone: +48/61/8692000 Fax: +48/61/8692999
Email: zawody@mtp.pl Website: www.cavaliada.pl

Contact Details Show Ground:

Targi Lublin S.A.

Address: Dworcowa 11, 20-406 Lublin

Telephone: +48 600 086 283

Arrival by car route from Western Europe - highway A2 to Warsaw and then national road 17, E372

Arrival by train to Lublin train station (via Warsaw)

Arrival by plane to Lublin Airport or Warsaw Chopin Airport (appr. 160 km)

2. ORGANISING COMMITTEE

Honorary President: Andrzej Byrt
President of the Event: Tomasz Kobierski
Show Secretary: Henryk Świącicki

3. EVENT DIRECTOR

Name: Dominik Nowacki
Address: ul. Głogowska 14, 60-724 Poznań
Telephone: +48/61/8692000 Fax: +48/61/8692999
Email: zawody@mtp.pl

IV. OFFICIALS

1. GROUND JURY:

President: Mr Tomasz Mossakowski (POL) Level 3
FEI ID: 10049773

Member: Ms Krystyna Kanclerz (POL) Level 3
FEI ID: 10051395

Member: Mr Sławomir Pietrzak (POL) N
FEI ID: 10049610

2. FOREIGN JUDGE:

Name : Mr Radovan Salek (CZE) Level 3
FEI ID: 10050109
Email address: radovan.salek@email.cz

3. COURSE DESIGNER:

Name: Szymon Tarant (POL) Level 2
FEI ID: 10052103
Email address: szymon@tarantevents.pl

ASSISTANT COURSE DESIGNER:

Name: Arkadiusz Weckwert (POL) N

4. CHIEF STEWARD:

Name: Zbigniew Seibt (POL)
FEI ID: 10052984

5. ASSISTANT STEWARDS:

Name: Krzysztof Bocian
Name: Agnieszka Kaproń
Name: Tomasz Próchniak
Name: Piotr Helon

6. FEI VETERINARY DELEGATE:

Name: Rafał Przedpełski
FEI ID: 10049980

7. Treating Veterinarian

Name: Małgorzata Świderek-Baran (NF)
FEI ID: 10013008
Mobile: +48604557202

Please indicate a 24 hours Veterinary services number: +48604557202

8. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: Wojewódzka Stacja Pogotowia Ratunkowego i Transportu Sanitarnego
Adres: ul. Spadochroniarzy 8, 20-043 Lublin
Telefon: 081-5337790
Fax: 081-5337800
E-mail: sekretariat@wsprits.lublin.pl

9. FARRIER:

Name: Zbigniew Głogowski
Telephone: +48 504 231 602

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE

	Date	Time
• Opening of stables:	27 02 2013	8.00 a.m.
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	28 02 2013	3.00 – 5.00 p.m.
• Horse Re-Inspection:	28 02 2013	5.30 p.m.
• Declaration of Starters:	28 02 2013	2.00 p.m.
• Competition No 1	28 02 2013	6.00 p.m.
• Competition No 2	1 03 2013	8.00 a.m.
• Competition No 3	1 03 2013	11.00 a.m.
• Competition No 4	1 03 2013	3.30 p.m.
• Competition No 5	1 03 2013	9.00 p.m.
• Competition No 6	2 03 2013	9.00 a.m.
• Competition No 7	2 03 2013	2.00 p.m.
• Competition No 8	2 03 2013	8.30 p.m.
• Competition No 9	3 03 2013	8.00 a.m.
• Competition No 10	3 03 2013	11.00 a.m.
• Competition No 11	3 03 2013	16.00 p.m.

2. VENUE :

The event will take place: ☒ indoors ☐ outdoors

3. COMPETITION ARENA:

Dimensions: 70 x 30

Type of Footing: sand

4. PRACTICE ARENA:

Dimensions: 25 x 38

Type of Footing: sand

5. STABLES :

Size of boxes 3 m x 3 m

VI. INVITATIONS

Number of NFs invited:	no limit
NFs invited:	no limit
Total number of athletes:	100
Number of athletes per NF:	5
OC Wild Cards:	20
Number of horses per athlete:	3+1 for Puissance (Comp. No 5)

Entries of foreign athletes will be accept in order by Rolex Rankings

Entries of Polish athletes will be accept in order by Polish NF Ranking

Each horse can start only in one competition on that day and can start 3 times during the event (can start in 3 competitions).

A horse that starts in the Small Round (comp. 2,6,9) cannot change the round.

A horse starting in Competition no. 5 Puissance, can start in another competition on that day and can start 4 times during the event.

The fourth horse of athlete can start only in competition No. 5 Puissance.

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials
• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Entries in Principle:	by return
Nominated Entries:	5.02.2013
Definite Entries:	13.02.2013
Last date for substitutions:	24.02.2013
Entry fee per horse:	350 EUR
Total fee per horse:	350 EUR
Manure disposal fee per horse:	40 EUR
MCP Fee:	12,5 CHF

Entries have to be sent to: Stowarzyszenie Jeździeckie Baborowko
zawody@mtp.pl
Henryk Święcicki **tel. +48/600.086.283**

For polish riders with copy to: Polish Equestrian Federation
konrad.rychlik@pzj.pl

The athletes has to pay with the entries prepayment of the amount of minimum 200 € per horse by the date of definite entries, to the account of:

Stowarzyszenie Jeździeckie Baborowko

Address: Baborowko Parkowa 1

64-500 Szamotuly, Poland

Bank: BGZ S.A.

Account number:

1. PLN: 14 2030 0045 1110 0000 0209 7090

2. EUR: PL 56 2030 0045 3110 0000 0018 5150

SWIFT code: GOPZPLPW

At the venue there is a possibility to pay by cash in EUR or in PLN – equivalent of the average exchange rate of the National Bank of Poland on 13.02.2013.

Only bank transfers will be accepted. The rest of the fees has to be paid on arrival.

ATTENTION:

Withdrawal before the date of definite entries - 13.02.2013 - OC refund all fees.

Withdrawal after the date of definite entries and before the date of 25.02.2013 – the athletes or respective NF has to pay the amount of 200€ per horse.

Withdrawal after the date of 25.02.2013 or no-shows – the athletes or respective NF has to pay full entry fee (350€) per horse.

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	As of 18 th year	Min. 8 y.o.
	As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 7 y.o. if height obstacles max. 1.40 (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 8 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5*		
Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money	As of 18 th year	Min. 7 y.o.
Other Competitions	As of 16 th year with permission of their NF	Min. 7 y.o.
Other Competitions if height max. 1.40m	As of 14 th year " "	Min. 7 y.o.
Other Competitions if height max. 1.20m	As of 12 th year " "	Min. 7 y.o.
CSI3*-5*/CSIO1*-5*		Min. 7 y.o.
Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money	As of 18 th year	
Other Competitions	As of 16 th year with permission of their NF	
Other Competitions if height max. 1.40m	As of 14 th year " "	
Other Competitions if height max. 1.20m	As of 12 th year " "	
CSI2*		Min. 6 y.o.
Power and Skill or Derby	As of 18 th year	
Other Competitions	As of 16 th year with permission of their NF	
Other Competitions if height max. 1.40m	As of 14 th year " "	
Other Competitions if height max. 1.20m	As of 12 th year " "	
CSI1*		Min. 6 y.o.
Power and Skill or Derby	As of 18 th year	
Other Competitions	As of 14 th year with permission of their NF	
Other Competitions if height max. 1.20m	As of 12 th year " "	
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 6 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIO-P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year	Min. 7 y.o.

CSIV
CSIAm

As of 14th year if height max. 1.40m
As of 45th year for women and 49th for men
As of 14th year

Min. 6 y.o.
Min. 7 y.o. for Cat. A
Min. 6 y.o. for Cat. B
Min. 6 y.o. – Max. 8 y.o.
5 y.o. / 6 y.o. / 7 y.o.

CSIYH
CH-M-YH-S

As of 16th year
As of 18th year or 16 y.o. for athletes qualified with the same horse

ADDITIONAL FEES/CHARGES BY OC:

- Electricity for lorries and caravans - upon request - 50 €
- Extra box, for horse not taking part in the show - upon request - 200 €
- Manure disposal fee per horse - 40 € / box
- Shavings - 12 € per pack
- Hay - 5 € per bail
- Straw - 4 € per bail
- Extra entry per trainer, owner etc. (above 4 free entries) – 20 € – one Athlete can buy max. 4 additional entries.
- Extra car card (above 2 free cards) – 12 €

All aforementioned amounts are including VAT

VIII. FACILITIES OFFERED

1. ATHLETES

Accommodation and meals will be at the Athletes' own expense.
A list of hotels is provided on the website: www.cavaliada.pl.
Restaurant facilities will be available on the show ground promises.

2. GROOMS

Accommodation and meals will be at the Athletes' own expense.
A list of hotels is provided on the website: www.cavaliada.pl.
Restaurant facilities will be available on the show ground promises.
The Organising Committee will however provide sufficient sanitary and showering facilities, with hot and cold water, for male and female grooms.

3. HORSES / PONIES

All transport expenses to be paid by the athletes themselves; there will be no reimbursement of travelling expenses by the Organising Committee.
Stabling fee is free of charge from Wednesday 27/02/13 8:00 am to Wednesday 06/03/2013 8:00 am.
Stabling fee and the first bedding is also included in the entry fee.
Standard bedding is straw. If athletes requires shavings must to mention the fact in the entry at the name of the horse.
Additional shavings, straw or hay can be bought within the stable area during certain hours.
The OC will charge a manure disposal fee of 40 € per horse.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Athletes have to arrange their local transportation themselves.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

- 6.** Dogs are not allowed in the venue of the Show.

IX. ADDITIONAL INFORMATION**1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:**

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

2. PRIZE GIVING CEREMONY

The owner of the winning horse is invited to the prize giving ceremony for the Grand Prix. The number of athletes required to present themselves for the prize-giving ceremony of each competition is eight (8).

3. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

The FEI will NOT insure:

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

4. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

1 entry per: athlete, trainer, groom, owner indicated in horse pass is free (max. 4), Additional entries are paid – 20 €

5. SAFETY CUPS

Name of Manufacturer: Caro

6. TIMING DEVICE

Name of Manufacturer: Tag Huer Model: PTB 606 FEI Report number: 220100001A

7. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

8. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

9. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

10. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

11. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org , in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://twww.fei.org/xml-format-for-automated-results-processing>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

12. BETTING

Betting **will not** take place at this event.

X. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2013

1. CUSTOMS FORMALITIES

Address: C.Hartwing S.A. (international shipping company)
Równoległa 4
02-235 Warszawa

Telephone: +48 22 868 34 71 Fax: +48 22 846 69 96

Email: sprzedaz@c.hartwig.pl

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

3. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

4. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA

2013 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 (e.g. 1 January 2010) 2 nd Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

**EXAMINATION ON ARRIVAL
2013 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**HORSE INSPECTIONS
2013 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

All Horses competing at the Event are subject throughout the Period of the Event to Examination under Article 1034 of the Veterinary Regulations, the Limb Sensitivity Protocol. The objectives of the Protocol are to: (i) safeguard the welfare of the horse, according to the principles outlined in the Code of Conduct for the Horse, and (ii) to ensure a level playing field for all Athletes. Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive. Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

Horses may be examined under the Protocol at any time during the Period of the Event, including, but not limited to, between rounds and before the Jump Off and they may be examined once or on multiple occasions. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses during the Event.

**5. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION
2013 Veterinary Regulations, Chapter VI
EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

FEI LABORATORY FOR SAMPLE ANALYSIS

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
 Att.: Dr Steve Maynard
 Quotient Biosearch Limited

Address: Newmarket Road
 Fordham
 Cambridgeshire CB7 5WW
 United Kingdom

Telephone: +44-1638 724 406 Fax: +44-1638 724 407
 Email: SMaynard@hfl.co.uk

6. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 **Veterinary Regulations Chapter V**

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- a) authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- b) conducted within the designated Treatment Boxes and
- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
Veterinary Form 1	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
Veterinary Form 2	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
Veterinary Form 3	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
Veterinary Form 4	Self-declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate

		before administration
FEI Elective Testing Form	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

7. VETERINARIANS AT EVENTS

2013 Veterinary Regulations, Chapter II

VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

8. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Victoria.Unt@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

XI. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY :**300 000 PLN**

	Name of Class	Amount (Currency)
Competition No 1	Middle Round	7 000 PLN
Competition No 2	Small Round	6 000 PLN
Competition No 3	Middle Round	8 000 PLN
Competition No 4	Big Round	12 000 PLN
Competition No 5	Puissance	22 000 PLN
Competition No 6	Small Round	6 000 PLN
Competition No 7	Big Round (RR, Cavaliada Tour)	93 500 PLN
Competition No 8	Middle Round (Speed Comp.)	28 000 PLN
Competition No 9	Small Round Final	9 000 PLN
Competition No 10	Middle Round Final	15 000 PLN
Competition No 11	Big Round Grand Prix (RR, Cavaliada Tour)	93 500 PLN

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

All prizes above 760PLN are subject to Polish income tax – 10 %.

The amount of prize money for one Athlete above 5.000PLN will be transferred into the account of the riders up to 7 days after the competition.

We ask all riders to send their bank account details with the definite entries (Name of the Bank, Account Holder, Account Number, Iban Number, Swift Code) See included document.

**Prize money above 5.000 PLN form
CSI 2*CAVALIADA LUBLIN 2013**

Name	
Street & number	
Postal code & city	
Country	
Mobile Number	
Date of Birth	
Email Address	

Bank Data	
IBAN Starts with the country code	
Bank Account number	
Name of Account Holder	
Address of Account Holder	
Name of Bank	
Country of Bank	
BIC/SWIFT Code	
Routing Number (for non-european riders)	

ATTENTION : Make sure you fill in EVERYTHING correct ! If this form has not been completed as requested it will be impossible to transfer the money!

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

FIRST DAY : Thursday**DATE (dd/mm/yy) : 28/02/2013****COMPETITION No 1** will start at 6.00 p.m.

Middle Round, art. 238.2.1

Jump-off (if any) no
Speed/Fixed time 325
Obstacles height: max 135
Number of horses per athlete 2
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money: 7 000 PLN
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

SECOND DAY : Friday**DATE (dd/mm/yy) : 01/03/2013****COMPETITION No 2** will start at 8.00 a.m.

Small Round, art. 238.2.1

Jump-off (if any) no
Speed/Fixed time 325
Obstacles height: max 125
Number of horses per athlete 2
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
Total prize money: 6 000 PLN
Chart to be used: 1 (25% to winner) ☒
2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

COMPETITION No 3 will start at 11 a.m.

Middle Round, art. 274.5.5

Qualification for Comp. 8 Speed & Music

Jump-off (if any) no
Speed/Fixed time 325
Obstacles height: max 135
Number of horses per athlete 2
Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money: 8 000 PLN

Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

COMPETITION No 4 will start at 3.30 p.m.

Big Round, art 238.2.1

Jump-off (if any) 1

Speed/Fixed time 350

Obstacles height: max 140

Number of horses per athlete 1

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money: 12 000 PLN

Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

COMPETITION No 5 will start at 9.00 p.m.

Puissance, art. 262.2

Jump-off (if any) 4

Speed/Fixed time

Obstacles height: 170

Number of horses per athlete 2

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money: 22 000 PLN

Chart to be used: 1 (25% to winner) ☐
 2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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THIRD DAY : Saturday

DATE (dd/mm/yy) : 02/03/2013

COMPETITION No 6 will start at 9.00 a.m.

Small Round, art 274.5.3

Jump-off (if any) no

Speed/Fixed time 325

Obstacles height: max 125/130

Number of horses per athlete 2

Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money: 6 000 PLN
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No 7 will start at 2.00 p.m.

Big Round, Rolex ranking, Cavaliada Tour, art. 238.2.2
 Qualification for Comp. 11 Grand Prix

Jump-off (if any) 1
 Speed/Fixed time 350
 Obstacles height: max 145
 Number of horses per athlete 1
 Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
 Total prize money: 93 500 PLN
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

COMPETITION No 8 will start 8.30 p.m.

Middle Round, Speed Comp., art.239 Table C
 Admitted Athletes: Open to the best 40 Athletes for competition No 3. If somebody is deleted from the best 40, next is coming to fulfill the list.

Not allowed for horses competed in class No 9, 10, 11.

Jump-off (if any) no
 Speed/Fixed time N/A
 Obstacles height: max 140
 Number of horses per athlete 1
 Maximum number of Starters: 40,
 Total prize money: 28 000 PLN
 Chart to be used: 1 (25% to winner) ☐
 2 (33% to winner) ☒

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

* * * * *

Fourth DAY : Sunday **DATE (dd/mm/yy) : 03/03/2013**

COMPETITION No 9 will start 8.00

Small Round Final, art. 274.5.3
 Horses starting in Comp. No 9 must start in Comp. No 2 or Comp. No 6.

Jump-off (if any) no
 Speed/Fixed time 325
 Obstacles height: max 130
 Number of horses per athlete 2
 Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
 Total prize money: 9 000 PLN
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

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COMPETITION No 10 will start 11.00

Middle Round Final, art. 274.5.3
 Not allowed for horses competed in class No 8.

Jump-off (if any) no
 Speed/Fixed time 325
 Obstacles height: max 135/140
 Number of horses per athlete 2
 Maximum number of Starters: 100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.
 Total prize money: 15 000 PLN
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

Please specify prize money amount for each athlete placed 13th and beyond: 100 PLN

COMPETITION No 11 will start 4.00 p.m.

Open to the best **45 Athletes** from Competition No 7, if somebody is deleted from the best 45, next is coming to fulfill the list.

Big Round, Grand Prix, Rolex Ranking, Cavaliada Tour, art 238.2.2

Jump-off (if any) 1
 Speed/Fixed time 350
 Obstacles height: max 145
 Number of horses per athlete 1
 Maximum number of Starters: 45
 Total prize money: 93 500 PLN
 Chart to be used: 1 (25% to winner) ☒
 2 (33% to winner) ☐

* * * * *

IMPORTANT**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

Standardised prize money distribution
Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.					
10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.					

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:					
5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.					

updated 17 October 2011

Annex I FEI Entry System

The FEI Entry System will be deployed gradually starting 1st January 2013, involving in the beginning some pilot NFs. The concerned NFs have already been contacted by the FEI IT Department. The full deployment of the FEI Entry System is expected by July 2013.

The calendar of selected events for the gradual launch of the FEI Entry System can be found on our website :

http://www.fei.org/sites/default/files/file/ITNews/List_of_Events_for_Gradual_Launch.pdf

The FEI Entry System for FEI Events will be mandatory starting in 2013 for all FEI events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI

This new service for the national federations and the OCs improves exchange, communication between the OC and the invited federations and gives a better quality and traceability of the data.

All information regarding the FEI Entry System like tutorials videos, FAQ and other useful links and documents can be find on our website by following this link:

http://www.fei.org/disciplines/jumping/fei_entry_system

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : ☐ Admin² ☐ Consult³

Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID1 : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : ☐ Admin2 ☐ Consult3

Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.

FEI ID1 : Click here to enter text. E-Mail* : Click here to enter text.

Access Rights* : ☐ Admin2 ☐ Consult3

Event(s)⁴ : Click here to enter text.

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* Mandatory Fields