

Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event :	CSI2*	Place: Łódź
	Indoor:	YES
Date:	22-25 .11. 2012	NF: POL

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 22nd edition, effective 15th April 2007, updates effective 1st January 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2012
- FEI Veterinary Regulations, 12th edition, effective 5th April 2010, updates effective 1st January 2012
- The Rules for Jumping Events and its Annexes, 24th edition, effective 1st January 2012
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_2012.pdf
- CSI requirements for North America (Canada, Mexico and USA)
http://www.fei.org/sites/default/files/file/OFFICIALS%20%26%20ORGANISERS/ORGANISERS/JUMPING/Technical%20Info/CSI-O_Req_N.Am_2012.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2012
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

THE APPENDIX (10 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the National Federation, on September the 26th, 2012

Marcin Szczypiorski
President of the Polish Equestrian Federation

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

III. GENERAL INFORMATION

1. ORGANISER

Name: **Parada Jeździecka Spółka z o.o.**
Address: **ul. Stalowa 1, 44-200 Rybnik**
Telephone: 48 601-411-763 Fax: 48 32 7396311
Email: **biuro@paradajezdziecka.pl**
Website: **www.paradajezdziecka.pl**

Contact Details Show Ground:

Address: **Hala MOSiR, ul. Skorupki 21, 90-532 Łódź** Telephone: +48 (42) 636 85 17
http://www.mosir.lodz.pl/index.php?option=com_content&view=article&id=71&Itemid=106

The nearest airport (7km) in Łódź ul. Gen.S.Maczka 35 (www.lotnisko.lodz.pl)

2. ORGANISING COMMITTEE

President of the Event: Joanna Delawska
member: Jerzy Trzeciak
Show Secretary: Barbara Zygmunt Email: bar_zyg@icpnet.pl
Press Officer: Artur Szulakowski

3. EVENT DIRECTOR

Name: Krzysztof Kierzek
Address: Bielice 6, 88-330 Gębice
Telephone: +48 501 19 29 79 -
Email: kierzekk@o2.pl

IV. OFFICIALS

1. GROUND JURY :

President: **Mrs. Zofia Jurczyńska-Kret (Pol) I level 3 FEI ID 10051394**

Member: **Mrs. Krystyna Kanclerz (POL) I level 3 FEI ID 10051395**

Member: **Mr. Wojciech Frankowski (POL) N**

Member: **Mr. Paweł Sojecki (POL) "N"**

2. FOREIGN JUDGE :

Name : **Mr. Bohumil Rejnek (CZE) FEI ID 10051791**

Email address:

3. COURSE DESIGNER :

Name: **Mr. Stanisław Helak FEI ID 10048981**

Email address: **abaria.iwno@wp.pl**

ASSISTANT COURSE DESIGNER

Name: **MR. Robert Bartkowiak**

Mr. Krzysztof Kierzek

4. APPEAL COMMITTEE :

President: (Name and nationality)

Email:

Members: (Name and nationality)

(Name and nationality)

5. CHIEF STEWARD :

Name: **Mr. Zbigniew Seibt (POL) level 2 FEI ID 10052984**

Email:

6. ASSISTANT STEWARDS :

Name: **Barbara Dembińska**

Name: **Sylwia Bogacz**

Name: **Joanna Gawłowska**

Name: **Sławomir Szereda**

7. FEI VETERINARY DELEGATE :

The FEI is **implementing a compulsory FEI Veterinarian ID Card for FEI Events and a new approach to the Veterinary Education system. Consequently, all Veterinarians** requiring access to the stable or other restricted areas and/or carrying out supportive treatments at an FEI Event must be **listed as an FEI Veterinarian** and **carry their FEI Veterinarian identification (ID) card from 1 June 2012.**

For details explaining which veterinarians will here forth be considered as FEI Official Veterinarians or Permitted Treating Veterinarians please refer to the [FEI new veterinarian ID card webpage](#). For [Permitted Treating Veterinarians](#) the process required to obtain the ID card will involve a short, 25 question, multiple choice online examination, based on the applicable and relevant FEI Regulations. Existing FEI Official Veterinarians have been contacted individually regarding how to obtain their FEI Official Veterinarian ID card, they will not be required to take the online examination at this stage.

For full details and further information please refer to the FEI web page on the [New FEI Veterinarian ID card](#). If you have further queries please contact the [FEI Veterinary Department](#)

Name: **Ryszard Grundwald (POL) FEI ID 10048907**

Email: grundwald@op.pl

8. EVENT TREATING VETERINARIAN :

Name: **Aldona Kucharska**

Address:

Telephone: **Tel. 0048 607 568 412,**

9. MEDICAL DOCTOR/MEDICAL SERVICES :

Name:

Address:

Telephone:

10. FARRIER :

Name: **Zbigniew Jurasik**

Address:

Telephone: **Tel. 48 603 921 951**

V. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

Time	Date	
• Opening of stables:	21.11.2012	10:00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	21.11.2012	17:00
• Horse Re-Inspection:	22.11.2012	8:00
• Declaration of Starters:	21.11.2012	17:00 or Definite Entries
• 1 st (Competitions No 1)	22.11.2012	14:00
• 2 nd (Competitions No 2)	22.11.2012	17:30
• 3 rd (Competitions No 3)	23.11.2012	11:30
• 4 th (Competitions No 4)	23.11.2012	15:00
• 5 th (Competitions No 5)	23.11.2012	18:00
• 6 th (Competitions No 6)	24.11.2012	9:00
• 7 th (Competitions No 7)	24.11.2012	18:00
• 8 th (Competitions No 8)	25.11.2012	8:00
• 9 th (Competitions No 9)	25.11.2012	10:45
• 10 th (Competitions No 10)	25.11.2012	17:30

The time of the beginning of each competition can be changed.

2. VENUE :

The event will take place: **indoors** ~~outdoors~~

3. COMPETITION ARENA :

Dimensions: **30 x 60**

Type of Footing: **Pro Sable - quartz sand with fibre**

4. PRACTICE ARENA :

Dimensions: **20 x 40**

Type of Footing: **Pro Sable - quartz sand with fibre**

5. STABLES :

Size of boxes **3 m x 3 m , 10% 3m x 4m**

(minimum 3m x 3m+10% 3m x 4m)

6. DRAW:

Explanation of the Draw with time, date and location:

VI. INVITATIONS

Number of NFs invited:	unlimited
NFs invited:	unlimited
Reserve NFs:	unlimited
Total number of athletes:	unlimited
Number of home athletes:	unlimited
Number of foreign athletes:	unlimited
Number of athletes per NF:	unlimited
Number of horses:	200 - priority have the horses going in the Big Round
Number of horses per athlete:	max 3

Athletes are invited by the Organising Committee through their NF. One groom per athlete.

VII. ENTRIES

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:

Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

Athlete: • name • gender • date of birth • FEI ID number

Entries in Principle:	by return
Nominated Entries:	17-10-2012
Definite Entries:	31-10-2012
Last date for substitutions:	22.11.2012
Entry fee per horse:	350 euro
Stabling fee per horse:	Nil
Total fee per horse:	350 euro
MCP Fee:	Nil CHF 12.50
Entries have to be sent to:	Bielice 6, 88-330 Gębice, Poland
	Email: cheval-tech.zapisy@o2.pl
	or FAX 48 32 7396311

Each entry that shall be accepted shall receive relevant confirmation from the OC.
For each confirmed entry there has to be made the prepayment in the amount of minimum 200 euro per horse per each event, to the account of:

For payments from abroad (in EUR):

Parada Jeździecka Spółka z o.o.

Alior Bank SA

Account number: PL67 2490 0005 0000 4600 5473 0112

BIC ALBPPLPW

⑩ For payments from Poland (in PLN):

Parada Jeździecka Spółka z o.o.
Alior Bank SA
07 2490 0005 0000 4520 4076 9284

NO-SHOWS/LATE WITHDRAWALS:

NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 200 euro per horse

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games (all regions except Latin America)	As of 18 th year	Min 8 y.o.
Regional Championships/Games in Latin America	Please refer to JRs, Annex IX, Art. 6.1	Please refer to JRs, Art. 254.1.1
W-Final	As of 18 th year	Min. 8 y.o.
CSI03*-5*	As of 18 th year	Min. 7 y.o.
CSI02*	As of 18 th year	Please refer to JRs, Art. 254.1.1
CSI01*	As of 18 th year	Min. 6 y.o.
CSI3*-CSI5*	As per JRs, Art. 255	Min. 7 y.o.
CSI2*	As per JRs, Art. 255	Min. 6 y.o.
CSI1*	As per JRs, Art. 255	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSI0-Y	As of 16 th year to end 21 st year	Min. 6 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSI0-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSI0-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSI0P/CH-P	As of 12 th year to end 16 th year	Min. 6 y.o.
CSIU-25	As of 14 th year to end 25 th year (JRs, Art. 255)	Min. 7 y.o.
CSIV	As of 45 th year for women and 49 th for men	Min. 6 y.o.
CSIAm	As per Rules for Amateurs	As per Rules for Amateurs
CSIIH	As of 18 th year	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

ADDITIONAL FEES/CHARGES BY OC:

Electricity for lorries and caravans (upon request)	60 euro (21-25 November)
Manure disposal	40 euro
Hay	6 euro
Straw	5 euro
Shavings	12 euro

VIII. FACILITIES OFFERED

1.

ATHLETES

HOTEL CENTRUM***

ul. Kilińskiego 59/63, 90-118 Łódź
tel 048 42 632 86 40 fax 048 42 636 96 50
e-mail centrum@centrumhotele.pl

HOTEL ŚWIATOWIT***

al. Kościuszki 68, 90-432 Łódź
tel 048 42 636 36 37 fax 048 42 636 52 91
e-mail swiatowit@centrumhotele.pl

HOTEL MAZOWIECKI**

ul. 28 Pułku Strzelców Kaniowskich 53/57, 90-640 Łódź
tel 048 42 637 43 33 fax 048 42 637 56 47
e-mail mazowiecki@centrumhotele.pl

HOTEL POLONIA PALAST**

ul. Narutowicza 38, 90-135 Łódź
tel 048 42 632 87 73 fax 048 42 633 18 96
e-mail: polonia@centrumhotele.pl

HOTEL SAVOY**

ul. Traugutta 6, 90-107 Łódź
tel 048 42 632 93 60 fax 048 42 632 93 68
e-mail: savoy@centrumhotele.pl

Hotel IBIS

al. Piłsudskiego 11
90-368 - ŁÓDŹ
Tel.: (+48)42/6386700 Faks.: (+48)42/6386777

Accommodated (bed and breakfast) Athletes expense
Meals: at the expense of Athletes

2. GROOMS

Requests for accommodation must be sent with entries.
Cost of accommodation will be at the cost of Athletes
Meals: at Athletes expense

3. HORSES

Transport expenses to be paid by: The Athlete .

For events in Europe, stabling is free of charge.
Outside Europe, stabling to be paid by OC or Athlete at per stable.

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Taxi and other athletes expense or own of transport.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

IX. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are / are not** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

X. ADDITIONAL INFORMATION

1. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

A. Best athlete – YES

Best foreign athlete -	none
Best home athlete -	none
Team awards -	none

B. PRIZE - CLASSIFICATION

none

1. PRIZE GIVING CEREMONY

The owner of the winning horse/pony **is** invited to the prize giving ceremony for the Grand Prix.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is **eight (8)**.

2. INSURANCES

All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

3. ENTRY RIGHT TO SHOWGROUNDS / ACCREDITED PERSONS:

- 2 owners per horse, 1 groom per athlete, athletes.

4. SAFETY CUPS

Name of Manufacturer: Beck+Heun - Safe & Light Vario

5. TIMING DEVICE

Name of Manufacturer: MicroGate Model: Racetime 2

FEI Report number: 22030014A(timer), 22030018B(photocells), 22020019C (wireless transmitters).

6. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

7. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

8. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

9. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

10. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org, in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.

11. BETTING

Betting **will not** take place at this event.

XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Address: C. HARTWIG S.A. (INTERNATIONAL SHIPPING COMPANY)
4 RÓWNOLEGŁA STREET
02-235 WARSAW, POLAND

Telephone: +48 22 868 34 71 Fax: +48 22 846 69 96

Border stations:

Direction Eastern Europe:

Bezledy, Koroszczyn-Kukuryki, Kuźnica Białostocka, Medyka

Border stations are open from 6 a.m. to 10 p.m.

The Polish Equestrian Federation will deliver special documents concerning transport to customs offices at the above mentioned border stations.

The ATA Carnet is indispensable for non EU countries to cross the border. The O.C. will not act as financial guarantor versus the Customs Authorities in cases where teams import horses into Poland without ATA Carnets.

2. HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

It should be written in veterinary passports that a horse is not ill and was examined by means of the Coggins test (conc. horses out of UE) All vaccinations must be put down in the FEI international passport or national one approved by the FEI.

3. PASSPORTS

VETERINARY REGULATIONS, 12th Edition, effective 5th April 2010, updates effective 1st January 2012
(see website www.fei.org)

VETERINARY EXAMINATIONS, HORSE INSPECTIONS & PASSPORT CONTROLS

These will be carried out in accordance with the "Veterinary Regulations", Art. 1011 & the discipline rules.

"General Regulations", 23rd Edition, effective 1st January 2009, updates effective 1st January 2012 will apply:

3.1 Art. 137.1

Every horse entered for any competition at CNs or CIMs (see Appendix E) in a country other than the country of the Horse's nationality and all Horses entered for other CIs, CIOs, FEI Championships, Regional, Olympic Games and Paralympic Games, whether at home or away from the country of its nationality (see GRs 139.2), must have an official, valid FEI passport, or a national passport approved by the FEI and accompanied by an FEI Recognition Card and, when applicable, an FEI registration number, as a means of identification and to establish ownership. In the case of horses permanently resident in a member state of the European Union, all horses must have an acceptable National EU approved passport in compliance with regulation (EC) No 504/2008, to which an FEI recognition is applied. The exception to the latter being the possession of AM FEI passport which has been continually revalidated without any interruption.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

3.2 Art. 137.2

Horses taking part in CNs and CIMs (see Appendix E) and in CSIP and CSIch-A in their country of nationality are not required to have such a passport as is mentioned in paragraph 1. All such horses must be properly registered with the FEI and identifiable and, unless there is no national requirement for equine influenza vaccination in the host country and in the country of origin all horses must have a valid vaccination certificate. All horses permanently resident within a member state of the European Union, must have as minimum a suitable national EU approved passport in compliance with regulation (EC) No 504/2008.

3.3 All FEI and/or national passports must include the full name, address and signature of the Owner as registered by the NF. The description of the Horse and the diagram must be accurately completed in order to be acceptable and the FEI and/or national passport, must include a record of all vaccinations and medication control tests. Whenever the name of a Horse with an FEI and/or national passport is changed, or any pertinent changes are made to an FEI and/or National Passport, the NF must notify the FEI.

3.4 NFs are responsible for issuing FEI passports and FEI Recognition Card for all Horses required to have them and for ensuring that the FEI and/or national passports are correctly completed, as specified in the VRs, prior to being authenticated by the stamp of the NF and the signature of an Official of the NF. IN ALL CASES NFs MUST BE CONTENT THAT THE DESCRIPTION OF THE HORSE MUST BE ACCURATELY COMPLETED TO A SUITABLE STANDARD. NFs must provide the identification page to the FEI for registration. The Person Responsible for a Horse at an Event is responsible for the accuracy of the FEI and/or national passport and for presenting it at the passport control, except for Events with borrowed Horses (Article 111) where it is the responsibility of the host NF

3.4.1 As of 1 January 2010 the FEI does not issue passports for horses which are statutory subject to the European Union identification requirements laid down in Commission Regulation (EC)No 504/2008. Art. 1010 and Annex XVII, VRs apply to EU Horses documentation procedures. THE EXCEPTION BEING THE REVALIDATION OF AN FEI PASSPORT THAT HAS BEEN CONTINUOUSLY REVALIDATED WITHOUT INTERRUPTION.

- 3.5** A Horse may only have one FEI passport or one national passport with an FEI Recognition Card as per paragraph 1 of this Article and one permanent FEI number. If an NF is satisfied that an FEI and/or national passport has been lost or if any section of the FEI and/or national passport is full, it may issue an FEI and/or national passport clearly marked "duplicate" and bearing the same number as the original FEI passport. The issue of a duplicate FEI and/or national passport must be reported to the FEI (see VRs). General Regulations, 23rd edition, 1 January 2009, updates effective 1 January 2011 39
- 3.6** OCs must arrange for each Horse to be positively identified at the passport control during the examination on arrival, in accordance with the VRs. Any case of misleading or inaccurate information in an FEI and/or national passport, or if the Horse cannot be positively identified, must be reported to the President of the Appeal Committee, who must report the case to the FEI, giving the number of the FEI and/or national passport with the FEI Recognition Card and the name of the Horse.
- 3.7** All Horses taking part in FEI Events must be registered with the FEI.

1. EQUINE INFLUENZA VACCINATION, VET. REGS. ANNEX VI (except events taking place in NZL & AUS)

From 1 January 2005 onwards, influenza vaccination for all Horses competing in FEI competitions requires a vaccination within six months + 21 days of the competition.

- 4.1.** All Horses intending to participate in FEI competition must have at least received an initial primary course of two vaccinations, given between 21 and 92 days apart. Thereafter, a third dose (referred to as the first booster) must be given within 7 months after the date of administration of the second primary dose, with at least annual boosters given subsequently (i.e. within one year of the last dose).
- 4.2.** If the Horse is scheduled to take part in an FEI competition, the last booster must have been given within 6 months + 21 days of arrival at the FEI Event. (The 21-day window has been provided to enable vaccination requirements to fit in with the competition schedule).
- 4.3.** No vaccination shall be given within 7 days of the day of arrival at the FEI Event.
- 4.4.** All Horses that were certified as correctly vaccinated under the previous FEI equine influenza vaccination rule prior to 1st January 2005, do not need to start a primary course again provided that they have complied with the previous rule of primary course and annual re- vaccinations and the new rule of a booster vaccination within 6 months + 21 days of the day of arrival at the FEI Event.

MEDICATION CONTROL PROGRAMME (GROUP I & II ONLY)

The Organising Committees of FEI events within Groups I & II are advised to charge competitors the equivalent of CHF 12.50 per horse per event as a contribution towards the costs of the MCP programme.

SAMPLING FOR PROHIBITED SUBSTANCES (Vet. Regs. Chapter V & VI and Annex III)

Regular sampling is carried out in CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games, whereas at other CIs sampling is recommended. Where testing takes place, the number of Horses tested is at the discretion of the Testing Veterinarian/Veterinary Delegate. At CCI3* and CCI4*, CSIs (3*, 4*, 5*), CIOs, World Cup Qualifiers and Cup Finals, Championships and Games it is recommended that a minimum of 5% of all Horses (with a minimum of 3 Horses tested) must be sampled (see also VRs Art. 1016.5.).

Special guidelines are applicable for events covered by the FEI Medication Control Programme (Groups I & II only).

<http://www.fei.org/veterinary/vaccinations-and-health-requirements>

2. MEDICATION CONTROL LABORATORY

Name: Horseracing Forensic Laboratories (HFL) Sport & Science
Att.: Dr Steve Maynard
Quotient Biosearch Limited

Address: Newmarket Road
Fordham
Cambridgeshire CB7 5WW
United Kingdom

Telephone: +44-1638 724 406 Fax: +44-1638 724 407
Email: SMaynard@hfl.co.uk

3. VETERINARY TREATMENT AND DESIGNATED TREATMENT AREAS AT FEI EVENTS:

The 2010 FEI Veterinary Regulations include changes in the approach to the procedure for permitting treatments at FEI events, and introduces a requirement that such treatments must take place in designated treatments areas. Designated treatment areas allocated only for this purpose must be provided at events, but certain treatments as specified below may take place elsewhere by agreement with FEI Veterinary Officials (FEI Veterinary Delegates or members of the FEI Veterinary Commission) i.e. in own stables. These changes also reflect the new approach to the FEI List of Equine Prohibited Substances since 5th April 2010 which now contains an exact list of substances that are prohibited under FEI rules. See: [www.feicleansport.org](#).

www.feicleansport.org.

Permission to undertake treatments and the location where they take place, is under the control and the authority of the FEI Veterinary Officials present. The following documentation must be completed when permission to treat is required.

Equine Therapeutic Use Exemption (ETUE) Form 1 - Authorization for Emergency Treatment (i.e. involving medication containing Prohibited Substances). This is issued by a FEI Veterinary Official and must also be countersigned by the Ground Jury.

- Treatment generally must take place in allocated designated treatment areas for this purpose unless by special agreement with FEI Veterinary Officials. The only exception to this is a clear emergency, when a retrospective ETUE may be considered, but may not be authorized in all cases

Equine Therapeutic Use Exemption (ETUE) Form 2 - Declaration for administration of altrenogest to mares competing in FEI competitions. This must be submitted before the start of the event. No Ground Jury countersignature is needed.

- Treatment may take place in own stables

Medication From 3 - Authorization for the use of Medication not on the list of Prohibited

Substances (i.e. rehydration fluids and antibiotics).

For permission to administer these substances by injection, naso-gastric tube or nebulisation (i.e. with saline only) it is necessary to complete Medication Form 3. For other administration methods of such substances not on the Prohibited Substances list i.e. in an oral form, this form is not required. The form does not need to be countersigned by the President of the Ground Jury.

- Treatment may be required in the designated treatment areas, but in the case of some treatments i.e. intravenous fluids, or lack of sufficient treatment areas agreement may be made for this to be undertaken in own stables
- Agreed treatment areas are required for the supervised activities of Physical Therapists,
but such areas for this activity may be the horses own stable.

An agreed treatment area and supervision is not required for simple treatments such as "Ice", water, cold laser, "magnetic therapies", "heated blankets" etc.

Supervision of all such treatments by FEI Officials may take place directly or by requesting to see a copy of the relevant authorization. No treatments may take place without coming under such control and authority except in the case of a clear emergency, when a retrospective authority may be considered, but may not be issued in all cases.

Notes to Organising Committees

FEI Veterinary delegates are to work with Organizing Committees in advance to ensure that treatment areas are available and fit for purpose. They are also to ensure that stewards are aware of the simple guidance above with regard to when treatments areas and permission forms are required and are not.

Organizing Committees are to also ensure that there are adequately trained stewards who liaise fully with FEI Veterinary Officials to assist with the supervision of treatment areas in order to meet the above criteria. If such stewards are not available the FEI Veterinary officials are to designate individuals that can fulfill such a role. The organizing committee is also responsible for making sure the veterinary officials have an office space with a copy machine close to the FEI stables available to them so as to facilitate the required paperwork process. The FEI Veterinary Delegate is required to make only ETUE 1 available to the Ground Jury. ETUE 1, ETUE 2 and MF 3 are required to be kept by the FEI Veterinary Delegate and referenced in their report to the FEI.

Further Queries on this Information Note

If you have any further questions please check:

<http://www.fei.org/Veterinary/veterinary-updates>

Please feel free to contact dominique.rochat@fei.org or veterinary@fei.org for further information. Tel 0041213104747

C O M P E T I T I O N S

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY : **263 000 PLN**
+ value of prizes in kind (if applicable)

	Name of Class	Amount (Currency)
Competition No 1	SMALL TOUR	5000 PLN
Competition No 2	MEDIUM TOUR	7000 PLN
Competition No 3	SMALL TOUR	5000 PLN
Competition No 4	MEDIUM TOUR	7000 PLN
Competition No 5	BIG TOUR	10000 PLN
Competition No 6	SMALL TOUR - FINAL	15000 PLN
Competition No 7	BIG TOUR (ROLEX RANKING POINTS)	RR 90000 PLN
Competition No 8	LAST CHANCE	7000 PLN
Competition No 9	MEDIUM TOUR - FINAL	25000 PLN
Competition No 10	BIG TOUR Grand Prix (RR POINTS)	RR 92000 PLN

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted. - 10%

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional competition.

FIRST DAY : Thursday**DATE (dd/mm/yy) : 22-11-2012****COMPETITION No 1** (will start at 14:00 pm)

SMALL TOUR, art 238.2.1

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 120
Number of horses per athlete	3
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	5000 PLN
Chart to be used: 2 (33% to winner)	I-1650, II-1000, III-750, IV-500, V-300, VI-225, VII-150, VIII-125, IX-100, X-100, XI-50, XII-50

Please specify prize money amount for each athlete **placed 13th and beyond**: 20 PLN

* * * * *

COMPETITION No 2 (will start at 17:30 pm)

MEDIUM TOUR, art 238.2.1

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 130
Number of horses per athlete	3
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	7000 PLN
Chart to be used: 2 (33% to winner)	I-2310, II-1400, III-1050, IV-700, V-420, VI-315, VII-210, VIII-175, IX-140, X-140, XI-70, XII-70

Please specify prize money amount for each athlete **placed 13th and beyond**: 30 PLN

* * * * *

SECOND DAY : FRIDAY**DATE (dd/mm/yy) : 23-11-2012****COMPETITION No 3** (will start at 11:00 am)

SMALL TOUR, art 274.5.3

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 120/120
Number of horses per athlete	3
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	5000 PLN
Chart to be used: 2 (33% to winner)	I-1650, II-1000, III-750, IV-500, V-300, VI-225, VII-150, VIII-125, IX-100, X-100, XI-50, XII-50

Chart to be used: 2 (33% to winner)

Please specify prize money amount for each athlete **placed 13th and beyond**: 20 PLN

* * * * *

COMPETITION No 4 (will start at 15:00 pm)

MEDIUM TOUR, art 238.2.1

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 130
Number of horses per athlete	3
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	7000 PLN
Chart to be used: 2 (33% to winner)	I-2310, II-1400, III-1050, IV-700, V-420, VI-315, VII-210, VIII-175, IX-140, X-140, XI-70, XII-70

Please specify prize money amount for each athlete **placed 13th and beyond**: 30 PLN

* * * * *

COMPETITION No 5 (will start at 18:00 pm)

BIG TOUR, art 274.5.3

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 140/140
Number of horses per athlete	3
Maximum number of Starters :	100, if more, the competition must be divided.
Total prize money:	10000 PLN
Chart to be used: 2 (33% to winner)	I-3300, II-2000, III-1500, IV-1000, V-600, VI-450, VII-300, VIII-250, IX-200, X-200, XI-100, XII-100

Please specify prize money amount for each athlete **placed 13th and beyond**: 50 PLN

* * * * *

THIRD DAY : SATURDAY

DATE (dd/mm/yy) : 24-11-2012

COMPETITION No 6 (will start at 9:00 am)

FINAL SMALL TOUR art 238.2.2

Jump-off (if any)	1
Speed/Fixed time	325m/min
Obstacles height:	max 125
Number of horses per athlete	3
Maximum number of Starters :	60
Total prize money:	15000 PLN
Chart to be used: 2 (33% to winner)	I-4950, II-3000, III-2250, IV-1500, V-900, VI-675, VII-450, VIII-375, IX-300, X-300, XI-150, XII-150

Please specify prize money amount for each athlete **placed 13th and beyond**: 70 PLN

Qualification rules for FINAL SMALL TOUR: - max 60 horses

The starting order of the athletes for FINAL SMALL TOUR will be prepared from participants of competitions no. 1 and no. 3. Horse/athlete pair must participate in competitions no. 1 and/or no. 3.

Pairs will be awarded bonus points in the following way:

- **For the first place: number of points equal to the number of riders taking part in the competition**

- For the second place: one point less and so one.

Bonus points of pairs participating in both competitions will be summed up.

In FINAL SMALL TOUR the best 60 pairs will start in reverse order to this classification. If somebody is deleted from the best 60, next is coming to fulfill the list.

* * * * *

COMPETITION No 7 (will start at 18:00 pm)

BIG TOUR art 238.2.2 ROLEX RANKING POINTS

Jump-off (if any)	1
Speed/Fixed time	325m/min
Obstacles height:	max 145
Number of horses per athlete	3
Maximum number of Starters:	
Total prize money:	90000 PLN
Chart to be used: 2 (33% to winner)	I-29700, II-18000, III-13500, IV-9000, V-5400, VI-4050, VII-2700, VIII-2250, IX-1800, X-1800, XI-900, XII-900

Please specify prize money amount for each athlete placed 13th and beyond: 100

* * * * *

FOURTH DAY : SUNDAY

DAT

E (dd/mm/yy) : 25-11-2012

COMPETITION No 8 (will start at 8:00 am)

LAST CHANCE art 269.5

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 130
Number of horses per athlete	3
Maximum number of Starters:	
Total prize money:	7000 PLN
Chart to be used: 2 (33% to winner)	I-2310, II-1400, III-1050, IV-700, V-420, VI-315, VII-210, VIII-175, IX-140, X-140, XI-70, XII-70

Please specify prize money amount for each athlete placed 13th and beyond: 30 PLN

* * * * *

COMPETITION No 9 (will start at 10:45 am)

FINAL MEDIUM TOUR art.274.5.5

Jump-off (if any)	no
Speed/Fixed time	325m/min
Obstacles height:	max 135/140
Number of horses per athlete	3
Maximum number of Starters:	40

Total prize money: 25000 PLN
Chart to be used: 2 (33% to winner) I-8250, II-5000, III-3750, IV-2500, V-1500, VI-1125, VII-750, VIII-625, IX-500, X-500, XI-250, XII-250
Please specify prize money amount for each athlete placed 13th and beyond:

Qualification rules for FINAL MEDIUM TOUR: - max 40 horses

The starting order of the athletes for FINAL MEDIUM TOUR will be prepared from participants of competitions no. 2 and no. 4. Horse/athlete pair must participate in competitions no. 2 and/or no. 4.

Pairs will be awarded bonus points in the following way:

- **For the first place: number of points equal to the number of riders taking part in the competition**
- **For the second place: one point less and so one.**

Bonus points of pairs participating in both competitions will be summed up.

In FINAL MEDIUM TOUR the best 40 pairs will start in reverse order to this classification. If somebody is deleted from the best 40, next is coming to fulfill the list.

* * * * *

COMPETITION No 10 (will start at 10:45 am)

FINAL BIG TOUR – GRAND PRIX art. 273 (2.2)(3.3.1)(4.3)

Jump-off (if any) no
Speed/Fixed time 325m/min
Obstacles height: max 145/145
Number of horses per athlete 1
Maximum number of Starters: 40
Total prize money: 92000 PLN
Chart to be used: 2 (33% to winner) I-30360, II-18400, III-13800, IV-9200, V-5520, VI-4140, VII-2760, VIII-2300, IX-1840, X-1840, XI-920, XII-920
Please specify prize money amount for each athlete placed 13th and beyond:

Qualification rules for FINAL BIG TOUR- GRAND PRIX: - max 40 horses

The starting order of the athletes for FINAL BIG TOUR will be prepared from participants of competitions no. 5 and no. 7. Horse/athlete pair must participate in competitions no. 5 and/or no. 7.

Pairs will be awarded bonus points in the following way:

- **For the first place: number of points equal to the number of riders taking part in the competition**
- **For the second place: one point less and so one.**

Bonus points of pairs participating in both competitions will be summed up.

In GP the best 40 pairs will start in reverse order to this classification. If somebody is deleted from the best 40, next is coming to fulfill the list.

The following Athletes (not Athlete/Horse combinations) are automatically qualified for the Grand Prix at CSI Events, if present:

- 4.2.1 The winner of that Event's Grand Prix the previous year;
- 4.2.2 The current National Champion of the host country;
- 4.2.3 The individual medal winners of the last Olympic and Pan-American Games, the

last FEI World and FEI Continental Championships and the winner of the FEI World Cup™ Final.

Pre-Qualified Riders List for GP Competitions can be download following the link

[http://www.fei.org/sites/default/files/file/EVENTS/SERIES%20%26%20FINALS/FEI Nations Cup Series/CSIO%20qualification%202012_4.pdf](http://www.fei.org/sites/default/files/file/EVENTS/SERIES%20%26%20FINALS/FEI_Nations_Cup_Series/CSIO%20qualification%202012_4.pdf)

IMPORTANT

Prize Money Distribution:

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

THE APPENDIX (10 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Standardised prize money distribution

Chart 1: Prize money distribution with 25% of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
winner		%	%
2		25	10'000.-
3		20	8000.-
4		15	6000.-
5		10	4000.-
6		7	2800.-
7		5.5	2200.-
8		4	1600.-
9		3	1200.-
10		3	1200.-
11		2.5	1000.-
12		2.5	1000.-
total	40'000	100 40'000.-	100 40'000
<p>*Examples:</p> <p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>		<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

THE APPENDIX (9 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Chart 2: Prize money distribution with 33% of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	%	%
2		33	33
3		13'200	13'200
4		20	20
5		8000	8000
6		15	15
7		6000	6000
8		10	10
9		4000	4000
10		6	6
11		2400	2400
12		4.5	4.5
total	n/a	1800	1800
	40'000	3	3
		1200	1200
		2.5	2.5
		1000	1000
		2	2
		800	800
		2	2
		800	800
		1	1
		400	400
		1	1
		400	400
		100	100
		40'000	40'000

*Examples:

5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.

10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.

updated 17 October 2011