

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.

I. DENOMINATION OF THE EVENT:

Event : CSI** CSIYH1* Place: De Warre Neeroeteren
Indoor: x Outdoor: ☐
Date: 21-24/02/2013 NF: BEL

LOWER LEVEL EVENT CATEGORIES:

CSI1*	CSIYH1*x	CSIY-B	CSIV-B
CSI2* x	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 8th November 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2013
- FEI Veterinary Regulations, 13th edition, effective 1st January 2013
- The Jumping Rules and its Annexes, 24th edition, effective 1st January 2013
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)
http://www.fei.org/sites/default/files/CSI-O_Reg_Europe_2013.pdf
- CSI requirements for North America (Canada, Mexico and USA)
http://www.fei.org/sites/default/files/CSI-O_Reg_N%20Am_2013.pdf
- CSI 3*, 4* invitation system (Europe) and 5* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

**THE APPENDIX (29 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

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Approved by the National Federation, on 16/01/2013

A handwritten signature in black ink, appearing to be 'Philippe De Meersman', is shown on a light background.

Signature of the Secretary General, Philippe De Meersman

THE FEI CODE OF CONDUCT

FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: www.fei.org.

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III. GENERAL INFORMATION

1. ORGANISER

Name: De Warre VZW
Address: Ketelstraat 77 3680 Neeroeteren
Telephone: +32 85 23 16 Fax: +32 85 43 63
Email: info@dewarre.be Website: www.dewarre.be

Contact Details Show Ground:

Address: Ketelstraat 77 3680 Neeroeteren
Telephone: +32 89 85 23 16

nearest airport Brussels/Charleroi, Eindhoven, Liège / trainstation: Genk).



2. ORGANISING COMMITTEE

Honorary President: Mr. Chris Schelfhout
President of the Event: Mr. Chris Schelfhout
Show Secretary: Mrs. Chris Feytaerts
Press Officer: Mrs. Nadine Allonsius

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3. EVENT DIRECTOR

Name: Mrs. Madeleine Craeghs
Address: Ketelstraat 77 3680 Neeroeteren
Telephone: +32 89 85 23 16 Fax: +32 89 85 43 63
Email: info@dewarre.be

OFFICIALS

1. GROUND JURY :

President: Mr. Leo Joosten BEL
FEI ID: 10049083

Member: Mr. Joop Vandijk NED
FEI ID: 10050465

Member: Mrs. Patricia Borremans BEL
FEI ID: 10050737

Member: Mr. Daniel Moons BEL
FEI ID: 10051773

2. FOREIGN JUDGE :

Name : Mr. Joop Vandijk NED

3. FOREIGN TECHNICAL DELEGATE :

Name: NONE
FEI ID: NONE

4. COURSE DESIGNER

Name: Mr. Jean-Jacques Mathijs
FEI ID: 10050738
Email address: info@jjmathijs.be

5. APPEAL COMMITTEE :

none

6. CHIEF STEWARD :

Name: Mr. Eddy Gilis BEL
FEI ID: 10049683
Email: eddy.gilis@telenet.be

7. ASSISTANT STEWARDS:

Name: Mr. Chris Heylen BEL
FEI ID: none
Name: Mrs. Hildegard Bastiaens BEL
FEI ID: 10083719
Name: Mr. Har van de Venne NED
FEI ID: 10052624
Name: Mr. Wim Knops NED
FEI ID: 10075706

8. FEI VETERINARY DELEGATE :

Name: Mr. Willy Otte
FEI ID: 10049866
Email: w.otte@telenet.be

Treating Veterinarian

Name:	Housen Wim	Aumann Andre
Address:	Boshovenstraat	Herebaan Oost 99
Telephone:	Gruitrode	3530 Houthalen
	+32 475/ 665846	+32 478/ 542478
	FEI ID: 10091630	FEI ID: 10050632

Please indicate a 24 hours Veterinary services number: +32 475/ 665846

9. MEDICAL DOCTOR/MEDICAL SERVICES:

Name: Rode Kruis
Address: Van Eycklaan 78/3 3680 Maaseik
Telephone: +32 11 720204

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10. FARRIER:

Name:	Jan Verboven	
Address:	Bosstraat 1	3440 Zoutleeuw
Telephone:	+32 475 712042	

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IV. SPECIFIC TECHNICAL CONDITIONS

1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	20/02/13	12 P.M.
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	21/02/13	8 A.M.-12 P.M.
• Declaration of Starters:	21/02/13	12.30 P.M.
1 st CSI* YOUNG HORSES 6 YEARS	21/02/13	1 P.M.
2 nd CSI** 1.30M	21/02/13	3.30 P.M.
3 rd CSI** 1.40M QUALIFICATION CLASS 18	21/02/13	6 P.M.
• 4 th CSI** 1.25M	22/02/13	8 A.M.
• 5 th CSI* YOUNG HORSES 6 YEARS	22/02/13	9.30 A.M.
• 6 th CSI* YOUNG HORSES 7 YEARS	22/02/13	12 P.M.
• 7 th CSI** 1.40M QUALIFICATION CLASS 18 + QUALIFICATION CLASS 14	22/02/13	2.30 P.M.
8 th CSI** 1.35M QUALIFICATION CLASS 14	22/02/13	7 P.M.
9 th CSI** 1.30M	23/02/13	8 A.M.
10 th CSI* YOUNG HORSES 7 YEARS	23/02/13	11 A.M.
11 th CSI** 1.25M	23/02/13	1.30 A.M.
12 th CSI** 1.30M HANDIDAP 1.35M	23/02/13	3 P.M.
• 13 th CSI* FINAL YOUNG HORSES 6 YEARS	23/02/13	5.30 P.M.
• 14 th CSI** 1.40M SMALL GRAND PRIX	23/02/13	8 P.M.
• 15 th CSI** 1.25M	24/02/13	8.30 A.M.
• 16 th CSI** 1.35M	24/02/13	11.30 P.M.
17 th CSI* FINAL YOUNG HORSES 7 YEARS	24/02/13	2 P.M.
• 18 th CSI** 1.45M GRAND PRIX	24/02/13	4.30 P.M.

8 VENUE :

The event will take place: ☒ indoors ☐ outdoors

9 COMPETITION ARENA(S):

Dimensions: 60 X 40

Type of Footing: GEOPAD

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10 PRACTICE ARENA(S) :

Dimensions: 60 X 25
Type of Footing: GEOPAD

11 STABLES :

Size of boxes 3 m x 3 m
(minimum 3m x 3m+10% 3m x 4m)

12 DRAW:

List of Draws:

Time, date and location:

V. INVITATIONS

Number of NFs invited:	23
NFs invited:	LUX-NED-GER-FRA-GBR-ITA-ESP- POR-AUT-SUI-DEN-NOR-SWE-FIN-KRO-GRE-IRL-POL-CZE-BRA-CAN-HON-USA
Reserve NFs:	MON-EGY-JOR-RSA
Total number of athletes:	80
Number of athletes per NF:	6
Number of horses per athlete:	3 CSI** + 1 X6Y OR/AND 1X7Y

Athletes are invited by the Organising Committee through their NF.
One groom per athlete.

EACH HORSE CAN COMPETE IN MAX. ONE CLASS PER DAY AND CAN RIDE MAX. 3 DAYS DURING THE WHOLE SHOW.

IN CASE MORE THEN 100 HORSES ARE ENTERED FOR A CLASS THE CLASS WILL BE SPLIT IN 2 SEPARATE RANKINGS WITH THE INITIAL PRIZE MONEY IN EACH CLASS.

VI. ENTRIES

Please refer to Annex I at the last page of this schedule for the FEI Entry System Information

All Athletes & Horses participating in any International competition must be registered with the FEI.

IMPORTANT - Entry forms must include the following information on:
Horse/Pony: • name • date of birth • breed • country of birth • stud-book initials

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- (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)
 - Athlete:** • name • gender • date of birth • FEI ID number

Entries in Principle:	25/01/2013
Nominated Entries:	01/02/2013
Definite Entries:	07/02/2013
Last date for substitutions	20/02/2013/
Entry fee per horse(CSI**):	225€
Entry fee per young horse:	125€

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I

http://www.fei.org/sites/default/files/CSI-O_Req_Europe_2013.pdf or

http://www.fei.org/sites/default/files/CSI-O_Req_N%20Am_2013.pdf

Stabling fee per horse:	125€
Total fee per horse:	350€
Total fee per young horse:	250€
MCP Fee:	CHF 12.50 X

The riders can start 2 young horses: 1x6Y and 1x7Y. The young horses participating in the CSI** (young horses classes) 6 and 7 years old may start in the other classes.

However, once they have started in a class other than the one for young, they cannot start in the young horses classes anymore and when they have started in the young horses classes they cannot start in a other class anymore.

Entries have to be sent to:

BEL FN – KBRSF
Houba de Strooperlaan 156
B- 1020 Brussel

Tel: +32 2 478 50 56
Fax: +32 2 478 11 26
E-mail: brigitte.caut@equibel.be

And copy to

Craeghs Madeleine
Ketelstraat 77
B- 3680 Neeroeteren-Maaseik

Tel: +32 89 85 23 16
Fax: + 32 89 85 43 63
E-mail: info@dewarre.be

NO-SHOWS/LATE WITHDRAWALS:

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Payments for entries, stables, MCP or other costs are to be done at the show secretary on Sunday 24/02/2013 after the last class the competitor has participated in. You'll receive two invoices; one from Vzw De Warre, one from NV De Warre. Will be accepted as valid methods of payment: cash, Visa, Master Card. No foreign cheques will be accepted.

FOR EVERY ENTRY NOT CANCELLED 5 DAYS BEFORE THE DAY OF THE VET-CHECK (21/02/2013), THE STABLES 125€PER HORSE/PONY HAVE TO BE PAID BY THE NF OR THE RIDER.

ADDITIONAL FEES/CHARGES BY OC:

MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 X
Electricity (upon request)	30€/LORRY/MOBILE-HOME
Manure disposal	30€/HORSE
Hay	5€/HAY
Straw	NONE
Shavings	8.5€/BALE

All aforementioned amounts are including VAT

VII. FACILITIES OFFERED

1. ATHLETES

Hotel: LIST OF ALL THE HOTELS YOU CAN FIND AT WWW.DEWARRE.BE

Meals: at the expense of Athletes from 21/02/2013 to 24/02/2013 . (AT THE MAIN ARENA ON THE SECOND FLOOR).

2. GROOMS

Cost of accommodation will be at the cost of Athletes.

Meals: at Athletes expense from 29/11/2012 to 02/12/2012 (AT THE MAIN ARENA ON THE SECOND FLOOR).

3. HORSES

Transport expenses to be paid by:

The Athlete .

For events in Europe, stabling is free of charge.

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

STABLES ARE AVAILBLE FROM 20/02/2013 FROM 12P.M. TILL 25/02/2013 12P.M.

IMPORTANT

For every entry not cancelled 5 days before the day of the vet-check

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(21/02/2013), the stables 125€/horse have to be paid by the NF or the rider.

There is a first bedding of shavings in the stables(2 shavings). Additional shavings and hay can be bought within the stable area at current prices and during certain hours. Those hours will be announced. As stabling is limited, boxes for extra, not competitive horses or a tack-box can only be provided if asked before to the OC, at the price of 125 € for every extra stable.

All dung must be dropped in special containers at the stables. If violation stated by the stable manager, or by smoking in the stables, the ground jury can demand up to 1.000CHF.

4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

HOTEL WILGENHOF IN MAASEIK ARRANGE TRANSPORT FROM SHOW TO HOTEL.

5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival. NOT BEFORE 20/02/2013

VIII. ADDITIONAL INFORMATION

1. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

No special classification

2. PRIZE - CLASSIFICATION

In all classes: trophy to the winner and ribbons till the 8 first placed horses.

3. PRIZE GIVING CEREMONY

First 8 riders and their horses are in the arena for the prize giving ceremony.

The owner of the winning horse/pony is invited to the prize giving ceremony for the Grand Prix.

4. DEDUCTIONS FROM PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule.

This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

18% tax deduction will be taken of the prize money of the foreign riders by the Belgian government.

5. INSURANCES

All owners and athletes are personally responsible for damages to third parties

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caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

6. SAFETY CUPS

Name of Manufacturer: Cardinal & rothenberger

7. TIMING DEVICE

Name of Manufacturer: Tag Heuer Model: CP 540 FEI Report number: 22010028A

Photocells HL2-31 FEI report n° 22010003B

Wireless Transmitters: HL 610 FEI report n° 22010006C

8. ENTRY RIGHT TO SHOWGROUNDS (Art. 132, 1005)

Rider (one bracelet)

Groom(one bracelet)

Owner of the horse (one bracelet) max 2 owners

9. PROTESTS/APEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

10. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

11. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

12. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

13. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to marysa.zourel@fei.org or philippe.maynier@fei.org , in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://www.fei.org/disciplines/officials-organisers/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID

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numbers of Riders.

14. BETTING

Betting **WILL NOT** take place at this event.

IX. VETERINARY MATTERS

VETERINARY REGULATIONS (VRs), 13th edition, effective 1 January 2013

1. CUSTOMS FORMALITIES

Any horse entering on the Belgium Territory, whatever its country of origin outside EECF, must have a temporary Import authorization. For horses coming from abroad a health certificate proving that they are free from contagious disorders must be presented.

Non EC competitors are strongly advised to travel by ATA carnet

There is no travel agency in charge

The custom clearance should be made at the border. Custom formalities are at the competitors' expenses.

NFs holding an international event in their country should inform their National Veterinary Authority and their Customs Authority at least four weeks beforehand. They should request every facility to assist the movement of horses accompanied by FEI Passports, and the necessary veterinary certification at frontier crossing points into and out of their countries. (Vet. Regl Art. 1004.2)

• HEALTH REQUIREMENTS FOR THE ENTRY OF HORSES

Riders who need health papers for the horses to cross the border, will have to pay the costs charged by the Ministry (37,5€ per health paper). The request documents has to be made at the secretary's office at arrival, anyway before Friday 22/02/13 before 12 a.m

ENTRY OF HORSES

HEALTH REQUIREMENT FOR THE ENTRY OF THE HORSES

2. NATIONAL REQUIREMENTS

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3. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government

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authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

4. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

PASSPORTS

General Regulations Article 137

For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

VACCINATIONS - EQUINE INFLUENZA 2013 Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0	May compete 7 days after the

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	(e.g. 1 January 2010) 2 nd Vaccination: day 21-92 (e.g. 1 February 2010)	2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

EXAMINATION ON ARRIVAL 2013 Veterinary Regulations Article 1032

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

HORSE INSPECTIONS 2013 Veterinary Regulations Article 1033

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

LIMB SENSITIVITY EXAMINATION

All Horses competing at the Event are subject throughout the Period of the Event to Examination under Article 1034 of the Veterinary Regulations, the Limb Sensitivity Protocol. The objectives of the Protocol are to: (i) safeguard the welfare of the horse, according to the principles outlined in the Code of Conduct for the Horse, and (ii) to ensure a level playing field for all Athletes. Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive. Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

Horses may be examined under the Protocol at any time during the Period of the Event, including, but not limited to, between rounds and before the Jump Off and they may be examined once or on multiple occasions. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses during the Event.

5. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION **2013 Veterinary Regulations, Chapter VI** **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

SAMPLING

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: www.FEICleanSport.org as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to www.FEI.org/veterinary for information and details).

FEI LABORATORY FOR SAMPLE ANALYSIS

Name:	Horseracing Forensic Laboratories (HFL) Sport & Science	
	Att.: Dr Steve Maynard	
	Quotient Biosearch Limited	
Address:	Newmarket Road	
	Fordham	
	Cambridgeshire CB7 5WW	
	United Kingdom	
Telephone:	+44-1638 724 406	Fax: +44-1638 724 407
Email:	SMaynard@hfl.co.uk	

6. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 **Veterinary Regulations Chapter V**

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- conducted within the designated Treatment Boxes and

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- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
Veterinary Form 1	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
Veterinary Form 2	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
Veterinary Form 3	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
Veterinary Form 4	Self declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration
FEI Elective Testing Form	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

7. **VETERINARIANS AT EVENTS** **2013 Veterinary Regulations, Chapter II**

VETERINARY SERVICES MANAGER (VSM)

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

FEI VETERINARIANS

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



8. NOTES TO ORGANISING COMMITTEES

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

FURTHER QUERIES ON THIS INFORMATION NOTE

If you have any further questions please check: www.fei.org/Veterinary

Please feel free to contact Victoria.Unt@fei.org or veterinary@fei.org for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

9. **PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

6. HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
 - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
 - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
 - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



COMPETITIONS

International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.

TOTAL AMOUNT OF PRIZE MONEY : 50.950€

CSI 44.350€**

Young horses 6.600€

	Name of Class	Amount (Currency)
Competition No 1	CSI* Young horses 6 Years	800€
Competition No 2	CSI** 1.30M	1300€
Competition No 3	CSI** 1.40m Qualification class 18	2000€
Competition No 4	CSI** 1.25M	1000€
Competition No 5	CSI* Young horses 6 Years	1000€
Competition No 6	CSI* Young horses 7 Years	800€
Competition No 7	CSI** 1.40M Qualification class 18 + class 14	2000€
Competition No 8	CSI** 1.35M Qualification class 14	1500€
Competition No 9	CSI** 1.30M	1300€
Competition No 10	CSI* Young horses 7 Years	1000€
Competition No 11	CSI** 1.25M	1250€
Competition No 12	CSI** 1.35M	1500€
Competition No 13	CSI* Final Young horses 6 Years	1500€
Competition No 14	CSI** 1.40M Small Grand Prix	5000€
Competition No 15	CSI** 1.25M	1500€
Competition No 16	CSI** 1.35M	2500€
Competition No 17	CSI* Final Young horses 7 years	1500€
Competition No 18	CSI** 1.45M Big Tour	23.500€

Competition No 18 is a competition counting for the jumping ranking!!!

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



such taxes, they must provide participants with an official form indicating the amount of tax deducted.

18% tax deduction will be taken of the prize money of the foreign riders by the Belgian Government.

The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12th place. The minimum amount for each of these additional prizes, for athletes placed from 13th to last place, must be clearly specified in the approved schedule.

IMPORTANT

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

FIRST DAY : Thursday

DATE 21/02/2013

COMPETITION No 1 will start at 1 p.m.

**Open for 6-years old horses
Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	125m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 15 €

* * * * *

COMPETITION No 2

Table A in two phases against the clock art. 274.5.3

Jump-off (if any)	no jump-off
Speed/fixed time	350
Obstacles height:	130m
Number of horses per athlete	1
Total prize money:	1300€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 22€

* * * * *

COMPETITION No 3

Table A in two phases against the clock art. 274.5.3

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	140m
Number of horses per athlete	1
Total prize money:	2000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



athlete placed beyond 13th : 30 €

The first 40 riders placed, including all riders equal on 40th place, will be qualified directly for competition No. 18

SECOND DAY : Friday

DATE 22/02/2013

COMPETITION No 4 will start at 08.00 a.m.

Table A in two phases against the clock Art. 274.5.3

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	125m
Number of horses per athlete	2
Total prize money:	1000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 18 €

* * * * *

COMPETITION No 5

Open for 6-years old horses Table A 2 phases spec. Art 274.5.6

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	1
Total prize money:	1000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 18 €

COMPETITION No 6

**Open for 7-years old horses
Table A 2 phases spec. Art 274.5.6**

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	1
Total prize money:	800€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 15€

COMPETITION No 7

Table A against the clock Art. 238.2.1

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	140m
Number of horses per athlete	1
Total prize money:	2000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 30€
	The first 25 riders placed, including all riders equal on 25 th place, will be qualified directly for competition No. 18. The first 25 riders that are not placed for Big Tour are directly placed for competition No. 14

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



COMPETITION No 8

Table A in two phases against the clock Art. 274.5.3

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	1.35m
Number of horses per athlete	1
Total prize money:	1500€
Chart to be used:	25 % to winner
Please specify prize money amount for each athlete placed beyond 13 th : 25 €	

The first 40 riders placed, including all riders equal on 40th place, will be qualified directly for competition No. 14.

THIRD DAY : Saturday

DATE 23/02/2013

COMPETITION No 9 start at 08.00 A.M.

Table A against the clock Art. 238.2.1

Jump-off (if any)	No Jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	1
Total prize money:	1300€
Chart to be used:	25 % to winner
Please specify prize money amount for each athlete placed beyond 13 th : 22€	

* * * * *

COMPETITION No 10

Open for 7-years old horses

Table A 2 phases spec. Art 274.5.6

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	130m
Number of horses per athlete	1
Total prize money:	1000€
Chart to be used:	25 % to winner
Please specify prize money amount for each athlete placed beyond 13 th : 18 €	

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



COMPETITION No 11

Table A against the clock Art. 238.2.1

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height:	max 125m
Number of horses per athlete	2
Total prize money:	1250€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 18 €

* * * * *

COMPETITION No 12

Table A in two phases against the clock Art. 274.5.3

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height:	130m met handicap 1.35m
Number of horses per athlete	1
Total prize money:	1500€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 25 €

COMPETITION No 13

Final 6-years old horses

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any)	one jump-off
Speed/Fixed time	350
Obstacles height:	max 130m
Number of horses per athlete	1
Total prize money:	1500€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 25€

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



COMPETITION No 14 SMALLGRAND PRIX

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height: max	140m
Number of horses per athlete	1
Total prize money:	5000€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 50 €

OPEN FOR THE BEST 40 ATHLETES OVER COMPETITION 8° AND THE BEST 25 ATHLETES THAT ARE NOT QUALIFIED FOR THE BIG TOUR(NO 18)OVER COMPETITION 7°, .

IF AN ATHELETE IS QUALIFIED AND DECIDE NOT TO START THAN THE NEXT QUALIFIED AHTLETE CAN START.

THE QUALIFICATION IS ON THE RIDER,NOT ON THE HORSE.

LAST DAY : Sunday **DATE 24/02/2013**

COMPETITION No 15 WILL START AT 08.30H

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any)	One jump-off
Speed/Fixed time	350
Obstacles height: max	125m
Number of horses per athlete	2
Total prize money:	1500€
Chart to be used:	25 % to winner
	Please specify prize money amount for each athlete placed beyond 13 th : 25€

COMPETITION No 16

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any)	No jump-off
Speed/Fixed time	350
Obstacles height: max	135m
Number of horses per athlete	1
Total prize money:	2500€

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Chart to be used: 25 % to winner
Please specify prize money amount for each athlete placed beyond 13th : 30 €

COMPETITION No 17

Final 7-years old horses

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any) one jump-off
Speed/Fixed time 350
Obstacles height: max 135m
Number of horses per athlete 1
Total prize money: 1500€
Chart to be used: 25 % to winner
Please specify prize money amount for each athlete placed beyond 13th : 25 €

COMPETITION No 18

GRAND PRIX

Table A against the clock with one jump off against the clock Art. 238.2.2

Jump-off (if any) One jump-off
Speed/Fixed time 350
Obstacles height: max 145m
Number of horses per athlete 1
Total prize money: 23.500€

OPEN FOR THE BEST 40 ATHLETES OVER COMPETITION 3° AND THE BEST 25 ATHLETES OVER COMPETITION 7°.

IF AN ATHELETE IS QUALIFIED AND DECIDE NOT TO START THAN THE NEXT QUALIFIED AHTLETE CAN START.

THE QUALIFICATION IS ON THE RIDER, NOT ON THE HORSE.

Chart to be used: 25 % to winner
Please specify prize money amount for each athlete placed beyond 13th : 200 €

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**THE APPENDIX (29 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	25	10'000.-
2		20	8000.-
3		15	6000.-
4		10	4000.-
5		7	2800.-
6		5.5	2200.-
7		4	1600.-
8		3	1200.-
9		3	1200.-
10		2.5	1000.-
11		2.5	1000.-
12		2.5	1000.-
total	40'000	100 40'000.-	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.			
10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48	over 48
N° of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
		%	%
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	33	13'200
2		20	8000
3		15	6000
4		10	4000
5		6	2400
6		4.5	1800
7		3	1200
8		2.5	1000
9		2	800
10		2	800
11		1	400
12		1	400
total	40'000	100 40'000	100 40'000
*Examples:		OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
5 athletes: winner gets the prize for 1 st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (6%). The prize for 6 th (4.5%) is then given to the winner, the prize for 7 th (3%) is given to the 2 nd placed athlete, the prize for 8 th (2.5%) is given to the 3 rd placed athlete, the prize for 9 th (2%) is given to the 4 th placed athlete and the prize for 10 th (2%) is given to the 5 th placed athlete. The prize for 11 th (1%) is then given to the 1 st placed athlete and the prize for 12 th (1%) is given to the 2 nd placed athlete.			
10 athletes: winner gets prize for 1 st (33%) and 11 th (1%), second placed gets prize for 2 nd (20%) and 12 th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.			

updated 17 October 2011

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



Annex I FEI Entry System

The FEI Entry System will be deployed gradually starting 1st January 2013, involving in the beginning some pilot NFs. The concerned NFs have already been contacted by the FEI IT Department. The full deployment of the FEI Entry System is expected by July 2013.

The calendar of selected events for the gradual launch of the FEI Entry System can be found on our website :

http://www.fei.org/sites/default/files/file/ITNews/List_of_Events_for_Gradual_Launch.pdf

The FEI Entry System for FEI Events will be mandatory starting in 2013 for all FEI events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI

This new service for the national federations and the OCs improves exchange, communication between the OC and the invited federations and gives a better quality and traceability of the data.

All information regarding the FEI Entry System like tutorials videos, FAQ and other useful links and documents can be find on our website by following this link:

http://www.fei.org/disciplines/jumping/fei_entry_system

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name* : Click here to enter text. First Name* : Click here to enter text.
FEI ID¹ : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : ☐ Admin² ☐ Consult³
Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.
FEI ID1 : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : ☐ Admin2 ☐ Consult3
Event(s)⁴ : Click here to enter text.

Name* : Click here to enter text. First Name* : Click here to enter text.
FEI ID1 : Click here to enter text. E-Mail* : Click here to enter text.
Access Rights* : ☐ Admin2 ☐ Consult3
Event(s)⁴ : Click here to enter text. _____

¹ If already have an FEI user account.

² Provide you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

CHECKLIST FOR DRAFT SCHEDULE JUMPING 2013



* Mandatory Fields