

**Please note that schedules will only be accepted when submitted in the provided format of the Official FEI Draft Schedule.**

## **I. DENOMINATION OF THE EVENT:**

<b>Event :</b>	<b>CSIYH1*</b>	<b>Place:</b>	<b>Vilamoura</b>
		<b>Indoor:</b>	<input type="checkbox"/> <b>Outdoor:</b> <b>X</b>
<b>Date:</b>	<b>24 – 26 September</b>	<b>NF:</b>	<b>POR</b>
	<b>01 – 03 October</b>		
	<b>08 – 10 October</b>		

### **LOWER LEVEL EVENT CATEGORIES:**

CSI1*	CSIYH1*	CSIY-B	CSIV-B
CSI2*	CSIYH2*	CSIJ-B	CSIAm-B
		CSIch-B	CSIU25-B

## **II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 23<sup>rd</sup> edition, effective 8<sup>th</sup> November 2012
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1<sup>st</sup> January 2009, updates effective 1<sup>st</sup> January 2013
- FEI Veterinary Regulations, 13<sup>th</sup> edition, effective 1<sup>st</sup> January 2013
- The Jumping Rules and its Annexes, 24<sup>th</sup> edition, effective 1<sup>st</sup> January 2013
- CSI/CSIO requirements (For all CSI events in Europe and Worldwide – except for CSIO and Amateur events)  
[http://www.fei.org/sites/default/files/CSI-O\\_Reg\\_Europe\\_2013.pdf](http://www.fei.org/sites/default/files/CSI-O_Reg_Europe_2013.pdf)
- CSI requirements for North America (Canada, Mexico and USA)  
[http://www.fei.org/sites/default/files/CSI-O\\_Reg\\_N%20Am\\_2013.pdf](http://www.fei.org/sites/default/files/CSI-O_Reg_N%20Am_2013.pdf)
- CSI 3\*, 4\* invitation system (Europe) and 5\* invitation system (Worldwide)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1<sup>st</sup> Edition, effective 5<sup>th</sup> April 2010, updates effective 1<sup>st</sup> January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1<sup>st</sup> January 2012, updates effective 1<sup>st</sup> January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

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**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**

Approved by the National Federation, on 2<sup>nd</sup> August, 2013



Signature of the Secretary General

## THE FEI CODE OF CONDUCT

### FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. **The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

### III. GENERAL INFORMATION

#### 1. ORGANISER

Name: Saltar Etapas/ Alubox  
Address: Rua dos Soeiros, 338 – 1º Dtº, 1500-585 Lisboa - POR  
Telephone: ++351.218 070 929 Fax: ++351.218 070 929  
Email: [alubox@zonmail.pt](mailto:alubox@zonmail.pt) Website: [www.alubox.pt](http://www.alubox.pt)

#### Contact Details Show Ground:

Address: Centro Hipico de Vilamoura, 8125-513 Quarteira  
E-mail: [alubox@zonmail.pt](mailto:alubox@zonmail.pt)

Brief summary of your venue's accessibility details (directions by road, nearest airport / train station).

Nearest airport: Faro

GPAS Fix: 37.104111, - 8.149701

#### 2. ORGANISING COMMITTEE

President of the Event: Moura, Antonio  
Show Secretary: Matos, Maria João  
Press Officer: Moura, Bernardo

#### 3. EVENT DIRECTOR

Name: Moura, Antonio  
Address: Rua dos Soeiros, 338 – 1º Dtº, 1500-585 Lisboa - POR  
Telephone: ++351.917 600 969 Fax: ++351.218 070 929  
Email: [alubox@zonmail.pt](mailto:alubox@zonmail.pt)

## IV. OFFICIALS

### 1. GROUND JURY :

President:	Moura, João (POR)
FEI ID:	10050502
Member:	Pires Miranda, Teresa (POR)
FEI ID:	10050414
Member:	Reinas, João Gilbert (POR)
FEI ID:	10075849
Member:	Vilela, Ricardo (POR)
NF ID:	928

### 2. FOREIGN JUDGE :

Name :	Gonde, Didier (FRA)
FEI ID:	10048878

### 3. COURSE DESIGNER

Name:	Costa Cabral, Bernardo (POR)
FEI ID:	10024054

Name:	Hollman, Andreas (GER)
FEI ID:	10056173

### 4. CHIEF STEWARD :

Name:	Lopes Mateus, António (POR)
FEI ID:	10051037

### 5. ASSISTANT STEWARDS:

Name:	Seromenho, Dinário (POR)
FEI ID:	10052052

Name:	Passos, Patricia (POR)
NF ID:	7931

Name:	Pereira, Sara (POR)
NF ID:	7740)

### 6. FEI VETERINARY DELEGATE :

Name:	Barbosa, Mario (POR)
FEI ID:	10051105
Email:	

**7. VETERINARIAN SERVICES MANAGER (VSM):**

Name: Pires, Rita Rocha (POR)

Mobile: ++351.917 855 607

Email:

FEI ID: 10087287

**Treating Veterinarian**

Name: Riba d'Ave, Rodrigo (POR)

FEI ID: 10087292

Mobile: ++351.966 205 916

**Please indicate a 24 hours Veterinary services number:** ++351.917 855 607

**8. MEDICAL DOCTOR/MEDICAL SERVICES:**

Name: Local Red Cross Service

Address:

Telephone:

**9. FARRIER:**

Name: Paz, Marcio

Address:

Telephone: ++351.914 206 195

## SPECIFIC TECHNICAL CONDITIONS

### 1. TIMETABLE (to be provided per category/level if multiple events)

	Date	Time
• Opening of stables:	22/09/2013	09:00H
• 1 <sup>st</sup> Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	23/09/2013	09 :00H
• 2 <sup>nd</sup> Horse Re-Inspection:	24/09/2013	09 :00H
<b>CSIYH1* 24 – 26 September</b>		
• Declaration of Starters:	24/09/2013	15 :00H
• 1 <sup>st</sup> Competition n° YH-01	24/09/2013	09 :30H
• 2 <sup>nd</sup> Competition n° YH-02	24/09/2013	12 :00H
• 3 <sup>rd</sup> Competition n° YH-03	24/09/2013	14 :00H
• 4 <sup>th</sup> Competition n° YH-04	25/09/2013	09 :30H
• 5 <sup>th</sup> Competition n° YH-05	25/09/2013	12 :00H
• 6 <sup>th</sup> Competition n° YH-06	25/09/2013	14 :00H
• 7 <sup>th</sup> Competition n° YH-07	26/09/2013	09 :30H
• 8 <sup>th</sup> Competition n° YH-08	26/09/2013	12 :00H
• 9 <sup>th</sup> Competition n° YH-09	26/09/2013	14 :00H
<b>CSIYH1* 01 – 03 October</b>		
• 1 <sup>st</sup> Competition n° YH-10	01/10/2013	09 :30H
• 2 <sup>nd</sup> Competition n° YH-11	01/10/2013	12 :00H
• 3 <sup>rd</sup> Competition n° YH-12	01/10/2013	14 :00H
• 4 <sup>th</sup> Competition n° YH-13	02/10/2013	09 :30H
• 5 <sup>th</sup> Competition n° YH-14	02/10/2013	12 :00H
• 6 <sup>th</sup> Competition n° YH-15	02/10/2013	14 :00H
• 7 <sup>th</sup> Competition n° YH-16	03/10/2013	09 :30H
• 8 <sup>th</sup> Competition n° YH-17	03/10/2013	12 :00H
• 9 <sup>th</sup> Competition n° YH-18	03/10/2013	14 :00H
<b>CSIYH1* 08 – 10 October</b>		
• 1 <sup>st</sup> Competition n° YH-19	08/10/2013	09 :30H
• 2 <sup>nd</sup> Competition n° YH-20	08/10/2013	12 :00H
• 3 <sup>rd</sup> Competition n° YH-21	08/10/2013	14 :00H
• 4 <sup>th</sup> Competition n° YH-22	09/10/2013	09 :30H
• 5 <sup>th</sup> Competition n° YH-23	09/10/2013	12 :00H
• 6 <sup>th</sup> Competition n° YH-24	09/10/2013	14 :00H
• 7 <sup>th</sup> Competition n° YH-25	10/10/2013	09 :30H
• 8 <sup>th</sup> Competition n° YH-26	10/10/2013	12 :00H
• 9 <sup>th</sup> Competition n° YH-27	10/10/2013	14 :00H

**2. VENUE :**

The event will take place:

☐ indoors

X outdoors

**3. COMPETITION ARENA(S):**

Dimensions: 120m x 75m

Dimensions: 110m x 80m

Type of Footing: Grass

Type of Footing: Sand (Otto Sport)

**4. PRACTICE ARENA(S) :**

Dimensions: 80m x 60m

Dimensions: 80m x 70m

Type of Footing: Sand

Type of Footing: Sand

**5. STABLES :**

Size of boxes

3 m x 3 m

**(minimum 3m x 3m+10% 3m x 4m)**
**6. DRAW:**

List of Draws:

CSIYH1\*

Time, date and location:

- 18 February at 17:00H

- 25 February at 17:00H

- 4 March at 17:00H

- The starting list will be made according to a random computer draw

**V. INVITATIONS**

Number of NFs invited:

Unlimited

NFs invited:

All

Reserve NFs:

NA

Total number of athletes:

115

Number of athletes per NF:

2-10

Number of horses per athlete:

9 in the show (3 per Class)

Athletes are invited by the Organising Committee through their NF.

One groom per athlete.

**Important: Each horse can only make 1 class per day**
**The Organising Committee reserves the right to give preference to the entries of the riders who register for all Tour (4 shows)**
**VI. ENTRIES**

**Please refer to Annex I at the last page of this schedule for the FEI Entry System Information**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

**IMPORTANT - Entry forms must include the following information on:**

**Horse/Pony:** • name • date of birth • breed • country of birth • stud-book initials

• (FEI) Passport number/FEI ID • colour • sex • name(s) of owner(s)

**Athlete:** • name • gender • date of birth • FEI ID number



Entries in Principle: 01/08/2013  
 Definite Entries: 20/09/2013  
 Last date for substitutions: 22/09/2013  
 Entry fee per horse: **250,00€/ per show**  
**Extra Stable Fee for non-competing horses: 200,00€/per show**  
**Tack box Fee: 150,00€/per show**  
**Extra Stable Fee for non-competing horses: 200,00€/per show**  
**Tack box Fee: 100,00€/per show**  
 1<sup>st</sup> Bedding (3 bales of straw) free of charge.

For the Max. Entry fee please refer to the CSI/CSIO requirements on Annex I

[http://www.fei.org/sites/default/files/CSI-O\\_Req\\_Europe\\_2013.pdf](http://www.fei.org/sites/default/files/CSI-O_Req_Europe_2013.pdf) or

[http://www.fei.org/sites/default/files/CSI-O\\_Req\\_N%20Am\\_2013.pdf](http://www.fei.org/sites/default/files/CSI-O_Req_N%20Am_2013.pdf)

Stabling fee per horse:

**Total fee per horse:**

Entries have to be sent to:

Telephone: ++351.218 070 929

Fax: ++351.218 070 929

Email: alubox@zonmail.pt

## NO-SHOWS/LATE WITHDRAWALS:

**"NB: Withdrawals or no-shows after the date of definite entries will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show. The amount to be charged will be 50% per horse"**

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games (all regions except Latin America)</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games in Latin America</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.20m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby	As of 18 <sup>th</sup> year	Min. 6 y.o.

Other Competitions	As of 14 <sup>th</sup> year with permission of their NF	
Other Competitions if height max. 1.20m	As of 12 <sup>th</sup> year " "	
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 6 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year	Min. 7 y.o.
	As of 14 <sup>th</sup> year if height max. 1.40m	
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 14 <sup>th</sup> year	Min. 7 y.o. for Cat. A; Min. 6 y.o. for Cat. B
<b>CSIYH</b>	As of 16 <sup>th</sup> year	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 y.o. for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

### ADDITIONAL FEES/CHARGES BY OC:

MCP Fee:	Nil <input type="checkbox"/> CHF 12.50 X
Electricity (upon request)	0€
Manure disposal	1 <sup>st</sup> Show: 40€ 2 <sup>nd</sup> and 3 <sup>rd</sup> Show: 20€
Hay	7,50€
Straw	5,00€
Shavings	10,00€
Other (please specify)	The weekly use of infrastructures, boxes, arenas, parking, clear round (non competitions days), video: 50€/per week

**All aforementioned amounts are including VAT**

## VII. FACILITIES OFFERED

### 1. ATHLETES

Hotel **The O.C** will inform all the Athletes and Owners through the website [www.alubox.pt](http://www.alubox.pt) of the accommodation availability in Vilamoura Area.

Accommodated (bed and breakfast) Athletes expense

Meals: at the expense of Athletes

### 2. GROOMS

Requests for accommodation must be sent with entries.

Cost of accommodation will be at the cost of Athletes

Meals: at Athletes expense.

### 3. HORSES / PONIES

Transport expenses to be paid by: The Athlete

For events in Europe, stabling is free of charge.

The OC may charge a manure disposal fee of max. EUR 40.-/horse/event.

### 4. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

N/A

## 5. WELCOME

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to assist them on arrival.

The horses welcomed from **22 September between 07h00 until 21h00**

The Stable Manager will direct the stabling of the horses and the lorry parking as from arrival.

## VIII. ADDITIONAL INFORMATION

### 1. ADVERTISING AND PUBLICITY ON ATHLETES AND HORSES:

The Athletes **are** authorised to carry the logo of their personal sponsor in accordance with Art. 256.3 and 257.3 of the FEI Rules for Jumping. The Chief Steward will check that the advertising and publicity on Athletes and horses complies with these Articles.

### 2. GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

A. Leading athlete award –	N/A
Best foreign athlete –	N/A
Best home athlete –	NA
Team awards –	N/A

### B. PRIZE - CLASSIFICATION

### 3. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is not invited to the prize giving ceremony for the Grand Prix.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5 and 10 in the GP.

### 4. INSURANCES

**All owners and athletes are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.**

**The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):**

- **Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and**
- **Who have received the status of FEI Officials at FEI Events through a qualification process.**

**The FEI will NOT insure:**

- **National officials officiating at FEI Events; and/or**
- **FEI Officials, who have no official function at the Event.**

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

## 5. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Owners (maximum two per horse), riders, grooms, and persons related to the Atlantic Tour, will be provided with accreditations on arrival at the show office

## 6. SAFETY CUPS

Name of Manufacturer: Name of Manufacturer: Cardinall & Rothenberger, Gmbh

## 7. TIMING DEVICE

Name of Manufacturer: TAG Model: CP540 FEI Report number: 22010028A

## 8. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

## 9. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Unforeseen circumstances do not include situations arising as a results of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 10. SCHOOLING DURING COMPETITIONS

Riders wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These riders will start first in these competitions.

## 11. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

**12. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results are to be sent by e-mail to [marysa.zourel@fei.org](mailto:marysa.zourel@fei.org) or [philippe.maynier@fei.org](mailto:philippe.maynier@fei.org) , in the proper Excel or "XML" file immediately after the event. Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://twww.fei.org/xml-format-for-automated-results-processing>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Riders.**

**13. BETTING**

Betting **will not** take place at this event.

## **VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2013**

#### **1. HEALTH REQUIREMENTS**

##### **GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

##### **ENTRY OF HORSES**

#### **2. NATIONAL REQUIREMENTS**

■

#### **3. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **4. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNs and CIMs as outlined below.

Event's Category	FEI Passport and or Recognition Card
National Events	Not compulsory
CSI1*-2*/J-B/Y-B/Ch-B/U25-B/V-B/Am-B/P/Ch-A	Not compulsory for Horses from the host Nation – Compulsory for Horses from the invited Nations
CSI3*-5*/CSIOs/J-A/Y-A/V-A/U25-A/Am-A	Compulsory
All Championships/Games	Compulsory
CSI1*-5*-W	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations**.

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

#### **VACCINATIONS - EQUINE INFLUENZA** **2013 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January 2010) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course (e.g. 1 August 2010)	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

## **EXAMINATION ON ARRIVAL**

### **2013 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

## **HORSE INSPECTIONS**

### **2013 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **LIMB SENSITIVITY EXAMINATION**

All Horses competing at the Event are subject throughout the Period of the Event to Examination under Article 1034 of the Veterinary Regulations, the Limb Sensitivity Protocol. The objectives of the Protocol are to: (i) safeguard the welfare of the horse, according to the principles outlined in the Code of Conduct for the Horse, and (ii) to ensure a level playing field for all Athletes. Horses are not eligible to compete when a limb, or part of a limb, is hyposensitive or hypersensitive. Hypersensitive limbs have an excessive or abnormal reaction to palpation. Hyposensitive limbs include any alteration in sensitivity induced by a neurectomy or chemical desensitisation for as long as the alteration in sensitivity persists.

Horses may be examined under the Protocol at any time during the Period of the Event, including, but not limited to, between rounds and before the Jump Off and they may be examined once or on multiple occasions. All Horses selected to be tested must submit promptly to the Examination or are subject to immediate Disqualification. There is no obligation to examine any specific number of Horses during the Event.

## **5. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION**

### **2013 Veterinary Regulations, Chapter VI**

### **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

## **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

## **CLEAN SPORT INFORMATION**

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details).



**FEI LABORATORY FOR SAMPLE ANALYSIS**

Name: Horseracing Forensic Laboratories (HFL) Sport & Science  
 Att.: Dr Steve Maynard  
 Quotient Biosearch Limited  
 Address: Newmarket Road  
 Fordham  
 Cambridgeshire CB7 5WW  
 United Kingdom  
 Telephone: +44-1638 724 406 Fax: +44-1638 724 407  
 Email: SMaynard@hfl.co.uk

**6. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013 Veterinary Regulations Chapter V**

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- conducted within the designated Treatment Boxes and
- administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
<b>Veterinary Form 1</b>	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
<b>Veterinary Form 2</b>	Declaration for administration of altrenogest (Regumate) to mares	Person Responsible declaration
<b>Veterinary Form 3</b>	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
<b>Veterinary Form 4</b>	Self declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM, Treating Vet) With submission to the Veterinary Delegate before administration
<b>FEI Elective Testing Form</b>	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

## **7. VETERINARIANS AT EVENTS**

### **2013 Veterinary Regulations, Chapter II**

#### **VETERINARY SERVICES MANAGER (VSM)**

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

#### **FEI VETERINARIANS**

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

## **8. NOTES TO ORGANISING COMMITTEES**

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

#### **FURTHER QUERIES ON THIS INFORMATION NOTE**

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [Victoria.Unt@fei.org](mailto:Victoria.Unt@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information. Tel +41 21 544 10 44 or +41 21 310 47 39

## **9. PONIES**

For all Pony Events, Ponies must be available for Pony Measurement prior to the Horse Inspection (2013 Veterinary Regulations, Chapter IV).

## HUMAN ANTI-DOPING

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

1. One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
2. Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
3. Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.

## C O M P E T I T I O N S

**International competitions must not start before 08:00 and should not finish after 23:00 unless approved by the FEI.**

**TOTAL AMOUNT OF PRIZE MONEY : CSIYH1\* 24-26 September                      6.300,00€**

Name of Class		Amount (Currency)
Competition No YH-01	Y.H. 5 years old	500,00€
Competition No YH-02	Y.H. 6 years old	700,00€
Competition No YH-03	Y.H. 7 years old	900,00€
Competition No YH-04	Y.H. 5 years old	500,00€
Competition No YH-05	Y.H. 6 years old	700,00€
Competition No YH-06	Y.H. 7 years old	900,00€
Competition No YH-07	Y.H. 5 years old	500,00€
Competition No YH-08	Y.H. 6 years old	700,00€
Competition No YH-09	Y.H. 7 years old	900,00€

**TOTAL AMOUNT OF PRIZE MONEY : CSIYH1\* 01-03 October                      6.300,00€**

Name of Class		Amount (Currency)
Competition No YH-10	Y.H. 5 years old	500,00€
Competition No YH-11	Y.H. 6 years old	700,00€
Competition No YH-12	Y.H. 7 years old	900,00€
Competition No YH-13	Y.H. 5 years old	500,00€
Competition No YH-14	Y.H. 6 years old	700,00€
Competition No YH-15	Y.H. 7 years old	900,00€
Competition No YH-16	Y.H. 5 years old	500,00€
Competition No YH-17	Y.H. 6 years old	700,00€
Competition No YH-18	Y.H. 7 years old	900,00€

**TOTAL AMOUNT OF PRIZE MONEY : CSIYH1\* 08-10 October                      6.300,00€**

Name of Class		Amount (Currency)
Competition No YH-19	Y.H. 5 years old	500,00€
Competition No YH-20	Y.H. 6 years old	700,00€
Competition No YH-21	Y.H. 7 years old	900,00€
Competition No YH-22	Y.H. 5 years old	500,00€
Competition No YH-23	Y.H. 6 years old	700,00€
Competition No YH-24	Y.H. 7 years old	900,00€
Competition No YH-25	Y.H. 5 years old	500,00€
Competition No YH-26	Y.H. 6 years old	700,00€
Competition No YH-27	Y.H. 7 years old	900,00€

### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS PRIZE MONEY**

**Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

In accordance with the Portuguese Tax legislation the prize money won in sporting competitions are subject to retention according to the following regulations:

#### **Resident Riders (Riders with Portuguese Fiscal ID)**

- With "Green receipt": Retention of 25% is made on the amount paid.
- With Invoice "Companies": Retention is not made.
- Without Documents: Retention of 35% is made on the amount paid.

#### **Non Resident Riders (Riders without Portuguese Fiscal ID)**

- With or without legal document (invoice or receipt) as individual entities or companies: retention of 25% is made on the amount paid. If an invoice or receipt is not presented, the rider must present NIF (EU residents) or Passport (other countries) of the origin country.

**General Information:** Due to the existence of different taxations, the prize values presented will be the gross value, before taxation.

**The tax form must be provided to the athletes upon arrival and returned to the OC prior to departing.**

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (GR Art 127, 128)**

For details of the Breakdown for each competition please refer to the tables at the end of this document; the OC must specify which of the two tables will be used. The total prize money for the competition must be distributed among the first 12 placed athletes. The OC must provide additional created prizes for athletes placed beyond 12<sup>th</sup> place. The minimum amount for each of these additional prizes, for athletes placed from 13<sup>th</sup> to last place, must be clearly specified in the approved schedule.

**IMPORTANT**

Maximum Number of starters per competition: 100.

If more than 100 starters are entered, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition.

















**SECOND DAY : Wednesday**
**DATE: 09/10/13**
**COMPETITION No YH-22**
**Young horses 5 years old:**

Time delayed

Special Competition, Table A with different times (Art. 260.2)

 1<sup>st</sup> phase: Table A not against the clock (Art. 238.1.1) with 6 to 8 obstacles with or without combinations.

 2<sup>nd</sup> phase: Table A against the clock (Art. 238.2.1) for all the horses who have finished the 1<sup>st</sup> phase (without elimination or retired) with 4 to 6 fences with or without one combination.

 Competitors will be placed according the penalties over both phases and the time incurred in the 2<sup>nd</sup> phase.

Jump-off (if any)

No

Speed/Fixed time

350m/min.

Obstacles height:

max 1,10/1,20m

Number of horses per athlete

3

 Maximum number of **Starters**:

100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money

500€

Chart to be used:

1 (25% to winner)

☒

2 (33% to winner)

☐

 Please specify prize money amount for athlete placed beyond 13<sup>th</sup> : 6€

---■---■---■---■---■---■---■---■---■---■---■---■---■---■---■---■---

**COMPETITION No YH-23**
**Young horses 6 years old:**

238.2.2 (Table A against the clock)

Jump-off (if any)

Yes

Speed/Fixed time

350m/min.

Obstacles height:

max 1,15/1,25m

Number of horses per athlete

3

 Maximum number of **Starters**:

100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money

700€

Chart to be used:

1 (25% to winner)

☒

2 (33% to winner)

☐

 Please specify prize money amount for athlete placed beyond 13<sup>th</sup> : 6€

---■---■---■---■---■---■---■---■---■---■---■---■---■---■---■---■---

**COMPETITION No YH-24**
**Young Horses 7 years old:**

238.2.1 (Table A against the clock)

Jump-off (if any)

No

Speed/Fixed time

350m/min.

Obstacles height:

max 1,25/1,30m

Number of horses per athlete

3

 Maximum number of **Starters**:

100, if more than 100 take part then, the competition must be divided and the equivalent prize money must be provided.

Total prize money

900€

Chart to be used:

1 (25% to winner)

☒

2 (33% to winner)

☐

 Please specify prize money amount for athlete placed beyond 13<sup>th</sup> : 6€



**IMPORTANT**

**Prize Money Distribution:**

Please specify under each Competition which of the two charts you will be using for the distribution of the Prize Money (Chart 1 or Chart 2).

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

*OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.*

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND  
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS  
UPON REQUEST**



## Standardised prize money distribution

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

Nº of starters	up to 11	12-48	over 48
Nº of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000.-	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	%	%
2		25	25
3		20	20
4		15	15
5		10	10
6		7	7
7		5.5	5.5
8		4	4
9		3	3
10		2.5	2.5
11		2.5	2.5
12		2.5	2.5
total	n/a 40'000	100	100
<p>*Examples:</p> <p><b>5 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (7%). The prize for 6<sup>th</sup> (5.5%) is then given to the winner, the prize for 7<sup>th</sup> (4%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (3%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (3%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2.5%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (2.5%) is then given to the 1<sup>st</sup> place athlete and the prize for 12<sup>th</sup> (2.5%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and 11<sup>th</sup> (2.5%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>		<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

Nº of starters	up to 11	12-48	over 48
Nº of prizes	Same as the number of starters who finish the competition	12	more than 12
Prize money	40'000	40'000.-	40'000.-
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	%	%
2		33	33
3		20	20
4		15	15
5		10	10
6		6	6
7		4.5	4.5
8		3	3
9		2.5	2.5
10		2	2
11		1	1
12		1	1
total	n/a 40'000	100	100
<p>*Examples:</p> <p><b>5 athletes:</b> winner gets the prize for 1<sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (6%). The prize for 6<sup>th</sup> (4.5%) is then given to the winner, the prize for 7<sup>th</sup> (3%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (2.5%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (2%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (1%) is then given to the 1<sup>st</sup> placed athlete and the prize for 12<sup>th</sup> (1%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (33%) and 11<sup>th</sup> (1%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>		<p>OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.</p>	

updated 17 October 2011

**Annex I FEI Entry System**

**The FEI Entry System will be deployed gradually starting 1<sup>st</sup> January 2013, involving in the beginning some pilot NFs. The concerned NFs have already been contacted by the FEI IT Department. The full deployment of the FEI Entry System is expected by July 2013.**

**The calendar of selected events for the gradual launch of the FEI Entry System can be found on our website : (weblink).**

The FEI Entry System for FEI Events will be mandatory starting in 2013 for all FEI events.

FEI Entry system is a key process in sport that involves all event stakeholders: National federations, Organising committees and the FEI

This new service for the national federations and the OCs improves exchange, communication between the OC and the invited federations and gives a better quality and traceability of the data.

All information regarding the FEI Entry System like tutorials videos, FAQ and other useful links and documents can be find on our website by following this link: (weblink)

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

Name\* : Moura First Name\* : Antonio  
 FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : alubox@zonmail.pt  
 Access Rights\* : X Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
 Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Matos First Name\* : Maria  
 FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : alubox@net.vodafone.pt  
 Access Rights\* : X Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
 Event(s)<sup>4</sup> : Click here to enter text.

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Name\* : Moura First Name\* : Bernardo  
 FEI ID<sup>1</sup> : Click here to enter text. E-Mail\* : bernardo\_vmoura@hotmail.com  
 Access Rights\* : X Admin<sup>2</sup> ☐ Consult<sup>3</sup>  
 Event(s)<sup>4</sup> : Click here to enter text.

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## **CSIYH1\* VILAMOURA (POR)**



- <sup>1</sup> If already have an FEI user account.
- <sup>2</sup> Provide you the required access to manage entries and substitutions and download entries/lists.
- <sup>3</sup> You are just able to consult and download the entries/lists.
- <sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.
- \* Mandatory Fields