

## SCHEDULE

JYSK FEI European Championship Para Equestrian Dressage 2013



[www.european-herning.dk](http://www.european-herning.dk)

20-25 August 2013



## GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 23rd edition, effective 8th November 2012
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2013
- FEI Veterinary Regulations, 13th edition, effective 1st January 2013
- FEI Rules for Para-Equestrian – Dressage events – 3rd edition, effective 1st January 2011, and amendments
- - FEI Generic Rules, 1<sup>st</sup> edition 2005, revised 2006
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 1st Edition, effective 5th April 2010, updates effective 1st January 2013
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2009 revised Code, effective 1st January 2012, updates effective 1st January 2013
- All subsequent published revisions, the provisions of which will take precedence.
- An arbitration procedure is provided for in the FEI Statutes and General Regulations referred to above. In accordance with this procedure, any appeal against a decision rendered by the FEI or its official bodies is to be settled exclusively by the Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- It is the responsibility of NFs to ensure their participants are of the correct age.

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Approved by the FEI

Lausanne, on 06may2013

Signature :

Trond Asmyr

Director

FEI Para-Equestrian Dressage Department



# THE FEI CODE OF CONDUCT

## FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
- 5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.**

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English & French. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).



## I. GENERAL INFORMATION

### 1. DENOMINATION OF EVENT

**Status:** CPEDI4\* JYSK FEI European Para-Dressage Championship  
**Date:** 20/8 – 25/8 2013  
**Place:** Herning  
**Country:** Denmark  
**Website:** [www.european-herning.dk](http://www.european-herning.dk)

### 2. ORGANISER

**Name:** European-Herning ApS  
**Address:** Ferrarivej 4  
7100 Vejle, DK  
**Telephone:** +45 70206790  
**Email:** [para@european-herning.dk](mailto:para@european-herning.dk)  
**FAX:** +45 70206590  
**Website:** [www.european-herning.dk](http://www.european-herning.dk)

### 3. COMPLETE POSTAL ADDRESS OF THE SHOWGROUND

**Street:** Kaj Zartowsvej 1  
**Postal Code:** DK-7400  
**City:** Herning  
**Tel. Show office:** +45 70206390  
**Gps:** N 56° 07' 02.0244"  
E 008° 57' 02.3760"  
**Country:** Denmark  
**Website:** [www.european-herning.dk](http://www.european-herning.dk)

#### **Accessibility details:**

**Nearest airport:** Karup Airport (25 km)  
Billund Airport (ca. 62 km)  
Aalborg Airport (ca. 138 km)  
**Nearest train station:** Herning (ca.4 km)



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Directions for driving by car/lorry: on the route 12/15 take exit Messecenter

#### **4. ORGANISING COMMITTEE**

Honorary Presidents: Mr. Lars Krarup, Mayor of Herning  
Mr. Ulf Helgstrand, Danish Equestrian Federation  
Mr. Lars Lundow, Sport Event Denmark

President of the Event: Mr. Jens Trabjerg (DEN)

Sport Director: Mr. Bo Kristoffersen (DEN)

Event Director: Mr. Kim Lundshøj (DEN)

Show Secretary: Ms. Lisette Berner (DEN)

Email: para@european-herning.dk

#### **5. EVENT DIRECTOR**

Name: Mr. Kim Lundshøj (DEN)

Address: Ferrarivej 4, DK-7100 Vejle

Telephone: +45 30841919 Fax: +45 70206590

Email: kl@european-herning.dk

##### **Deputy Event Director**

Name: Ms. Ebba Berthelsen (DEN)

Address: Ferrarivej 4, DK-7100 Vejle

Telephone: +45 23847460 Fax: +45 70206590

Email: para@european-herning.dk



## II. OFFICIALS

### Names and Nationalities

#### 1. GROUND JURY

President :	Hanneke Gerritsen 5* (NED)	FEI ID:	10052504 ✓
Member :	Marc Urban 5* (BEL)	FEI ID:	10051124 ✓
Member :	Anne Prain 5* (FRA)	FEI ID:	10051971 ✓
Member :	Marco Orsini 4* (GER)	FEI ID:	10052563 ✓
Member :	Sarah Leitch 4*(GBR)	FEI ID:	10053044 ✓
Member :	Kjell Myhre 5*(NOR)	FEI ID:	10051602 ✓
Member :	Bo Åhman 4*(SWE)	FEI ID:	10051978 ✓

#### Reserve:

Member :	Katherine Lucheschi 4* (ITA)	FEI ID:	10049609 ✓
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#### 2. TECHNICAL DELEGATE:

Name:	Chris Porterfield (GBR)	FEI ID:	10050787 ✓
Email:	para@european-herning.dk		

#### 3. APPEAL COMMITTEE:

President:	Ms. Anna Lindquist (SWE)	FEI ID: 10052108 ✓
Email:	dressage@european-herning.dk	
Member / Dressage	Ms. Susanne Baarup (DEN)	FEI ID: 10050641 ✓
Member / Para-Dressage	Mr. Peter Fischer (DEN)	FEI ID: 10083241 ✓
Member / Lawyer	Ms. Charlotte Velin (DEN)	
Member / Lawyer	Mr. Carsten Lorentzen (DEN)	

#### 4. CLASSIFIERS

Chief Classifier:	Mrs. Lynn Christine Lawford (GBR)	FEI ID: 10052653 ✓
Classifier:	Mrs. Elisabeth Trille Staubo (NOR)	FEI ID: 10052664 ✓

#### 5. CHIEF STEWARD

##### Overall Chief Steward:

Name:	Jaana Alvesparr (SWE)	FEI ID: 10052863 ✓
Email:	jaana.alvesparr@spray.se	

**Chief Steward:**

Sacha Eckjans (GER) FEI ID: 10051915✓

Email: para@european-herning.dk

**Assistant Stewards:**

Loretta Walthner (USA) FEI ID: 10052988

Sara Hart (GBR) FEI ID: 10073293

Daniel Chapman (GBR) FEI ID: 10052761

Samantha Rowlands (GBR) FEI ID: 10077760

Juliet Whatley (GBR) FEI ID: 10066643

Sue Mead (GBR) FEI ID: 10073294

**6. VETERINARY COMMISSION :**

President: Mr. Hans Schougaard (DEN) FEI ID: 10050148✓

Foreign Vet. Delegate: Marco Hermann ( SUI) FEI ID:10048990 Associate

Member: Mr. Nicolai Jarløv (DEN) FEI ID: 10049069✓

**7. OTHER OFFICIALS****Veterinarian Service Manager:**

Name: Mr. Niels Guss Andersen (DEN) FEI ID: 10087433✓

Address: Nørlund Hestehospital  
Rodelund, DK-8653 Them

24-hr Telephone: +45 23280258✓

**DOCTOR / MEDICAL SERVICE**

Name: Falck – Inge VelbevandretTBA

Telephone: +45 70206390

**FARRIER**

Name: Mr. Jack Ray Nielsen (DEN) ✓

Telephone: +45 40624910



### III. SPECIFIC TECHNICAL CONDITIONS

#### 1. TIMETABLE :

**TIMETABLE** (to be provided per category/level)

Date

Time

- Opening of stables:
- Horse Inspection:
- Draw for the order of starting:

SUN 18/8	8.00 ✓
TUE 20/8	13.00-15.00✓
TUE 20/8	16.00✓

1 <sup>st</sup> day 21.08.2013	Team Competition (Grade II, IV)
2 <sup>nd</sup> day 22.08.2013	Team Competition (Grade Ia, Ib, III)
3 <sup>rd</sup> day 23.08.2013	Individual Championship Test (Grade II, IV)
4 <sup>th</sup> day 24.08.2013	Individual Championship Test (Grade Ia, Ib, III)
5 <sup>th</sup> day 25.08.2013	Individual Freestyle Test (Grade Ia, Ib, II, III, IV)

Dates of competitions can be changed according to numbers of entries in each grade.

#### 2. VENUE

The CPEDIM, CPEDI(1\*/2\*/3\*/4\*),Qualifier for Para-Equestrian Dressage

(4\*) or Championship/Games will take place outdoors.

#### 3. COMPETITION ARENAS – JYSK ARENA

Total dimensions : 80 x 80 m ✓

Type of Sand Footing: Sand – All weather surface✓

Competition arena – dimensions : 20x40 m for grade Ia, Ib and II✓

Competition arena - dimensions: 20 x 60 m for grade III and IV✓

#### 4. PRACTISE ARENAS

Number of Practice Arenas (warm up): 2✓

Size: 20x60 m✓



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Lunge facilities in place	X
Restaurant on the grounds	X
Toilets and showers Area	X
Administration and Information Area	X
FEI Classification Area	X
Free parking Area	X
Areas are accessible for wheelchairs	✓

## 5. STABLES :

Size of boxes: 3 m x 3 m ✓

Each nation with a full team will receive 1 box at the size of 3 m x 4.5 m. ✓

For each 4 horses there will be 1 tack-box. ✓

Horses will be stabled by disciplines and NOT by nations on direct request from FEI Jumping Department. ✓



## IV. INVITATIONS

Number of NFs invited: 37<sup>v</sup>

State which NFs are invited: AUT, AZE, ARM, BEL, BLR, BUL, CRO, CZE, DEN, EST, FIN, FRA, GBR, GEO, GER, GRE, HUN, IRL, ISR, ITA, LIE, LUX, MDA, NED, NOR, POL, POR, ROM, RUS, SRB, SVK, SLO, ESP, SUI, SWE, TUR, UKR <sup>v</sup>

Number of home athletes: 1 team (3 or 4 riders) and 3 individual<sup>v</sup>

Number of athletes per NF: 1 team (3 or 4 riders) and 1 individual<sup>v</sup>

Number of horses per athlete: 1<sup>v</sup>

**Open to all European National Federations with Para-Equestrian riders.**  
**Competitors are invited by the Organising Committee through their NF.**

### **COMPETITORS:**

All competitors must prove their classification with the up to date official FEI International Para-Equestrian Classification Identity Card (FEI PE ID Card/IPEC ID Card). A copy of this card is to be sent with the entry form and the original brought to the Championships. OC to provide copies for TD, Chief Classifier, Chief Steward and President of the Ground Jury.

### **N.B. Entries are restricted to:**

Horses – The Championship horses must be six years old or more<sup>v</sup>

Competitors – The Championship is confined to competitors from the year in which they reach their 16th birthday<sup>v</sup>

Only competitors and horses qualified for the Championship may be entered. <sup>v</sup>

See qualification criteria - <http://www.fei.org/events/championships/continental/2013-para-equestrian-dressage>



## V. ENTRIES

**N.B. All Athletes & Horses participating in any International competition must be registered with the FEI.**

### **Certificate of Capability**

Only competitors and horses qualified may be entered for the championship. The procedure of qualification as published by the FEI, must be strictly followed and can be found on the FEI website.

The deadline date for obtaining a certificate of capability is 24/6 2013.

### **Entries in Principle: Monday 20/5-2013<sup>v</sup>**

Each nation must declare whether they intend to participate with a team or with individual competitors. NFs must execute the CheckIn procedure in HippoBase. The contact supplied during CheckIn will be taken as the official NF contact for any communication on the championships. For details on HippoBase please see below. <sup>v</sup>

### **Nominated Entries: Monday 8/7-2013<sup>v</sup>**

Each NF may enter a maximum of 10 competitors and 20 horses. <sup>v</sup> For all competitors and horses entered, a Certificate of Capability must be confirmed on the FEI website. <sup>v</sup>

### **Definite Entries: Monday 29/7-2013<sup>v</sup>**

Each NF may enter a maximum of 5 competitors and 5 horses. <sup>v</sup>All competitors and horses must be chosen from the list of nominative entries. <sup>v</sup>

Due to the very limited amount of hotel rooms in Herning, within a distance of 50 km of the show ground, the OC requests that all those eligible to receive accreditation from each NF are entered in the HippoBase entry system. This includes NF athletes, grooms, NF Presidents, Secretary Generals, Owners, partners of competitors, children, additional accreditations etc.

Those entered into the Hippobase entry system no later than four days after definite entry will be offered a hotel room from the list of hotels.

### **Last date for substitutions: Wednesday 14/8-2013 <sup>v</sup>**

### **Entries have to be sent to:**

NFs must execute the CheckIn procedure in HippoBase. The contact supplied during CheckIn will be taken as the official NF contact for any communication on the championships. For details on HippoBase please see below. The OC and the FEI will regard the data supplied online as the only official entry information.

Any information sent to the OC by email or fax, which could also be entered directly into the online system, will not be accepted. The FEI will approve participation (certificates of capability) based on qualifying results entered into the system.

The combined document for Nominated Entries and Certificate of Capability has to be generated from the data in the HippoBase entry system.

As previously stated it must be signed by the President of the NF and sent either by fax or as a scanned picture file to the FEI Jumping Department (FAO Anna Williams – [anna.williams@fei.org](mailto:anna.williams@fei.org) / +41 21 310 47 60). ?



Competitors and horses not listed on this document will not be permitted in the Definite Entries, or to be used for any substitutions.

NFs who need a user account for their staff members, please see **[www.equinis.com/Hippobase/Login](http://www.equinis.com/Hippobase/Login)**

All competitors have to be entered by their home NF. Please note the contact for all questions concerning entries and/or accreditations:

Equinis, Andreas Steidle

**[herning@hippobase.com](mailto:herning@hippobase.com)**

+ 49 163 263 73 72

**IMPORTANT – Entries must include the following information on horses and athletes:**

**Horses:** • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)

**Athletes:** • name of athlete • nationality of athlete • FEI rider registration number and classification

**"NB :** Withdrawals after the date of definite entries or no-shows will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show."

**CHARGES BY THE ORGANISER**

Fee Rider, Inclusive accommodation, entry, stable, meals:	550 Euro
Fee Chefs d'Equipe (max one/NF), Incl. accommodation, entry & meals:	400 Euro
Fee Staff/partner (max two/comp.), Incl. entry & meals:	400 Euro
Fee extra <b>Groom*</b> , Incl. entry, meals & sleeping in lorry:	300 Euro
Fee extra accreditations (see later)	
MCP Fee:	10 Euro
Waste disposal per horse:	40 Euro
Electricity per lorry:	80 Euro
Extra shavings:	13 Euro
Hay:	10 Euro
Straw (instead of shavings):	7 Euro
Extra tag-box:	160 Euro

**\*Only one groom per horse to be covered by OC**

The Organising Committee reserves the right to withhold money due from the prize money won, as long as outstanding bills have not been paid. Payments must be made in € (Euro).

**Entry fees must be paid into the following account prior to taking part in the Championship::**

Nordea Bank EUR account:

Reg.nr. 2005 – Account nr.: 5036410371

Iban nr.: DK95 2000 5036 410371

Swift: NDEADKKK

**The rest of the payment will have to be paid at the show office before leaving and before the Competitors will receive the Horse Passports.**

**When paying with international credit cards a service fee of 5,5% of the amount to be paid.**

**All payment in cash will be in Euro or DKK only.**

**General**

Entries are accepted subject to any unforeseen circumstances including but not limited to military exigencies, strikes, or other civil disturbances, fire or other contingencies of any description preventing or rendering it undesirable in the opinion of the Organising Committee for the Show to take place.

All entries shall stand for any postponed show unless withdrawn by written notice to the Show Secretary within one week of notification or public announcement in the press of such postponement.

The postponement or abandonment of the show either before the opening or at any time during the course of the show shall not give rise to any claim whatever against the show or the Organising Committee by the competitors or others except for refund of prepaid entries in respect of classes or competitions not held. In the case of postponement, refund will be made in respect of entries duly withdrawn.

**Declining entries**

The Organising Committee may at their absolute discretion, with Ground Jury



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approval, remove any person or animal from the event without being liable for any compensation. No decision will however be taken by the Organising Committee relating to riders and/or horses participating in international competitions without the approval of the Ground Jury.



## VI. FACILITIES OFFERED AND PRACTICAL INFORMATION

### 1. ACCOMODATION

#### **Competitors and 1 Groom per horse on OC expense from TUE 28/-2013 to MON 26/8-2013**

##### **Chefs d'Equipe and staff/partner:**

Accommodation (bed and breakfast) at NF's expense will be available from MON 19/8-2013 to MON 26/8-2013 (only breakfast). Rooms adapted for disabled people will be available, but need to be declared through Hippobase system.

Hotel prices are:

Room with 4 beds: 60 € / day / person (limited amount of rooms available)

Room with 3 beds: 70 € / day / person (limited amount of rooms available)

Room with 2 beds: 90 € / day / person

Room with 1 bed: 130 € / day / person

Grooms sleeping in lorry is inclusive in the fee that they have to pay. ✓

The OC. will provide sufficient sanitary and showering facilities for male and female grooms, with hot and cold water.

✓ Alternative accommodation for Grooms will ONLY be reserved upon request, notification of which must be received prior to the date of definite entry. In the case of the latter, Grooms will be offered accommodation in "double or triple rooms" (room only) at the expense of the OC from: MON 19/8-2013 to MON 26/8-2013 (26/8 only breakfast).

The exact number of hotel rooms required per team/competitor must be stated with the definite entry. Changes to the hotel reservation cannot be accepted after this date. All the rooms ordered will have to be paid.

**ALL the hotel reservations for the above mentioned should be done ONLY through the Hippobase system.**

### 2. MEALS

#### **Competitors, Chefs d'Equipe and staff/partner:**



The OC. will provide free meals at Riders Exclusive Lounge from lunch 19/8-2013 to 26/8-2013 (26/8 breakfast only) for competitors, Chefs d'Equipe and staff/partner. This will include Lunch and Dinner inclusive free water, beer and wine.

**Grooms (max. 1 groom per horse):**

Lunch and dinner at the expense of OC from lunch 20/8-2013 to 26/8-2013 (26/8 only breakfast). Meals will be served at the show ground in groom lounge. ✓

### **3. HORSES**

Horses will be stabled free of charge in boxes (3m x 3m) on the show ground. ✓ The Championship stables will be open from Sunday 18/8-2013 at 08.00 until Monday 26/8-2013 at 10.00. ✓

First bedding – reasonable quantities will be made available free of charge by the OC. Additional supplies will be available for purchase from the Fodder Stored throughout the event.

Any rider requiring straw should order this in advance through the Hippobase Entry System.

Hard feed and Fodder will be the responsibility of the individual competitor although supplies of Feeds will be available for purchase.

Electrical supply for live-in-lorries will be made available at a cost of € 80,00 for the whole show incl. VAT. And must be ordered per vehicle through the Hippobase Entry System.

VERY IMPORTANT: We would like to inform all the riders that the Organizing Committee cannot offer additional boxes at the facilities, so horses that are not competing at the Championship cannot be accepted under any circumstances.

### **4. WELCOME**

The time and date of arrival of athletes and horses and their means of transport must be given to the OC in order to facilitate them on arrival. ✓

At arrival of the horse trucks and/or horse trailers please follow the signs of the present traffic controller. ✓



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## **5. LOCAL TRANSPORTATION – ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Courtesy transport will be provided between the Official Championship Hotels accommodating riders, chefs d'Equipe, team trainers, team veterinarians and officials and the showground. The shuttle cars are also available for transportation from Herning Railway station and the following airports: Billund and Karup and to from the showground. ✓



## **VI. ADDITIONAL INFORMATION**

### **1. ADVERTISING AND PUBLICITY ON COMPETITORS AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor in accordance with Art. 135.1-2. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations. ✓

### **2. MEDAL GIVING CEREMONY**

For the medal giving ceremony only the FEI Medal winners will enter the arena on foot. Horses will be presented by groom at hand. ✓

The owner of the winning horse will be invited to enter the arena if there is a separate prize giving ceremony of the Freestyle tests. ✓

The riders are obliged to follow the indications given by the Director of Ceremony and offer their collaboration. ✓

### **3. INSURANCES**

All owners and competitors are personally responsible for damages to third parties caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

All participants must make sure that their personal insurances for civil responsibilities, accidents, illness, etc. are valid.

- For the activity performed.
- For the country in which the activity is performed.

In the case of a competitors insurance not being valid, he will not be covered by the civil responsibility of the Organizer.

The horses, the material or the tack of the riders, remain totally under their responsibility and custody during all the show.

All the repatriation costs caused by an accident will remain under the responsibility of the participant.



All owners and competitors are personally responsible for damages to third persons caused by themselves, their employees, their agents or their horses. They are therefore strongly advised to take out third-party insurance providing full coverage for participation in equestrian events at home and abroad, and to keep the policy up to date.

The Organizing Committee and its officials are not responsible for material and corporal damages caused by accidents of the participants, the horses or employees. Including the damages to vehicles, belongings, tack and stable accessories and other objects (including thefts, losses, fire, floods and other accidents).

As a consequence, the participants renounce to any legal procedure against the organizer.

The FEI insures all FEI Officials, whose names are published in the FEI Officials lists, against third party liability including Judges, Course Designers, Technical Delegates, FEI Stewards, FEI Veterinary Delegates, Para Classifiers, Members of the Judges' Supervisory Panel and FEI Coaches (FEI MCP Veterinarians are covered under a different policy):

- Who are acting for or on behalf of the FEI as stated in the approved schedule of the Event or who are acting in the scope and course of the FEI's Business as described in the final approved schedule; and
- Who have received the status of FEI Officials at FEI Events through a qualification process.

The FEI will NOT insure:

- National officials officiating at FEI Events; and/or- FEI Officials, who have no official function at the Event.

The insurance extended is for any liability that the FEI Official incurs to a third party, and for the costs of defending any such claim arising as a result of actions undertaken by the FEI Official in good faith (including errors and omissions) on behalf of the FEI. However, the insurance for obvious reasons does not extend to any liabilities incurred as a result of an FEI Official's dishonest, fraudulent, malicious, and/or illegal act.

Should an FEI Official become aware of an incident that he or she believes might result in a claim, that FEI Official should notify the FEI immediately and provide all of the facts known to the FEI Official. The FEI cannot guarantee the insurance coverage described above in circumstances where the FEI Official has good cause to believe that there might be a claim and does not provide such timely notice directly to the FEI.

**4. ENTRY RIGHT TO SHOWGROUNDS (Art. 132, 1005) / ACCREDITED PERSONS****Accreditation for NF delegations**

Members of NF delegations will be granted access to the venue under the conditions listed below. Applications for all accreditations must be **made by the relevant NF through the HippoBase Entry system until four days after the Definite Entries.**

Accreditations can only be **picked up personally and a valid picture ID must be shown.**

<i>Function</i>	<i>Max.Quantity / Condition</i>	<i>Cost</i>	<i>Access</i>	<i>Food</i>	<i>To be Authorized by</i>
President NF	1 per nation	Free	G+S	Extra*	NF or person
Secretary General NF	1 per nation	Free	G+S	Extra*	NF or person
Partner of President / Secretary General	1 per President NF 1 per Secretary General NF	Free	G	Extra*	NF or President / Secretary General
<b>Para-Dressage</b>					
Chef d'Equipe	1 per nation	400 €	G+S	Inclusive	NF only
Competitors	5 per nation (max.)	550 €	G+S	Inclusive	NF only
Staff/Competitor Partner	2 per rider	400 €	G+S	Inclusive	NF only
Groom***	1 per horse	300 €	G+S	Inclusive	NF only
Owners****	2 per participating horse	Free	G+S	Extra*	NF or Competitor
Additional Accreditation	Max 5 per competitor	Extra**	G	Extra*	NF, Chef d'Equipe or Competitor

**Access:**

**G** : General access = venue + Warm-up ring/arena + rider tribune (non-guaranteed, limited seating) + Transportation (shuttle service) only to and from selected hotels (see hotel list at homepage) + **European-Herning Riders Exclusive Lounge** (access only if you have Free meals included or if you buy meals – lunch (35 €) or dinner (40 €) or buy full service (350 € for 6 days).

**S** : Stables; Access according to FEI Veterinary Regulation Art. 1005.2.5.

\* It will possible to buy an accreditation with all meals included to a special discount price. Meals are served from Tuesday to Sunday with Lunch and Dinner inclusive free water, beer and wine. The prices will be 35/40 € pr. meal or a full service with all days for 350 €.

**\*\* Additional Paid Accreditations**

Type I	General access	300€
Children*****	General access, Up to 13 years	150€
Type II	General access + Stables (ONLY one pr. Competitor)	350€

**Payment** and the specification of Type I/II/ are **only possible on site** when the pass is picked up. Cash and major credit cards accepted.

\*\*\* Grooms are served free meals in the service area for the grooms.

\*\*\*\* Only horse owners registered with the FEI for a participating horse will be accepted.

\*\*\*\*\* Children of competitors up to the age of 13 will be granted an additional free partner accreditation, if the children are on the accreditation list from NF at definite entry and the name and picture must be sent by email to [herning@hippobase.com](mailto:herning@hippobase.com) IN ADVANCE. Otherwise they will have to pay 150 €.

All listed accreditation types are valid during the entire event.

Deputies for NF Presidents or Secretary Generals will not be accepted. Additional Accreditations\*\* will be issued for any names deviating from those listed in the NF section on the FEI website.



Team officials of a dissolved team accompany individual competitors will have to buy Additional Accreditations\*\*.

A deposit of **50€** will be withheld for the **replacement of a pass**. The deposit will be returned if the pass holder presents the *new and the original* pass at the accreditation office.

## 5. START LISTS & RESULT SHEETS

The name of the owner of each horse/pony will be added to all start lists and result sheets, as well as its stud book initials, country of birth, sex and age. ✓

## 6. PROTESTS

All protests to be valid must be made in writing and accompanied by a deposit of 125 Euro or equivalent. ✓

## 7. EVENT'S ORGANISATION

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury, the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

## 8. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 9. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be sent in immediately after the conclusion of the event.

Results including the amount of prize money awarded (if any) and the value of the prizes in kind are to be sent by e-mail to [carina.mayer@fei.org](mailto:carina.mayer@fei.org), in the

proper Excel file immediately after the event. Please refer to compulsory format for CPEDIs; the file can be downloaded using the following link: <http://www.fei.org/disciplines/officials-organisers/organisers/para-equestrian-dressage/downloads>

All results must include FEI Passport Registration number of horses and the FEI ID numbers of Riders. The name and nationality of the horses owner must also be included with the results. **All athletes who have not completed the event must appear on the results sheets.**

## 10. DISPUTES

All dogs brought on to the showground **MUST BE ON A LEAD ALL THE TIME AND UNDER STRICT CONTROL** and will be the responsibility of the owner. Dogs without lead will be caught and taken away by the authorities. Owners must pick up faeces from the show-field.



## **VIII. VETERINARY MATTERS**

### **VETERINARY REGULATIONS (VRs), 13<sup>th</sup> edition, effective 1 January 2013**

#### **1. CUSTOMS FORMALITIES**

Name: Horses by Air  
Address: Elmelundhaven 26  
DK- 5200 Odense V

Telephone:

+45 75139018

Fax: +45 75139019

Email: [infp@horsebyair.dk](mailto:infp@horsebyair.dk)

#### **2. HEALTH REQUIREMENTS GENERAL**

In accordance with the FEI Code of Conduct it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

- Horses coming from Denmark: No health certificate.
- Horses coming from EU: International Transport Certificate valid between EU members.
- Horses coming from other countries: Valid Certificate, which is required at the moment of import.

#### **3. NATIONAL REQUIREMENTS**

None

#### **4. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in vehicles suitable for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, and the Horse be in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have a responsibility to be in compliance of national legislation in both the country of origin, return, and the host nation of the Event; where necessary Athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

#### **5. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

##### **PASSPORTS**

##### **General Regulations Article 137**

**For all Horses FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards - for those Horses with a national passport approved by the FEI, are compulsory for FEI Events, with the exception of CNS and CIMs as outlined below.

<b>Event's Category</b>	<b>FEI Passport/Recognition Card</b>
National Events; Borrowed horses in home country	Not compulsory
CPEDI1*-2* / CPEDIY/J	Not compulsory for Horses from the host nation – Compulsory for Horses from the invited Nations
CPEDI3*-4*	Compulsory
All Championships/Games	Compulsory

Athletes whose Horse's Passport and/or Recognition Card is not correctly validated, or failing to meet other requirements for vaccination and Equine Anti-Doping and Controlled Medication control (Veterinary Regulations Article 1030) will be **subject to Sanctions in accordance with Annex II of the Veterinary Regulations.**

Athletes will be required to write their name and counter sign next to any passport irregularity entry noted, as an acknowledgement, prior to receiving the passport and leaving the show ground. Following a warning being issued for such an irregularity the Athlete will have 30 days to correct this, failure to correct such irregularities within 30 days will result in a sanction being imposed.

Note for Horses permanently resident in a Member State of the European Union, all Horses must have a national EU passport in compliance with EU Regulations, to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **VACCINATIONS - EQUINE INFLUENZA 2013 Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 (e.g. 1 January 2010) 2 <sup>nd</sup> Vaccination: day 21-92 (e.g. 1 February 2010)	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup>	May compete for 6 months



	vaccination of the Primary Course (e.g. 1 August 2010)	+21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination (e.g. may enter venue after 7 August 2010)
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be competing in the 6 months +21 days from the previous booster vaccination	Must have been vaccinated with the 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

Exceptions to the requirement for FEI equine influenza vaccinations currently exist only for those Horses competing at CNs or CIMs where there are no national requirements for influenza vaccination in both the Event host country and the Horse's country of origin (General Regulations Article 137).

### **EXAMINATION ON ARRIVAL** **2013 Veterinary Regulations Article 1032**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport, their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, with regards to vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **HORSE INSPECTIONS** **2013 Veterinary Regulations Article 1033**

All Horses will be assessed for their orthopaedic fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit not to compete will be eliminated by the Ground Jury and not be permitted to continue in the competition.

## **6. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION** **2013 Veterinary Regulations, Chapter VI** **EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME** **(EADCMP)**

**Details of FEI Approved Laboratory appointed to carry out analyses on samples collected at this event. (Vet. Regs. Art. 1021). The list of approved Laboratories and further information is available on the FEI website.**

Within FEI Groups I & II, the Organising Committee should charge competitors the equivalent of CHF 12.50 towards the cost of the EADCMP, which is affected by the FEI Veterinary Department.

### **SAMPLING**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance



with obligatory testing, targeted or random sampling procedures (2013 Veterinary Regulations Article 1058).

## CLEAN SPORT INFORMATION

The current FEI Equine Prohibited Substances List of Banned Substances and Controlled Medications is available on the FEI Clean Sport website: [www.FEICleanSport.org](http://www.FEICleanSport.org) as a PDF document, database or smart phone app. Detection times are also provided for a limited number of Controlled Medication substances where available.

Elective Testing may be carried out, by Competitors for their Horses, prior to an Event to check for the presence of prohibited substances (please refer to [www.FEI.org/veterinary](http://www.FEI.org/veterinary) for information and details).

## FEI LABORATORY FOR SAMPLE ANALYSIS

Name: Horseracing Forensic Laboratories (HFL) Sport & Science  
 Att.: Dr Steve Maynard  
 Quotient Biosearch Limited

Address: Newmarket Road  
 Fordham  
 Cambridgeshire CB7 5WW  
 United Kingdom

Telephone: +44-1638 724 406 Fax: +44-1638 724 407  
 Email: SMaynard@hfl.co.uk

## **7. VETERINARY TREATMENTS, SUPPORTIVE AND OTHER THERAPIES 2013** **Veterinary Regulations Chapter V**

Veterinary treatment or supportive therapy required during an Event is under the control of the FEI Veterinary Official (Veterinary Delegate) and only permitted when:

- a) authorised using the appropriate Veterinary Form (see table below, or VRs article 1047-1051), either prior to the competition or prior to administration once the competition has begun;
- b) conducted within the designated Treatment Boxes and
- c) administered by an FEI Veterinarian (VRs article 1003) or Other Treating Professional (VRs article 1021).

Heated or magnetic blankets, physical therapy, ice and cold water, non-prohibited, authorised substances that are administered orally or by nebulisation, or those treatments exceptionally authorised by the Veterinary Delegate are allowed in the Horse's own stable.

VETERINARY FORM	USE	AUTHORISED BY
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<b>Veterinary Form 1</b>	Emergency treatment using a prohibited substance	Ground Jury after first consultation with the Veterinary delegates
<b>Veterinary Form 2</b>	Declaration for administration	Person Responsible
	of altrenogest (Regumate) to mares	declaration
<b>Veterinary Form 3</b>	Authorisation for the use of medication not listed as prohibited	FEI Veterinary Delegate
<b>Veterinary Form 4</b>	Self declaration for the administration of specifically stated substances only (VRs article 1041)	FEI Veterinarian (Team Vet, Athlete Private Vet, VSM Treating Vet) With submission to the Veterinary Delegate before administration
<b>FEI Elective Testing Form</b>	Form to accompany samples sent to a FEI Laboratory for elective testing before the event	N/A

Supervision of all such treatments by FEI Officials may take place directly on a random check basis or by requesting to see a copy of the relevant authorisation. No treatments may take place without coming under such control and authority, except in the case of a clear emergency, when a retrospective authority may be considered if the Horse is to continue.

## **8. VETERINARIANS AT EVENTS**

### **2013 Veterinary Regulations, Chapter II**

#### **VETERINARY SERVICES MANAGER (VSM)**

All Organising Committees must appoint a FEI Veterinarian as a Veterinary Services Manager to be responsible for assisting the organiser in achieving the Minimum Veterinary Standards and facilities required for an FEI Event. The VSM must ensure sufficient numbers of treating veterinarians are available for the type of Event and the number of Horses attending. The VSM may be the event treating veterinarian themselves.

#### **FEI VETERINARIANS**

All veterinarians treating Horses during FEI Events, including Team Veterinarians, Athlete's Private Veterinarians and Treating Veterinarians must be registered with the FEI as FEI Veterinarians – either Permitted Treating or Official Veterinarians. Veterinarians must carry their FEI ID Card with them at all times when in attendance at Events and must present this on the request of FEI Stewards or Officials. Athletes are advised to ensure that any veterinarian they wish to treat their Horse during an Event is registered in the correct way with the FEI. Registering as an FEI Veterinarian does not give any automatic right to having accreditation which is issued by the event Organising Committee.

## **9. NOTES TO ORGANISING COMMITTEES**

FEI Veterinary Delegates must verify that adequate facilities and services are provided by the Organising Committee prior to the start of the Event, and ensure that FEI Stewards are aware of the requirements for the authorisation of Veterinary Forms, other treatments and the FEI Veterinarian ID Card during Events.

Organising Committees must also ensure that there are adequately trained stewards or designated individuals who will liaise with FEI Veterinary Officials to assist with the supervision of treatment areas. The Veterinary Forms 1-4 must be kept by the FEI



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Veterinary Delegate, referenced and submitted in their report to the FEI within 72 hours.

## **FURTHER QUERIES ON THIS INFORMATION NOTE**

If you have any further questions please check: [www.fei.org/Veterinary](http://www.fei.org/Veterinary)

Please feel free to contact [dominique.rochat@fei.org](mailto:dominique.rochat@fei.org) or [veterinary@fei.org](mailto:veterinary@fei.org) for further information. Tel 0041213104747

## **IX. HUMAN ANTI-DOPING**

At a minimum, and pursuant to the ADRHAs, Organisers must provide the following at Events where human anti-doping testing is scheduled to take place at least 2 months prior to the Event:

- 1.** One (1) staff member able to act as point of contact and coordinator for the *Doping Control Officers (DCOs)* with the contact name and details of this staff member to be communicated to the *FEI* at least two (2) weeks prior to the starting date of the *Event*.
- 2.** Human anti-doping facilities reasonably separated from public activity, consisting of:
  - one (1) private room exclusively dedicated for use by the *DCOs* with one (1) table, two (2) chairs, pens and paper and one (1) lockable fridge; and
  - a waiting room/area with a suitable number of chairs as well as an appropriate amount of individually sealed, non-caffeinated and non alcoholic beverages, which includes a mix of natural mineral water and soft drinks ; and
  - one (1) private and clean bathroom/toilet, adjacent or as near as possible to the *DCO* room and waiting area.
- 3.** Staff members (or volunteers) of both genders, able to act as *Chaperones*. The number of *Chaperones* available to the *OC* must be communicated to the *FEI* as early as possible following receipt by the *OC* of the *Testing* plan for the *Event*. Please see the qualifications for *Chaperones* in the ADRHAs.



## COMPETITIONS

**International competitions should not start before 8:00 am and should not finish after 23:00 pm unless approved by the FEI.**

**TOTAL AMOUNT OF PRIZE MONEY : EUR 20.000 `**  
+ value prize in kind (if applicable)

**Full details of any deductions from prize money must be outlined in the schedule.**

**This includes government taxes. If it is necessary for OCs to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.**

		Test/Grade	Prize money
			-Team ranking EUR 6000 (2000✓, 1600, 1200, 800, 400)
			-Indiv. ranking individual championship test EUR 7000 (EUR 1400 in each grade)
			-Indiv. Ranking freestyle EUR 7000 (EUR 1400 in each grade)
Competition No	31	Team Test	Ia
Competition No	32	Team Test	Ib
Competition No	33	Team Test	II
Competition No	34	Team Test	III
Competition No	35	Team Test	IV
Competition No	36	Individual Championship	Ia
Competition No	37	Individual Championship	Ib
Competition No	38	Individual Championship	II
Competition No	39	Individual Championship	III
Competition No	40	Individual Championship	IV
Competition No	41	Freestyle	Ia
Competition No	42	Freestyle	Ib
Competition No	43	Freestyle	II
Competition No	44	Freestyle	III



Competition No 45      Freestyle      IV

etc.

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. If fewer competitors take part in a Competition than the number of prizes indicated in the schedule, the President of the Ground Jury is responsible for recalculating the prize money to be distributed. The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. Distribution of prize money - min. 5 if less than 20 competitors in the competition, distributed to 25 % of participants. (GR Art 127, 128)**

**The retail value of all prizes in kind must be mentioned as well as detail of model, type and special features for cars.**

**Distribution of prize money - min. 5 per competition, distributed to 25 % of participants.**



**FIRST DAY: \_\_\_\_\_ DATE : 21/08/13 \_\_\_\_\_**

**COMPETITION No 33 (as from 10.00)**

Indicate grade and test to be ridden and edition : II Team test  
version update 11.03.2013  
Starting order : Draw art. 8425✓  
Total prize money + split-up : -

**COMPETITION No 35 (as from 10.00)**

Indicate grade and test to be ridden and edition : IV Team test  
version 01.01.2013✓  
Starting order : Draw art. 8425✓  
Total prize money + split-up : -

**SECOND DAY : \_\_\_\_\_ DATE: 22/08/13 \_\_\_\_\_**

**COMPETITION No 31 (as from 14.00)**

Indicate grade and test to be ridden and edition : Ia Team test  
version 01.01. 2013✓  
Starting order: Draw art. 8425✓  
Total prize money + split-up : -

\* \* \* \* \*

**COMPETITION No 32 (as from 14.00)**

I Indicate grade and test to be ridden and edition : Ib Team test  
version 01.01.2013✓  
Starting order : Draw art. 8425✓  
Total prize money + split-up : -

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**COMPETITION No 34 (as from 14.00)**

Indicate grade and test to be ridden and edition : III Team test (20x60)  
version 01.01.2013  
Starting order : Draw art. 8425✓  
Total prize money + split-up : -



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**THIRD DAY: \_\_\_\_\_ DATE :23/08/13 \_\_\_\_\_**

**COMPETITION No 38** (as from 14. 00)

Indicate grade and test to be ridden and edition : II Individual Championship test  
Version Update 11.03.2013

Starting order: Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

\* \* \* \* \*

**COMPETITION No 40** (as from 14.00)

Indicate grade and test to be ridden and edition : IV Individual Championship test  
Version 1.1.2013✓

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

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**Fourth DAY: \_\_\_\_\_ DATE: 24/08/13 \_\_\_\_\_**

**COMPETITION No 36** (as from 14.00)

Indicate grade and test to be ridden and edition : IA Individual Championship test  
Version 1.1.2013✓

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

**COMPETITION No 37** (as from 14.00)

Indicate grade and test to be ridden and edition : IB Individual Championship test  
Version 1.1.2013 Update  
11.03.2013

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

**COMPETITION No 39** (as from 14.00)

Indicate grade and test to be ridden and edition : III Individual Championship test  
(20x60) Version 1.1.2013✓

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)



**Fifth DAY: \_\_\_\_\_ DATE: 25/08/13 \_\_\_\_\_**

**COMPETITION No 41** (as from 8.00 am)

Indicate grade and test to be ridden and edition : Ia Freestyle Test  
Version 30.01.2013✓

Number of participants acc to Article 8421.2.6.1

Starting order: Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

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**COMPETITION No 42** (as from 8.00 am)

Indicate grade and test to be ridden and edition : Ib Freestyle Test  
Version 30.01.2013✓

Number of participants acc to Article 8421.2.6.1

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

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**COMPETITION No 43** (as from 8.00 am)

Indicate grade and test to be ridden and edition : II Freestyle Test  
Version 30.01.2013✓

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

• \* \* \* \* \*

**COMPETITION No 44** (as from 8.00 am)

Indicate grade and test to be ridden and edition : III Freestyle Test (20x60)  
Version 30.01.2013✓

Number of participants acc to Article 8421.2.6.1

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)

**COMPETITION No 45** (as from 8.00 am)

Indicate grade and test to be ridden and edition : IV Freestyle Test  
Version 30.01.2013✓

Number of participants acc to Article 8421.2.6.1

Starting order : Draw art. 8425✓

Total prize money + split-up : EUR 1400 (460,370,280,190,100)